COLLIER COUNTY TRANSPORTATION DISADVANTAGED SERVICE PLAN

MAJOR UPDATE

FY 2023/24 - FY 2027/28

APPROVED BY LCB

October 4, 2023

Amended September 4, 2024

Prepared for:

The Collier County Metropolitan Planning Organization

In Coordination with:

Collier County Local Coordinating Board for the Transportation Disadvantaged

8

Collier County Public Transit and Neighborhood Enhancement Division





Prepared By:

Local Complaint and Grievance Procedure

The Local Coordinating Board has adopted the Collier County local complaint and grievance procedures as follows:

If someone is not satisfied and/or disagrees with a decision made as it relates to program eligibility or the provision of service, that individual has the right to file a grievance or to request an appeal within 60 days of the decision. For appeals to the No Show/Late Cancellation suspension, passengers must submit a written appeal within 15 business days from the date of the suspension letter.

When contacting CAT to express concern with any aspect of the service, customers may call 239-252-5840, write to CAT Connect at 8300 Radio Road, Naples, Florida 34104, complete an online form available at www.ridecat.com, or speak to someone in person. When sending a written complaint please include details such as time, date, location, and a description of the problem you experienced. This will help in determining the appropriate personnel to contact to resolve any issues(s) as quickly as possible. CAT's complete Complaint Resolution Policy is provided in **Appendix F**.

For those that are not satisfied with the resolution of the complaint, appellants also have the option to file a grievance or call the Florida Commission for the Transportation Disadvantaged Ombudsmen Hot Line at 1-800-983-2435.

The process to file a grievance or to request an appeal is described below.

Step One:

The customer shall first contact the PTNE Division Director and the entity with which they have the grievance. The PTNE Director will attempt to mediate and resolve the grievance. The PTNE Director will render a decision in writing within 14 days. The customer may also contact the CTD Ombudsman representative through the established Helpline at 1-800-983-2435 or by mail to: Florida Commission for the Transportation Disadvantaged, 605 Suwannee Street MS-49, Tallahassee, FL 32399-0450 or by email at www.dot.state.fl.us/ctd.

Public Transit and Neighborhood Enhancement Director 8300 Radio Road Naples, FL 34104

Phone: 239-252-5840

Email: rideCAT@colliercountyfl.gov

Step Two:

If the PTNE Director is unsuccessful at resolving the grievance through the process above, the customer may request, in writing, that their grievance be heard by the Grievance Committee. This request shall be made within ten (10) working days of receipt of the report received from the PTNE Director. The request shall be sent to the Collier MPO TD Program Administrator at:

Collier MPO

Attn: Anne McLaughlin, Executive Director

2885 Horseshoe Drive South

Naples, FL 34104 (239) 252-5884

Anne.McLaughlin@colliercounty.fl.gov

collier.mpo@colliercountyfl.gov

Step Three:

Upon receipt of the written request for the grievance to be heard by the Grievance Committee, the Collier MPO TD Program Administrator shall have fifteen (15) working days to contact Grievance Committee members and set a meeting date and location. The customer and all parties involved shall be notified of the meeting of the Grievance Committee date and location at least ten (10) working days prior to the meeting date by the method requested by the customer.

Step Four:

Upon conclusion of the meeting, the Grievance Committee must submit a written report of the Grievance Committee proceedings to the Chairperson, or the Vice Chairperson in his/her absence, of the LCB within ten (10) working days. The report must outline the grievance and the Grievance Committee's findings/recommendations. If the grievance is resolved through the meeting process, the grievance process will end. The final report will be forwarded to the members of the LCB. The Local Coordinating Board Grievance Committee must review all grievances and report accordingly to the full Local Coordinating Board.

If the grievance has not been resolved as outlined in these grievance procedures, the customer may exercise their adjudicative rights, use the Administrative Hearing Process outlined in Chapter 120, Florida Statutes, or request that their grievance be heard by the CTD through the Ombudsman program established herein and the CTD's Grievance Process.

Coordination Contract Evaluation Criteria

In its role as the CTC, Collier County is responsible for planning, coordination and implementation of the most cost-effective transportation system possible within Collier County. Before entering a coordination contract, Collier County analyzes local transportation needs and available resources to ensure that TD services are non-duplicative and can be provided in the most cost-effective manner by the proposed coordination contractor. Collier County considers the capabilities of a proposed coordination contractor to comply with record keeping, safety, vehicle operations, state and federal civil rights laws, etc. When applicable, Collier County evaluates the past performance of the proposed coordinated provider before entering another Memorandum of Understanding.

Cost/Revenue and Allocation and Rate Structure Justification

In March 2023 of 2024, the Collier MPO's Local Coordinating Board approved the <u>TD</u> service rates shown in **Table 28** below utilizing the Florida Commission for the Transportation Disadvantaged 2023—Rate Calculation Worksheet. The Rate Calculation Model is a tool utilized by the CTD to standardize the comparison and approval of rates paid to coordinators throughout the State of Florida. The detailed Rate Model worksheets are included in Appendix E.

Table 28: CTD Calculated Rates

FY 2023/2024 CTD Rate Model					
Ambulatory Trip	\$36.73				
Wheel Chair Trip	\$62.97				
Group Trip-Individual	\$26.24				
Group Trip-Group	\$36.73				
Buss Pass (daily-full fare)	\$3.00				
Buss Pass (daily-reduced fare)	\$1.50				
Bus Pass (weekly-full fare)	\$20.00				
Bus Pass (weekly-reduced fare)	\$10.00				
Buss Pass (monthly-full fare)	\$40.00				
Buss Pass (monthly-reduced fare)	\$20.00				
Marco Express (monthly-full fare)	\$70.00				
Marco Express (monthly-reduced fare)	\$35.00				

FY 2024/2025 CTD Rate Model						
Ambulatory Trip	<u>\$38.55</u>					
Wheelchair Trip	\$66.08					
Group Trip-Individual	\$24.20					
Group Trip-Group	<u>\$44.71</u>					

Source: 20232024 Collier County FY2023-2024FY2024-2025 TD Approved Rate Model Worksheet

During 2018, Collier County conducted an extensive fare structure evaluation to analyze potential fixed-route and paratransit fare changes, assess potential ridership and revenue impacts, minimize adverse impacts to low-income and minority persons, and identify fare policy recommendations.

The fare study involved a public outreach campaign involving rider intercept surveys, public workshops, and the involvement of the County's Public Transit Advisory Committee. Based on the input received, the majority (77%) of bus riders would support a fare increase if revenue is used to improve service frequency and availability or to access new locations. Fifty percent of ADA riders supported a \$0.50 fare increase and 56% of TD riders supported a fare increase of \$0.25.

At the June 12, 2018, Board of County Commissioner's Meeting a resolution was adopted to implement the following fare structure changes effective October 1, 2018. The effective date for student discount programs is June 12, 2018.

During the making of this 2023 TDSP major update the The fare structure that had been adopted on June 12, 2018, has been confirmed to be and is still the most current fare structure for Collier Area Transit. **Table 29** and **Table 30** below, display the existing CAT fare structure and the TD/ADA fares respectively.

Table 29: CAT Fare Structure Effective FY 2023-24

Service Category	Base Fare	Reduced Fare		
One Way Fare	\$2.00	\$1.00		
Children 5 Years of Age and Younger	Free	Free		
Transfers	Free up to 90 Min	Free up to 90 Min		
Day Pass	\$3.00	\$1.50		
Marco Express One-way Fare	\$3.00	\$1.50		
Sma	rt Card Passes			
15-Day Pass	\$20.00	\$10.00		
30-Day Pass	\$40.00	\$20.00		
Marco Express 30-Day Pass	\$70.00	\$35.00		
Smart	Card Media Fees			
Smart Card Replacement without Registration	\$2.00	\$2.00		
Smart Card Registration	\$3.00	\$3.00		
Smart Card Replacement with Registration	\$1.00	\$1.00		
Dis	scount Passes			
Summer Paw Pass (Valid June 1-August 31 for Str	udents)	\$30.00		
30-Day Coorporate Pass		\$29.75/mo.		

*Reduced fares are for members of Medicare, the disabled community, those 65 years and older, children 17 and under, high school and college students, and active /retired military personnel. ID Required. This fare also applies to the subcontracted transportation provider with the Florida Commission for the Transportation Disadvantage that provides transportation services under the non-emergency transportation Medicaid contract for Collier County.

Promotional Fares					
Try Transit Day	Annual as designated by the board	Free			
Transit Anniversary	As designated by the PTNE Director	Free			
	Up to 5 events annually				
Special Events	(Staff may distribute fare media up to	\$200/event			
	specific value)				

Table 30: TD & ADA Fare Structure Effective FY 2023-24

TD & ADA Fare Structure					
ADA Fare Full - At or Below Poverty Level	\$3.00				
ADA Fare - At or Below Poverty Level	\$1.00				
TD Fare - At or Below Poverty Level	\$1.00				
TD Fare - 101% to 150% of Poverty Level	\$3.00				
TD Fare - 151% or Higher Above Poverty Level	\$4.00				

Quality Assurance

The Local Coordinating Board (LCB) conducted the last evaluation of the CTC in 2022the first half of 2024 for the period July 1, 20202022, through June 30, 20212023, utilizing the CTD's QAPE/LCB CTC Evaluation Workbook. As a result, the following recommendations were made:

- The CTC's eligibility screening process evaluates potential Fixed Route opportunities and educates passengers on available options as appropriate for the individual's travel needs consistent with Strategy 2.1.4 of the TDSP. Discussion is still recommended between the LCB and the CTC to determine an appropriate measure for increasing usage of public transit and the measure will be added to the next TDSP update as deemed appropriate Regarding the CTC not meeting its On-Time Performance (OTP) goal of 90%:
 - That the ₹

Status: Ongoing. The CTC continues to work with the LCB to determine if a measure to annually record passengers transferring from paratransit to fixed route can be derived, and if so, establish an acceptable goal.

The paratransit system is an essential service that continues to provide mobility options to the citizens keep LCB apprised of the status of Collier County. The system was impacted greatly due to a driver shortage which affected all areas delivery of the service. A contract amendment was approved to increase driver wages. Since its implementation it has proven to be successful. With the hiring of the new drivers, the service level has started to improve. Work/medical on time performance has shown consistent improvement over the past year. It is recommended that the CTC continue to monitor overall on time performance and work/medical on time performance and report on a quarterly basis to the LCB. With the cost of fuel increasing and the cost of labor increasing, it is expected that the cost per mile and per passenger trip have increased. The CTC should continue to monitor performance measures and provide the LCB information regarding measures being implemented to increase performance for all TDSP standardsgrant awarded paratransit vehicles and OTP.

That the

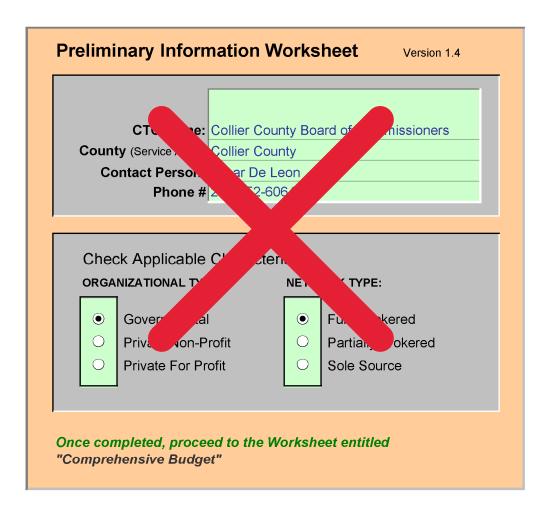
- Status: The CTC continues to monitor and strive to meet the OTP goal of 90%.
- That if the CTC's overall OTP continues to consistently be 10% or more below the goal of 90% by December 2024, the CTC brings the issue, along with any proposed strategies to improve reliability of service OTP that it may have, to the LCB for direction in March 2025.

Status: The CTC has reported that its OTP is being impacted by increased demand during peak hours, staffing shortages for drivers and dispatchers, rising number of TD trip requests, increased traffic congestion, and limited paratransit vehicle availability. The CTC's operator has acquired eight vans with wheelchair lifts. The CTC is finalizing the process to obtain awarded grant funds for the purchase of vehicles by FDOT, with the expectation of receiving some in FY 2025. The CTC is continually evaluating routes to improve efficiency and minimize delays. The CTC's operator is working to fill paratransit driver vacancies.

• Regarding the CTC's accidents, as reported in the FY 22/23 AOR, as 62% higher than its goal of 1.2 per 100,000 miles, that the CTC report back to LCB regarding the efforts it is taking to reduce the number of accidents, as well as updates as to the rate of accidents. If the CTC is unable to reduce the number of accidents from the current rate of 62% higher than its goal of 1.2 per 100,000 miles by December 2024, that the CTC bring the issue, along with any proposed strategies to improve the accident rate that it may have, to the LCB for direction in March 2025.

<u>Status: Thepassengers [Ongoing]. CTC's operator is providing additional safety training, and the CTC will report back to LCB on its progress in reducing accidents. If the accident rate remains above the target by December 2024, the CTC will present additional proposed strategies for improvement to the LCB for direction.</u>

Appendices



omprehensive Budget	Workshee	t	Version 1.4			Collier County Board of Commissioners Collier County
Complete applicable GREEN cells in	columns 2, 3, 4	1, and 7				
1	Prior Year's ACTUALS from Oct 1st of 2021 to Sept 30th of 2022 2	Current Year's APPROVED Budget, as amended from Oct 1st of 2022 to Sept 30th of 2023 3	Upcoming Year's PROP OSED Budget from Oct 1st of 2023 to Sept 30th of 2024	% Change from Prior Year to Current Year 5	Proposed % Change from Current Year to Upcoming Year 6	a parentage of service at a unit price.
EVENUES (CTC/Operators ONLY	/ Do NOT includ	de coordination	contractors!)			
ocal Non-Govt	170 400	000,000	I # 470 700	20.00/	20.10	
Farebox Medicaid Co-Pay Received Donations/ Contributions In-Kind, Contributed Services Other	\$ 173,403 \$ 8,462	\$ 239,300		38.0%	-26.1%	
Bus Pass Program Revenue						
ocal Government District School Board						Costs are . Due to rising wages and inflation, the Operators Contract
Cumpi: ADA Services County In-Kind, Contributed Services City Cash City In-Kind, Contributed Services City Cash City In-Kind, Contributed Services Other Cash Other In-Kind, Contributed Services Bus Pass Program Revenue	\$ 2,386,000	731	\$ 4,033,531	69.0%	0.0%	icreased in cost.
Von-Spons. Trip Program	\$ 732,478	\$ 717,590	\$	—	0.2%	
Non-Spons, Capital Equipment Rural Capital Equipment Other TD (specify in explanation) Bus Pass Program Revenue						
SDOT & FDOT 49 USC 5307	\$ 1,087,780	Ι _Φ		-100.0%		
49 USC 5310 49 USC 5311 (Operating) 49 USC 5311 (Operating) 89 USC 5311(Capital) Block Grant Service Development Commuter Assistance Other DOT (specify in explanation) Bus Pass Program Revenue HCA	\$ 799	\$	4,071	-100.0%		
Medicald Other AHCA (specify in explanation)						
Bus Pass Program Revenue	j]
OF Alcoh, Drug & Mental Health Family Safety & Preservation Comm. Care Dis JAging & Adult Serv. Dither DCF (specify in explanation) Bus Pass Program Revenue OH						
OH Children Medical Services						
County Public Health Other DOH (specify in explanation) Bus Pass Program Revenue						
OE (state) Carl Perkins						Reduced based on actuals and forecast.
Div of Blind Services /ocational Rehabilitation Day Care Programs Other DOE (specify in explanation) BUS Pass Program Revenue	\$ 7,011	\$ 5,046	\$ 4,809	-28.0%	-4.7%	
WI						
WAGES/Workforce Board Other AWI (specify in explanation) Bus Pass Program Revenue						
OEA			I &		100	Consider the state of the black
Older Americans Act Community Care for Elderly Other DOEA (specify in explanation) Bus Pass Program Revenue	\$ 6,189	\$ 6,189	-	0.0%	-100.0%	Services are not predictable enough to budget revenues.
CA						
Community Services Other DCA (specify in explanation)						

	Workshee	· L	Version 1.4			Collier County Board of Commissioners Collier County
omplete applicable GREEN cells in	columns 2, 3,	4, and 7				
1	Prior Year's ACTUALS from Oct 1st of 2021 to Sept 30th of 2022 2	Current Year's APPROVED Budget, as amended from Oct 1st of 2022 to Sept 30th of 2023 3	Upcoming Year's PROPOSED Budget from Oct 1st of 2023 to Sept 30th of 2024 4	% Change from Prior Year to Current Year 5	Proposed % Change from Current Year to Upcoming Year 6	a purchase of service at a unit price.
PD Office of Disability Determination						
Developmental Services Other APD (specify in explanation)						
Bus Pass Program Revenue						
JJ (specify in explanation)						
Bus Pass Program Revenue						
ther Fed or State						
XXX XXX						_
Bus Pass Program Revenue ther Revenues						
Interest Earnings	\$ 16,681	<u> </u>	\$ -	-100.0%		Internal and is not budgeted.
XXXXX						
Bus Pass Program Revenue alancing Revenue to Prevent Deficit						
Actual or Planned Use of Cash Reserve						
Balancing Revenue is Short By	-	None	Non	•		
Total Revenues =	\$4,418,803					
	- 41,110,000	\$5,041,656	\$6,322,0	•	25.4%	
XPENDITURES (CTC/Operators O				:1)	25.4%	
XPENDITURES (CTC/Operators O erating Expenditures		include Coordina	tio ^r 72,663	-0.1%	25.4%	PI used is 9.9%. Paratransit Contractor Operator costs are also increase
erating Expenditures	NLY / Do NOT \$ 66,190 \$ 20,264 \$ 441,906	include Coordina	itio. re			PLused is 9.9%. Paratransit Contractor Operator costs are also increase intract amendments.
erating Expenditures abor ringe Benefits	\$ 66,190 \$ 20,284 \$ 441,906 \$ 664,610 \$ 54,178	include Coordina \$ 66	72,663 29,984	-0.1% 34.6%	9.9%	
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erating Expenditures abor inge Benefits ervices atterials and Supplies littities asuality and Liability axes urchased Transportation: Purchased Bus Pass Expenses School Bus Ultization Expenses Contracted Transportation Services Other Iscellaneous perating best Service - Principal & Interest asses and Rentals onthib. to Capital Equip. Replacement Fund kind, Contributed Services liocated Indirect pital Expenditures quip. Purchases with Local Revenue quip. Purchases with Grant Funds quip. Purchases with Fate Generated Rev. apital Debt Service - Principal & Interest Total Expenditures See NOTES Below. Cee completed, proceed to the Work Cee Completed Co	\$ 66,190 \$ 20,264 \$ 441,906 \$ 684,619 \$ 7,619 \$ 14,247 \$ 14,247 \$ 100 \$ \$ 2,894,364 \$ 14,247 \$ 100 \$ \$ 34,418,803	\$ 688 \$ 5 \$ 680 \$ 5 \$ 5 \$ 5 \$ 5 \$ 5 \$ 5 \$ 5 \$ 5 \$ 5 \$	\$ 72,663 29,984 460,523 \$ 990,474 \$ 69,787 \$ 17,144 \$ 5,575,682 \$ 22,530 \$ - \$ 564,071 \$ 62,675 \$ (7,543,520) \$ \$ 63,322,013	-0.1% 34.6% -3.6% 20.4% 17.2% 104.8% -100.0% -100.0% -100.0%	9.9% 8.1% 23.7% 9.9% 9.9% 64.3% 9.9%	ntract amendments.

Budgeted Rate Base Worksheet Version 1.4 CTC: Collier County Board of Commissioners County: Collier County Complete applicable GREEN cells in column 3; YELLOW and BLUE cells are automatically completed in column 3 2. Complete applicable GOLD cells in column and 5 pcoming Year's BUDGETED What amount of the Budgeted R evenue in col. 2 will be generated at the rate per unit determined by this spreadsheet, OR used as local match What amount of the Subsidy Revenue in col. 4 will come from funds to purchase equipment, OR will be used as match for the purchase of equipment? from Oct 1st of 2023 Subsidy Revenue EXcluded from Sept 30th of for these type revenues? 2024 the Rate Base equipment? REVENUES (CTC/Operators ONLY) Local Non-Govt YELLOW cells Farebox 176,789 176,789 Medicaid Co-Pay Received Donations/ Contributions are NEVER Generated by Applying Authorized Rates In-Kind, Contributed Services 40,000 Bus Pass Program Revenue Local Government District School Board \$ Compl. ADA Services County Cash Should be funds generated by rates in this spreadsheet 4,033,531 3,513,697 519,834 County In-Kind, Contributed Services City Cash City In-kind, Contributed Services Other In-Kind, Contributed Services Bus Pass Program Revenue CTD GREEN cells Non-Spons. Trip Program Non-Spons. Capital Equipment MAY BE Revenue Generated by Applying Authorized Rate per Mile/Trip Charges 716.075 Rural Capital Equipment Other TD Fill in that portion of budgeted revenue in Column 2 that will be Bus Pass Program Revenue GENERATED through the application of authorized per mile, USDOT & FDOT per trip, or combination per trip plus per mile rates. Also, include the amount of funds that are Earmarked as local match 4,071 786,738 564,071 49 USC 5307 62,675 49 USC 5310 49 USC 5311 (Operating) for Transportation Services and <u>NOT</u> Capital Equipment 49 USC 5311 (Capital) Block Grant If the Farebox Revenues are used as a source of Local Match Service Development Commuter Assistance Other DOT Dollars, then identify the appropriate amount of Farebox Revenue that represents the portion of Local Match required on any state or federal grants. This does not mean that Bus Pass Program Revenue \$ Farebox is the only source for Local Match. Medicaid Please review all Grant Applications and Agreements containing State and/or Federal funds for the proper Match Other AHCA Bus Pass Program Revenue Requirement levels and allowed sources. Alcoh, Drug & Mental Health Family Safety & Preservation Comm. Care Dis JAging & Adult Serv. Other DCF GOLD cells Bus Pass Program Revenue Fill in that portion of Budgeted Rate Subsidy Revenue in Column 4 that will come from Funds Earmarked by the Funding Children Medical Services Source for Purchasing Capital Equipment. Also include the County Public Health Other DOH portion of Local Funds earmarked as Match related to the Purchase of Capital Equipment if a match amount is required Bus Pass Program Revenue DOE (state) by the Funding Source. Carl Perkin: Div of Blind Services Vocational Rehabilitation 4,809 4,809 \$ Day Care Programs Other DOE Bus Pass Program Revenue WAGES/Work force Board Bus Pass Program Revenue DOEA Older Americans Act Community Care for Elderly Other DOEA Bus Pass Program Revenue Community Services Other DC A Bus Pass Program Revenue

Budgeted Rate Base Worksheet Version 1.4 CTC: Collier County Board of Commissioners County: Collier County 1. Complete applicable GREEN cells in column 3; YELLOW and BLUE cells are automatically completed in column 3 2. Complete applicable GOLD cells in column and 5 Upcoming Year's BUDGETED What amount of the Budgeted Revenue in col. 2 will be What amount of the Subsidy Revenue in col. 4 will come from funds to from generated at the Oct 1st of rate per unit 2023 determined by this purchase Budgeted Rate Subsidy Revenue EXcluded from spreadsheet, OR equipment, OR will to Sept 30th of be used as match used as local match for the purchase of 2024 the Rate Base equipment? Office of Disability Determination Developmental Services Other APD Bus Pass Program Revenue Bus Pass Program Revenue Other Fed or State XXX Bus Pass Program Revenue Other Revenues Interest Earnings Bus Pass Program Revenue Balancing Revenue to Prevent Deficit Actual or Planned Use of Cash Reserve Total Revenues = \$ 6,322,013 23,361 EXPENDITURES (CTC/Operators ONLY) Operating Expenditures 72.663 29,984 460,523 Fringe Benefits Materials and Supplies 990.474 69,787 17,144 Utilities Casualty and Liability Taxes Purchased Transportation: Purchased Bus Pass Expenses School Bus Utilization Expenses Contracted Transportation Services 5,575,682 22,530 M iscellaneous Operating Debt Service - Principal & Interest Leases and Rentals Contrib. to Capital Equip. Replacement Fund In-Kind, Contributed Services Allocated Indirec ¹Rate Base Adjustment Cell Capital Expenditures Equip. Purchases with Grant Funds Equip. Purchases with Local Revenue Equip. Purchases with Rate Generated Rev. If necessary and justified, this cell is where you could optionally adjust proposed service rates up or down to adjust for program revenue (or unapproved profit), or losses from the <u>Actual</u> period shown at the bottom of the Comprehensive Budget Sheet. This is not the only acceptable location or method of reconciling for excess gains or losses. If allowed by the respective funding sources, excess gains may also be adjusted by providing system subsidy revenue or by the purchase of additional trips in a period following the Actual period. If such an adjustment has been made, provide notation in the respective exlanation area of the Comprehensive Budget tab. 62,675 Capital Debt Service - Principal & Interest (1.543.520) Total Expenditures = \$ 6,322,013 \$ minus EXCLUDED Subsidy Revenue = \$ Budgeted Total Expenditures INCLUDED in Rate Base = 4,234,581 Rate Base Adjustment¹ = Adjusted Expenditures Included in Rate Base = \$ 4,234,581 ¹The Difference between Expenses and Revenues for Fiscal Year: 2021 - 2022 Once Completed, Proceed to the Worksheet entitled "Program-wide Rates"

Worksheet for Program-wide Rates CTC: Collier County Boa Version 1.4 County: **Collier County** 1. Complete Total Projected Passenger Miles and ONE-WAY Passenger Trips (GREEN cells) below Do NOT include trips or miles related to Coordination Contractors! Do NOT include School Board trips or miles UNLESS......... INCLUDE all ONE-WAY passenger trips and passenger miles related to services you purchased from your transportation operators! Do NOT include trips or miles for services provided to the general public/private pay UNLESS.. Do NOT include escort activity as passenger trips or passenger miles unless charged the full rate for service! Do NOT include fixed route bus program trips or passenger miles! PROGRAM-WIDE RATES Total Projected P ger Miles = 1,490,915 Year Rate Per Pass 2024 Total Projected Passenge. 105,000 0.33 Rate Per Passenger Trip Avg. Passenger Trip Length = 14.2 Miles

osia,

4.24

60.21

Once Completed, Proceed to the Worksheet entitled "Multiple Service Rates"

Rates If No Revenue Funds Were Identifie

Funds

Rate Per Passenge

Rate Per Pass

Vehicle Miles

The miles that a vehicle is scheduled to or actually travels from the time it pulls out from its garage to go into revenue service to the time it pulls in from revenue service.

rip = \$

Vehicle Revenue Miles (VRM)

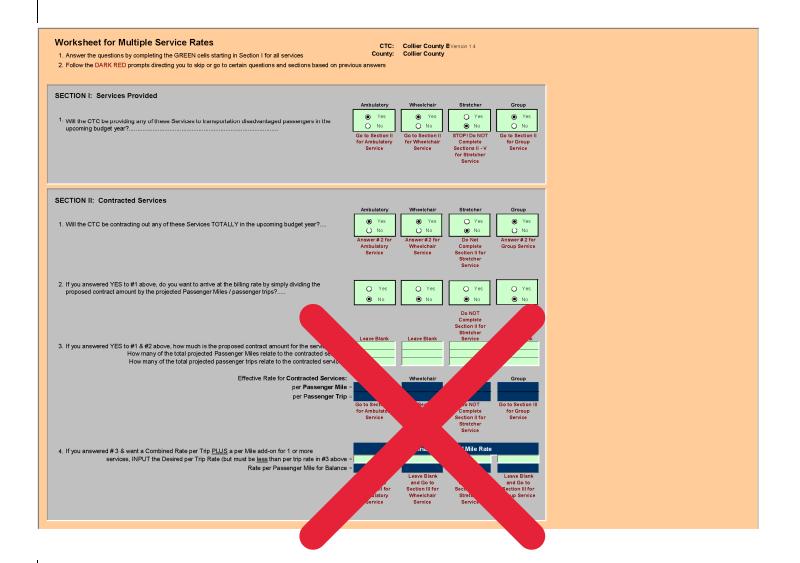
The miles that vehicles are scheduled to or actually travel while in revenue service. Vehicle revenue miles exclude:

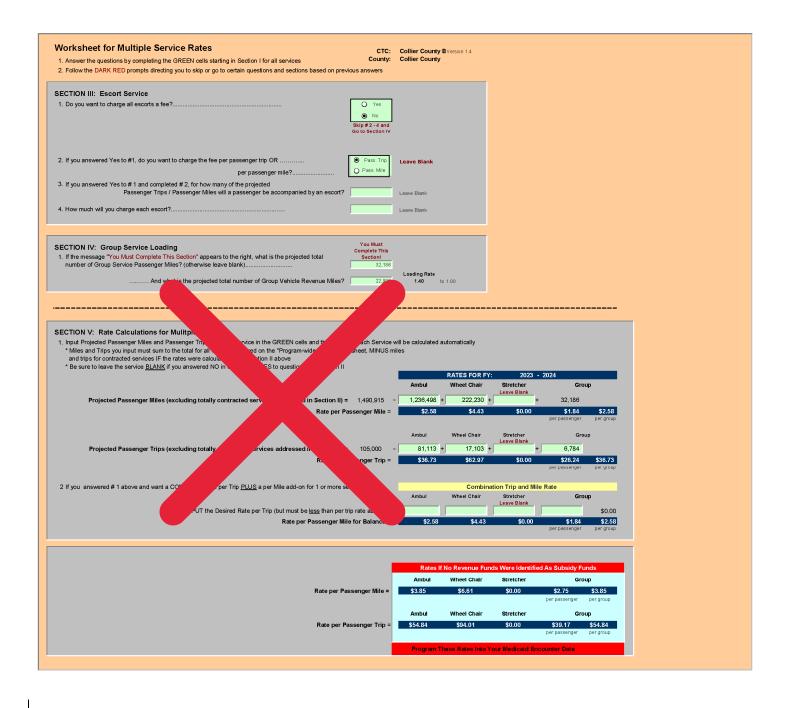
Deadhead

Operator training, and Vehicle maintenance testing, as well as School bus and charter services.

Passenger Miles (PM)

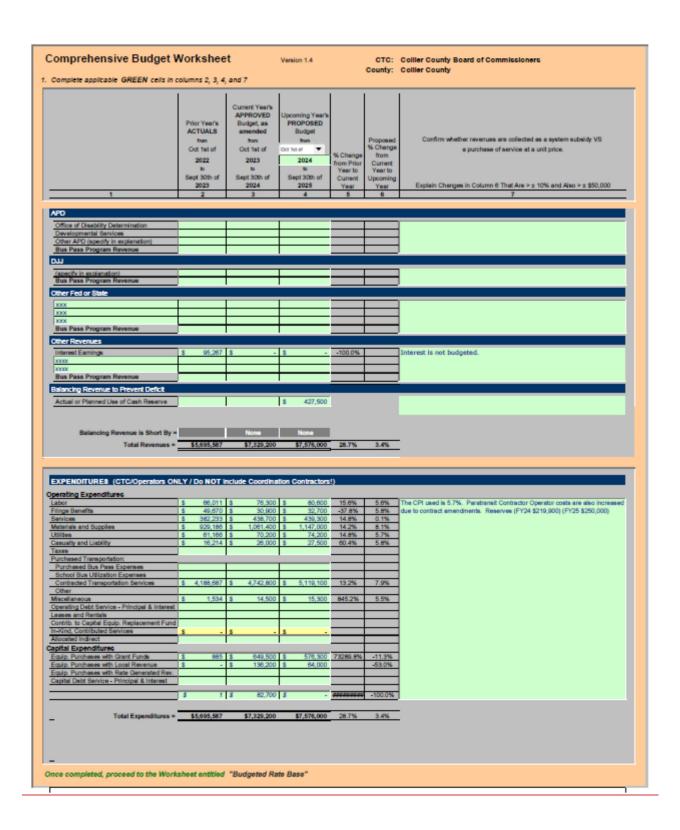
The cumulative sum of the distances ridden by each passenger.





Preliminary Information Worksheet Version 1.4 CTC Name: Collier County Board of Commissioners County (Service Area): Collier County Contact Person: Trinity Scott Phone # 239-252-6064 Check Applicable Characteristic: ORGANIZATIONAL TYPE: **NETWORK TYPE:** Governmental Fully Brokered \odot \odot Partially Brokered Private Non-Profit 0 0 Private For Profit Sole Source Once completed, proceed to the Worksheet entitled "Comprehensive Budget"

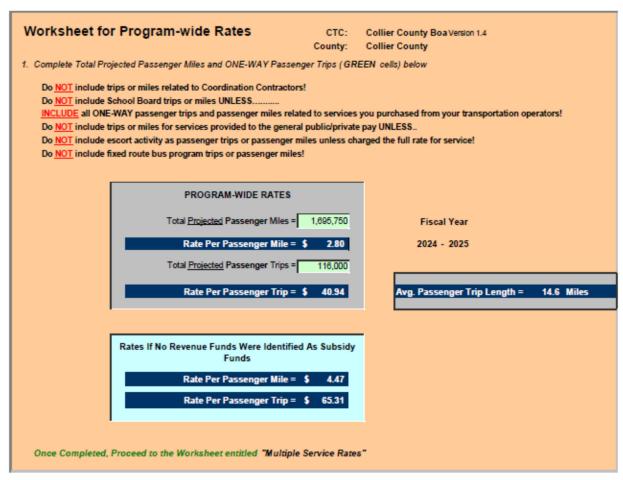
Comprehensive Budget V			Version 1.4			Coiller County Board of Commissioners Coiller County
1	Prior Year's ACTUALS from Oct 1st of 2022 5 Sept S0th of 2023	Current Year's APPROVED Budget, as amended from Oct 1st of 2023 to Sept 30th of 2024 3	Upcoming Year's PROPOSED Budget from Oct ht of 2024 to Sept 30th of 2025 4	% Change from Prior Year to Current Year 5	Proposed % Change from Current Year to Upcoming Year 6	a purchase of service at a unit price.
REVENUES (CTC/Operators ONLY /	Do NOT Includ	de coordination o	contractors!)			
Local Non-Govt						
Farebox Medicaid Co-Pay Received	\$ 194,404	\$ 249,200	\$ 252,200	28.2%	1.2%	
Donations/ Contributions						
	\$ 13,398	\$ 40,000	\$ 40,000	198.6%	0.0%	
Bus Pass Program Revenue						
Local Government District School Board						
Compl. ADA Services				40.111	A (14)	
County Cesh County In-Kind, Contributed Services	\$ 3,801,745	\$ 4,770,500	\$ 4,770,500	32.4%	0.0%	
City Cash City In-kind, Contributed Services						
Other Cash						
Other In-Kind, Contributed Services Bus Pass Program Revenue						
сто						
	\$ 781,662	\$ 682,100	\$ 716,100	-12.7%	5.0%	
Non-Spons. Capital Equipment Rural Capital Equipment						
Other TD (specify in explanation) Bus Pass Program Revenue						
USDOT & FDOT						
	\$ 982,778			-5.1%		5307 covered ADA and 3 months of Preventative Maintenance. 5310 funding
49 USC 5310 49 USC 5311 (Operating)	\$ -	\$ 649,500	\$ 578,300		-11.3%	was not received by FDOT due to lack of contract; application submitted in FY24.
49 USC 5311(Capital) Block Grant						Other DOT funds are from FDDC grant received for 1 year.
Service Development						
	\$ 13,978	\$ -	8 -	-100.0%		
Bus Pass Program Revenue						
AHCA Medicaid			_	_	_	
Other AHCA (specify in explanation)						
Bus Pass Program Revenue						
Alcoh, Drug & Mental Health						
Family Safety & Preservation Comm. Care Dis./Aging & Adult Serv.						
Other DCF (specify in explanation)						
Bus Pass Program Revenue						
Children Medical Services						
County Public Health						
Other DOH (specify in explanation) Bus Pass Program Revenue						j
DOE (state)						
Carl Perkins Div of Blind Services						Reduced based on actuals and forecast.
Vocational Rehabilitation	\$ 9,993	\$ 4,800	\$ 6,700	-52.0%	39.6%	
Other DOE (specify in explanation)						
Bus Pass Program Revenue						
AWI WAGESMinistering Board						
Other AWI (specify in explanation)						
Bus Pass Program Revenue						
DIOEA Older Americans Act	\$ 2,368	8		-100.0%		Services are not predicatible enough to budget revenues.
Community Care for Elderly	2,300			-100.076		are not present a mought to conget resultings.
Other DOEA (specify in explanation) Bus Pass Program Revenue						
DCA						
Community Services Other DCA (specify in explanation)						



Budgeted Rate Base Worksheet	Version 1.4 CTC: Cc	ollier County Board of Commis	sioners
		ollier County	
Complete applicable GREEN cells in column 3; YELLOW an Complete applicable GOLD cells in column and 5	id BLUE cells are automatically completed in	column 3	
Upcoring Year's BUDGETED Revenues	What amount of the		
four Oct 14 of 2014 to Sept 30th of 2015 1 2	Budgeted Revenue. W W In co. 1 will be generated at the rate per unit determined by this spreadthest, OR used as local Subsidy Revenue. 6	that amount of the builds (Busenus in 3.4 will come from lands to punchase quipment, OR will be used an moth or the punchase of southernet?	
REVENUES (CTC/Operators ONLY)			
Local Non-Govt	\$ 252,000 \$ - \$ -		YELLOW cells are <u>NEVER</u> Generated by Applying Authorized Rates
In-tind Continued Services 5 - Other 5 40,000 Bus Pass Program Revenue 5 - Local Government	\$ 40,000		
District School Sound \$ -	5 - 5 - 5 - 5 744,000		BLUE cells Should be funds generated by rates in this spreadsheet
Confront Contributed Services 5 - City In-lated Contribut	5 . 5 .		
Biss Pass Program Revenue 5	5 710,100 5 - 5 5 - 5 - 5 5 - 5 - 5	local match req \$ 76,567 - \$ -	GREEN cells MAY BE Revenue Generated by Applying Authorized Rate per Mile/Trip Charges
Description S	5 - 5 700.700	570,000 s 64,023	Fill in that portion of budgeted revenue in Column 2 that will be GENERATED through the application of authorized per mile, per trip, or combination per trip plus per mile rates. Also, include the amount of funds that are Earmarked as local match for
49 U.C. 5010 5 570,300 5 570,300 6 49 U.C. 5011 (Opending 5 5 570,300 6 49 U.C. 5011 (Opending 5 5 570,000 5 5 570,000 5 5 570,000 5 5 570,000 5 5 570,000 5 5 570,000 5 5 5 570,000 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	\$ -\$ 576,000 \$ \$ -\$ -\$ \$ -\$ -\$ \$ -\$ -\$ \$ -\$ -\$ \$ -\$ -\$ \$ -\$ -\$	570,000 \$ 64,000	Transportation Services and NOT Capital Equipment purchases. If the Farebox Revenues are used as a source of Local Match Dollars, then identify the appropriate amount of Farebox
Other DOT 5 - Bus Pass Program Revenue 5 - AHCA Medicald 5 -	5 - 5		Revenue that represents the portion of Local Match required on any state or federal grants. This does not mean that Farebox is the only source for Local Match.
Other AIRCA S . Bus Pass Program Revenue S . DOF Alooh, Drug & Mertal Health S .	3 - 15 -		Please review all Grant Applications and Agreements containing State and/or Federal funds for the proper Match Requirement levels and allowed sources.
Family Earley & Preservation S - Comm. Care Dis. Likelying & Adult Gens. S - Comm. Care Dis. Likelying & Adult Gens. S - Bus Pass Program Revenue S	5 · 5 · · · 5 · · · 5 · · · 5 · · · 5 · · · 5 · · · 5 · · · · 5 · · · · 5 · · · · · 5 ·		GOLD cells
DOH	\$ - \$ - \$ - \$ - \$ 5 - \$ - \$ - \$ -		Fill in that portion of Budgeted Rate Subsidy Revenue in Column 4 that will come from Funds Earmarked by the Funding Source for Purchasing Capital Equipment. Also include the portion of Local Funds earmarked as Match related to the <u>Purchase of Capital Equipment</u> If a match amount is required by the Funding Source.
Cad Perfora S -	5		
AVM	\$ - \$ - \$ 5 - \$ - \$ -		
Other Associates Act 5 - Community Care for Essiety 5 - Other DOEA 5 - Base Pass Program Revenue 5 - DOA	\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$		
Community Services 5 - Cher DCA 5 - Bus Pass Program Revenue 5 -	\$ - \$ - \$ - \$ -		

Budgeted Rate Base Worksheet CTC: Collier County Board of Commissioners Version 1.4 County: Collier County 1. Complete applicable GREEN cells in column 3; YELLOW and BLUE cells are automatically completed in column 3 2. Complete applicable GOLD cells in column and 5 What amount of the Budgeted Revenue in col. 2 will be generated at the rate per unit determined by this approachment, OR used as local Out 1st of col. 4 will come from funds to purchase equipment, OR will be used as match 2024 EX Dua Pasa Program Re Other Fed or State Bus Pass Program Revenue Other Revenues Interest Earnings Bus Pass Program Revenue **Balancing Revenue to Prevent Deficit** Actual or Planned Use of Cash Reserve 5 427,500 - \$ 427,500 Total Revenues * 5 EXPENDITURES (CTC/Operators ONLY) Operating Expenditures 80,800 74,200 27,500 Purchased Transportation: Purchased Bus Pass Expenses Operating Debt Service - Principal & Interest Leases and Rentals Contrib. to Capital Equip. Replacement Fund Rate Base Adjustment Cell Eguip, Purchases with Grant Funds Eguip, Purchases with Local Revenue Eguip, Purchases with Rate Generated Rev. Capital Delt Service - Principal & Interest If necessary and justified, this cell is where you If necessary and justified, this cell is where you could optionally adjust proposed service rates up or down to adjust for program revenue (or unapproved profit, or losses from the <u>Actual</u> period shown at the bottom of the Comprehensive Budget Sheet. This is not the only acceptable location or method of reconciling for excess gains or losses. If allowed by the respective funding sources, excess gains may also be adjusted by providing system subsidy revenue or by the purchase of additional trips in a period following the Actual period. If such an adjustment has been made, provide notation in the respective extanation area of the Comprehensive Budget tab. 576,300 Total Expenditures * \$ minus EXCLUDED Subsidy Revenue = 5 Speted Total Expenditures INCLUDED in Rate Base = 5 Adjusted Expenditures included in Rate Base \$ 4,748,300 2022 - 2023 The Difference by

Once Completed, Proceed to the Worksheet entitled "Program-wide Rates"



The miles that a vehicle is scheduled to or actually travels from the time it pulls out from its garage to go into revenue service to the time it pulls in from revenue service.

Vehicle Revenue Miles (VRM)

The miles that vehicles are scheduled to or actually travel while in revenue service. Vehicle revenue miles exclude:

Deadhead Operator training, and Vehicle maintenance testing, as well as School bus and charter services.

Passenger Miles (PM)
The cumulative sum of the distances ridden by each passenger.

Worksheet for Multiple Service Rates 1. Answer the questions by completing the GREEN cells starting in Section I for all services 2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers COIller County Coiller County									
SECTION I: Services Provided	Ambulatory	Wheelohair	Stretoher	Group					
Will the CTC be providing any of these Services to transportation disadvantaged passengers in the upcoming budget year?	Yes No No Go to Section II for Ambulatory Service	Yes No No Go to Section II for Wheelchair Service	○ Yes ■ No STOP! Do NOT Complete Sections II - V for Stretcher Service	Yes No Go to Section for Group Service					
SECTION II: Contracted Services	Ambulatory	Wheelohair	Stretoher	Group					
Will the CTC be contracting out any of these Services TOTALLY in the upcoming budget year?	Yes No No Answer # 2 for Ambulatory Service	Yes No No Answer # 2 for Wheelohair Service	Yes No Do Not Complete Section II for Stretcher Service	Yes No Answer # 2 for Group Service					
If you answered YES to #1 above, do you want to arrive at the billing rate by simply dividing the proposed contract amount by the projected Passenger Miles / passenger trips?	○ Yes ② No	○ Yes ® No	O Yes No Do NOT Complete Section II for	⊖ Yes ® No					
If you answered YES to #1 & #2 above, how much is the proposed contract amount for the service? How many of the total projected Passenger Miles relate to the contracted service? How many of the total projected passenger trips relate to the contracted service?	Leave Blank	Leave Blank	Stretcher Service	Leave Blank					
Effective Rate for Contracted Services: per Passenger Mile per Passenger Trip	-	Wheelchair Go to Section III for Wheelchair Service	Stretcher Do NOT Complete Section II for Stretcher Service	Group Go to Section for Group Service					
4. If you answered #3 & want a Combined Rate per Trip <u>PLUS</u> a per Mile add-on for 1 or more services, INPUT the Desired per Trip Rate (but must be <u>less</u> than per trip rate in #3 above Rate per Passenger Mile for Balance		Leave Blank and Go to Section III for Wheelchair Service	Do NOT Complete Section II for Stretcher Service	Leave Blank and Go to Section III for Group Service					

