



Agenda TAC

Technical Advisory Committee

IN-PERSON MEETING

Transportation Management Services Department

SOUTH CONFERENCE ROOM

2885 South Horseshoe Dr.

Naples, FL, 34104

September 28, 2026, 9:30 a.m.

1. **Call to Order**
2. **Roll Call**
3. **Approval of the Agenda**
4. **Approval of the Meeting Minutes**
 - A. August 24, 2026 Meeting Minutes
5. **Open to Public for Comments Items Not on the Agenda**
6. **Agency Updates**
 - A. FDOT
 - B. MPO Executive Director
7. **Committee Action**
 - A. Endorse the 2027 Collier MPO Meeting Calendar (Sean Kingston)
8. **Reports & Presentations (May Require Committee Action)**
 - A. Presentation on FDOT's I-75/Alligator Alley Master Plan (Alex Paradiz)
9. **Member Comments**
10. **Distribution Items**
 - A. Florida's Safe Routes to School Program Application for 2026-2027 (Carmen Monroy)
 - B. FDOT's I-75 from North of Golden Gate Parkway to South of Allico Road Public Meeting Presentation (Carmen Monroy)
11. **Next Meeting Date**

October 26, 2026
12. **Adjournment**

PLEASE NOTE:

The meetings of the advisory committees of the Collier Metropolitan Planning Organization (MPO) are open to the public and citizen input is encouraged. Any person wishing to speak on any scheduled item may do so upon recognition of the Chairperson. Any person desiring to have an item placed on the agenda should contact the MPO at least 14 days prior to the meeting date. Any person who decides to appeal a decision of the advisory committee will need a record of the proceedings pertaining thereto and therefore may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting should contact the Collier MPO 72 hours prior to the meeting by calling (239) 252-5814. The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person or beneficiary who believes that within the MPO's planning process they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Collier MPO Title VI Coordinator, Mr. Sean Kingston (239) 252-5859 or by email at: Sean.Kingston@collier.gov, or in writing to the Collier MPO, attention: Mr. Kingston, at 2885 South Horseshoe Dr., Naples, FL 34104.

**TECHNICAL ADVISORY COMMITTEE of the
COLLIER METROPOLITAN PLANNING ORGANIZATION
MEETING MINUTES
August 24, 2026, 9:30 a.m.**

1. Call to Order

Chair Bickett called the meeting to order at 9:31 a.m.

2. Roll Call

Ms. Hansen called the roll and confirmed a quorum was present.

TAC Members Present

Alison Bickett, City of Naples Public Works, Deputy Director, *Chair*

Don Scott, Lee County MPO Executive Director, *Vice Chair*

Tonia Selmeski, Collier County Community Planning & Resiliency, Site Plans Reviewer III

Kathy Eastley, Collier County Transportation Planning, Planner III

Bryant Garrett, Collier County Airport Authority, Airport Operations Executive Manager

David Rivera, City of Naples, Transportation Services, Manager

John Lambcke, Collier Schools Transportation Director

John Hamilton, City of Marco Island Public Works Department Director (Alternate)

Omar DeLeon, Collier Area Transit Manager

TAC Members Absent

Ute Vandersluis, Naples Airport Authority, Senior Airport Development Coordinator

Rebekah Harp, Southwest Florida Regional Planning Council Interim Director

Daniel Smith, Director of Marco Island Community Affairs

MPO Staff

Carmen Monroy, Executive Director

Dusty Hansen, Planner II

Others Present

Marcellus Evans, FDOT

Sally Bertsch, Kimley-Horn

Ian Debnam, Benesch

Wade Carroll, Pond and Company

Claude Villiers, Florida Gulf Coast University

3. **Approval of the Agenda**

Mr. Garrett moved to approve the agenda. Mr. Scott seconded. Passed unanimously.

4. **Approval of the Meeting Minutes**

Ms. Eastley moved to approve the May 18, 2026 meeting minutes. Mr. Garrett seconded. Passed unanimously.

5. **Public Comments for Items not on the Agenda**

None.

6. **Agency Updates**

A. FDOT

Mr. Evans announced Interchange Improvements near I-75 at SR 951 (exit 101) are ongoing. During nighttime/overnight hours from 8:00 pm on Wednesday, September 23 through 6:00 am on Thursday, September 24.

B. MPO

Ms. Monroy announced that I-75 public meetings have been scheduled for Tuesday, September 1, 2026 from 4:00 pm to 6:00 pm in Exhibit Hall A, North Collier Regional Park, 15000 Livingston Road, Naples. A virtual option will also be available on Wednesday, September 2, 2026 at 6:00 pm. The meetings will be in an open house format to view proposed improvements, meet the project team, and ask questions.

Ms. Monroy advised that the MPO participated in the Ten Thousand Islands and Florida Panther National Wildlife Refuge road safety audit. A presentation will be provided to the Committee in the future.

Ms. Monroy provided an update on the consolidation study of Collier MPO, Lee County MPO, and the Charlotte County-Punta Gorda MPO underway, which is due to the Governor's Office on December 31, 2026.

7. **Committee Action**

A. Endorse a Roll Forward Amendment to the FY2027-31 Transportation Improvement Program

Ms. Monroy introduced the item. **Mr. Scott** moved to endorse the amendment. **Mr. DeLeon** seconded. Passed unanimously.

B. Endorse an Amendment to the FY2027-31 Transportation Improvement Program (I-75/Everglades Blvd. study)

Ms. Monroy introduced the item. **Ms. Eastley** moved to endorse the amendment. **Mr. Scott** seconded. Passed unanimously.

C. Endorse Amendment 1 to the FY2026/27-2027/28 Unified Planning Work Program

Ms. Hansen introduced the item. **Mr. Scott** moved to endorse the amendment. **Ms. Eastley** seconded. Passed unanimously.

D. Review and Comment on Congestion Management Process Drafts: Top 10 Congested Corridors; Joint Collier/Lee County MPO Regional Roadway Network Map; Origin & Destination Analysis; and Preliminary Draft Baseline Conditions Memorandum

Ms. Hansen introduced the item and **Mr. Debnam** gave a presentation. The Committee provided comment.

E. Endorse an Amendment to the FY2027-31 Transportation Improvement Program for the I-75 Expansion

Ms. Monroy introduced the item. **Mr. Scott** moved to endorse the amendment. **Ms. Eastley** seconded. Passed unanimously.

8. Reports & Presentations (May Require Committee Action)

None.

9. Member Comments

A discussion was held.

10. Distribution Items

A. Administrative Amendment to the FY 2026-2030 Transportation Improvement Program (Project #456577-1, SR 29 at Oil Well Road to correct the funding)

Ms. Monroy introduced the item.

B. Draft of Citizens Advisory Committee Bylaws Update

Ms. Monroy introduced the item.

11. Next Meeting Date

September 28, 2026, 9:30 a.m. – Transportation Management Services Bldg., South Conference Room, 2885 S. Horseshoe Dr., Naples, FL, 34104 – in person.

12. Adjournment

Chair Bickett adjourned the meeting at 10:24 a.m.

EXECUTIVE SUMMARY
COMMITTEE ACTION
ITEM 7A

Endorse the 2027 MPO Meeting Calendar

OBJECTIVE: For the Committee to review, comment on, and endorse the proposed 2027 MPO Meeting Calendar.

CONSIDERATIONS: The MPO's proposed 2027 Meeting Schedule is shown in **Attachment 1**. The schedule follows established meeting locations, dates and times aside from the changes below:

- BPAC meetings are now scheduled quarterly when their frequency was previously aligned with TAC and CAC.
- CAC meetings have been moved from Transportation Management Services Department to the Collier County Government Center.

Committee members are encouraged to review the proposed 2027 schedule prior to the meeting and notify MPO staff if there is any need for revisions.

STAFF RECOMMENDATION: That the Committee review and endorse the Collier MPO 2027 Meeting Calendar.

Presented by: Sean Kingston, AICP, PMP, CFM, Principal Planner

ATTACHMENTS:

1. Proposed 2027 Collier MPO Meeting Schedule



2027 Meeting Schedule

Collier Metropolitan Planning Organization (MPO)
2885 S. Horseshoe Drive, Naples, FL 34104
(239) 252-5814 | www.CollierMPO.org

RED-STRIKETHROUGH = CANCELLED MEETING

DATES IN GREEN = ADDED MEETING

Draft for Committee Endorsement/Board Approval

Metropolitan Planning Organization (MPO) – Monthly at 9:30 a.m.

MPO Board Meetings are held on the second Friday of the month at the Board of County Commissioners Chambers, Admin. Bldg. F, 3299 Tamiami Trail East, Naples, FL, 34112, unless otherwise noted.

February 12, 2027	March 12, 2027	April 9, 2027	May 14, 2027
June 11, 2027	September 10, 2027	October 8, 2027	November 12, 2027
December 10, 2027			

Technical Advisory Committee (TAC) – Monthly at 9:30 a.m.

TAC Meetings are held on the fourth Monday of the month at the County Transportation Management Services Bldg., South Conference Room, 2885 South Horseshoe Drive, Naples, FL, 34104, unless otherwise noted.

January 25, 2027	February 22, 2027	March 22, 2027	April 26, 2027
May 24, 2027	August 23, 2027	September 27, 2027	October 25, 2027
*November 29, 2027			

*Off-cycle meeting date due to holiday

Citizens Advisory Committee (CAC) – Monthly at 2:00 p.m.

CAC Meetings are held on the fourth Monday of the month at the Collier County Government Center, Admin. Bldg. F, IT Training Room, 5th Floor, 3299 Tamiami Trail East, Naples, 34112, unless otherwise noted.

January 25, 2027	February 22, 2027	March 22, 2027	April 26, 2027
May 24, 2027	August 23, 2027	September 27, 2027	October 25, 2027
*November 29, 2027			

*Off-cycle meeting date due to holiday

Bicycle/Pedestrian Advisory Committee (BPAC) – Monthly at 9:00 a.m.

BPAC Meetings are held quarterly on the third Tuesday of the month at the Collier County Government Center, Admin. Bldg. F, IT Training Room, 5th Floor, 3299 Tamiami Trail East, Naples, 34112, unless otherwise noted.

January 19, 2027	March 23, 2027*	May 18, 2027	October 19, 2027
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*Joint meeting with the Lee County MPO's Bicycle Pedestrian Coordinating Committee (BPCC) at 10:00 a.m. at the Collier County Government Services Center at Heritage Bay Meeting Room, 15450 Collier Boulevard, Naples, FL 34120

Congestion Management Committee (CMC) – Bi-Monthly at 2:00 p.m.

CMC Meetings are held on the third Wednesday of every other month at the Collier County Transportation Management Services Bldg., South Conference Room, 2885 South Horseshoe Drive, Naples, FL, 34104, unless otherwise noted.

January 20, 2027	March 17, 2027	May 19, 2027	July 21, 2027
September 15, 2027	November 17, 2027		

Local Coordinating Board (LCB) for the Transportation Disadvantaged – Quarterly at 1:30 p.m.

LCB Meetings are held quarterly on the first Wednesday of the corresponding month at the Collier County Government Center, Admin. Bldg. F, IT Training Room, 5th Floor, 3299 Tamiami Trail East, Naples, 34112, unless otherwise noted.

March 3, 2027	May 5, 2027	September 1, 2027	December 1, 2027
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EXECUTIVE SUMMARY
REPORTS & PRESENTATIONS
ITEM 8A

Presentation on FDOT's I-75/Alligator Alley Master Plan

OBJECTIVE: For the Committee to hear a presentation on the SR-93 – I-75 Alligator Alley Master Plan from the FDOT District 4 Toll Plaza in Broward County to the FDOT District 1 Toll Plaza in Collier County.

CONSIDERATIONS: FDOT District 4 has initiated a study of Alligator Alley in order to create a long-term vision for the roadway through 2050. The study will identify current and future safety and operational needs and evaluate the opportunities for implementation of future technologies.

The study is kicking off with presentations to stakeholders, including Collier County. A representative of FDOT's consultant team for the project will provide a presentation (**Attachment 1**) at the Committee meeting.

STAFF RECOMMENDATION: None.

Presented by: Alex Paradiz, PE

ATTACHMENTS:

1. SR-93/I-75/Alligator Alley Master Plan presentation by FDOT District 4

October 9, 2026

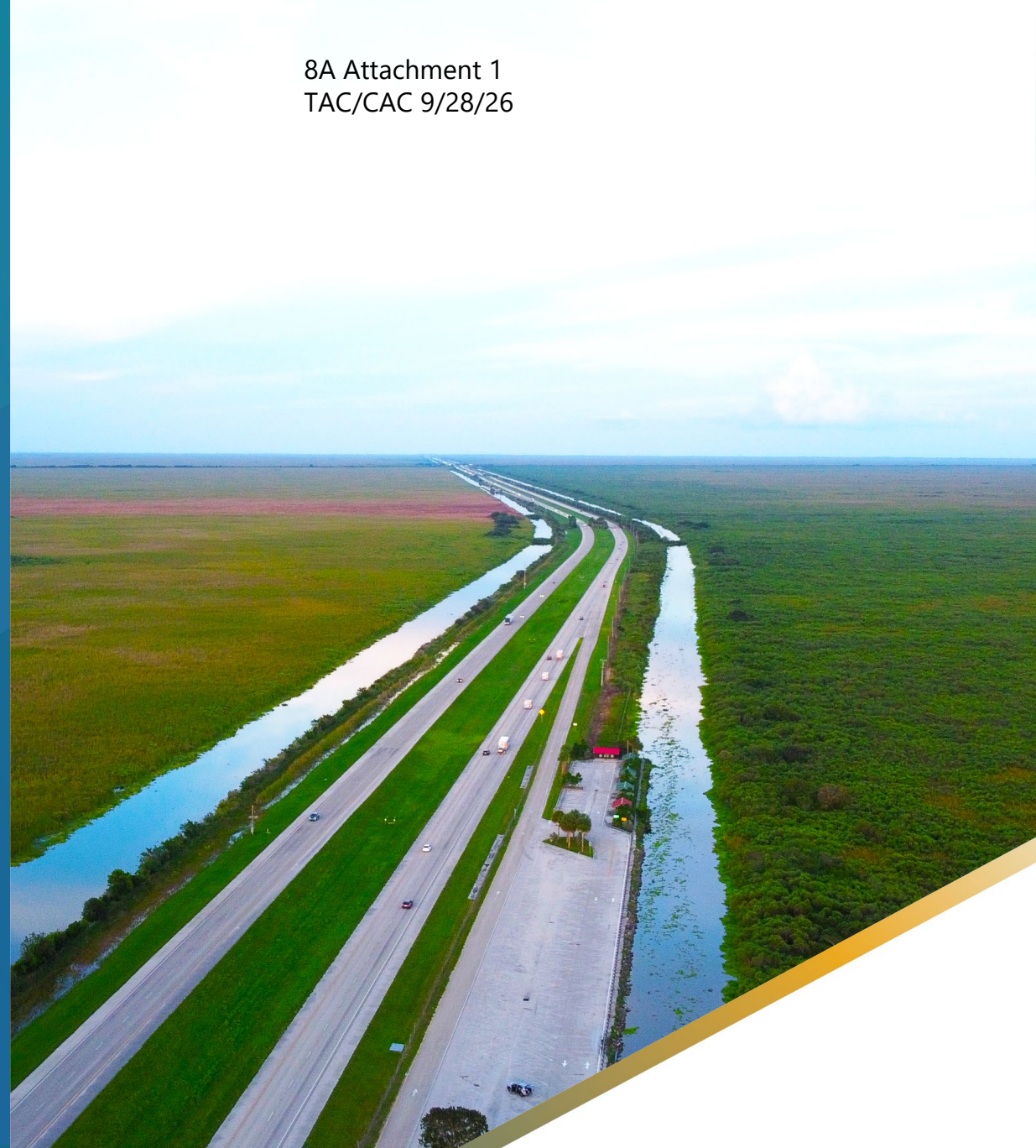
SR-93/I-75/Alligator Alley Master Plan

From District 4 Toll Plaza, Broward County to
District 1 Toll Plaza, Collier County
FM No: 453414-1-22-01

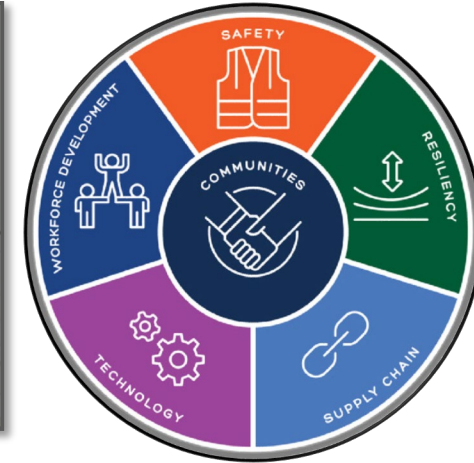
Collier MPO Board
Technical Advisory Committee
Citizens' Advisory Committee

FDOT Project Manager: Geysa Sosa, P.E.

8A Attachment 1
TAC/CAC 9/28/26



The map illustrates the study area for the Alligator Alley project. It shows Interstate 75 running horizontally across the frame. A yellow line highlights the study area, starting at a blue circle in Naples (labeled 'END STUDY') and ending at a purple circle in Weston (labeled 'BEGIN STUDY'). The study area is divided into two sections: 'FDOT DISTRICT 1 / COLLIER COUNTY' on the left and 'FDOT DISTRICT 4 / BROWARD COUNTY' on the right, separated by a vertical red line. A green box labeled 'Alligator Alley' is positioned above the highway. Road shields for US 29, I-75, SR 833, and SR 27 are visible. A north arrow is located in the bottom right corner.



- ## Study Limits

-  Southern/East end – Everglades Toll Plaza
(District 4 - Broward County; MM 25)
-  Northern/West end – Alligator Alley West Toll Plaza
(District 1 - Collier County; MM 100)
-  Interchange

Study Length ~75 miles

Study Objectives and Considerations



Alligator Alley by the Numbers



Roadway

- SIS Facility
- 75 miles of limited access
- 4 lane divided interstate
- 70 mph speed limit
- 2 toll locations



Bridges

- 31 Bridges in D4
- 80 Bridges in D1
- 40+ Wildlife Crossings



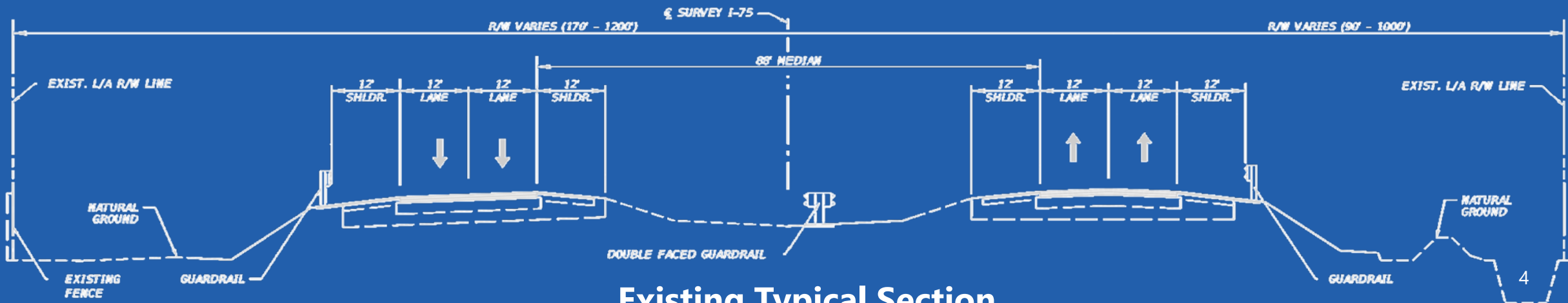
Interchanges

- 2 Interchanges
- Multiple pull-offs /Managed access
- Limited lighting



Service, Rest & Recreation

- 1 Service plaza
- 2 Rest areas
- 7 Recreation areas
- Limited lighting



Existing Typical Section

Environmental and Cultural Awareness

- **Key Sites**

- Wildlife crossings
- Florida Heartland Regional Trail (SUN Trail) SR 29
- Parks and Recreation
- Tribal Communities
- Other Noise Sensitive Communities

- **Previously Recorded Cultural Resources**

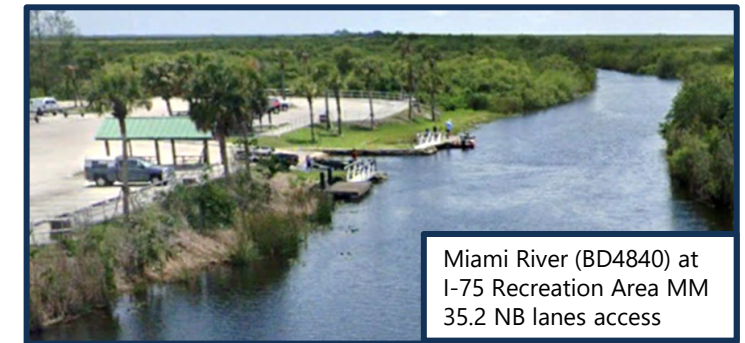
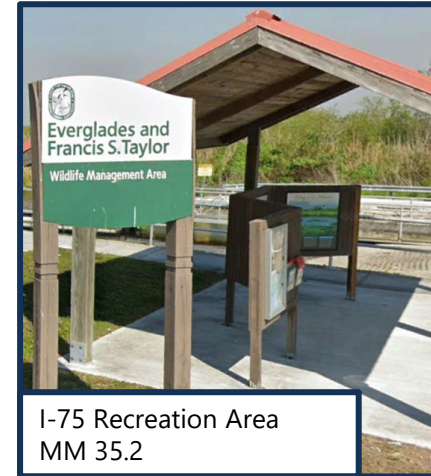
- Alligator Alley/Everglades Parkway
- 9 contributing resources
- Miami Canal
- 15 archaeological sites
- 3 historic linear resources
- 12 potential historic bridges

- **Section 4(f) adjacent protected lands**

- Picayune Strand State Forest
- Fakahatchee Strand Preserve State Park
- Miccosukee Indian Reservation
- Seminole Tribe of Florida's Big Cypress Reservation
- Everglades and Francis S. Taylor Wildlife Management Area
- SFWMD Water Conservation Area 3A South

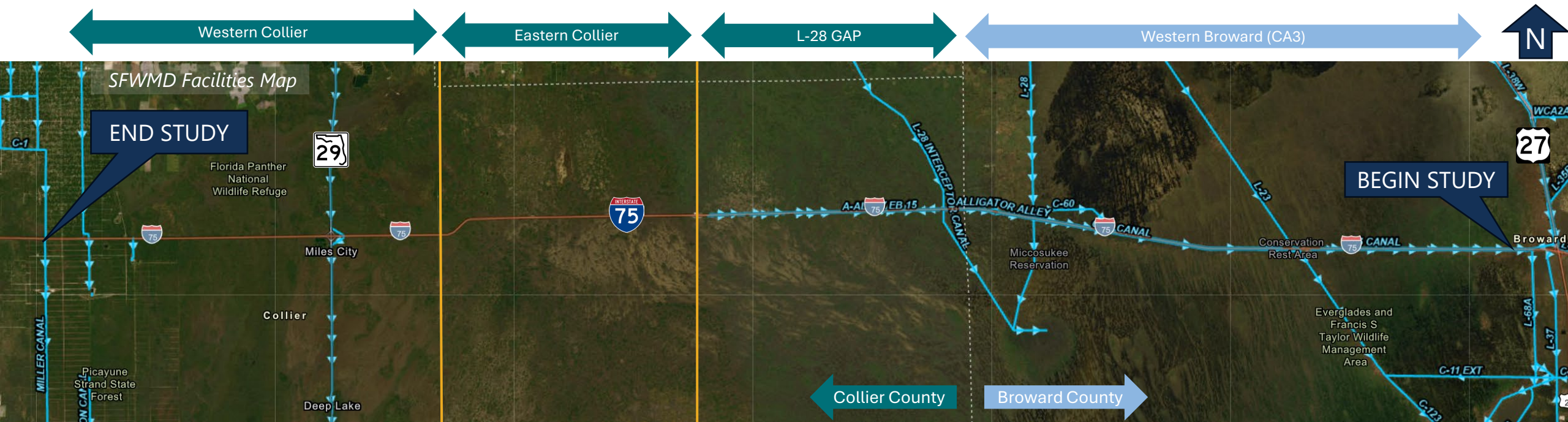
- **Section 4(f)/6(f) Protected Lands**

- Florida Panther National Wildlife Refuge
- Big Cypress National Preserve



Drainage, Regulatory, and Permitting Complexities

- **Permitting Jurisdiction**
- **Basins:** Western Broward CA3, L-28 GAP, Eastern Collier, Western Collier
- **Water Quantity**
- **Water Quality**
- **Nutrient Loading**
- **Variable Hydrology**
- **Infrastructure Impacts**
- **FEMA floodplains**



Ongoing/Planned Projects

Collier County

– Collier MPO 2050 LRTP

- I-75 New Interchange at Everglades Blvd./widening to 4 lanes
- I-75 New Interchange at Vanderbilt Beach Rd.
- I-75 Study widening to 6 lanes from CR 951 to SR 29
- I-75 at SR 951 Ultimate Interchange Improvements (FDOT SIS Plan)
- I-75 Add Lane from Pine Ridge to Golden Gate (FDOT SIS Plan)
- SR 29 Resurfacing

– FDOT SIS Plan

- I-75 PD&E Study for Collier County Segment (2024 – 2029)

– Other Adjacent Projects in FDOT District 1

- I-75 Alligator Alley West Toll Plaza – AET Conversion
- I-75 PD&E from Golden Gate Pkwy to Corkscrew Rd.
- I-75 Resurfacing project, toll plaza to county line
- Florida Heartland Regional Trail (SUN Trail) SR 29

– Planned and Ongoing Developments

- Ave Maria – Mixed Use, 5,000 acres (11k-14k DU)
- Silver Strand Mine – Industrial (860 trucks/day)
- Latitudes Margaritaville – 3,500 DU
- Horse Trails – 2,900 DU
- Rivergrass Village – 2,750 DU

Broward County

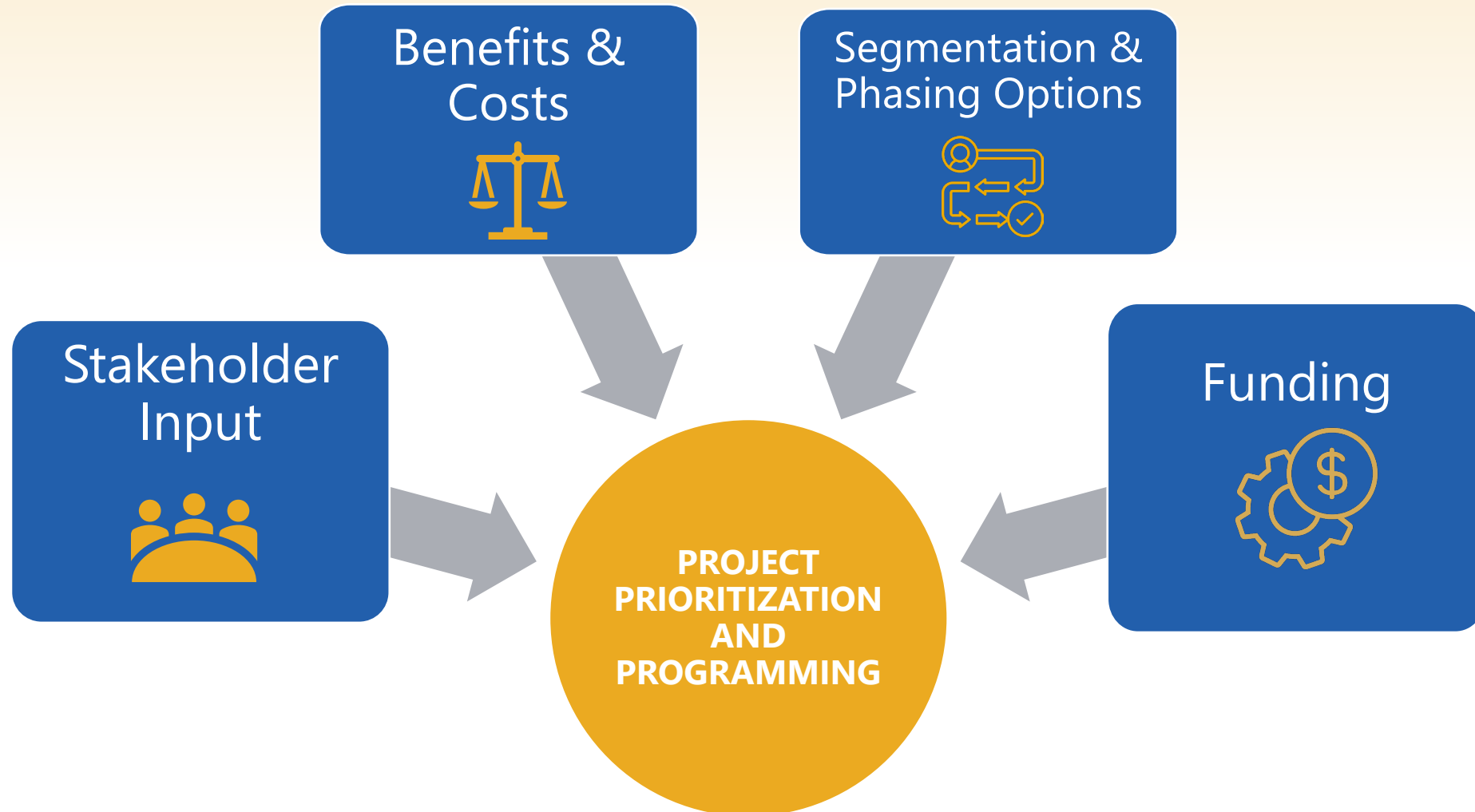
– Broward MPO 2050 MTP

- I-75/Alligator Alley Master Plan
- US 27 Freight Capacity M-D County Line to Broward/Palm Bch County Line
- US 27 Rail Capacity Study HEFT to Palm Bch County Line
- US 27 Infr. Hardening Study I-75 to Griffin Rd.
- I-75 ITS/Safety Improvements

– Other Adjacent Projects in FDOT District 4

- I-75 at US 27 Ramp Improvements
- I-75 Everglades Toll Plaza – AET Conversion

Recommendations and Implementation



Activity and Funding Status

Activities Completed

- **Data Collection**
 - GIS
 - As-Builts
 - Adjacent Projects
 - Traffic Counts
 - Cultural Resource Survey
- **Traffic Analysis**
 - Crash Data
 - Methodology
- **Public Involvement**
 - PIP
 - Website/Flyers/Newsletters

Activities In Progress / Upcoming

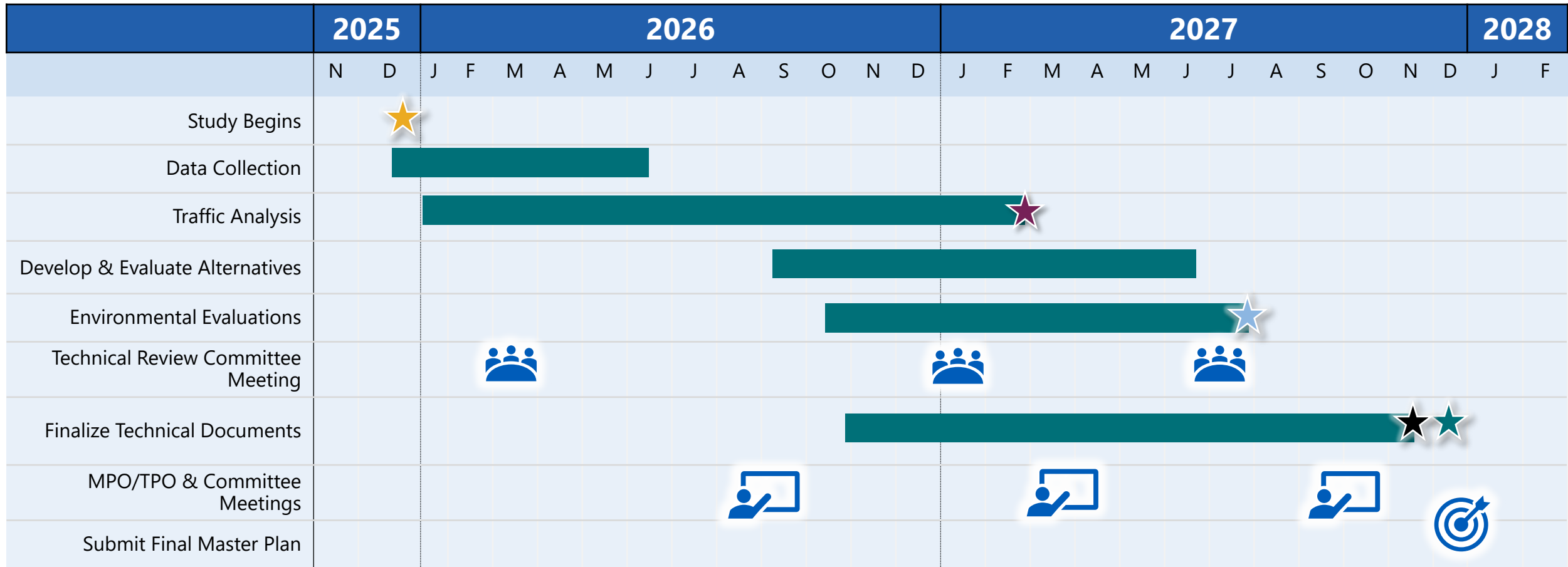
- **Travel Demand Projects / Operational Analysis**
- **Alternatives Analysis**
- **Environmental Evaluations**

Funding

- **Preliminary Engineering (Interim Improvements)**
 - FY28 \$3.9M
- **Construction (Interim Improvements)**
 - FY32 \$13.9M



Project Schedule



★ Public Involvement Plan
 ★ Traffic Report
 ★ Environmental Element
 ★ Facility Enhancement Element
 ★ Facility Operations & Preservation Element

EXECUTIVE SUMMARY
DISTRIBUTION ITEMS
ITEM 10A

Florida's Safe Routes to School Program Application for 2026-2027

OBJECTIVE: For the Committee to receive information on Florida's Safe Routes to School Program and the application process for 2026-2027.

CONSIDERATIONS: Florida's Safe Routes to School Program provides grant funding for eligible projects that improve transportation safety at schools, which can include sidewalk improvements, signage, traffic calming, and marked crosswalks (see Program Presentation at **Attachment 1**).

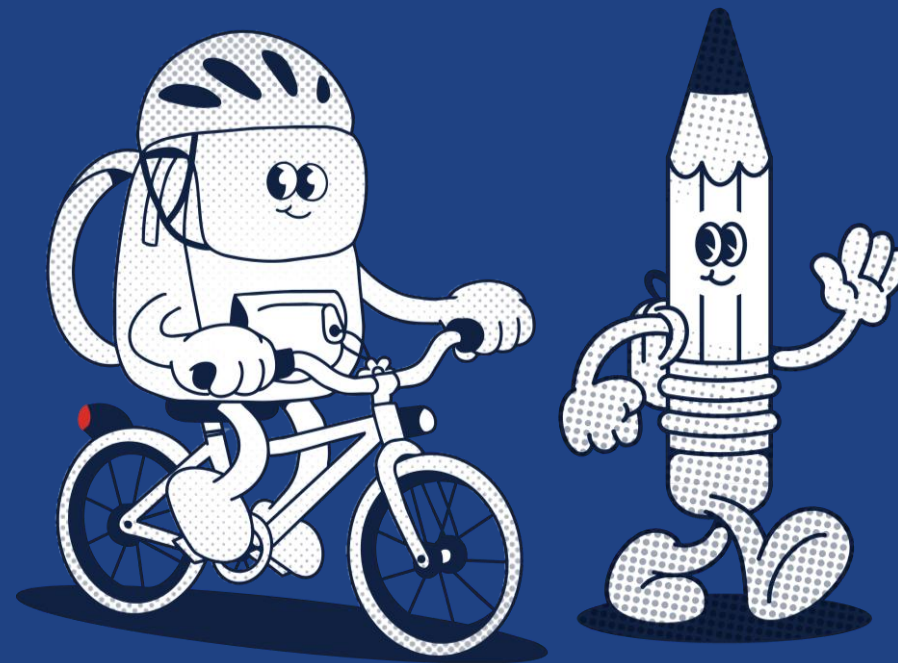
The grant application period for Florida's Safe Routes to School Program for 2026-2027 opens September 30 and will remain open through January 31. A Grant Application Guide is included as **Attachment 2**. Questions about the application process can be directed to FDOT's District 1 Program liaison, Amy Ao, 863-519-2510, Mengya.Ao@dot.state.fl.us.

STAFF RECOMMENDATION: That the Committee be aware of Florida's Safe Routes to School Program and the application process for 2026-2027.

Prepared by: Dusty Hansen, Senior Planner
Presented by: Carmen Monroy, MPO Director

ATTACHMENT(S):

1. Florida's Safe Routes to School Program Application Workshop Presentation
2. Florida's Safe Routes to School Program Grant Application Guide



Application Workshop

2026-2027

Florida's Safe Routes to School Program



Agenda

- **3:00pm – 4:00pm**

- SRTS Program Introduction and Application Overview, line by line
- **Takes place here, in GoToWebinar.**
- **All attendees are in a listen only mode.**

- **4:00pm – 4:30pm**

- Breakout Sessions with FDOT District SRTS Coordinators
- **Takes place in Microsoft Teams.**
- We will provide you with links on-screen, as well as via chat.
- You will have the opportunity to ask questions during this time.

Certificates

- The Florida LTAP Center is a Florida Approved Provider, #0008061, through the Florida Board of Professional Engineers.
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- **You must view the entire webinar to earn your certificate.** The view time will be verified through the GoToWebinar post-webinar report.
- We anticipate sending out the certificates by email in about 2 weeks!

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FREQUENTLY ASKED QUESTIONS (FAQ)

SEARCH ...

NEEDS ASSESSMENT

Click here to take the 2022-23 Florida LTAP Needs Assessment

EVENTS CALENDAR

-LTAP In-Classroom Training-

-LTAP Webinar-

External Training FDOT

FHWA Funding

Local Programs SRTS

August 2023

S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26

<https://floridaltap.org/certificate-lookup/>

TODAY'S SPEAKERS



Jessica Josselyn



Kelly Fearon, PE



James Ehmer

Welcome!



Presenter:
Jessica Josselyn

Florida Safe Routes to School: Purpose, History & Investment

- **Purpose:**
 - Improve safety for children traveling to and from school
- **Statewide Investment:**
 - \$7 million annually since 2015
- **Program Structure:**
 - Statewide program supported by Central Office and all seven FDOT Districts



Your SRTS Team Is Here to Help

District 1

Mengya (Amy) Ao
863.519.2510
Mengya.Ao@dot.state.fl.us

- Charlotte
- Collier
- De Soto
- Glades
- Hardee
- Hendry
- Highlands
- Lee
- Manatee
- Okeechobee
- Polk
- Sarasota

District 2

Nick Hope
904.360.5634
Nick.Hope@dot.state.fl.us

- Alachua
- Baker
- Bradford
- Clay
- Columbia
- Dixie
- Duval
- Gilchrist
- Hamilton
- Lafayette
- Levy
- Madison
- Nassau
- Putnam
- St. Johns
- Suwannee
- Taylor
- Union

District 3

Gretchen Peoples
850.330.1281
Gretchen.Peoples@dot.state.fl.us

- Bay
- Calhoun
- Escambia
- Franklin
- Gadsden
- Gulf
- Holmes
- Jackson
- Jefferson
- Leon
- Liberty
- Okaloosa
- Santa Rosa
- Wakulla
- Walton
- Washington

District 4

Thomas Miller
954.777.4073
Thomas.Miller@dot.state.fl.us

- Broward
- Indian River
- Martin
- Palm Beach
- St. Lucie

District 5

Anthony Nosse
386.943.5334
Anthony.Nosse@dot.state.fl.us

- Brevard
- Flagler
- Lake
- Marion
- Orange
- Osceola
- Seminole
- Sumter
- Volusia

District 6

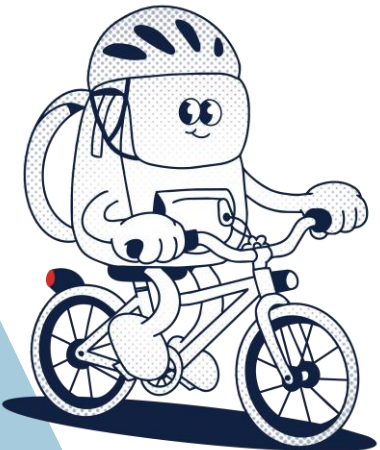
Fabian Sendon
305.470.5462
Fabian.Sendon@dot.state.fl.us

- Miami-Dade
- Monroe

District 7

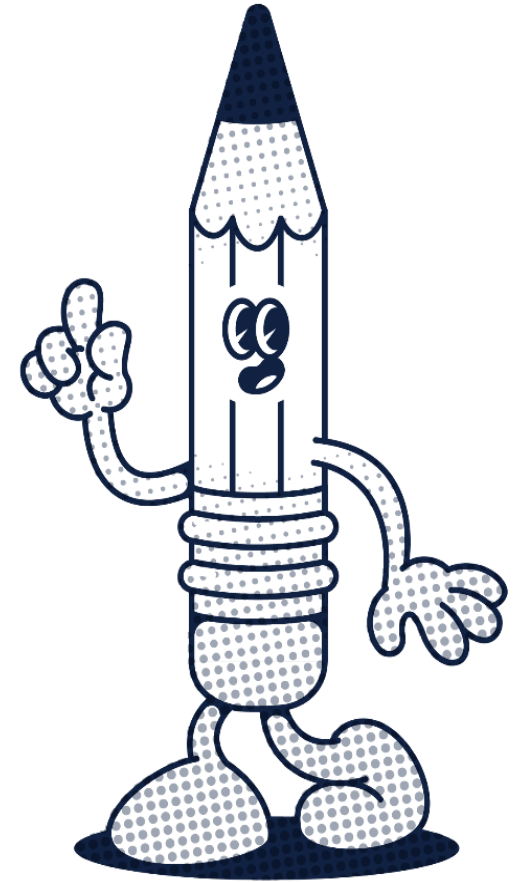
William Riha
813.402.0320
William.Riha@dot.state.fl.us

- Citrus
- Hernando
- Hillsborough
- Pasco
- Pinellas



What We'll Cover in the Application

- Eligibility
- Developing a competitive project
- Application requirements & documentation
- Review & prioritization
- Key dates & submission
- District breakout + Q&A



SRTS Is More Than Infrastructure

FDOT also offers educational resources that communities can use alongside infrastructure projects to reinforce safe walking, bicycling, and rolling behaviors.

Available resources include:

- Lesson plans and safety videos
- Walking School Bus Guide
- Superhero Safety Squad activities
- University of Miami WalkSafe and BikeSafe Program
- And more!

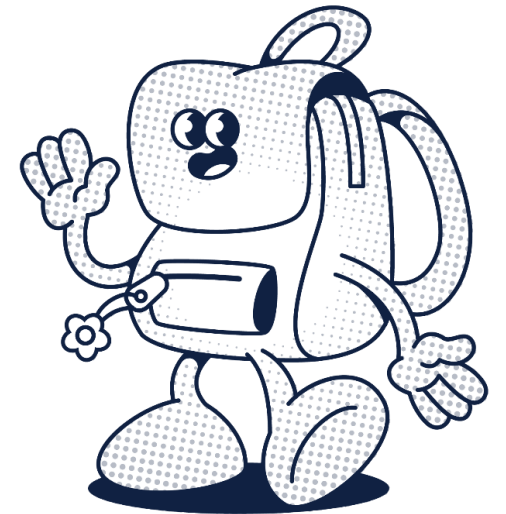


Explore additional resources on the FDOT SRTS website.



Infrastructure Funding

- Competitive grant process for infrastructure projects only
- Funding for development and implementation of roadway improvement projects that will improve safety in the vicinity of schools



Common Project Examples



Sidewalk Improvements



Signage



Traffic Calming



Marked Crosswalks

Past Projects Snapshot

- 200+ Sidewalk Projects – over 175 miles
- 8+ Bike/Trail Facilities – over 8 miles
- 1,000+ Bike Racks
- 3 Pedestrian Bridges
- Numerous Traffic Engineering Studies



Applicant Eligibility



Eligible Schools

- K-12 schools or **any** school that has several of those grades.
- Schools constructed before 2021



Eligible Applicants:

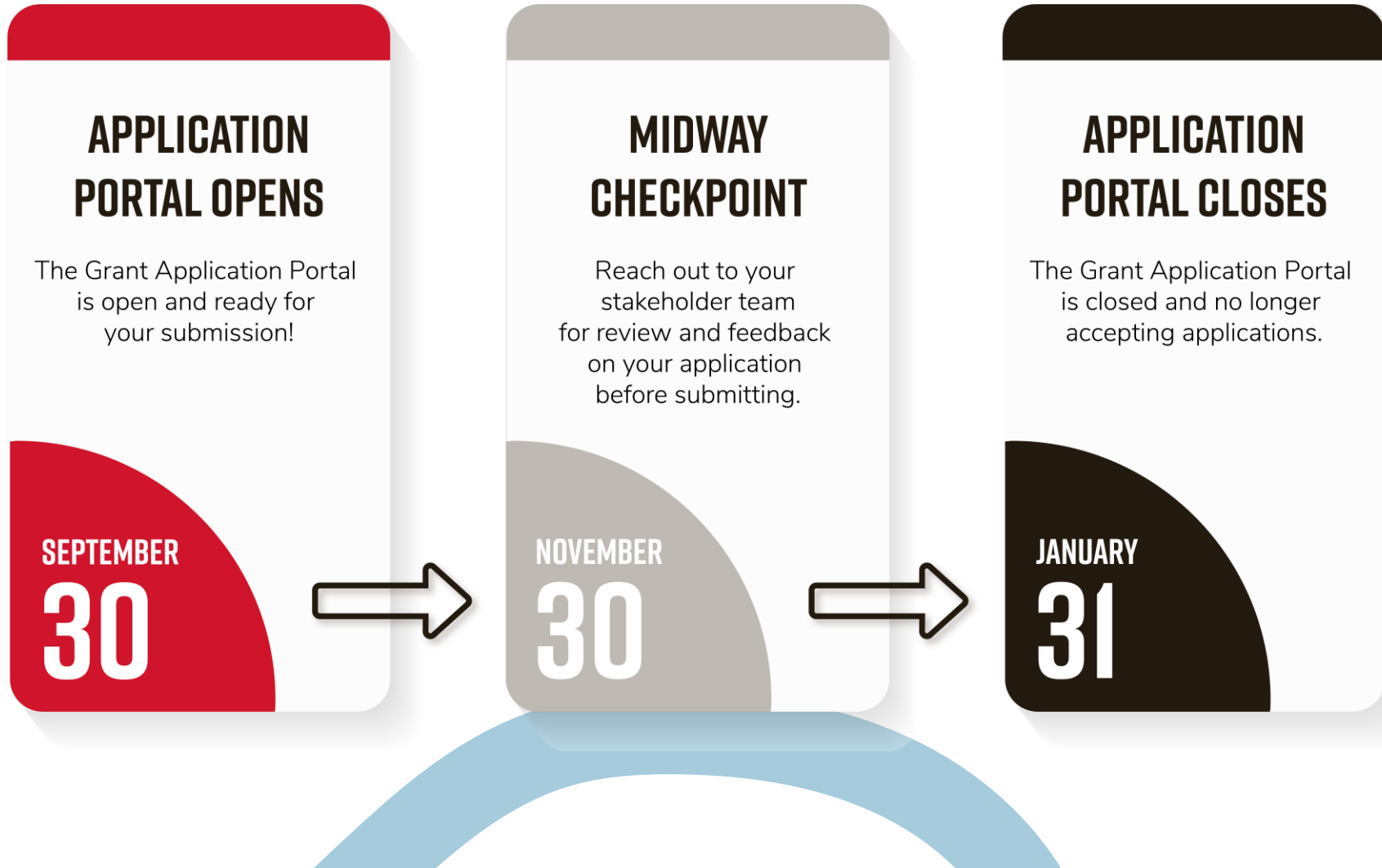
- Road-maintaining agencies submit the application for SRTS funding.
- If you are a parent, educator, school, or school district looking for funding, you will need to partner with your local government and/or transportation planning authority to apply for an SRTS infrastructure grant.



Eligible Projects:

- Within a 2-mile radius of the school
- Within the attendance boundary of the school
- Right-of-way acquisition is not eligible for funding

Application Timeline



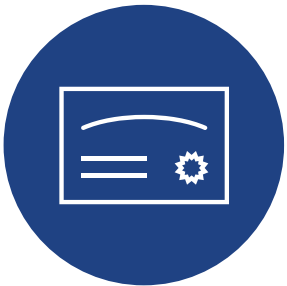
Application Process



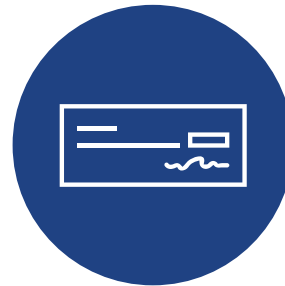
The Grant Application Portal (GAP) will open on **September 30th**. The application will remain open through **January 31st**.
Applications will not be accepted after January 31st.



This webinar includes a **break-out group** with your District Coordinator to find out best practices and District-specific requirements.



SRTS applicants must attend this online training webinar or certify that they have viewed a recorded version of the presentation **annually** to apply.

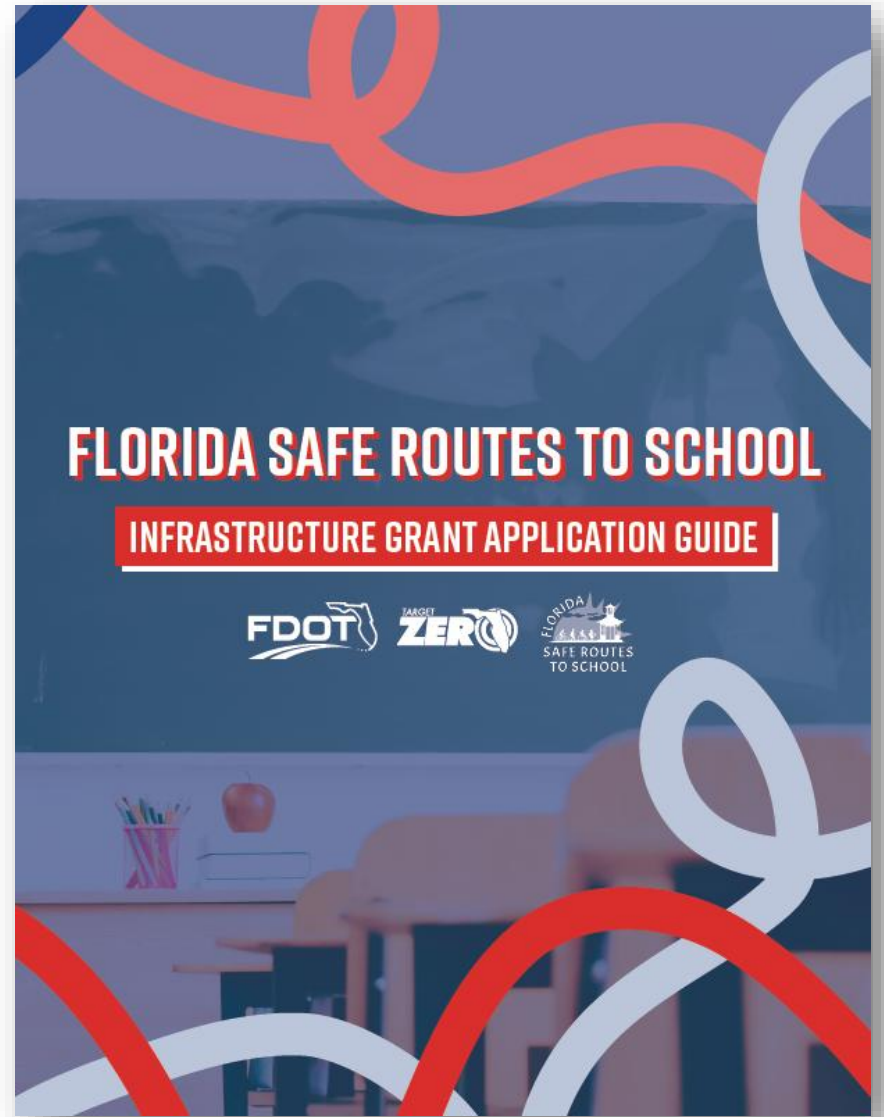


Funding increases for projects **will not** be approved after grants are awarded, please budget accordingly.

How to Get Started?

Prepare for a Successful Project:

- Review the SRTS Application Guide
- Review Grant Application Portal requirements for submission
- Engage with your community
- Ask for help when you need it!





Route to a Successful Project

The Route to a Successful Project



1. **Bring together the right people into a 5-E's SRTS Task Force**
2. Gather information and identify issues
3. Identify solutions
4. Develop a plan
5. Apply via the Grant Application Portal
6. Act on the plan
7. Evaluate

ASSEMBLE YOUR 5-E's TASK FORCE

Assemble a team of diverse community members who can support your SRTS application and project's implementation if selected for grant funding.

The objectives of the team include:

- Organizing the project,
- Setting realistic timelines,
- Delegating roles, and
- Carry out tasks

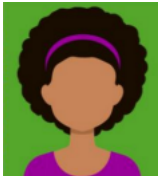
Assembling a team allows for community participation in the development and implementation of projects and programs and can help build excitement for Safe Routes to School.

Consider reaching out early and often to your TPO/MPO if applicable.

EDUCATION



ENCOURAGEMENT



ENFORCEMENT



ENGINEERING



EVALUATION



Education

WHO: Principal and teachers from the project's school

TASK:

- Work with your school principal to align events with the term schedule and curriculum.
- Involve the principal in the project to strengthen support for the project and align it with the school's mission
- Partner with teachers to incorporate SRTS into lesson plans to reinforce safe walking and biking concepts with the students.

EDUCATION



ENCOURAGEMENT



ENFORCEMENT



ENGINEERING



EVALUATION



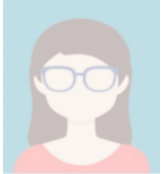
Encouragement

WHO: PTA members and school staff

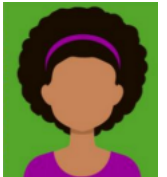
TASK:

- Collaborate with PTA members to help organize and run encouragement events and recruit volunteers.
- Involve PTA members to encourage other parents to support the SRTS project and provide local context.
- Empower school staff to motivate students and remind students about SRTS events.
- Encourage PTA/Staff to act as an example by walking or bicycling to school themselves if possible.

EDUCATION



ENCOURAGEMENT



ENFORCEMENT



ENGINEERING



EVALUATION



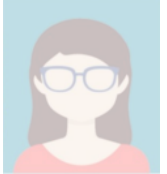
Enforcement

WHO: Local law enforcement

TASK:

- Communicate with law enforcement officers to address speeding and other dangerous practices in the vicinity of the school.
- Crossing Guards may also be hired and employed by your local law enforcement agency. Crossing Guards provide valuable insight into daily conditions.

EDUCATION



ENCOURAGEMENT



ENFORCEMENT



ENGINEERING



EVALUATION



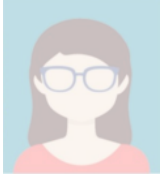
Engineering

WHO: A traffic or transportation engineer from local or city government.

TASK:

- Work with the community to determine what infrastructure improvements are needed as well as determine potential options for the improvements.

EDUCATION



ENCOURAGEMENT



ENFORCEMENT



ENGINEERING



EVALUATION



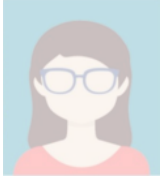
Evaluation

WHO: City/County employees and school officials

TASK:

- This role is for persons capable of collecting data before, during and after the project. Knowledge and access to data, which city and school officials have, are beneficial for this role.
- For example, law enforcement can provide data on speeding issues, and city officials, school employees, and volunteers can conduct the assessments.

EDUCATION



ENCOURAGEMENT



ENFORCEMENT



ENGINEERING



EVALUATION



The Route to a Successful Project



1. Bring together the right people into a 5-E's SRTS Task Force
2. **Gather information and identify issues**
3. Identify solutions
4. Develop a plan
5. Apply via the Grant Application Portal
6. Act on the plan
7. Evaluate

Collect Data

Think like a detective!

Collaborate with your 5 E's team to:

- Collect travel data
- Clearly identify the issue you are trying to solve with SRTS infrastructure funding
- Gather public input on the problem area
- Consider a walking audit or other site visit during school drop-off/pick-up hours
- Take before photos of the site conditions
- Identify critical routes, walking/biking networks, or other planned projects in the area
- Provide a map showing the school attendance boundary

*Your District may require additional application materials or supporting data.

The Route to a Successful Project



1. Bring together the right people into a 5-E's SRTS Task Force
2. Gather information and identify issues
- 3. Identify solutions**
- 4. Develop a plan**
5. Apply via the Grant Application Portal
6. Act on the plan
7. Evaluate

Project Development

Work with your 5-E's team to propose solutions that directly address the identified obstacles to a safe route to school.

- Where are the school entrances?
- Where are students currently walking and bicycling?
- How would any improvements address the safety issues identified?
- Are any traffic controls/roadway markings or signage changes required?
- Consider cost and feasibility of the proposed solutions.

Planning & Budgeting

Create the cost estimate for your project

- Funding increases will not be provided by FDOT
- A certified PE must review and sign your cost estimate
- Connect with your FDOT District SRTS Contact for questions when forming your cost estimate
- Use Form 500-000-30b found at [FDOT Procedural Document Library](#) Funding Cost Estimate for Florida's Safe Routes to School Infrastructure Application

*Your District Coordinator will review your cost estimation upon application submittal

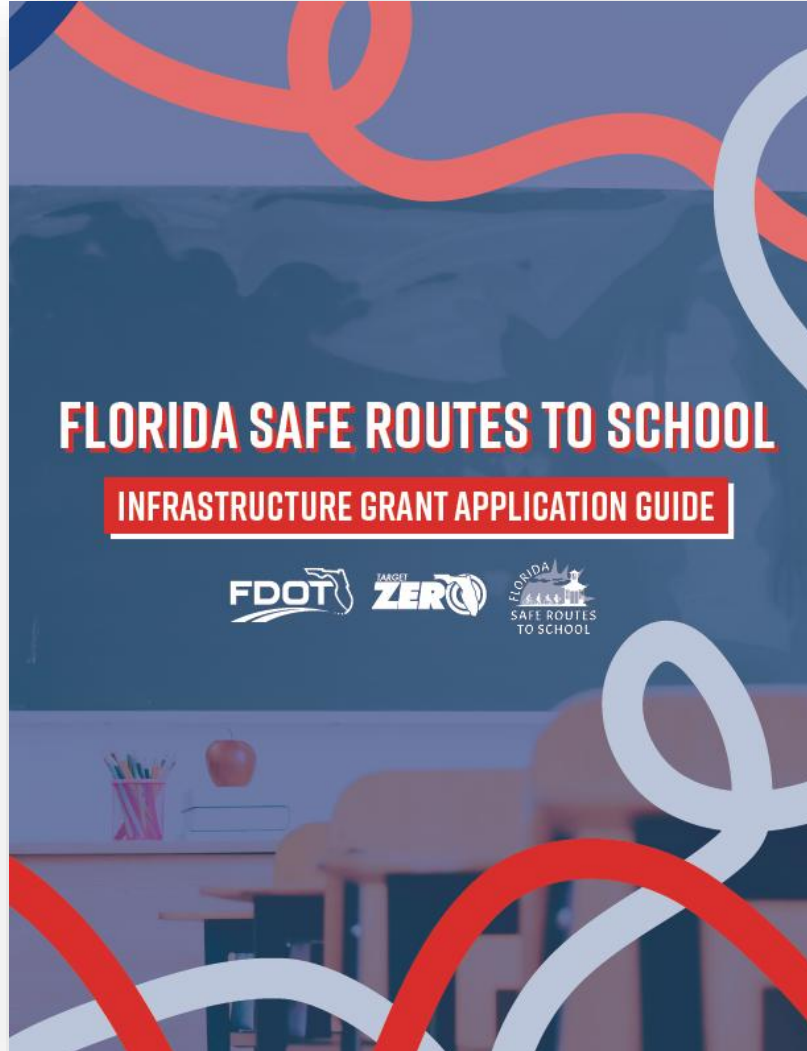
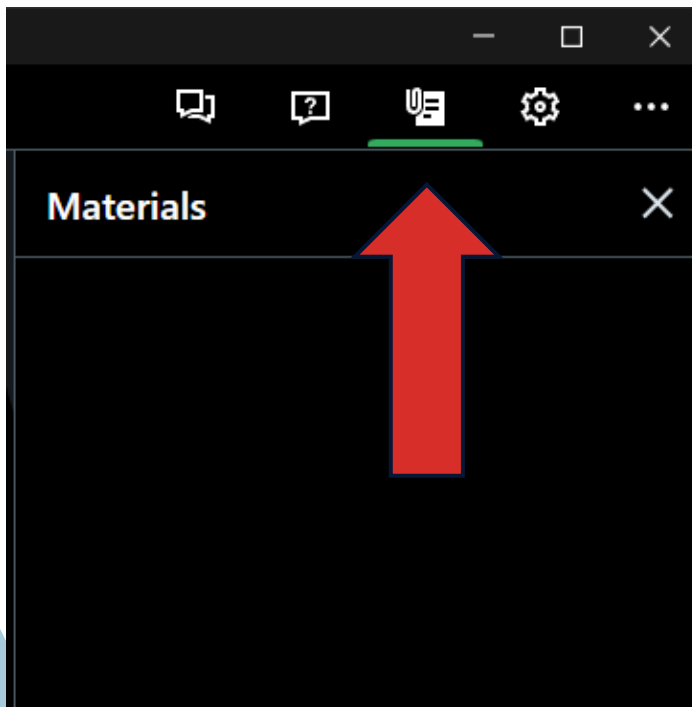
The Route to a Successful Project



1. Bring together the right people into a 5-E's SRTS Task Force
2. Gather information and identify issues
3. Identify solutions
4. Develop a plan
- 5. Apply via the Grant Application Portal**
6. Act on the plan
7. Evaluate

Infrastructure Grant Application Guide

Access via the “Handouts” section of the webinar tools



APPLICATION FORM, PAGE 8

SECTION 5 – SPECIFIC INFRASTRUCTURE IMPROVEMENT(S) REQUESTED

This section asks you to describe your project's location and requested improvements.

PART A: THE APPLICATION FORM ALLOWS FOR TWO PROJECT REQUEST SITES. ADDITIONAL PROJECT SITES MAY BE INCLUDED, IF APPLICABLE, BY PROVIDING AN ADDITIONAL DOCUMENT UPLOAD THAT INCLUDES THE SAME DETAILS AS REQUESTED BY THE APPLICATION FORM. PLEASE BE SURE TO ALSO CHECK THE BOX ON THE APPLICATION FORM TO INDICATE TO APPLICATION REVIEWERS THAT ADDITIONAL SITES ARE REQUESTED VIA ATTACHMENT.

*ADDITIONAL PROJECT SITE ATTACHMENTS SHOULD ALSO ADDRESS THE DETAILS REQUESTED IN PART B OF SECTION 5.

PART B: DESCRIBE YOUR PROPOSED PROJECT REQUEST(S) THOROUGHLY. PLEASE INCLUDE A CONNECTION TO HOW THE PROJECT REQUEST(S) ADDRESS OBSTACLES FOR CHILDREN TO WALK OR BICYCLE TO SCHOOL.



Presenter:
James Ehmer

Application Form

Changes This Year

1. Required map file upload of project extents
2. New Local Agency Program (LAP)
Local Funds Construction Contingency (LFCC) requirement

C. MAP SHOWING PROPOSED IMPROVEMENTS



Application Form

SECTION 1: School, Applicant & Maintaining Agency Information

- School Information
- Applicant Information
- Maintaining Agency Information
- TPO Information
- Date school was built
- Signatures from:
 - School Board or School Principal
 - Workshop Attendee/Applicant
 - Maintaining Agency
 - MPO/TPO

FLORIDA DEPARTMENT OF TRANSPORTATION FLORIDA'S SAFE ROUTES TO SCHOOL INFRASTRUCTURE APPLICATION		500-000-30A SAFETY Page 2 of 11
MAINTAINING AGENCY INFORMATION		
MAINTAINING AGENCY 1: ☐ City ☐ County ☐ Florida Department of Transportation		
NAME OF MAINTAINING AGENCY:		DUNS #:
CONTACT PERSON:		
MAILING ADDRESS:		
CITY:		
PHONE #:		
Note: your signature is required for formal agreement		
SIGNATURE:		
MAINTAINING AGENCY:		
NAME OF MAINTAINING AGENCY:		
CONTACT PERSON:		
MAILING ADDRESS:		
CITY:		
PHONE #:		
Note: your signature is required for formal agreement		
SIGNATURE:		
METRO:		
If the city or county is the required information, please provide it.		
NAME OF MPO:		
CONTACT PERSON:		
MAILING ADDRESS:		
CITY:		
PHONE #:		
SIGNATURE:		

FLORIDA DEPARTMENT OF TRANSPORTATION FLORIDA'S SAFE ROUTES TO SCHOOL INFRASTRUCTURE APPLICATION		500-000-30A SAFETY Page 1 of 11
SECTION 1 – SCHOOL, APPLICANT, MAINTAINING AGENCY & M/TPO INFORMATION		
Notes: Signatures confirm the commitment of the School, Applicant and Maintaining Agency to follow the Guidelines of the Florida's Safe Routes to School Program. The School is responsible for data collection (see Section 4F) before and after the project is built and responsible for promoting safe walking and biking to and from school. The Maintaining Agency is generally responsible for entering into a Local Agency Program (LAP) agreement with the FDOT to design, construct, &/or maintain the project. The Maintaining Agency is responsible for any project cost increases. Districts have the option to design and/or construct it, but the Maintaining Agency is always responsible for maintaining the project. Check with your District to see how they are handling this.		
SCHOOL INFORMATION		
SCHOOL NAME:		
SCHOOL ADDRESS:		
COUNTY:	CITY:	ZIP:
TYPE:	YEAR BUILT:	CONGRESSIONAL DISTRICT:
PRINCIPAL'S NAME:		
PHONE #:	EMAIL:	
PRINCIPAL'S SIGNATURE:		DATE:
APPLICANT INFORMATION		
APPLICANT:	TITLE:	
NAME OF APPLICANT AGENCY/ORGANIZATION:		
APPLICANT AGENCY/ORGANIZATION TYPE:		
APPLICANT:	TITLE:	
MAILING ADDRESS:		
CITY:	STATE: FLORIDA	ZIP:
PHONE #:	E-MAIL:	
APPLICANT SIGNATURE:		DATE:
I viewed/attended the SRTS webinar and have reviewed this application for completeness.		
ATTENDEE'S SIGNATURE:		DATE:

Application Form

SECTION 2: Eligibility and Feasibility Criteria

- Formation of School-Based SRTS Committee (including school representative)
- Public Notice of SRTS committee meeting
- Confirmation of Assessment to gather Student Travel Data Before/After
- Right of Way Documentation
- **Local Agency Program (LAP) Certification**
- Responsibility by Phase
- Public Engagement & Support
- Bicycle/Pedestrian Priority
- Rural Economic Development Initiative (REDI) Community

FLORIDA DEPARTMENT OF TRANSPORTATION
FLORIDA'S SAFE ROUTES TO SCHOOL INFRASTRUCTURE APPLICATION
500-000-30A
SAFETY
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E2. Is the County/City willing to enter into an agreement with FDOT to do the following, if the District decides this is the best way to get the project completed:
Install and/or maintain any traffic engineering equipment included in this project? ☐ Yes ☐ No
Construct and maintain the project on a state road? ☐ Yes ☐ No ☐ N/A

F1. Public Support - Explain your public information or public involvement process below.

Failure owners
You may should
Describe overall

F2. Consider below w
☐ Neigh
☐ Metro
☐ Citize
☐ PTA/P
☐ Local
☐ Group

G1. If the pr
H1. Is this pr
Visit the [Florida](#)

FLORIDA DEPARTMENT OF TRANSPORTATION
FLORIDA'S SAFE ROUTES TO SCHOOL INFRASTRUCTURE APPLICATION
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Page 3 of 11

SECTION 2 – ELIGIBILITY AND FEASIBILITY CRITERIA

Notes: This section will help FDOT determine the eligibility and feasibility of the proposed project. The goal of the SRTS program is to provide resources to address critical safety concerns near schools and achieve measurable increases in the number of students walking and bicycling to school. Except for the questions in A2- C1 below, answering "No" does not constitute elimination from project consideration. **You must fulfill requirements in A2-C below before applying!**

A1. Has a school-based SRTS Committee (including school representation) been formed?
Not required, but is strongly encouraged. ☐ Yes ☐ No

A2. Has the public been notified of a Safe Routes to School meeting? ☐ Yes ☐ No

A3. Has at least one public Safe Routes to School meeting been held?
Attach sign in sheet & minutes. ☐ Yes ☐ No

B1. The applicant understands that they will be required to provide student travel data (section 4F) before and after the project is built, following a schedule provided by the District. ☐ Yes ☐ No

C1. Note: Project planning cannot go forward until public right of way or permanent public access to the land for the proposed project is documented to the District.
Have you provided either survey/as-builts or right of way documentation that shows adequate right of way exists for the proposed improvement? ☐ Yes ☐ No

D1. Is the Maintaining Agency Local Agency Program (LAP) Certified? (currently qualified & willing to enter into a LAP agreement requiring the agency to design, construct, and/or maintain the project, abiding by Federal, State, & local requirements?) ☐ Yes ☐ No

D2. If No: Are they willing to become LAP Certified? ☐ Yes ☐ No

D3. If the agency is not willing to become LAP Certified, explain how this project could be built without this certification:

E1. Who do you propose to be responsible for each phase of the project?
Design: ☐ City ☐ County ☐ Other, Including FDOT (Explain below)
Construction: ☐ City ☐ County ☐ Other, Including FDOT (Explain below)
Maintenance: ☐ City ☐ County ☐ Other, Including FDOT (Explain below)
If you checked Other, including FDOT for any of the above, please explain the responsible party for each phase, and include documentation showing your project coordination communications with FDOT.

Application Form

SECTION 3: Background Information - 5 E's

[Safe Routes to School Toolkit](#)

- Engineering
- Education
- Encouragement
- Enforcement
- Evaluation

FLORIDA DEPARTMENT OF TRANSPORTATION FLORIDA'S SAFE ROUTES TO SCHOOL INFRASTRUCTURE APPLICATION		500-000-30A SAFETY Page 5 of 11
SECTION 3 – BACKGROUND INFORMATION: FIVE E'S		
<i>Notes: SRTS is designed to be a comprehensive program. Describe the efforts your school and community have made to address the identified problem through each E so far, and what is planned in the future for each. For more information on the E's, see Florida's SRTS Guidelines and the SRTS Toolkit: SRTS HOME PAGE (fdot.gov)</i>		
A. ENGINEERING		
A1. PAST:	A2. FUTURE:	
B. EDUCATION		
<i>If your school has taught or plans to teach the FLSRTS Curricula SRTS HOME PAGE (fdot.gov) or other education program, provide details below:</i>		
B1. PAST:	B2. FUTURE:	
C. ENCOURAGEMENT		
C1. PAST:	C2. FUTURE:	
D. ENFORCEMENT		
D1. PAST:	D2. FUTURE:	
E. EVALUATION		
E1. PAST:	E2. FUTURE:	

Application Form

SECTION 4: Problem Identification

- Hazardous Walking Conditions (as defined by Florida Statute)
- Existing Conditions/Obstacles
- Estimate of number of students living near the school
- Demographics
- Percentage of Students Eligible for Free or Reduced-Price Lunch Program
- Student Travel Data
- Route Data

The image shows a screenshot of the 'Florida's Safe Routes to School Infrastructure Application' form, specifically Section 4: Problem Identification. The form is titled 'FLORIDA'S SAFE ROUTES TO SCHOOL INFRASTRUCTURE APPLICATION' and is part of the '500-000-30A SAFETY' series, Page 6 of 11. The header includes the Florida Department of Transportation logo and the text 'FLORIDA'S SAFE ROUTES TO SCHOOL'. The main content area is titled 'SECTION 4 - PROBLEM IDENTIFICATION' and includes the following instructions: 'This section will help us understand your school's situation. If the proposed project includes more than one school, please give the requested information for each school.' The form is divided into three main sections: A. HAZARDOUS WALKING CONDITIONS, B. Describe existing conditions/obstacles which may prevent walking or bicycling to your school, and C. Describe how your project will address any conditions which may prevent walking or bicycling to school. Section A includes a sub-section A1: Opportunity to resolve a documented hazardous walking condition (defined by Florida Statute 1006.23) and eliminate the resultant school busing. It includes a checkbox for 'Yes' and 'No', and a field for 'If Yes, please enter the documented date and case number:'. Section A2: Discuss potential discontinuation of current courtesy transportation and expected public support/opposition for this change. Section B includes a field for 'Describe existing conditions/obstacles which may prevent walking or bicycling to your school. Attach a map showing the existing multimodal conditions and photographs (.jpg format) of existing conditions.' Section C includes a field for 'Describe how your project will address any conditions which may prevent walking or bicycling to school. Site location and other project-specific details will be provided in a later section.' The form is overlaid on a larger, partially visible form page (Page 7 of 11) which includes a section for 'D. Provide a summary of any relevant demographic data within the school boundary area.'

FLORIDA DEPARTMENT OF TRANSPORTATION
FLORIDA'S SAFE ROUTES TO SCHOOL INFRASTRUCTURE APPLICATION
500-000-30A SAFETY
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SECTION 4 - PROBLEM IDENTIFICATION

This section will help us understand your school's situation. If the proposed project includes more than one school, please give the requested information for each school.

A. HAZARDOUS WALKING CONDITIONS

A1. Opportunity to resolve a documented hazardous walking condition (defined by Florida Statute 1006.23) and eliminate the resultant school busing. ☐ Yes ☐ No

If Yes, please enter the documented date and case number:

A2. Discuss potential discontinuation of current courtesy transportation and expected public support/opposition for this change:

B. Describe existing conditions/obstacles which may prevent walking or bicycling to your school. Attach a map showing the existing multimodal conditions and photographs (.jpg format) of existing conditions.

C. Describe how your project will address any conditions which may prevent walking or bicycling to school. Site location and other project-specific details will be provided in a later section.

Estimates

Estimates

Estimates

Application Form

SECTION 5: Infrastructure Improvement Request

- Location of the project must be within 2 miles of school
- Proximity to other facilities
- Map of proposed improvement locations
- Identify project type (i.e. Sidewalk, Bike Lane, Paved Shoulder or Shared Use Path)
- Identify any needed Traffic Controls
- Provide AADT Traffic Data
- Traffic data can be accessed based on the governance of the road:
- State Roads:
 - Data available at FL Traffic Online Portal:
<https://tdaappsprod.dot.state.fl.us/fto/>
 - County Roads – Contact County Traffic Dept.
 - City Roads – Contact City Traffic Dept.
 - Need help? Contact your district SRTS Coordinator

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FLORIDA'S SAFE ROUTES TO SCHOOL INFRASTRUCTURE APPLICATION
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C. TRAFFIC CONTROLS

FLORIDA DEPARTMENT OF TRANSPORTATION
FLORIDA'S SAFE ROUTES TO SCHOOL INFRASTRUCTURE APPLICATION
500-000-30A SAFETY Page 8 of 11

SECTION 5 – SPECIFIC INFRASTRUCTURE IMPROVEMENT(S) REQUESTED

A. LOCATION

Note: The entire proposed project must be within 2 miles of the school and in the attendance area for the affected schools. Attach a map showing the school attendance boundary area and location of the proposed project in the Grant Application Portal with the application.

Request #1 St. Name: _____ Maintaining Agency: ☐ City ☐ County ☐ State

From: _____ To: _____

Project's closest point to school: ☐ 0 to 0.5 mile ☐ 0.5 to 1 mile ☐ 1 to 1.5 miles ☐ 1.5 miles+

Request #2 St. Name: _____ Maintaining Agency: ☐ City ☐ County ☐ State

From: _____ To: _____

Project's closest point to school: ☐ 0 to 0.5 mile ☐ 0.5 to 1 mile ☐ 1 to 1.5 miles ☐ 1.5 miles+

☐ Please check this box to indicate if there are additional project sites. If so, please *upload an attachment* with the details requested above for each site.

Discuss the projects' proximity (within 2 miles) to other facilities which might also benefit from the project, such as other schools or colleges, parks, playgrounds, libraries, or other pedestrian destinations. *Attach a map of the proposed improvement locations.*

B. SIDEWALK, BIKE LANE, PAVED SHOULDER, OR SHARED USE PATH

Select all that apply:

☐ Continuation of Existing Sidewalk	☐ New Sidewalk
☐ Continuation of Existing Bike Lane	☐ New Bike Lane (includes re-striping or reconstruction)
☐ Continuation of Paved Shoulder	☐ New Paved Shoulder
☐ Continuation of Shared Use Path	☐ New Shared Use Path

Comments: Describe your requests in detail below, including location, length, side of road, etc.

Request #1: _____

Request #2: _____

Provide an attachment with the details requested above.



Presenter:
Kelly Fearon

Application Form

SECTION 6: Cost Estimate

- Construction Cost
- Maintenance of Traffic (MOT)
- Mobilization Cost
- Total Construction Cost
- Professional Engineering Design Cost
- Construction Engineering and Inspection Cost
- Grand Total Cost
- Local Contribution (if any)
- Please note the phase of the project that local contributions (if any) are provided for.
- Who prepared this cost estimate?
- List their contact information.



FLORIDA DEPARTMENT OF TRANSPORTATION
FLORIDA'S SAFE ROUTES TO SCHOOL INFRASTRUCTURE APPLICATION

500-000-30A
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SECTION 6 – COST ESTIMATE

This is designed to give FDOT a reasonable estimate of the cost of project. Make this cost estimate as accurate as possible as we do not allow contingency. If your local agency is providing local funding to supplement the request, please provide the information below.

Please note: The FDOT SRTS program is a competitive statewide program. Local match contributions may result in projects receiving a higher final ranking.

* Please note: The FDOT SRTS program is a competitive statewide program. Local match contributions may result in projects receiving a higher final ranking.

in the Florida Design Manual (FDM) and FDOT Design Standards. Projects on local systems must meet the minimum standards and criteria in the Manual of Uniform Minimum Standards for Design, Construction and Maintenance for streets and Highways (Florida Greenbook). These documents can be found on FDOT's web site at: <https://www.fdot.gov/roadway>

Provide the costs for the following:

Construction Cost:	
Maintenance of Traffic Cost (MOT):	
Mobilization Cost:	
TOTAL CONSTRUCTION COST:	\$ 0.00
Professional Engineering Design Cost:	
Construction Engineering and Inspection Cost:	
Local Contributions (if any):	
REQUESTED FUNDING:*	\$ 0.00
GRAND TOTAL COST:	\$ 0.00
Construction Contingency:**	

* Please note:
Prior to submitting projects over \$1M please connect with your Safe Routes to School District Coordinator to discuss project feasibility and scope.

**Please include a Local Funds Construction Contingency (LFCC) amount in the construction phases of project costs estimates. Contingency Amount is the greater of 0.5% of the contract amount or \$10,000. Please see [FDOT Bulletin 26-02](#) for more information on Contingency Amount for LAP Construction Projects

Please note the phase of the project that local contributions (if any) are provided for:

Printed name of person preparing detailed cost estimate:

Agency submitting cost estimate:

Contact Phone: Email:

Signature: Date:

By signing the above, your agency takes responsibility for any costs over the requested funding amount.

Additional agency representative:

Contact Phone: Email:

Signature: Date:

By signing the above, your agency takes responsibility for any costs over the requested funding amount and will provide any required Local Funds Construction Contingency per Section 339.28201, Florida Statutes.

REQUEST FOR FUNDING COST ESTIMATE

Request for Funding Cost Estimate must be signed and sealed by a licensed Professional Engineer ("P.E.") and submitted as part of the application. Please access the accompanying Funding Cost Estimate form #500-000-30b available at [Procedural Document Library \(fdot.gov\)](#).

New LAP Construction Contingency Requirement

- FDOT Forecasting and Performance Bulletin 26-02
- Section 339.28201, Florida Statutes
- **Required Local Funds Construction Contingency (LFCC)**
- Funded and managed by Local Agency
- Amount: greater of 0.5% of construction cost or \$10,000
- Required in the construction fiscal year
- Included in the cost estimate, funding schedule, and LAP Agreement
- Plan for this local commitment when applying
- Effective for applicable LAP Agreements on or after July 1, 2026
- List the LFCC in the cost estimate in your application



Florida Department of Transportation
605 Suwannee Street
Tallahassee, FL 32399-0450

RON DESANTIS
GOVERNOR

JARED W. PERDUE, P.E.
SECRETARY

FORECASTING AND PERFORMANCE BULLETIN 26-02
(FHWA Approval: N/A)

DATE: June 22, 2026

TO: District Directors of Transportation Operations, District Directors of Transportation Development, District Design Engineers, District Construction Engineers, District Maintenance Engineers, District Program Management Engineers, District Specifications Engineers, District Estimates Engineers, District PLEMO

FROM: Chris Lewis, P.E., Director, Forecasting and Performance Office 

COPIES: Will Watts, Jennifer Marshall, Rudy Powell, Tim Lattner, Katasha Gruver, Jose Hernando, Brenda Young, Will Potter, Mark Mathes, Scott Arnold, Daniel Strickland, Kendra Sheffield, Giancarlo Martinez, Jose Ortiz, Ebony Pena-Lopez

SUBJECT: Contingency Amount for LAP Construction Projects

REQUIREMENTS

This bulletin outlines updates to FDOT's Local Agency Program (LAP) procedures related to contingency funding requirements for construction projects, in accordance with Section 339.28201, Florida Statutes (F.S.).

BACKGROUND

Historically, unforeseen construction costs are managed at the local agency level between the agency and its contractors. Pursuant to section 339.28201, F.S.:

- The Department must update the project cost estimate in the year the project is let.
- The project cost estimates must include a locally funded contingency amount.
- Local agencies are required at a minimum to:
 - Use LAP Division One Specifications, and
 - Include a Local Funds Construction Contingency (LFCC) amount in the construction phases of project costs estimates and their schedules of funding to account for unforeseen conditions.

www.fdot.gov

SECTION 6: Cost Estimate

- [illegible]

Application Form

SECTION 7: Submission Checklist



SECTION 7 - SUBMISSION CHECKLIST

Notes: These will be counted toward total application score.

- ☐ Application
- ☐ SRTS Meeting Public Notification
- ☐ SRTS Meetings Sign in Sheet & Minutes
- ☐ Proof of Right of Way
- ☐ Letters of Public Support (up to 6)
- ☐ Documentation Affected Homeowners were Notified
- ☐ Documentation of Hazardous Walking Condition (if applicable)
- ☐ Current/recent color photo of project location (jpg format)
- ☐ Request for Funding Cost Estimate
- ☐ Map Showing the project limits and associated files (.jpg or .pdf format for map and provide KMZ or GIS files associated with map)
- ☐ Map Showing School Location and Attendance Boundary (.jpg or .pdf format)
- ☐ Map Showing Existing Conditions (.jpg or .pdf format)
- ☐ Map Showing Proposed Improvements (.jpg or .pdf format)
- ☐ Traffic/Engineering Report Evaluating the Problem (if applicable)
- ☐ Signal Warrants (if applicable)
- ☐ Benefit Cost Form (if applicable)
- ☐ District specific requirements (if any)

Grant Application Process (GAP) System



Presenter:
James Ehmer



[Forgot Username?](#)

[Forgot Password?](#)



[Log In](#)



POWERED BY PANTHER

[Request User Access](#) | [BlackCat Support Center: 888-238-9707](#) | [Accessibility Info](#)

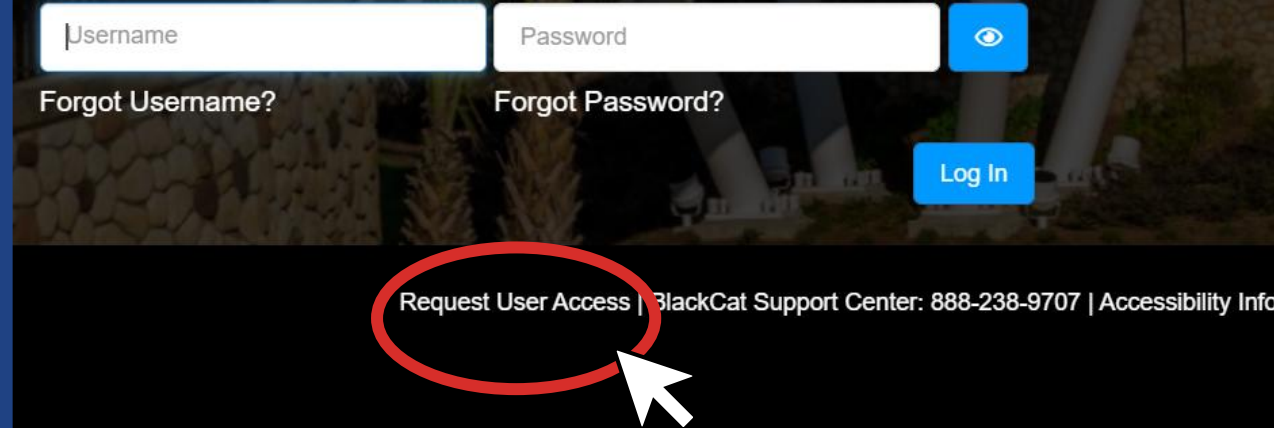
To Access GAP
Go To: <https://www.flgap.com/>



Grant Application Process (GAP) System

New local agency users can obtain login credentials by:

1. Submitting a “request user access” ticket from the GAP homepage.
2. Requesting access from their District project manager.
3. Requesting another local agency user add their contact info to GAP under the “Organizations” tab which can then be activated by FDOT staff.



The screenshot shows the login interface of the Grant Application Process (GAP) System. It features a background image of a modern architectural structure with white columns and a curved walkway. The login form includes two input fields: 'Username' and 'Password'. To the right of the 'Password' field is a blue button with an eye icon for toggling password visibility. Below the input fields are two links: 'Forgot Username?' and 'Forgot Password?'. A blue 'Log In' button is positioned to the right of the 'Forgot Password?' link. At the bottom of the page, there is a dark navigation bar. The link 'Request User Access' is highlighted with a red circle, and a white mouse cursor arrow points to it. To the right of this link, the text 'BlackCat Support Center: 888-238-9707 | Accessibility Info' is visible.

Username Password

Forgot Username? Forgot Password?

Log In

Request User Access | BlackCat Support Center: 888-238-9707 | Accessibility Info

Grant Application Process (GAP) System

BlackCat
GRANT MANAGEMENT SYSTEM

Lorraine Moyle | [My Account](#) | [Administration](#) | [Logout](#) | [Help](#) | System Version 1.0.512

Dashboard **Applications** Organizations Agreements Local Agency Contracts Review Resources Reports

[Dashboard](#) > [New Applications](#) > New Grant Opportunities

Switch User: Lorraine Moyle:1 ▼

Existing Applications

New Grant Opportunities

Application Development

New Opportunities

New Opportunities

Organization: Florida Department of Transportation ▼

Application: Small County Outreach Program (SCOP) for Municipalities - District 3
Year: 2021 **Application Deadline:** 3/4/2022 11:59:00 PM EST

Details

Apply

1. Access the Safe Routes to School Grant Application under the “Applications Tab”
2. Click on the New Grant Opportunities Sub-tab
3. **The SRTS Application will only populate once the SRTS grant application window opens on September 30**
4. Click on the “Apply” button to access application materials

Grant Application Process (GAP) System

- Enter an “Application Description” as the name of your project.
 - Be specific when naming it, including the road names and local agency so that the application can be easily searched for by admins if troubleshooting is needed.
 - Please add priority numbers in the application description if submitting more than one project to inform your District Coordinator of your preferred application.

Grant Application Process (GAP) System

- Click the “Download” link for each required form
- Complete each form
- Re-upload the completed copy to the GAP system

Application Documents

Before you can submit this application, you must upload all required documents.

	Documents
☒	Download - Application
☒	Download - Engineer's Estimate
☒	Project Location Map
	Download - NOFA 2024 SCOP Municipalities Letter

Requires Upload Optional Upload Complete

☒ ☐ ☒

Grant Application Process (GAP) System

- The “Project Budget” section requires local agencies to list the amount of state and federal funding they are requesting.
 - “State Participation” must match your engineer’s cost estimate.
 - “Local Participation” is the amount of any local funding that will be contributed to the project
 - Note which project phase the funding will be contributed towards (i.e. Design, Construction, Construction Engineering & Inspection)
 - Be sure this number is correct before clicking the “submit” button as it cannot be changed by the applicant after submitting

Grant Application Process (GAP) System

After Submitting

- The GAP system will notify your SRTS District Coordinator reviewing team.
- They will mark the application as “complete” or “incomplete”
 - If incomplete → the application will be sent back to you with comments on any materials that need to be updated
- Awardees will be notified by their SRTS District Coordinator in the Fall

The Route to a Successful Project



1. Bring together the right people into a 5E's SRTS Task Force
2. Gather information and identify issues
3. Identify solutions
4. Develop a plan
5. Apply via the Grant Application Portal
- 6. Act on the plan**
- 7. Evaluate**

MEASURE PROJECT IMPACT

- Collect student travel data after the project is constructed
- Share educational resources

A group of people are gathered for a ribbon cutting ceremony. In the center, a man in a grey suit is cutting a red ribbon with a pair of scissors. To his left, a woman in a black dress is clapping. Behind her, a man in a grey suit and sunglasses is also clapping. To the right of the man in the grey suit, a woman in a black and white patterned dress is clapping. Further right, a woman in a black dress is clapping. On the far right, a man in a blue shirt and a white cap with a red star is clapping. In the background, there are American flags and a blue banner with white text that is partially obscured. The overall atmosphere is celebratory.

Ribbon Cutting Ceremony

October 2nd, 2014

SRTS Resources



[FDOT SRTS Homepage
& Basic Info](#)



[Safety Publications
& Manuals](#)



[Safe Routes to School
Curriculum](#)



[Safe Routes to School
Toolkit](#)



[Training Materials &
Recorded Webinars](#)





Breakout Sessions



Thank you



UNIVERSITY OF
SOUTH FLORIDA

IOA ATTACHMENT 2
TAC/CAC 9/28/26

FLORIDA SAFE ROUTES TO SCHOOL

INFRASTRUCTURE GRANT APPLICATION GUIDE



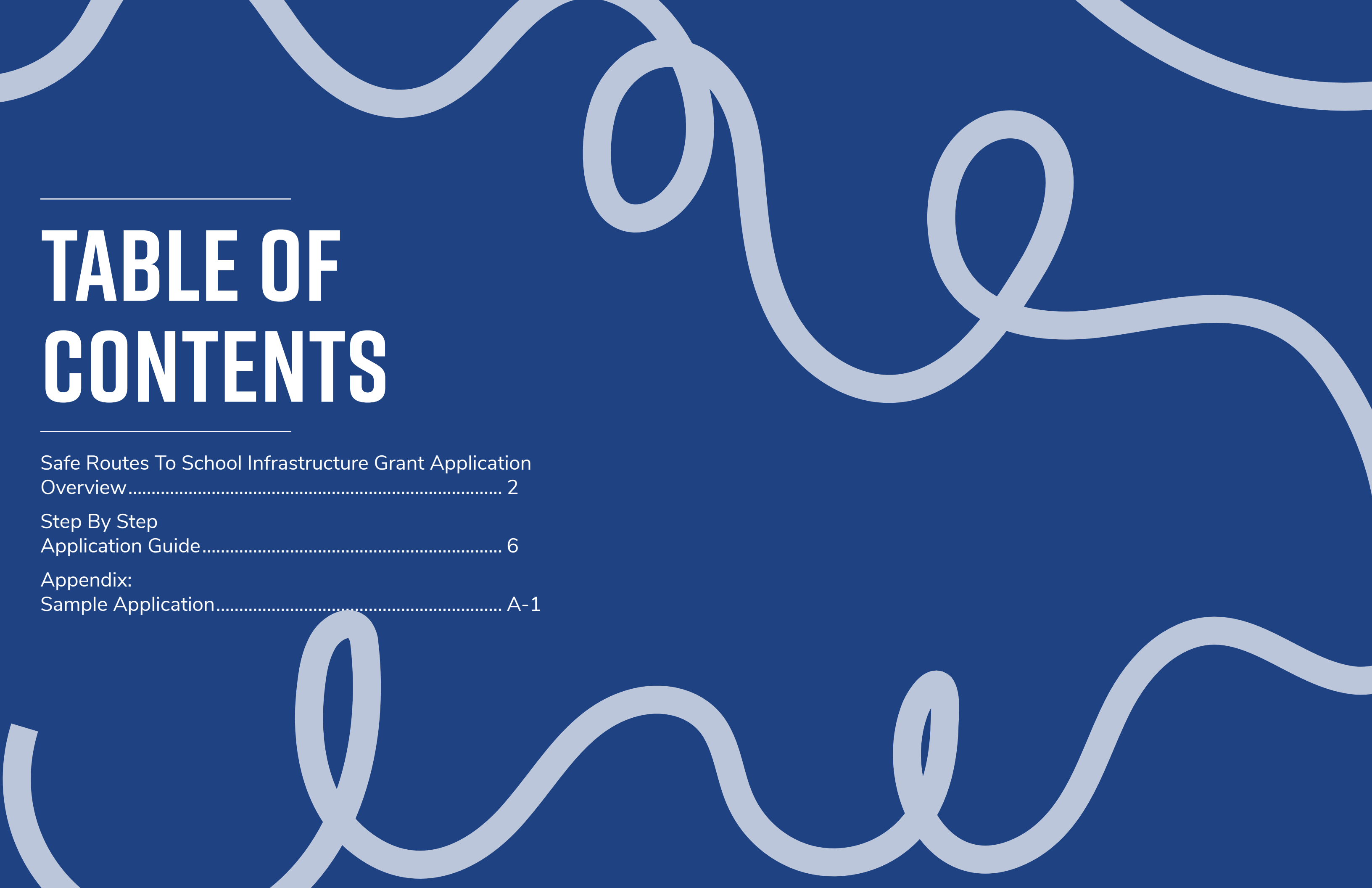


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Step By Step
Application Guide..... 6

Appendix:
Sample Application..... A-1

SAFE ROUTES TO SCHOOL INFRASTRUCTURE GRANT APPLICATION OVERVIEW

FUNDING & ELIGIBILITY OVERVIEW

THE FLORIDA SAFE ROUTES TO SCHOOL INFRASTRUCTURE GRANT

The Safe Routes to School Infrastructure Grant Program is a competitive grant managed by the Florida Department of Transportation (FDOT) and distributed via a cost-reimbursement process. Funding for SRTS infrastructure grants is sourced from Highway Safety Improvement Program (HSIP) funds which are allocated statewide on an annual basis.

FDOT encourages communities with SRTS needs to apply for a Florida Safe Routes to School grant. The goal of the grant is to fund projects that will increase the number of students walking and biking to school by addressing gaps in pedestrian and bicyclist infrastructure and/or safety concerns within a two-mile radius of the applicant school.

Applicants should consider the SRTS Infrastructure Grant Program's available funds for the current cycle when determining the reasonableness of their project's cost estimate.

WHO IS ELIGIBLE FOR SAFE ROUTES TO SCHOOL FUNDING?

ELIGIBLE SCHOOLS

- Any school with grades K-12 constructed prior to 2021 is eligible to apply for SRTS infrastructure grant funding.
- Private and charter schools may apply in partnership with a local agency so long as project improvements are located within the public right of way.

ELIGIBLE APPLICANTS

- Road-maintaining agencies submit the application for SRTS funding.
- If you are a parent, educator, school, or school district looking for funding, you will need to partner with your local government and/or transportation planning authority to apply for an SRTS infrastructure grant.

ELIGIBLE PROJECTS

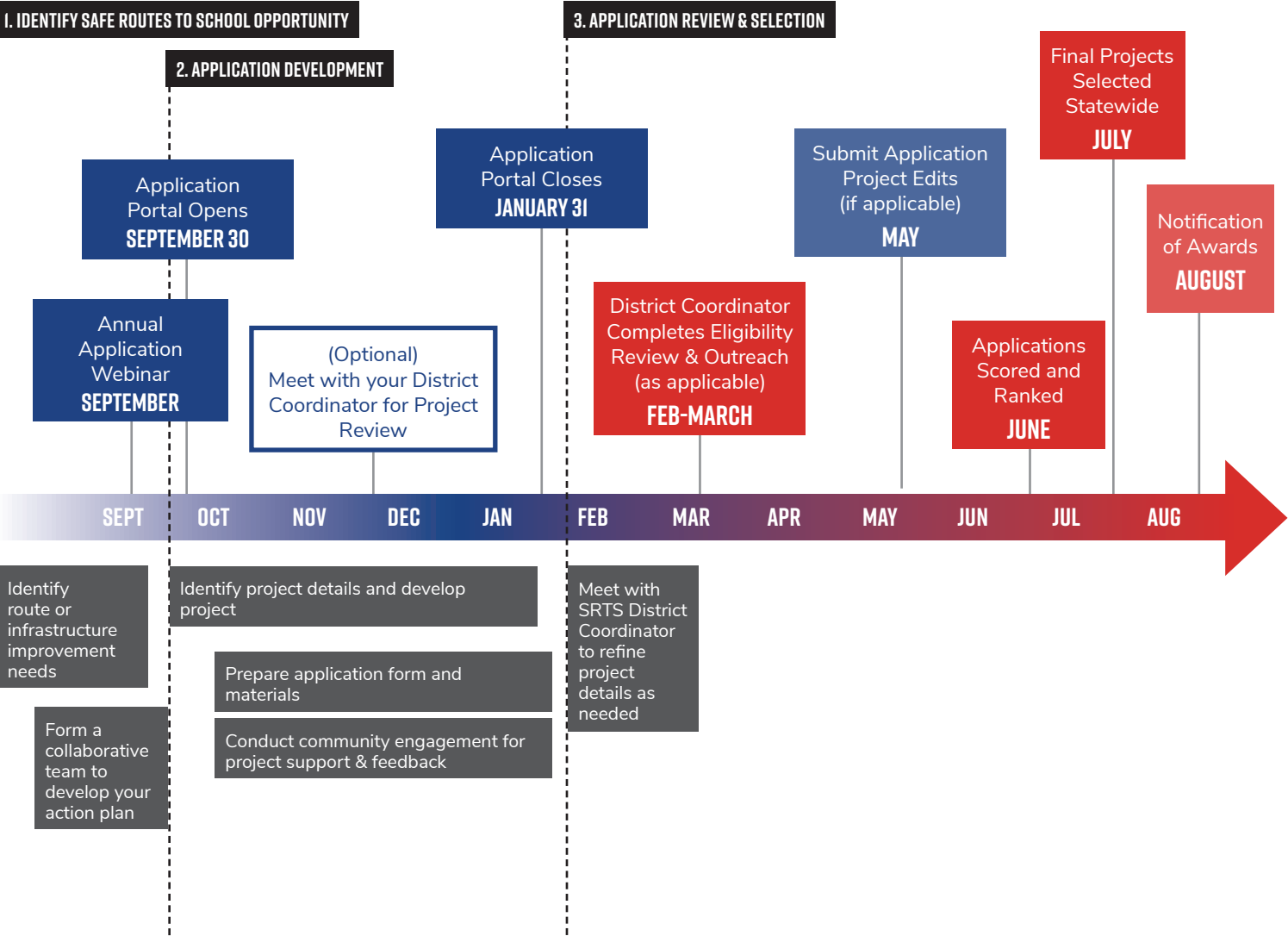
- Projects must be located within two miles of the school boundary (straight line "as the crow flies" and within the attendance boundary of the school.
- Projects must be located within the local agency's right of way. Right of way acquisition is not eligible for SRTS funding.

COMMON PROJECT EXAMPLES

PAST PROJECT EXAMPLES INCLUDE BUT ARE NOT LIMITED TO:

- Sidewalk & Bike Facility Improvements
- Signage & Striping
- Traffic Calming
- Closing Infrastructure Gaps

APPLICATION CYCLE TIMELINE



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LEGEND

- Applicant-related milestones
- FDOT SRTS District Coordinator-related milestones

STEP BY STEP APPLICATION GUIDE

APPLICATION YEAR 2025-2026

The Safe Routes to School Infrastructure Application Form should be completed by the maintaining organization/agency.

The application form is divided into seven sections that will be discussed in depth in the following pages. Once the form is completed, upload it to **FDOT's Grant Application Portal (GAP)**:

<https://secure.blackcatgrants.com/Login.aspx?site=flgap>

Please contact your SRTS District Coordinator if you need assistance with requesting user access to GAP or troubleshooting your application submission.

THINGS TO KNOW BEFORE STARTING YOUR APPLICATION

- Supporting documentation is required in addition to your application form. The required submission checklist is provided in Section 7 of the application form and discussed later in this document. Additional documentation may be included if it helps to clarify or illustrate your project.
- Several signatures are required throughout the application. Be sure to plan for sufficient time to source all appropriate signatures on your application form prior to the submission deadline. See the following section for a list of required signatures.
- Please note that the applicant submitting the form must also attend or view the annual Safe Routes to School training webinar or view the recorded version online and obtain a certificate of completion prior to submitting the application. See the Florida LTAP Center Recorded webinars at the site below:
<https://www.fdot.gov/Safety/programs/srts-workshop>
- FDOT Local Agency Program (LAP) Certification is not required, but is highly encouraged.
- For more information on LAP training, please visit: <https://www.fdot.gov/programmanagement/lap/laptraining.shtm>
- If any of the following line items are required for your project, please contact your District Coordinator as soon as possible to confirm eligibility requirements:
 - Drainage/Utilities Accommodation
 - Cameras/Automated Enforcement Measures

APPLICATION FORM REQUIRED SIGNATURES

- School Principal
- Applying Agency/Organization Representative
- Street/Road Maintaining Agency Representative
- Metropolitan/Transportation Planning Organization (MPO/TPO) Representative
- Agency/Organization Representative certifying the project cost estimate
- Licensed Professional Engineer (P.E.), signs the Funding Cost Estimate form #500-000-30b available at the FDOT Procedural Document Library ([fdot.gov](https://www.fdot.gov)).



SECTION 1 – SCHOOL, APPLICANT, MAINTAINING AGENCY & M/TPO INFORMATION

Notes: Signatures confirm the commitment of the School, Applicant and Maintaining Agency to follow the Guidelines of the Florida's Safe Routes to School Program. The School is responsible for data collection (see [Section 4F](#)) before and after the project is built and responsible for promoting safe walking and biking to and from school. The Maintaining Agency is generally responsible for entering into a Local Agency Program (LAP) agreement with the FDOT to design, construct, &/or maintain the project. The Maintaining Agency is responsible for any project cost increases. Districts have the option to design and/or construct it, but the Maintaining Agency is always responsible for maintaining the project. Check with your District to see how they are handling this.

SCHOOL INFORMATION

SCHOOL NAME:

SCHOOL ADDRESS:

COUNTY:

CITY:

ZIP:

TYPE:

YEAR BUILT:

CONGRESSIONAL DISTRICT:

PRINCIPAL'S NAME:

PHONE #:

EMAIL:

PRINCIPAL'S SIGNATURE:

DATE:

APPLICANT INFORMATION

APPLICANT:

TITLE:

NAME OF APPLICANT AGENCY/ORGANIZATION:

APPLICANT AGENCY/ORGANIZATION TYPE:

APPLICANT:

TITLE:

MAILING ADDRESS:

CITY:

STATE: FLORIDA

ZIP:

PHONE #:

E-MAIL:

APPLICANT SIGNATURE:

DATE:

I viewed/attended the SRTS webinar and have reviewed this application for completeness.

ATTENDEE'S SIGNATURE:

DATE:

APPLICATION FORM, PAGE 1

SECTION I - SCHOOL, APPLICANT, MAINTAINING AGENCY & MPO/TPO INFORMATION

SRTS Infrastructure projects are public works projects which require collaboration across multiple organizations.

These groups may include, but are not limited to:

- The school(s) identified as part of the project,
- The roadway's maintaining agency/organization,
- And your city or county's metropolitan or transportation planning organization.

Section 1 requests the identifying information for these parties.

THE TYPES OF DATA REQUESTED ARE REFERENCED IN SECTION 4 OF THE APPLICATION.

TO FIND YOUR CONGRESSIONAL DISTRICT VISIT:
[HTTPS://WWW.CENSUS.GOV/MYCD/?ST=12](https://www.census.gov/mycd/?ST=12)

APPLICANTS MUST HAVE ATTENDED AN SRTS WEBINAR OR VIEWED THE RECORDED VERSION AND RECEIVED THE CERTIFICATE OF COMPLETION. PLEASE VISIT THE FLORIDA SRTS HOMEPAGE TO VIEW THE RECORDED WEBINAR:
[HTTPS://WWW.FDOT.GOV/SAFETY/PROGRAMS/SAFE-ROUTES.SHTM](https://www.fdot.gov/safety/programs/safe-routes.shtm)

DIGITAL SIGNATURES MAY BE UPLOADED AS IMAGES TO THE APPLICATION



MAINTAINING AGENCY INFORMATION		
MAINTAINING AGENCY 1: ☐ City ☐ County ☐ Florida Department of Transportation		
NAME OF MAINTAINING AGENCY:		DUNS #:
CONTACT PERSON:		TITLE:
MAILING ADDRESS:		
CITY:	STATE: FLORIDA	ZIP:
PHONE #:	E-MAIL:	
<i>Note: your signature below indicates your agency's willingness to enter a Local Agency Program (LAP) or other formal agreement with FDOT to complete the project if selected for funding.</i>		
SIGNATURE:	DATE:	
MAINTAINING AGENCY 2: ☐ City ☐ County ☐ Florida Department of Transportation		
NAME OF MAINTAINING AGENCY:		DUNS #:
CONTACT PERSON:		TITLE:
MAILING ADDRESS:		
CITY:	STATE: FLORIDA	ZIP:
PHONE #:	E-MAIL:	
<i>Note: your signature below indicates your agency's willingness to enter a Local Agency Program (LAP) or other formal agreement with FDOT to complete the project if selected for funding.</i>		
SIGNATURE:	DATE:	
METROPOLITAN/TRANSPORTATION PLANNING ORGANIZATION (M/TPO) SUPPORT		
<i>If the city or county is located within an MPO/TPO urban area boundary, the MPO/TPO representative must fill in the required information below, to indicate support for the proposed project.</i>		
NAME OF MPO:		
CONTACT PERSON:		TITLE:
MAILING ADDRESS:		
CITY:	STATE: FLORIDA	ZIP:
PHONE #:	E-MAIL:	
SIGNATURE:	DATE:	

APPLICATION FORM, PAGE 2

SECTION I - SCHOOL, APPLICANT, MAINTAINING AGENCY & MPO/TPO INFORMATION (CONTINUED)

MAINTAINING AGENCY INFORMATION: IF THERE ARE MORE THAN TWO MAINTAINING AGENCIES, PLEASE INCLUDE ANY ADDITIONAL AGENCY INFORMATION IN A WORD OR PDF ATTACHMENT INCLUDING THE ADDITIONAL AGENCY REPRESENTATIVE'S SIGNATURE.

DUNS IS A BUSINESS/TAX IDENTIFYING NUMBER TO ESTABLISH CREDITWORTHINESS, IF THIS IS NOT AVAILABLE, PLEASE PROVIDE A UNIQUE ENTITY ID (UEI) INSTEAD.

FOR MORE INFORMATION ON LAP TRAINING, PLEASE VISIT:
[HTTPS://WWW.FDOT.GOV/PROGRAMMANAGEMENT/LAP/LAPTRAINING.SHTM](https://www.fdot.gov/programmanagement/lap/laptraining.shtm)

MPO SUPPORT: REACH OUT TO YOUR MPO/TPO EARLY IN THE PROCESS TO ENSURE THEIR INVOLVEMENT IN YOUR PROJECT, AND SUFFICIENT TIME FOR INPUT. TO LOCATE YOUR MPO/TPO PLEASE VISIT: [HTTPS://WWW.MPOAC.ORG/MPoS/](https://www.mpoac.org/mpos/)



SECTION 2 – ELIGIBILITY AND FEASIBILITY CRITERIA

Notes: This section will help FDOT determine the eligibility and feasibility of the proposed project. The goal of the SRTS program is to provide resources to address critical safety concerns near schools and achieve measurable increases in the number of students walking and bicycling to school. Except for the questions in A2- C1 below, answering “No” does not constitute elimination from project consideration. **You must fulfill requirements in A2- C below before applying!**

A1. Has a school-based SRTS Committee (including school representation) been formed?
Not required, but is strongly encouraged. ☐ Yes ☐ No

A2. Has the public been notified of a Safe Routes to School meeting? ☐ Yes ☐ No

A3. Has at least one public Safe Routes to School meeting been held?
Attach sign in sheet & minutes. ☐ Yes ☐ No

B1. The applicant understands that they will be required to provide student travel data (section 4F) before and after the project is built, following a schedule provided by the District: ☐ Yes ☐ No

C1. Note: Project planning cannot go forward until public right of way or permanent public access to the land for the proposed project is documented to the District.

Have you provided either survey/as-builts or right of way documentation that shows adequate right of way exists for the proposed improvement? ☐ Yes ☐ No

D1. Is the Maintaining Agency Local Agency Program (LAP) Certified? (currently qualified & willing to enter into a LAP agreement requiring the agency to design, construct, and/ or maintain the project, abiding by Federal, State, & local requirements?) ☐ Yes ☐ No

D2. If No: Are they willing to become LAP Certified? ☐ Yes ☐ No

D3. If the agency is not willing to become LAP Certified, explain how this project could be built without this certification:

E1. Who do you propose to be responsible for each phase of the project?

Design: ☐ City ☐ County ☐ Other, Including FDOT (Explain below)
Construction: ☐ City ☐ County ☐ Other, Including FDOT (Explain below)
Maintenance: ☐ City ☐ County ☐ Other, Including FDOT (Explain below)

If you checked Other, including FDOT for any of the above, please explain the responsible party for each phase, and include documentation showing your project coordination communications with FDOT.

APPLICATION FORM, PAGE 3

SECTION 2 – ELIGIBILITY AND FEASIBILITY CRITERIA

This section of the application form verifies that the applicant is eligible for SRTS infrastructure funding and assesses the feasibility of the project.

◆ **QUESTIONS A2, A3, B1, AND C MUST ALL BE ANSWERED “YES” FOR THE PROJECT TO BE ELIGIBLE FOR SRTS INFRASTRUCTURE FUNDING.**

FOR QUESTION A3, PLEASE UPLOAD THE CORRESPONDING MEETING NOTICE TO YOUR GAP PORTAL WITH YOUR COMPLETED APPLICATION FORM AND SUPPORTING DOCUMENTATION.

QUESTION B REFERS TO SECTION 4F, WHICH REQUESTS STUDENT TRAVEL DATA ESTIMATES.

DATA COLLECTED SHOULD ILLUSTRATE THE NUMBER OF CHILDREN WALKING, BIKING, OR ROLLING TO SCHOOL, AND THE YEAR COLLECTED. PLEASE NOTE THAT A SPECIFIC METHODOLOGY TO COLLECT STUDENT TRAVEL DATA IS NOT REQUIRED, HOWEVER THE SAME METHODOLOGY SHOULD BE USED FOR COUNTS BEFORE AND AFTER THE PROJECT'S COMPLETION TO FACILITATE AN “APPLES TO APPLES” COMPARISON. IT IS ALSO HELPFUL TO DOCUMENT THE METHODS USED IN THE EVENT THAT STAKEHOLDERS WHO COMPLETED THE DATA COLLECTION ARE NO LONGER ACCESSIBLE AFTER THE PROJECT IS CONSTRUCTED.

SOME EXAMPLES OF DATA COLLECTION METHODS INCLUDE, BUT ARE NOT LIMITED TO:

- TAKE-HOME PARENT TRAVEL SURVEYS
- IN-CLASS STUDENT “HAND-RAISE” COUNTS
- STUDENT TRAVEL DIARIES AND MAP ILLUSTRATIONS
- ARRIVAL/DEPARTURE COUNTS ADMINISTERED BY STAFF
- COUNT OF BICYCLES IN BIKE RACKS
- TECHNOLOGY-ASSISTED COUNTS

FOR QUESTION C, SAFE ROUTES TO SCHOOL FUNDING CANNOT BE USED TO ACQUIRE RIGHT OF WAY. ANY PORTION OF THE PROJECT THAT REQUIRES RIGHT-OF-WAY ACQUISITION MUST BE FUNDED WITH A LOCAL FUNDING SOURCE. PLEASE DEFER TO HOW YOUR LOCAL JURISDICTION DOCUMENTS ADEQUATE RIGHT OF WAY FOR PROJECTS.



SECTION 2 – ELIGIBILITY AND FEASIBILITY CRITERIA

*Notes: This section will help FDOT determine the eligibility and feasibility of the proposed project. The goal of the SRTS program is to provide resources to address critical safety concerns near schools and achieve measurable increases in the number of students walking and bicycling to school. Except for the questions in A2- C1 below, answering "No" does not constitute elimination from project consideration. **You must fulfill requirements in A2-C below before applying!***

A1. Has a school-based SRTS Committee (including school representation) been formed?
Not required, but is strongly encouraged. ☐ Yes ☐ No

A2. Has the public been notified of a Safe Routes to School meeting? ☐ Yes ☐ No

A3. Has at least one public Safe Routes to School meeting been held?
Attach sign in sheet & minutes. ☐ Yes ☐ No

B1. The applicant understands that they will be required to provide student travel data (section 4F) before and after the project is built, following a schedule provided by the District: ☐ Yes ☐ No

C1. *Note: Project planning cannot go forward until public right of way or permanent public access to the land for the proposed project is documented to the District.*

Have you provided either survey/as-builts or right of way documentation that shows adequate right of way exists for the proposed improvement? ☐ Yes ☐ No

D1. Is the Maintaining Agency Local Agency Program (LAP) Certified? (currently qualified & willing to enter into a LAP agreement requiring the agency to design, construct, and/ or maintain the project, abiding by Federal, State, & local requirements?) ☐ Yes ☐ No

D2. If No: Are they willing to become LAP Certified? ☐ Yes ☐ No

D3. If the agency is not willing to become LAP Certified, explain how this project could be built without this certification:

E1. Who do you propose to be responsible for each phase of the project?

Design: ☐ City ☐ County ☐ Other, Including FDOT (Explain below)
Construction: ☐ City ☐ County ☐ Other, Including FDOT (Explain below)
Maintenance: ☐ City ☐ County ☐ Other, Including FDOT (Explain below)

If you checked Other, including FDOT for any of the above, please explain the responsible party for each phase, and include documentation showing your project coordination communications with FDOT.

APPLICATION FORM, PAGE 3 (CONTINUED)

SECTION 2 – ELIGIBILITY AND FEASIBILITY CRITERIA

QUESTION D: FOR MORE INFORMATION ON LAP TRAINING, PLEASE VISIT:
[HTTPS://WWW.FDOT.GOV/PROGRAMMANAGEMENT/LAP/LAPTRAINING.SHTM](https://www.fdot.gov/programmanagement/lap/laptraining.shtm)

INFORMATION ON LAP CERTIFICATION CAN BE FOUND AT:
[HTTPS://WWW.FDOT.GOV/PROGRAMMANAGEMENT/LAP/BECOMINGCERTIFIED.SHTM](https://www.fdot.gov/programmanagement/lap/becomingcertified.shtm)

QUESTION E: PLEASE LIST THE ENTITY THAT WILL OVERSEE AND COORDINATE EACH PHASE OF THE PROJECT. IF THE RESPONSIBLE PARTY IS "OTHER," PLEASE COMMUNICATE THE RATIONALE FOR THIS DECISION WITH YOUR DISTRICT COORDINATOR, AND INCLUDE COMMUNICATIONS IN YOUR APPLICATION.



E2. Is the County/City willing to enter into an agreement with FDOT to do the following, if the District decides this is the best way to get the project completed:

Install and/or maintain any traffic engineering equipment included in this project? ☐ Yes ☐ No
Construct and maintain the project on a state road? ☐ Yes ☐ No ☐ N/A

F1. Public Support - Explain your public information or public involvement process below.

Failure to provide documentation of public involvement activities directly with affected property owners is grounds for an application to be excluded from consideration.

You may attach up to six unique letters, on official letterhead, from contacted groups. The letters should indicate why and how the authors can support the proposed project at the affected school.

Describe public meetings that have been held to notify neighbors directly affected by proposed projects and overall reaction to the project:

F2. Consider contacting any of the following groups to build public support for your project. Please indicate below which groups have been contacted.

- ☐ Neighborhood association or other neighborhood meetings to inform neighbors directly affected
- ☐ Metropolitan Planning Organizations or Regional Planning Councils
- ☐ Citizens' Advisory Committees, Bicycle/Pedestrian Advisory Councils or Community Traffic Safety Teams
- ☐ PTA/PTO/school meetings have been held to inform parents and school staff about this project
- ☐ Local news agencies
- ☐ Groups not listed above, please add name(s) below:

G1. If the proposed project has been identified as a priority in a Bicycle/Pedestrian or other Plan. Please explain:

H1. Is this project in a Rural Economic Development Initiative (REDI) community? ☐ Yes ☐ No

Visit the [Florida Commerce - Office of Rural Initiatives website](#) for eligibility information:

APPLICATION FORM, PAGE 4

SECTION 2 - ELIGIBILITY AND FEASIBILITY CRITERIA (CONTINUED)

QUESTION F: PUBLIC AWARENESS AND SUPPORT ARE CRITICAL FOR SRTS PROJECTS. AS SUCH, THIS SECTION REQUESTS INFORMATION ABOUT THE PUBLIC OUTREACH ACTIVITIES THAT HAVE BEEN CONDUCTED AS PART OF THE PROJECT AND SPECIFICALLY REQUIRES DOCUMENTATION DEMONSTRATING THE PUBLIC OUTREACH ACTIVITIES CONDUCTED TO NOTIFY RESIDENTS OR PROPERTY OWNERS IMPACTED BY THE PROJECT.

QUESTION G: IF APPLICABLE, PLEASE PROVIDE DETAILS REGARDING THE PROJECT'S PRIORITIZATION, AND IF POSSIBLE, A LINK OR ATTACHED UPLOAD TO ITS REFERENCE IN YOUR JURISDICTION'S BICYCLE/PEDESTRIAN OR OTHER PLAN.

QUESTION H: PLEASE CONSULT THE FLORIDA COMMERCE, OFFICE OF RURAL INITIATIVES RURAL COMMUNITY ANALYSIS TO CONFIRM STATUS AS A RURAL COMMUNITY:

[HTTPS://FLORIDAJOBS.ORG/DOCS/DEFAULT-SOURCE/OFFICE-OF-RURAL-INITIATIVES/2025-RURAL-COMMUNITIES-ANALYSIS.PDF](https://FLORIDAJOBS.ORG/DOCS/DEFAULT-SOURCE/OFFICE-OF-RURAL-INITIATIVES/2025-RURAL-COMMUNITIES-ANALYSIS.PDF)

FOR MORE INFORMATION ON RURAL COMMUNITY STATUS AND RESOURCES, PLEASE VISIT THE OFFICE OF RURAL INITIATIVES WEBSITE HERE:

[HTTPS://WWW.FLORIDAJOBS.ORG/COMMUNITY-PLANNING-AND-DEVELOPMENT/OFFICE-OF-RURAL-INITIATIVES](https://WWW.FLORIDAJOBS.ORG/COMMUNITY-PLANNING-AND-DEVELOPMENT/OFFICE-OF-RURAL-INITIATIVES)



SECTION 3 – BACKGROUND INFORMATION: FIVE E’S

Notes: SRTS is designed to be a comprehensive program. Describe the efforts your school and community have made to address the identified problem through each E so far, and what is planned in the future for each. For more information on the E's, see Florida's SRTS Guidelines and the SRTS Toolkit: [SRTS HOME PAGE \(fdot.gov\)](#)

A. ENGINEERING

A1. PAST:

A2. FUTURE:

B. EDUCATION

If your school has taught or plans to teach the FLSRTS Curricula [SRTS HOME PAGE \(fdot.gov\)](#) or other education program, provide details below:

B1. PAST:

B2. FUTURE:

C. ENCOURAGEMENT

C1. PAST:

C2. FUTURE:

D. ENFORCEMENT

D1. PAST:

D2. FUTURE:

E. EVALUATION

E1. PAST:

E2. FUTURE:

APPLICATION FORM, PAGE 5

SECTION 3 – BACKGROUND INFORMATION: FIVE E’S

SRTS infrastructure projects are made more effective when supported by a greater SRTS plan including the Five Es.

This section of the application form requires you to describe any of the past and future efforts for each of the Five E's conducted at your school.

For more information and examples of efforts that relate to each E, please view the Five E's section of the SRTS Toolkit: https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/safety/2a-programs/srts-workshop/guidelines-srts-toolkit.pdf?sfvrsn=29d16df2_0

If no past information is available, the box may be left blank but may result in a lower score than applicants who provide details on past efforts.

1. **Engineering:** Should be completed by the applying agency/organization.
2. **Education:** Should be completed with information sourced from the applying school.
3. **Encouragement:** Should be completed with information sourced from the applying school.
4. **Enforcement:** Should be completed by the applying agency/organization.
5. **Evaluation:** Should be completed with information sourced from the applying school.



SECTION 4 – PROBLEM IDENTIFICATION

This section will help us understand your school's situation. If the proposed project includes more than one school, please give the requested information for each school.

A. HAZARDOUS WALKING CONDITIONS

A1. Opportunity to resolve a documented hazardous walking condition (defined by [Florida Statute 1006.23](#)) and eliminate the resultant school busing. ☐ Yes ☐ No

If Yes, please enter the documented date and case number:

A2. Discuss potential discontinuation of current courtesy transportation and expected public support/opposition for this change:

B. Describe existing conditions/obstacles which may prevent walking or bicycling to your school. Attach a map showing the existing multimodal conditions and photographs (.jpg format) of existing conditions.

C. Describe how your project will address any conditions which may prevent walking or bicycling to school. Site location and other project-specific details will be provided in a later section.

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SECTION 4 – PROBLEM IDENTIFICATION

Information supplied in this section describes the safety needs at the school. If the proposed project includes more than one school, provide details for each school. If additional space is needed to record responses, provide written answers as an additional document upload, referencing the section of the application.

QUESTION A REQUESTS INFORMATION REGARDING ANY DOCUMENTED HAZARDOUS WALKING CONDITIONS AS DEFINED BY FLORIDA STATUTE 1006.23 WHICH REQUIRE BUS SERVICE.

- IF THERE ARE NO CURRENT DOCUMENTED HAZARDOUS CONDITIONS AS DEFINED BY F.S. 1006.23, YOU SHOULD SELECT "NO" FOR QUESTION A1 AND WRITE "N/A" IN QUESTION A2.
- IF ANY CONDITIONS OR OBSTACLES HINDER WALKING OR BICYCLING, BUT DO NOT MEET THE FLORIDA STATUTE DEFINITION FOR A HAZARDOUS CONDITION, THEY SHOULD BE DESCRIBED IN QUESTION B.

QUESTION B: INFORMATION MAY INCLUDE OBSERVED SPEEDS OR DRIVER BEHAVIOR (E.G. NEAR-MISSES, RIGHT TURN CONFLICTS IN CROSSWALKS, FREQUENT ILLEGAL U-TURNS) OR INFRASTRUCTURE CONDITIONS (E.G. MISSING SIDEWALKS, NO CROSSING OPPORTUNITIES, CONDITIONS OF PERCEIVED DANGER, ETC).

QUESTIONS C-E REQUEST INFORMATION ABOUT THE SCHOOL'S STUDENT POPULATION TO HELP ASSESS THE IMPACT THAT THE PROJECT WILL HAVE. THE ESTIMATE OF THE NUMBER OF STUDENTS LIVING NEAR THE SCHOOL SHOULD BE WITHIN THE 2-MILE LIMITS OF THE SCHOOL, WHERE BUS SERVICE IS NOT PROVIDED. APPLICANTS MAY USE A 2-MILE FACILITIES NETWORK ANALYSIS DISTANCE, OR AN "AS THE CROW FLIES" 2-MILE BUFFER RADIUS FOR ESTIMATIONS.



D. Provide a summary of any relevant demographic data within the school boundary area.

E. Provide the percent of free or reduced lunch program at the affected school:

F. STUDENT TRAVEL DATA:

F1. SCHOOL DATA:

Number of students in this school:

Percent of students in school currently walking or biking to school:

Based on (mark all that apply): ☐ Existing School Data ☐ Visual Observation Survey ☐ Estimates

F2. ROUTE DATA:

Number of students from the affected schools living along the proposed route:

Based on (mark all that apply): ☐ Existing School Data ☐ Visual Observation Survey ☐ Estimates

Number of students currently walking or biking along this route:

Based on (mark all that apply): ☐ Existing School Data ☐ Visual Observation Survey ☐ Estimates

Estimate of students who could walk or bike along the proposed route after improvements:

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SECTION 4 – PROBLEM IDENTIFICATION (CONTINUED)

QUESTION D: RELEVANT DEMOGRAPHIC DATA MAY INCLUDE, BUT IS NOT LIMITED TO: NUMBER OF HOUSEHOLDS WITH ZERO OR ONE VEHICLE, NUMBER OF HOUSEHOLDS AT OR BELOW THE POVERTY LEVEL, ETC. INFORMATION PROVIDED SHOULD BE CONNECTED TO THE BENEFICIAL IMPACT THAT THE PROJECT IMPROVEMENTS WILL BRING TO THE COMMUNITY. IF NO SUPPORTING OR RELEVANT INFORMATION IS AVAILABLE, PLEASE WRITE "N/A."

QUESTION E: PLEASE WORK WITH YOUR APPLICANT SCHOOL TO OBTAIN THE PERCENTAGE OF STUDENTS WHO ARE ELIGIBLE FOR THE FREE OR REDUCED LUNCH PROGRAM. THIS FIGURE SHOULD BE BASED ON THE MOST RECENT AVAILABLE STATISTICS FOR THE APPLYING SCHOOL.

QUESTION F: STUDENT TRAVEL DATA CAN BE COLLECTED VIA A VISUAL OBSERVATION STUDY, STUDENT AND PARENT SURVEYS, ESTIMATES, OR FROM EXISTING SCHOOL DATA, BUT SHOULD BE NO MORE THAN TWO YEARS OLD BY THE TIME OF THE APPLICATION SUBMISSION.



SECTION 5 – SPECIFIC INFRASTRUCTURE IMPROVEMENT(S) REQUESTED

A. LOCATION

Note: The entire proposed project must be within 2 miles of the school and in the attendance area for the affected schools. Attach a map showing the school attendance boundary area and location of the proposed project in the Grant Application Portal with the application.

Request #1 St. Name: Maintaining Agency: ☐ City ☐ County ☐ State

From: To:

Project's closest point to school: ☐ 0 to 0.5 mile ☐ 0.5 to 1 mile ☐ 1 to 1.5 miles ☐ 1.5 miles+

Request #2 St. Name: Maintaining Agency: ☐ City ☐ County ☐ State

From: To:

Project's closest point to school: ☐ 0 to 0.5 mile ☐ 0.5 to 1 mile ☐ 1 to 1.5 miles ☐ 1.5 miles+

☐ Please check this box to indicate if there are additional project sites. If so, please *upload an attachment* with the details requested above for each site.

Discuss the projects' proximity (within 2 miles) to other facilities which might also benefit from the project, such as other schools or colleges, parks, playgrounds, libraries, or other pedestrian destinations: *Attach a map of the proposed improvement locations.*

B. SIDEWALK, BIKE LANE, PAVED SHOULDER, OR SHARED USE PATH

Select all that apply:

- | | |
|---|---|
| ☐ Continuation of Existing Sidewalk | ☐ New Sidewalk |
| ☐ Continuation of Existing Bike Lane | ☐ New Bike Lane (includes re-striping or reconstruction) |
| ☐ Continuation of Paved Shoulder | ☐ New Paved Shoulder |
| ☐ Continuation of Shared Use Path | ☐ New Shared Use Path |

Comments: Describe your requests in detail below, including location, length, side of road, etc.

Request #1:

Request #2:

Provide an attachment with the details for any additional project requests, if applicable.

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SECTION 5 – SPECIFIC INFRASTRUCTURE IMPROVEMENT(S) REQUESTED

This section asks you to describe your project's location and requested improvements.

PART A: THE APPLICATION FORM ALLOWS FOR TWO PROJECT REQUEST SITES. ADDITIONAL PROJECT SITES MAY BE INCLUDED, IF APPLICABLE, BY PROVIDING AN ADDITIONAL DOCUMENT UPLOAD THAT INCLUDES THE SAME DETAILS AS REQUESTED BY THE APPLICATION FORM. PLEASE BE SURE TO ALSO CHECK THE BOX ON THE APPLICATION FORM TO INDICATE TO APPLICATION REVIEWERS THAT ADDITIONAL SITES ARE REQUESTED VIA ATTACHMENT.

*ADDITIONAL PROJECT SITE ATTACHMENTS SHOULD ALSO ADDRESS THE DETAILS REQUESTED IN PART B OF SECTION 5.

PART B: DESCRIBE YOUR PROPOSED PROJECT REQUEST(S) THOROUGHLY. PLEASE INCLUDE A CONNECTION TO HOW THE PROJECT REQUEST(S) ADDRESS OBSTACLES FOR CHILDREN TO WALK OR BICYCLE TO SCHOOL.



C. TRAFFIC CONTROLS

Select all that apply in regard to traffic control devices:

- ☐ We have all necessary traffic control devices **(Proceed to D. TRAFFIC DATA)**
- ☐ We need pedestrian signals (features)
- ☐ We need traffic signs
- ☐ We need marked crosswalks
- ☐ We need other school-related signals or beacons
- ☐ We need other school-related signs
- ☐ We need other roadway markings

Describe the existing and needed traffic controls:

D. TRAFFIC DATA

Note: Posted Speed Limit is required. AADT stands for Annual Average Daily Traffic.

St 1: Posted Speed Limit: Observed Average Speed: AADT:

St 2: Posted Speed Limit: Observed Average Speed: AADT:

If the project includes additional streets, please provide an attachment with the traffic data requested above.

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SECTION 5 – SPECIFIC INFRASTRUCTURE IMPROVEMENT(S) REQUESTED (CONTINUED)

PART C: IF YOUR PROJECT DOES NOT INCLUDE ANY TRAFFIC CONTROLS (SIGNS, SIGNALS, CROSSWALKS, ROADWAY MARKINGS, ETC.):

- CHECK THE FIRST BOX (“WE HAVE ALL NECESSARY TRAFFIC CONTROL DEVICES”) AND PROCEED TO PART D.
- YOU MAY DESCRIBE EXISTING TRAFFIC CONTROLS IN PART C, OR LIST N/A FOR THIS QUESTION.

PART D: THE OBSERVED SPEED AND AADT SHOULD NOT BE BASED ON VISUAL ESTIMATIONS FROM THE SCHOOL.

- UTILIZE FLORIDA TRAFFIC ONLINE [HTTPS://TDAAPSPROD.DOT.STATE.FL.US/FTO/](https://tdaappsprod.dot.state.fl.us/fto/) TO RECORD THE AADT FOR EACH SITE
- COLLECT SPEED DATA USING YOUR LOCAL AGENCY'S STANDARD PROCEDURES OR FDOT'S PROCEDURES IN THE SPEED ZONING MANUAL [HTTPS://WWW.FDOT.GOV/TRAFFIC/TRAFFICSERVICES/TRAFFICSTUDIES.SHTM/SPEED-ZONING-MANUAL](https://www.fdot.gov/traffic/trafficservices/trafficstudies.shtm/speed-zoning-manual)

SECTION 6 – COST ESTIMATE

This is designed to give FDOT a reasonable estimate of the cost of project. Make this cost estimate as accurate as possible as we do not allow contingency. If your local agency is providing local funding to supplement the request, please provide the information below.

Please note: The FDOT SRTS program is a competitive statewide program. Local match contributions may result in projects receiving a higher final ranking.

Questions? Contact your FDOT District Coordinator ([directory](#)).

Projects must follow appropriate design criteria. Projects on the State Highway System must follow the criteria in the Florida Design Manual (FDM) and FDOT Design Standards. Projects on local systems must meet the minimum standards and criteria in the Manual of Uniform Minimum Standards for Design, Construction and Maintenance for streets and Highways (Florida Greenbook). These documents can be found on FDOT's web site at: <https://www.fdot.gov/roadway>

Provide the costs for the following:

Construction Cost:

Maintenance of Traffic Cost (MOT):

Mobilization Cost:

TOTAL CONSTRUCTION COST: \$ 0.00

Professional Engineering Design Cost:

Construction Engineering and Inspection Cost:

Local Contributions (if any):

REQUESTED FUNDING:*	\$ 0.00
---------------------	---------

GRAND TOTAL COST:	\$ 0.00
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Local Funds Construction Contingency:**

**Prior to submitting projects with a cost estimate over \$1M, please connect with your Safe Routes to School District Coordinator to discuss project feasibility and scope.*

***Please include a Local Funds Construction Contingency (LFCC) amount in the construction phases of project costs estimates. Contingency Amount is the greater of 0.5% of the contract amount or \$10,000. Please see [FDOT Bulletin 26-02](#) for more information on Contingency Amount for LAP Construction Projects*

Please note the phase of the project that local contributions (if any) are provided for:

Printed name of person preparing detailed cost estimate:

Agency submitting cost estimate:

Contact Phone:

Email:

Signature:

Date:

By signing the above, your agency takes responsibility for any costs over the requested funding amount.

Additional agency representative:

Contact Phone:

Email:

Signature:

Date:

By signing the above, your agency takes responsibility for any costs over the requested funding amount and will provide any required Local Funds Construction Contingency per Section 339.28201, Florida Statutes.

REQUEST FOR FUNDING COST ESTIMATE

Request for Funding Cost Estimate must be signed and sealed by a licensed Professional Engineer ("P.E.") and submitted as part of the application. Please access the accompanying Funding Cost Estimate form #500-000-30b available at [Procedural Document Library \(fdot.gov\)](#).

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SECTION 6 – COST ESTIMATE

The cost estimate section should provide an accurate estimate of the project's total cost and any contributions provided by local agencies/organizations.

***Please note that due to the competitive nature of the statewide Safe Routes to School Infrastructure Grant Program, projects that include a local match contribution may receive a higher ranking than projects that do not.**

Consider the total amount of funding per year for the SRTS infrastructure grant program when applying to ensure that your project can feasibly be funded.

Your SRTS District Coordinator will review your application and may reach out to suggest reducing the scope of your project if necessary.

THE GRAY FIELDS WILL AUTO-CALCULATE SUMS FOR YOU.

FDOT FORECASTING AND PERFORMANCE BULLETIN 26-02

- SECTION 339.28201, FLORIDA STATUTES
- REQUIRED LOCAL FUNDS CONSTRUCTION CONTINGENCY (LFCC)
- FUNDED AND MANAGED BY LOCAL AGENCY
- AMOUNT: GREATER OF 0.5% OF CONSTRUCTION COST OR \$10,000
- REQUIRED IN THE CONSTRUCTION FISCAL YEAR
- INCLUDED IN THE COST ESTIMATE, FUNDING SCHEDULE, AND LAP AGREEMENT
- PLAN FOR THIS LOCAL COMMITMENT WHEN APPLYING
- EFFECTIVE FOR APPLICABLE LAP AGREEMENTS ON OR AFTER **JULY 1, 2026**
- LIST THE LFCC IN THE COST ESTIMATE IN YOUR APPLICATION



SECTION 7 - SUBMISSION CHECKLIST

Notes: These will be counted toward total application score.

- ☐ Application
- ☐ SRTS Meeting Public Notification
- ☐ SRTS Meetings Sign in Sheet & Minutes
- ☐ Proof of Right of Way
- ☐ Letters of Public Support (up to 6)
- ☐ Documentation Affected Homeowners were Notified
- ☐ Documentation of Hazardous Walking Condition (if applicable)
- ☐ Current/recent color photo of project location (jpg format)
- ☐ Request for Funding Cost Estimate
- ☐ Map Showing the project limits and associated files (.jpg or .pdf format for map and provide KMZ or GIS files associated with map)
- ☐ Map Showing School Location and Attendance Boundary (.jpg or .pdf format)
- ☐ Map Showing Existing Conditions (.jpg or .pdf format)
- ☐ Map Showing Proposed Improvements (.jpg or .pdf format)
- ☐ Traffic/Engineering Report Evaluating the Problem (if applicable)
- ☐ Signal Warrants (if applicable)
- ☐ Benefit Cost Form (if applicable)
- ☐ District specific requirements (if any)

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SECTION 7 - SUBMISSION CHECKLIST

Section 7 provides a submission checklist of all the elements to be uploaded to the FDOT GAP website. Each of these items will be individually uploaded into GAP.

◆ **AN APPLICATION CANNOT BE SUBMITTED UNTIL ALL REQUIRED ITEMS IN THE CHECKLIST ARE UPLOADED.** ◆

Please see the Appendix for examples of uploads from the 2024-2025 Application Cycle.

APPENDIX:
SAMPLE APPLICATION



SECTION 1 – SCHOOL, APPLICANT, MAINTAINING AGENCY & M/TPO INFORMATION		
<i>Notes: Signatures confirm the commitment of the School, Applicant and Maintaining Agency to follow the Guidelines of the Florida's Safe Routes to School Program. The School is responsible for data collection before and after the project is built. It is also responsible for promoting safe walking and biking to and from school. The Maintaining Agency is generally responsible for entering into a Local Agency Program (LAP) agreement with the FDOT to design, construct, &/or maintain the project. The Maintaining Agency is responsible for any project cost increases. Districts have the option to design and/or construct it, but the Maintaining Agency is always responsible for maintaining the project. Check with your District to see how they are handling these issues.</i>		
SCHOOL INFORMATION		
SCHOOL NAME: Lynn Haven Elementary School		
SCHOOL ADDRESS: 301 West 9th St.		
COUNTY: Bay	CITY: Lynn Haven	ZIP: 32444
TYPE: Elementary	YEAR BUILT: 1945	CONGRESSIONAL DISTRICT: 2
PRINCIPAL'S NAME: Stacie Anderson		
PHONE #: 850-896-7959	(Printed)	EMAIL: andersl@bay.k12.fl.us
PRINCIPAL'S SIGNATURE: <i>Stacie Anderson</i>		DATE: 12/9/24
APPLICANT INFORMATION		
APPLICANT: Bernd Janke, AICP		TITLE: CRA Director
NAME OF APPLICANT AGENCY/ORGANIZATION: City of Lynn Haven		
APPLICANT AGENCY/ORGANIZATION TYPE: Maintaining Agency		
APPLICANT: Vickie Gainer		TITLE: City Manager
MAILING ADDRESS: 825 Ohio Ave.		
CITY: Lynn Haven	STATE: FLORIDA	ZIP: 32444
PHONE #: 850-265-2121	E-MAIL: bjanke@cityoflynnhaven.com	
SIGNATURE: <i>Vickie Gainer</i>		DATE: 12/9/24
Applicant		
I viewed/attended the SRTS webinar and have reviewed this application for completeness.		
ATTENDEE'S SIGNATURE: <i>Bernd Janke</i>		DATE: 12/9/24



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MAINTAINING AGENCY INFORMATION	
MAINTAINING AGENCY 1 City ☒ County ☐ Florida Department of Transportation ☐ District ☐	
NAME OF MAINTAINING AGENCY:	City of Lynn Haven DUNS #: 07-9857355
CONTACT PERSON:	Vickie Gainer TITLE: City Manager
MAILING ADDRESS: 825 Ohio Ave.	
PHONE #:	850-265-2121 E-MAIL: vgainer@cityoflynnhaven.com
CITY:	Lynn Haven STATE: FLORIDA ZIP: 32444
Note: your signature below indicates your agency's willingness to enter a Local Agency Program (LAP) or other formal agreement with FDOT to complete the project if selected for funding.	
SIGNATURE:	<i>Vickie Gainer</i> DATE: 12-9-24
MAINTAINING AGENCY 2 City ☐ County ☐ Florida Department of Transportation ☐ District ☐	
NAME OF MAINTAINING AGENCY:	DUNS #:
CONTACT PERSON:	TITLE:
MAILING ADDRESS:	
PHONE #:	E-MAIL:
CITY:	STATE: FLORIDA ZIP:
Note: your signature below indicates your agency's willingness to enter a Local Agency Program (LAP) or other formal agreement with FDOT to complete the project if selected for funding.	
SIGNATURE:	DATE:
METROPOLITAN/TRANSPORTATION PLANNING ORGANIZATION (M/TPO) SUPPORT	
If the city or county is located within an MPO/TPO urban area boundary, the MPO/TPO representative must fill in the required information below, to indicate support for the proposed project:	
NAME OF MPO: Bay County TPO	
CONTACT PERSON:	Pamn Henderson TITLE: Chairperson
MAILING ADDRESS: 4081 East Olive Rd.	
CITY:	Pensacola STATE: FLORIDA ZIP: 32514
PHONE #:	850-332-7976 E-MAIL: mayor@cityofcallaway.com
SIGNATURE:	<i>Pamn Henderson</i> DATE: 12/9/2024



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SECTION 2 – ELIGIBILITY AND FEASIBILITY CRITERIA	
Notes: This section will help FDOT determine the eligibility and feasibility of the proposed project. Except for the questions in 2A- 2C below answering "No" does not constitute elimination from project consideration. You must fulfill requirements in 2A-2C below before applying!	
A1.	Has a school-based SRTS Committee (including school representation) been formed? ☒ Yes ☐ No
A2.	Has at least one meeting of this committee been held? Attach sign in sheet & minutes ☒ Yes ☐ No
A3.	Public notification of SRTS meeting? ☒ Yes ☐ No
B1.	Does the school agree to provide student travel data (section 4F) before and after the project is built, following a schedule provided by the District? ☒ Yes ☐ No
C.	Note: Project planning cannot go forward until public right of way or permanent public access to the land for the proposed project is documented to the District. Have you provided either survey/as-builts or right of way documentation that shows adequate right of way exists for the proposed improvement? ☒ Yes ☐ No
D.	Is the Maintaining Agency Local Agency Program (LAP) Certified? (currently qualified & willing to enter into a LAP agreement requiring the agency to design, construct, and/or maintain the project, abiding by Federal, State, & local requirements?) ☒ Yes ☐ No If No: Are they willing to become LAP Certified? ☐ Yes ☐ No If the agency is not willing to become LAP Certified, explain how this project could be built without this certification:
E.	Who do you propose to be responsible for each phase of the project? Design: ☒ City ☐ County ☐ Other, Including FDOT (Explain below) Construction: ☒ City ☐ County ☐ Other, Including FDOT (Explain below) Maintenance: ☒ City ☐ County ☐ Other, Including FDOT (Explain below) If you checked Other, including FDOT for any of the above, please explain the responsible party for each phase, including documentation you have been talking to about this: Is the County/City willing to enter into an agreement with FDOT to do the following, if the District decides this is the best way to get the project completed: Install and/or maintain any traffic engineering equipment included in this project? ☒ Yes ☐ No Construct and maintain the project on a state road? ☐ Yes ☒ No ☐ N/A
F.	Public Support - Explain your public information or public involvement process below. Failure to provide documentation of public involvement activities directly with affected property owners is grounds for an application to be excluded from consideration. Describe public meetings that have been held to notify neighbors directly affected by proposed projects and overall reaction to the project: see attached. Contact the following groups. Indicate if you have contacted the following: ☐ Neighborhood association or other neighborhood meetings to inform neighbors directly affected ☒ Metropolitan Planning Organizations or Regional Planning Councils ☒ Citizens' Advisory Committees, Bicycle/Pedestrian Advisory Councils or Community Traffic Safety Teams ☒ PTA/PTO/school meetings have been held to inform parents and school staff about this project ☐ Local news agencies ☐ Groups not listed above, please add name(s) below: *You may attach up to six unique letters, on official letterhead, from contacted groups. The letters should indicate why and how the authors can support the proposed project at the affected school.
G.	If the proposed project has been identified as a priority in a Bicycle/Pedestrian or other Plan, or is a missing link in a pedestrian or bicycle system, please explain: n/a
H.	Is this project in a Rural Economic Development Initiative (REDI) community? Yes ☐ No ☒ FS defines a rural community as: A county with a population of 75,000 or less; A county with a population of 125,000 or less which is contiguous to a county with a population of 75,000 or less; or Any municipality with a county as described above.



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SECTION 3 – BACKGROUND INFORMATION: FIVE E'S

Notes: SRTS is designed to be a comprehensive program. Describe the efforts your school and community have made to address the identified problem through each E so far, and what is planned in the future for each. Each box must be filled in. For more information on the E's, see Florida's SRTS Guidelines and the SRTS Toolkit: [SRTS HOME PAGE \(fdot.gov\)](https://www.fdot.gov/srts)

1. ENGINEERING

- | | |
|---|--|
| 1A. PAST: The Lynn Haven CRA installed several sidewalks around Lynn Haven Elementary School (LHES). | 1B. FUTURE: The City of Lynn Haven has implemented the comments, recommendations, and traffic data into the proposed scope of work. |
|---|--|

2. EDUCATION

If your school has taught or plans to teach the FLSRTS Curricula ([SRTS HOME PAGE \(fdot.gov\)](https://www.fdot.gov/srts)) or other education program, provide details below:

- | | |
|---|---|
| 2A. PAST: There are currently no programs offered at LHES that train students in traffic safety or promote walking or bicycling to school. | 2B. FUTURE: LHES will encourage students to walk / bike to school by sending home literature to parents and by posting information on the schools website and social media. Traffic safety courses are planned as well. This will help enhance traffic safety awareness. |
|---|---|

3. ENCOURAGEMENT

- | | |
|--|---|
| 3A. PAST: There are currently no programs available at LHES, that encourage walking or bicycling to school. | 3B. FUTURE: Sending home literature to encourage a better traffic flow and safe walking / bicycling information. Encourage students and parents to "car pool" to and from school. Encourage school administration to evaluate other school drop off and pick up procedures to increase efficiency. |
|--|---|

4. ENFORCEMENT

- | | |
|--|---|
| 4A. PAST: SRO and Lynn Haven PD is currently assisting with lowering travel speeds. Crossing guards at four intersections help students safely cross the road during morning and afternoon hours. | 4B. FUTURE: Law enforcement to assist with lowering travel speeds, speed reader boards, and crossing guards. Create flyers for parents about unsafe driving behaviors. Continuing Ed of safe pedestrian and bicycle behaviors. |
|--|---|

5. EVALUATION

- | | |
|---|--|
| 5A. PAST: Parent and student forms survey forms have been collected. The results are summarized in this application. | 5B. FUTURE: City, LHES, and PTO will conduct a follow up survey between 6-12 months after the project has been completed. Parent and student survey will re-emphasize the importance of this project. |
|---|--|



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SECTION 4 – PROBLEM IDENTIFICATION

This section will help us understand your school's situation. If the proposed project includes more than one school, please give the requested information for each school.

A. HAZARDOUS WALKING CONDITIONS

- Opportunity to resolve a documented hazardous walking condition (defined by Florida Statute 1006.23) and eliminate the resultant school busing.
☐ Yes ☒ No
If Yes, please enter the documented date and case number:
Include a discussion of public support for the project if busing were eliminated:
- Opportunity to eliminate current courtesy busing being done for a perceived hazardous condition. Include a discussion of public support for the project if busing were eliminated:

B. Describe existing conditions/obstacles which may prevent walking or bicycling to your school. Attach a map showing the existing multimodal conditions and photographs (.jpg format) of existing conditions.
see attached.

C. Provide an estimate of the number of students living near the school and explain how this relates to the anticipated success of the proposed SRTS project:
Approx. 230 students live near the school. The proposed new sidewalk segments will allow these students to walk safely to school.

D. Provide a summary of any relevant demographic data within the school boundary area.
LHES' current student population is 695 students grades PreK through 5. Approximately 40-50 students walk to school. 100% of the LHES students receive free breakfast and lunch.

E. Provide the percent of free or reduced lunch program at the affected school: 100%

F. STUDENT TRAVEL DATA:

- School data
 - Number of students in this school: 695
 - Percent of student in school currently walking or biking to school: 6.5%
Based on (mark all that apply): Existing School Data: ☐ Visual Observation Survey: ☒ Estimates: ☐
- Route Data:
 - Number of students from the affected schools living along the proposed route: 230
Based on (mark all that apply): Existing School Data: ☒ Visual Observation Survey: ☐ Estimates: ☐
 - Number of students currently walking or biking along this route: 45
Based on (mark all that apply): Existing School Data: ☐ Visual Observation Survey: ☒ Estimates: ☐
 - Estimate of students who could walk or bike along the proposed route after improvements: 230



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SECTION 5 – SPECIFIC INFRASTRUCTURE IMPROVEMENT(S) REQUESTED		
A. LOCATION		
<i>Note: The entire proposed project must be within 2 miles of the school and in the attendance area for the affected schools. Provide a map showing the school attendance boundary area and location of the proposed project.</i>		
Request #1 St. Name:	Maintaining Agency:	☒ City ☐ County ☐ State
From:	To:	
Project's closest point to school:	☒ 0 to 1/2 mile; ☐ 1/2 to 1 mile; ☐ 1 to 1 1/2 miles; ☐ 1 1/2 miles+	
Request #2 St. Name:	Maintaining Agency:	☐ City ☐ County ☐ State
From:	To:	
Project's closest point to school:	☒ 0 to 1/2 mile; ☐ 1/2 to 1 mile; ☐ 1 to 1 1/2 miles; ☐ 1 1/2 miles+	
See Attachment for additional project sites: ☐		
Discuss the projects' proximity (within 2 miles) to other facilities which might also benefit from the project, such as other schools or colleges, parks, playgrounds, libraries, or other pedestrian destinations: Provide a map of the proposed improvement locations. see attached.		
B. SIDEWALK, BIKE LANE, PAVED SHOULDER, OR SHARED USE PATH		
☒ Continuation of Existing Sidewalk	☐ New Sidewalk	
☐ Continuation of Existing Bike Lane	☐ New Bike Lane (includes re-striping or reconstruction)	
☐ Continuation of Paved Shoulder	☐ New Paved Shoulder	
☐ Continuation of Shared Use Path	☐ New Shared Use Path	
Comments: Describe below your requests in detail, including location, length, side of road, etc. Request #1: see attached. Request #2: see attached. Provide Attachment for additional project sites. Describe any other requests: The funding request also includes the install of a new bike rack at LHES to increase bike storage capacity onsite.		
C. TRAFFIC CONTROLS		
Mark all that apply in regard to traffic control devices:		
☐ We have all necessary traffic control devices (Proceed to E)		
☐ We need pedestrian signals (features)	☐ We need other school-related signals or beacons	
☒ We need traffic signs	☐ We need other school-related signs	
☒ We need marked crosswalks	☐ We need other roadway markings	
Describe the existing and needed traffic controls: traffic calming signs are faded and need to be replaced.		
D. TRAFFIC DATA		
Notes: Posted Speed Limit is required. AADT stands for Average Annual Daily Traffic		
St 1: Posted Speed Limit: 25/35 mph	Observed Speed: 40 mph	AADT: 3,300 / 29,000
St 2: Posted Speed Limit:	Observed Speed:	AADT:



FLORIDA DEPARTMENT OF TRANSPORTATION
**FLORIDA'S SAFE ROUTES TO SCHOOL
INFRASTRUCTURE APPLICATION**

500-000-30A
SAFETY
09/24 Page
7 of 8

SECTION 6 – COST ESTIMATE	
This is designed to give FDOT a reasonable estimate of the cost of project. Make this cost estimate as accurate as possible as we do not allow contingency. If your local agency is providing local funding to supplement the request, please provide the information below.	
Questions? Contact your FDOT District Coordinator (directory):	
Projects must follow appropriate design criteria. Projects on the State Highway System must follow the criteria in the Florida Design Manual (FDM) and FDOT Design Standards. Projects on local systems must meet the minimum standards and criteria in the Manual of Uniform Minimum Standards for Design, Construction and Maintenance for streets and Highways (Florida Greenbook). These documents can be found on FDOT's web site at: https://www.fdot.gov/roadway	
Provide the costs for the following:	
\$ 1,287.6	Construction Cost
\$ 43,129.9	Maintenance of Traffic Cost (MOT)
\$ 25,585.5	Mobilization Cost
\$ 1,356.6	Subtotal Cost
\$ 1,356.6	Total Construction Cost
\$ 269,976	Professional Engineering Design Cost
\$ 81,874.4	Construction Engineering and Inspection Cost
\$ 1,707.6	GRAND TOTAL COST
0	Local Contributions (if any)
Please note the phase of the project that local contributions (if any) are provided for n/a	
Printed name of person preparing detailed cost estimate: Arthur Hooks IV, PE	
Agency submitting cost estimate: 1707899	
Contact #: 8503198675	Email: arthur.hooks@volkert.com
Signature 	Date: 1/17/2025
By signing above, your agency takes responsibility for any costs over the requested funding amount.	
Additional Agency Representative:	
Contact #:	Email:
Signature	Date:
By signing above, your agency takes responsibility for any costs over the requested funding amount.	
REQUEST FOR FUNDING COST ESTIMATE	
A Request for Funding Cost Estimate must be signed and sealed by a licensed Professional Engineer ("P.E.") and submitted as part of the application. Please access the accompanying Funding Cost Estimate form #500-000-30b available at Procedural Document Library (fdot.gov) .	



I. COPY OF PUBLIC NOTICE, SIGN IN SHEET AND MINUTES OF PUBLIC MEETINGS

CHAIRPERSON
Margo Deal Anderson

CITY MANAGER
MICHAEL E. WHITE

CRA ATTORNEY
ADAM ALBRITTON



BOARD MEMBERS
ANTONIOUS G. BARNES

JUDY TINDER

DAN RUSSELL
RODNEY FRIEND

LYNN HAVEN COMMUNITY REDEVELOPMENT AGENCY
(The Lynn Haven City Commission serves as the CRA Board)

PUBLIC NOTICE

CRA WORKSHOP
TUESDAY, DECEMBER 11, 2018 – 3:00 PM
Lynn Haven Elementary School,
301 West 9th St., Lynn Haven, FL 32444

Lynn Haven CRA will be hosting a public workshop at Lynn Haven Elementary School to discuss the proposed Safe Routes to School (SRTS) grant program and application project. The Public is invited to attend and encouraged to ask any questions pertaining this project. For more information, please contact CRA Director Ben Janke at 850-248-0701.

***IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, THEY WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE THEY MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. FLORIDA STATE STATUTE 286.0105

** IN ACCORDANCE WITH THE AMERICANS DISABILITIES ACT AND 286.26, FLORIDA STATUTES, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE LYNN HAVEN PLANNING DEPARTMENT NO LATER THAN TWO DAYS PRIOR TO THE PROCEEDING AT TELEPHONE 850-265-7316 FOR ASSISTANCE. IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE NUMBERS, (800) 955-8771 (TDD) OR (800) 955-8770 (VOICE), FOR ASSISTANCE.

825 Ohio Ave., Lynn Haven, FL 32444 • Phone (850) 265-2121 • www.cityoflynnhaven.com



SRTS Public Kick Off Meeting December 11, 2018, 3:00 PM
Lynn Haven Elementary School
301 West 9th St., Lynn Haven, FL 32444

SIGN IN SHEET

NAME (Please Print)	ADDRESS	EMAIL	PHONE
RODNEY FRIEND	1804 SUTCLIFF RD. LH	CommFr202@hotmail.com	850-280-85
CETHIN SIMMONS	600 Ohio Ave	-bs@panhandleengineering.com	850-826-5493
DAVID HORTON	1803 Glacier Drive LH		850-265-2128
Kaitlyn Angin	1328 Arkansas Ave LH, FL	Kangue@cityoflynnhaven.com	850-265-4111
Tauller Holmes	817 Ohio Ave.	tholmes@cityoflynnhaven.com	850-265-2121
CHUCK KIMZIG	817 OHIO AVE		
Betsy Nelson	1255 Amburst Rd.	nelsobk@bay.k12.fl.us	257-6424
Kathryn Gary	817 Ohio Ave.	Kgary@cityoflynnhaven.com	850-265-2121

NAME (Please Print)	ADDRESS	EMAIL	PHONE
Kerry Wittkopf	112 Missouri Ave. LH	KCWittkopf@k12ology.net	850-960-56
BEN JANKE	503 WEST 10 th ST., LH, FL 32444	janke850@gmail.com	850-814-3840
Brian Blalock	109 E 9 th St LH	bblalock@cityoflynnhaven.com	
Margo Anderson	513 Tennessee Ave LH FL	marger@cityoflynnhaven.com	850-814-6001
ROD WALKER	1106 Mich Ave. LH	rodwalker@bunco.com	714 8164
John Cannon	503 Georgia Ave LH FL	cannonjc@bay.k12.fl.us	850 527 7795

SRTS Public Meeting Sign-In Sheet &
Minutes

SRTS Public Meeting Notice



SRTS PROJECT - INDIVIDUAL MEETINGS TO DISCUSS PROJECT

SIGN IN SHEET

NAME	POSITION / TITLE	EMAIL / PHONE	DATE
JOHN CANNON	PRINCIPAL LHES	850-767-1454	12/12/18
OFFICER JOHNSON	SCHOOL RESOURCE OFFICER LHES	JOHNSONJB@BAY.MIL.FL.US	12/14/18
Charlie Wiles	PTO	cbwiles1108@gmail.com	12/13/18
LEON WALTERS	DIRECTOR OF FACILITIES, SCHOOL DISTRICT	WALTERL@BAY.MIL.FL.US	12/20/18
KYLE ROWELL	PROJECT MANAGER, BAY SCHOOL DISTRICT	ROWELKH@BAY.MIL.FL.US	12/20/18



SRTS WORKSHOP
MEETING MINUTES

Meeting Date: December 11, 2018, 3:00 PM
Meeting Called to Order by: Ben Janke at 3:00 PM
Attendees: see attached sign in sheet
Staff: Bernd "Ben" Janke, CRA Director

Location: Lynn Haven Elementary School

Welcome and Introduction: Ben Janke welcomed the audience to the SRTS workshop at Lynn Haven Elementary School.

SRTS General Program Presentation: Mr. Janke provided an overview over the Safe Routes To School program, including the information about the need for this program, its benefits, how to get started, the five "E's", who is funding this program, useful SRTS links, as well as the process of developing and submitting a project.

Introduction to Lynn Haven Elementary School project idea SRTS: Ben Janke provided a conceptual layout of the proposed project as a starting point for group discussion. This concept was developed with the input from the Lynn Haven PD, as well as the School Crossing Guards. The group provided some feedback and asked questions. Comments are listed below:

- Having the ability to walk all the way around the school is a good idea
- Group noticed an increased foot traffic on New York Ave.
- Would like to increase bicycle rack capacity
- Would also like to see 5th street sidewalk extension to Kinsaul Park. Connecting parks with the school is important
- The possibility of a flyover across Hwy 77 was discussed with the group.
- Safe connection to Sheffield Park is very important. Intersection of 9th and Ohio Ave. is dangerous and is used frequently by students to walk to school and by classes to visit Sheffield Park on field trip
- Connect school to rails to trails project.

Ben Janke concluded the workshop by gathering the comments from the public. Next step will be the further review and possible implementation of each comment.

Adjourn: The workshop was adjourned at 4:05 PM.

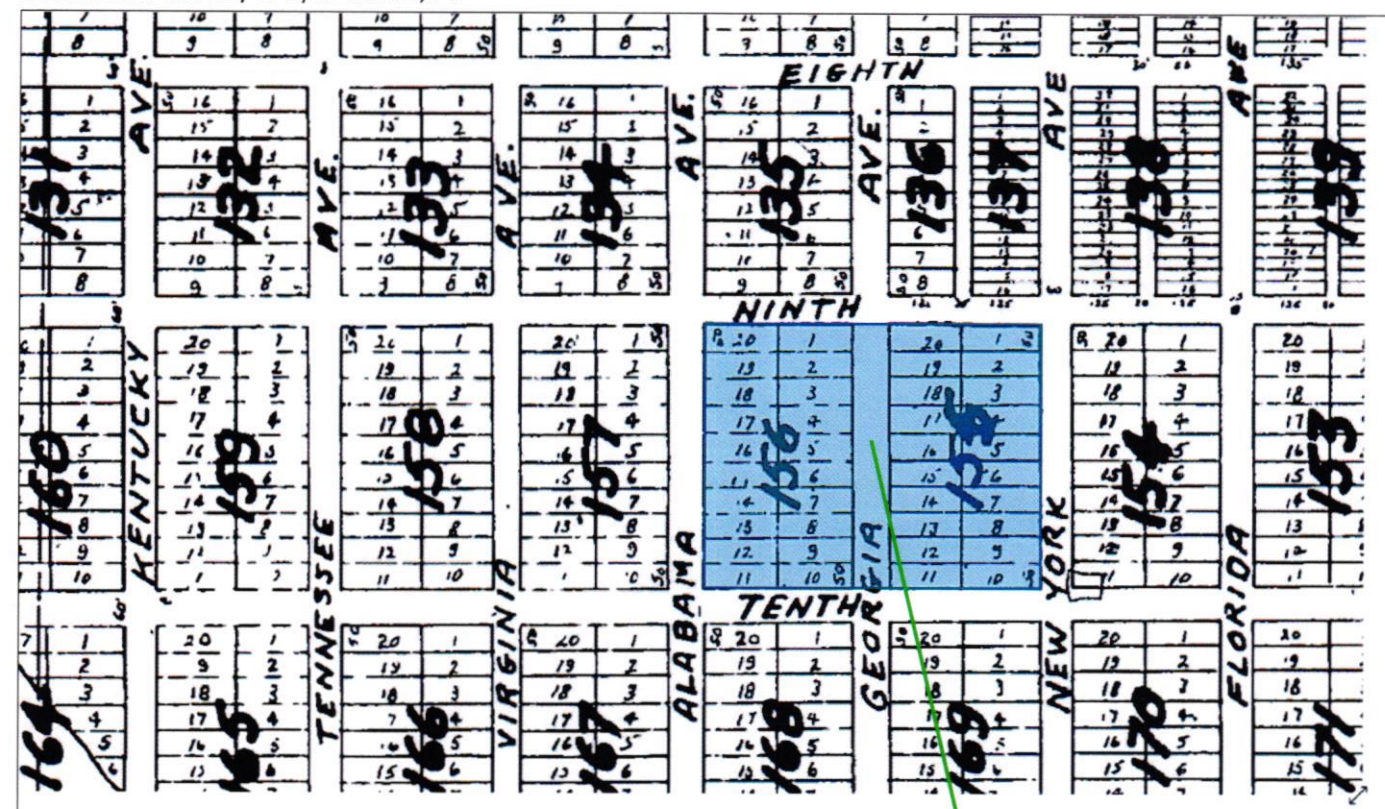


WILLIAM V. HUSFELT III
SUPERINTENDENT

December 20, 2022

E. PROOF OF RIGHT OF WAY

1911 Plat of the City of Lynn Haven, FL



LYNN HAVEN
ELEMENTARY SCHOOL

Proof of Right of Way

Honorable Jesse Nelson
Mayor, City of Lynn Haven
817 Ohio Ave.
Lynn Haven, Florida 32444

Dear Mayor Nelson:

The Bay County School District appreciates the city pursuing funding through Safe Routes to Schools in order to provide safe walking areas for our students. As everyone knows, Hurricane Michael changed the landscape of Lynn Haven and left us with piles of debris that make certain areas unsafe for our students as they walk to and from school. Bay District Schools delivers a high quality education in a collaborative, safe and respectful environment and will continue to do so. We cannot complete our mission without our students and their safety is always at the forefront of our thoughts. We wholeheartedly support this project which strives to provide sidewalks around Lynn Haven Elementary School in order to enhance pedestrian safety by connecting existing sidewalk segments with each other.

I look forward to working towards this goal.

Sincerely,

Bill Husfelt
Superintendent of Schools

1311 Balboa Avenue
Panama City, Florida
32401-2080

(850) 767-4100

Hearing Impaired Access

(800) 955-8770 Voice

(800) 955-8771 TDD

www.bay.k12.fl.us

Board Members:

Jerry Register

District 1

Ann Leonard

District 2

Chris Moore

District 3

Winston Chester

District 4

Steve Moss

District 5

Letter of Public Support



LYNN HAVEN POLICE DEPARTMENT

RICKY G. RAMIE – CHIEF OF POLICE

December 29, 2022

Honorable Jesse Nelson, Mayor of Lynn Haven,

The Lynn Haven Police Department appreciates the opportunity to partner with the city to pursue funding for the Safe Routes to Schools. It is the pleasure of the Lynn Haven Police Department to assist in communicating the importance of providing a safe identifiable route to and from our schools. I have been involved in planning, directing, crossing and escorting students to and from schools in Lynn Haven for over twenty years. I understand the value of established routes that allow the students to walk safely away from vehicle traffic. The Lynn Haven Police Department and I support the installation of sidewalks on: New York Avenue from W. 5th Street to W. 12th Street, Alabama Ave from W. 9th Street to W. 10th Street, Georgia Avenue from W. 10th Street to W. 12th Street, and W. 9th Street from Alabama Avenue to Ohio Avenue in Lynn Haven. Thank you for supporting the Safe Routes to Schools. We look forward to working together.

Sincerely,

Chief R. Ramie

Letter of Public Support



WILLIAM V. HUSFELT III

SUPERINTENDENT

December 20, 2022

1311 Balboa Avenue
Panama City, Florida
32401-2080

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Mayor, City of Lynn Haven
817 Ohio Ave.
Lynn Haven, Florida 32444

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I look forward to working towards this goal.

Sincerely,

Bill Husfelt
Superintendent of Schools

Letter of Public Support



Documentation for Affected Homeowners

113 of 140



Documentation for Affected Homeowners

112 of 140



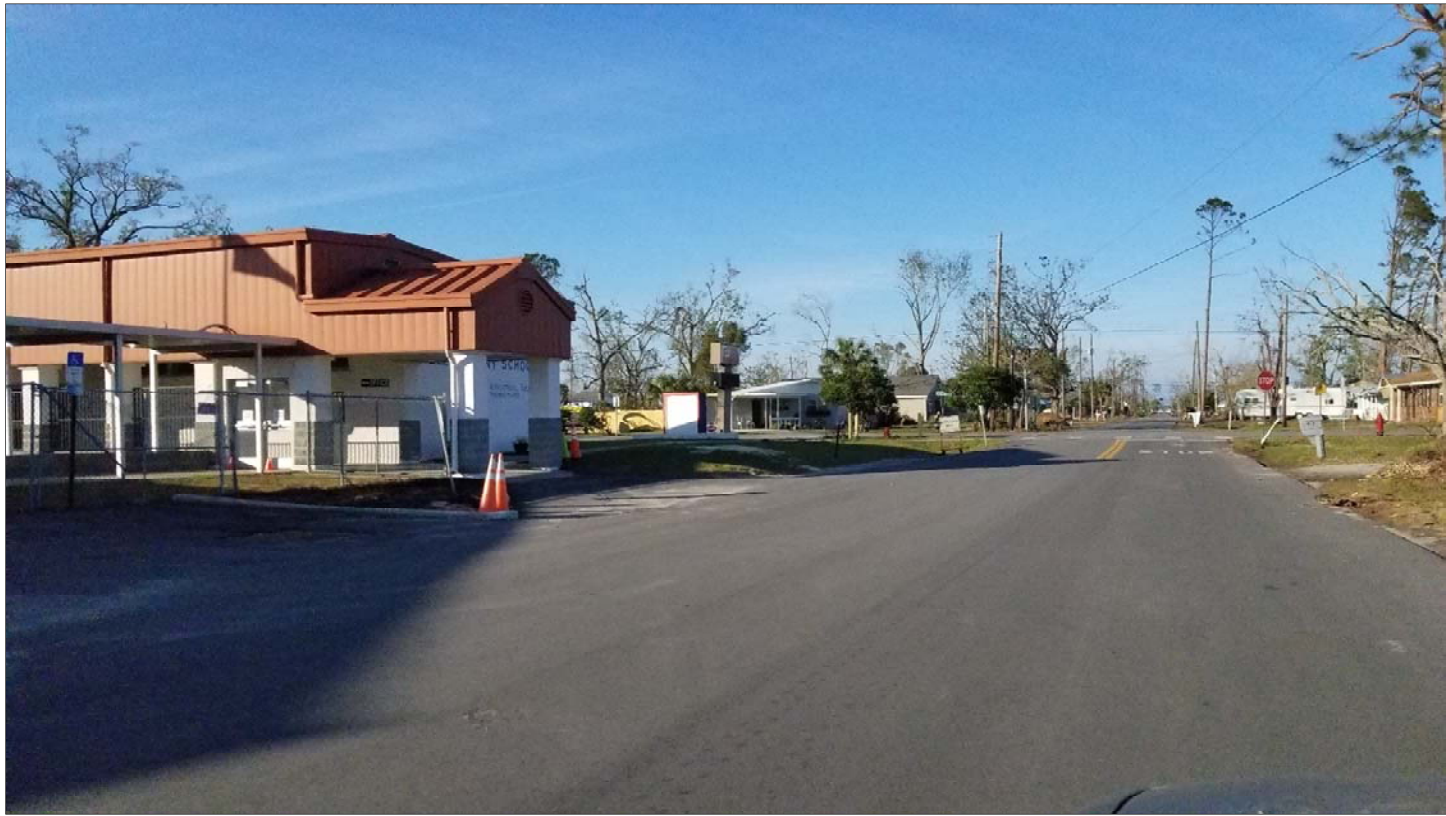
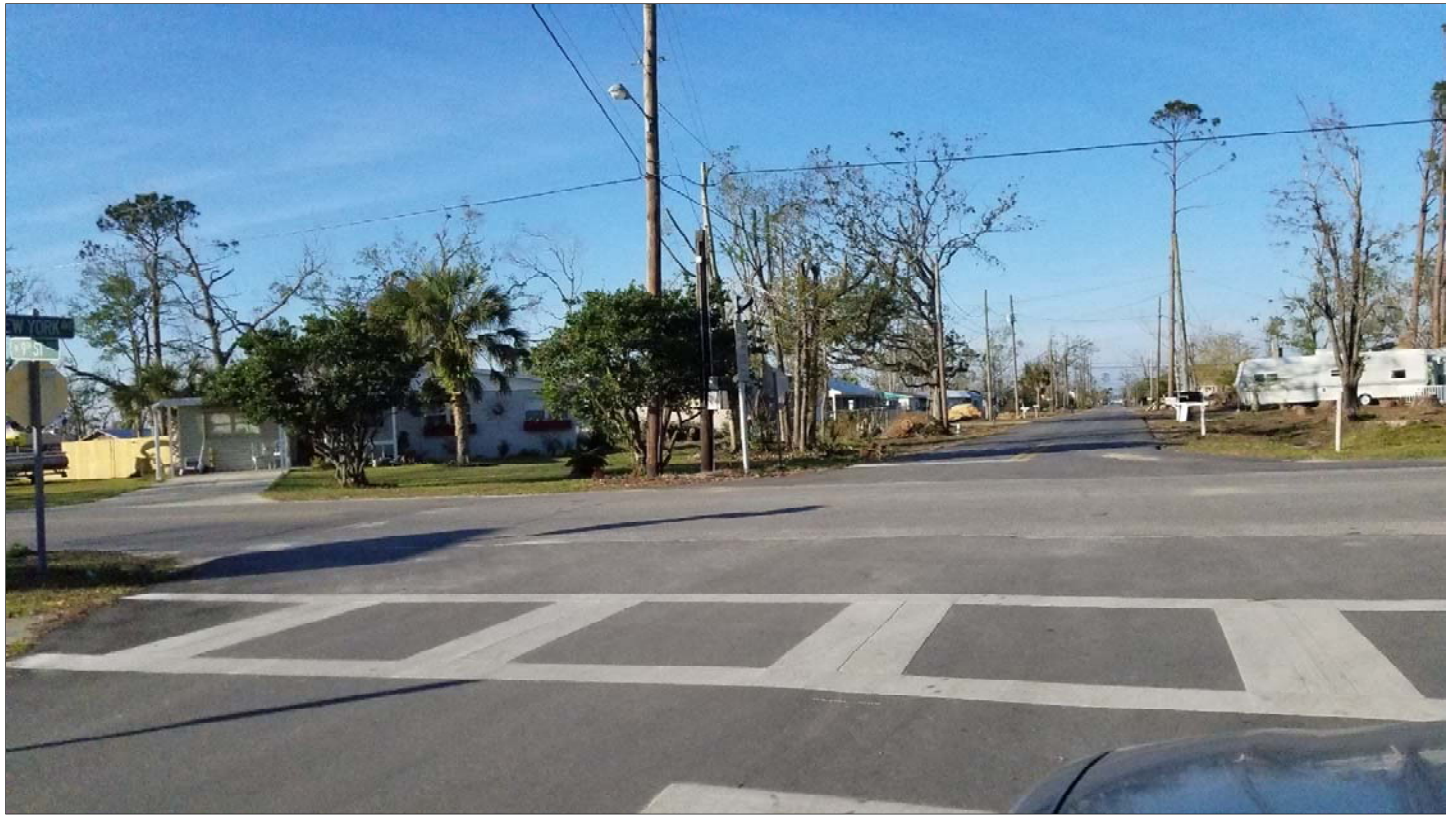
M. DIGITAL PHOTOS SHOWING EXISTING CONDITIONS

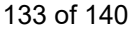
New York Ave., 12th St. to 5th St. along the West ROW (left side of the street), going North.

Please note that some pictures show excessive debris on the side of the road. This debris is from Hurricane Michael and will be removed by the City within the next weeks.



Documentation for Affected Homeowners





500-000-008
SAFETY
08/719

Request for Funding Cost Estimate

1

100



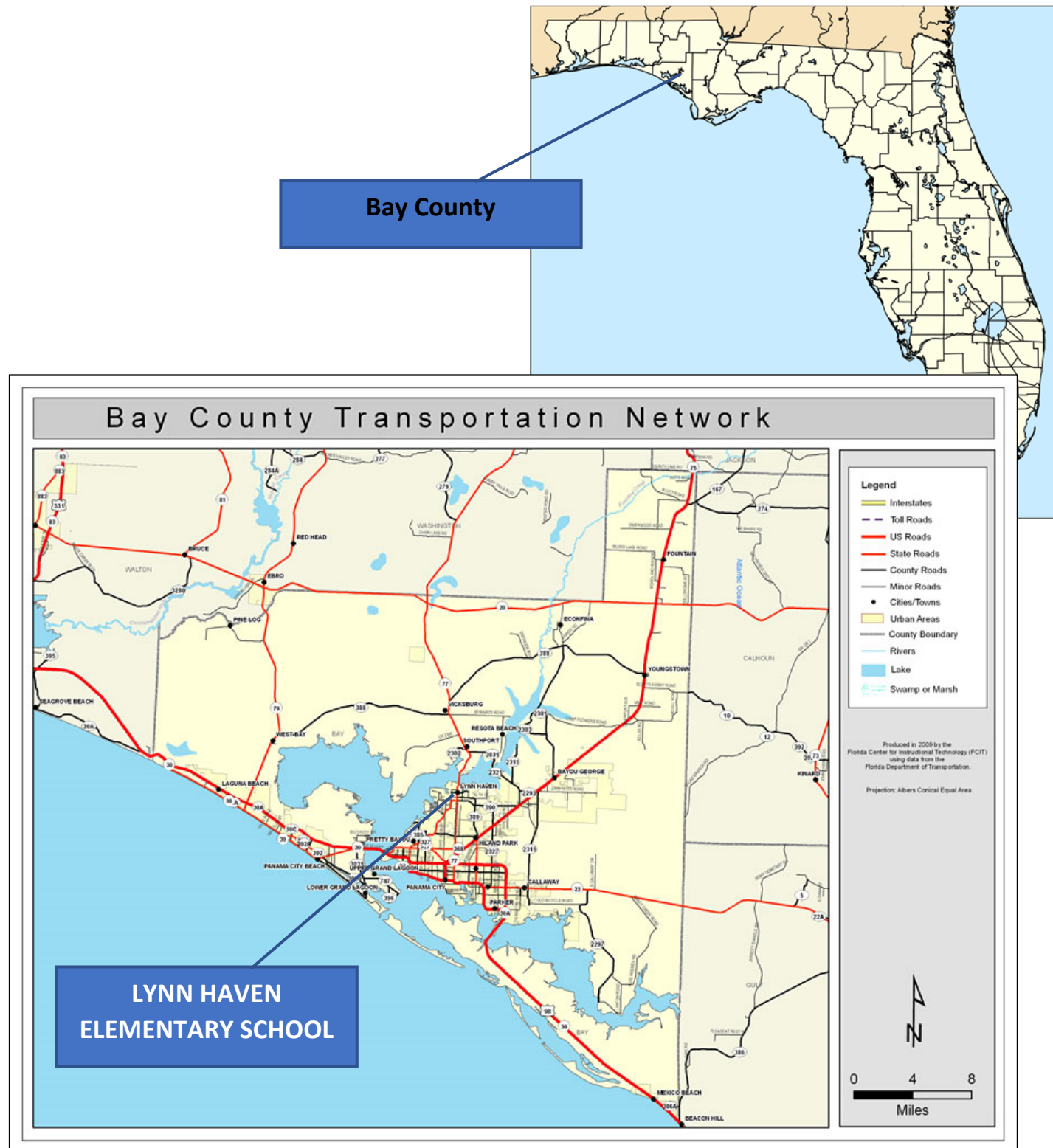
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800-000-000
SAFETY

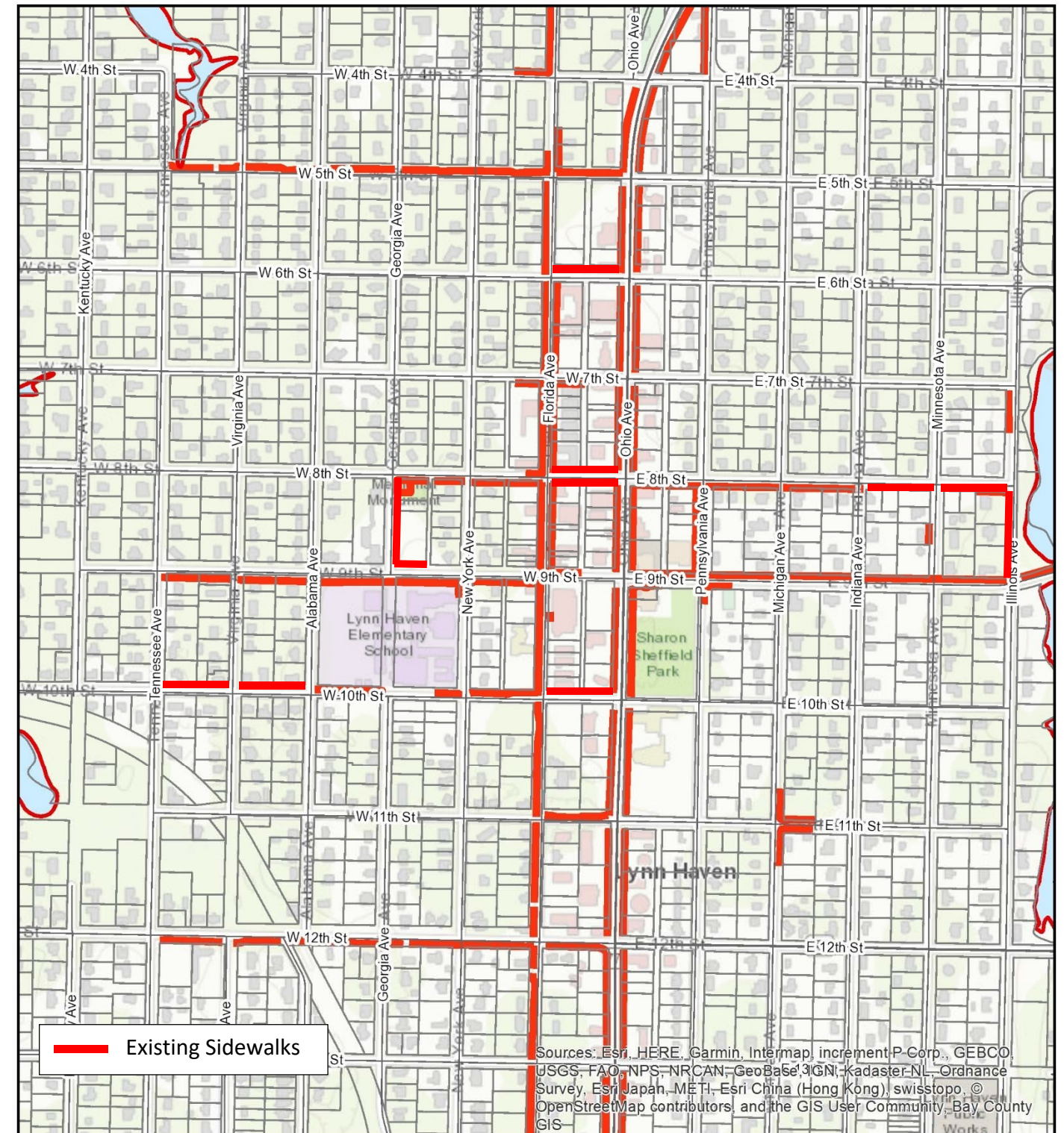
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A. COLOR PROJECT MAP SHOWING SCHOOL LOCATION

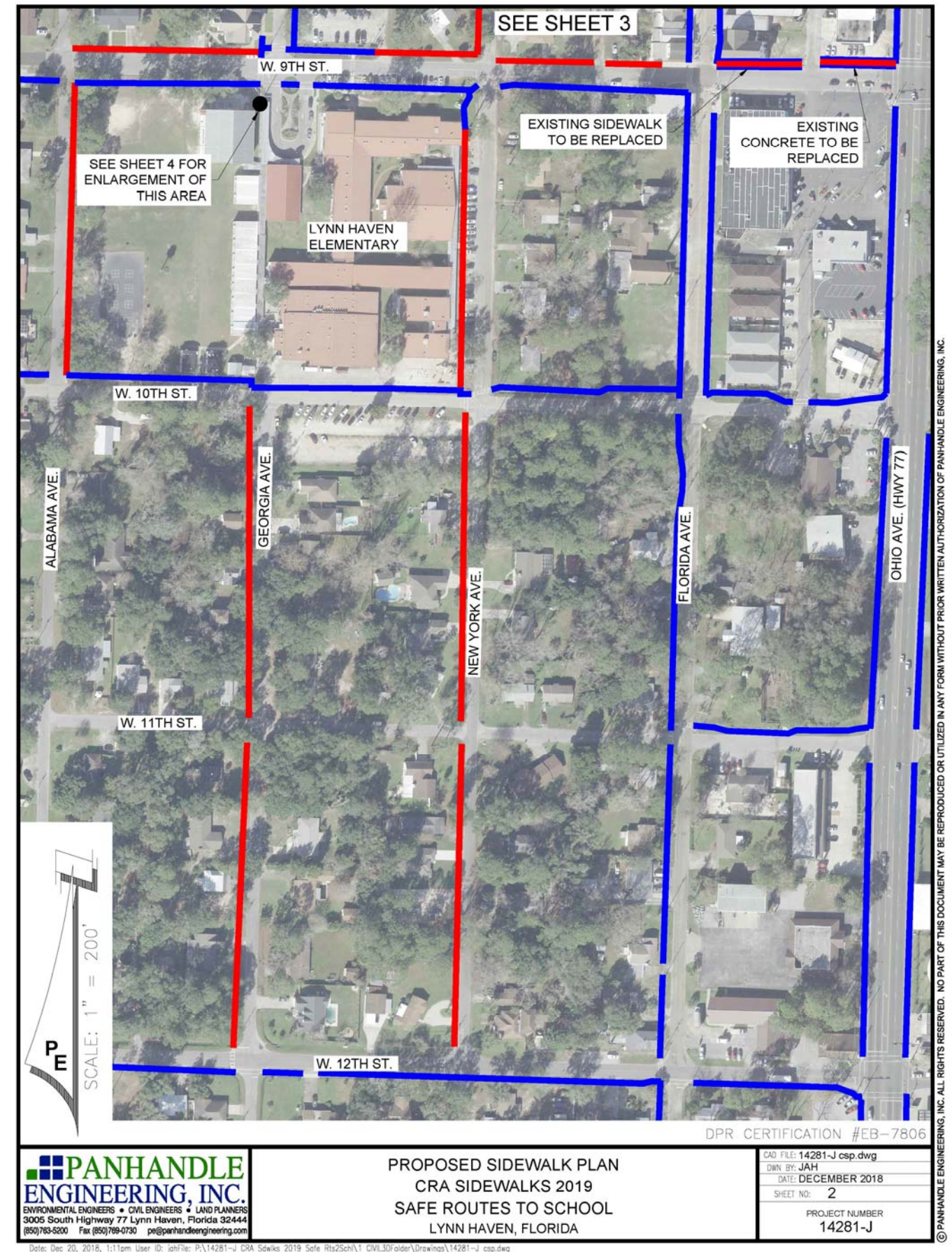


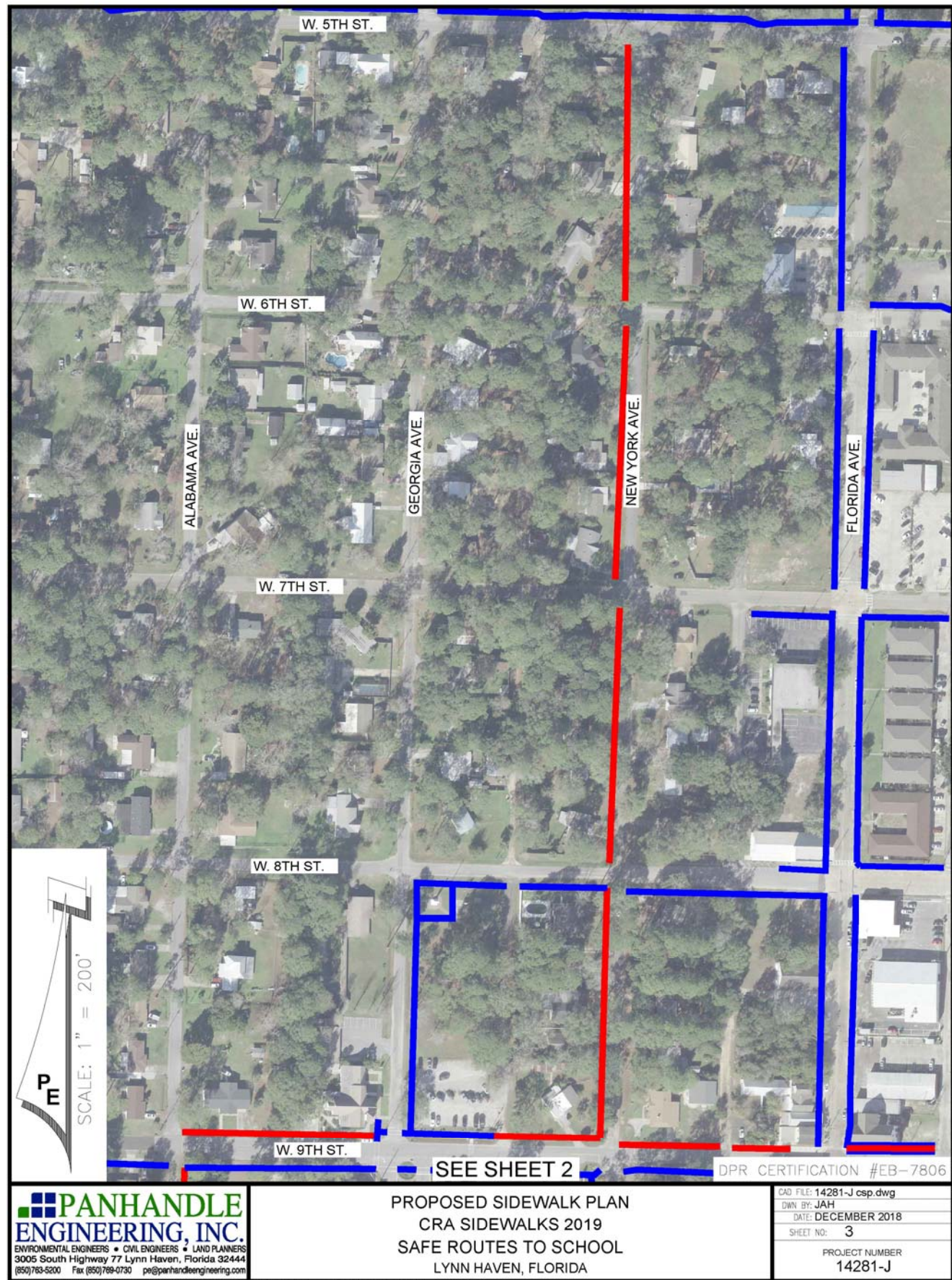
B. MAP SHOWING EXISTING CONDITIONS





C. MAP SHOWING PROPOSED IMPROVEMENTS

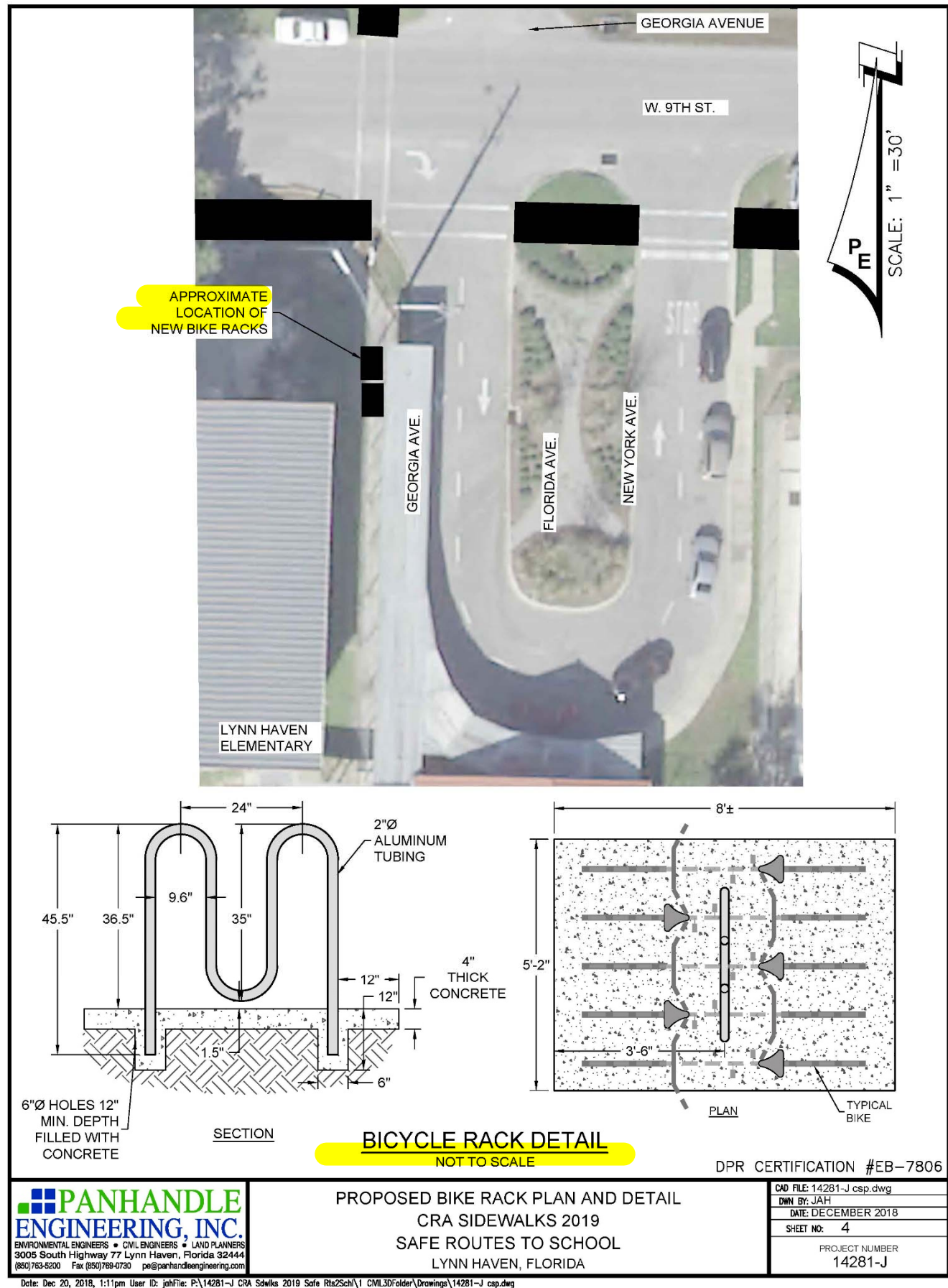




PROJECT MAP FOR SRTS IMPROVEMENTS PHASES 1-3

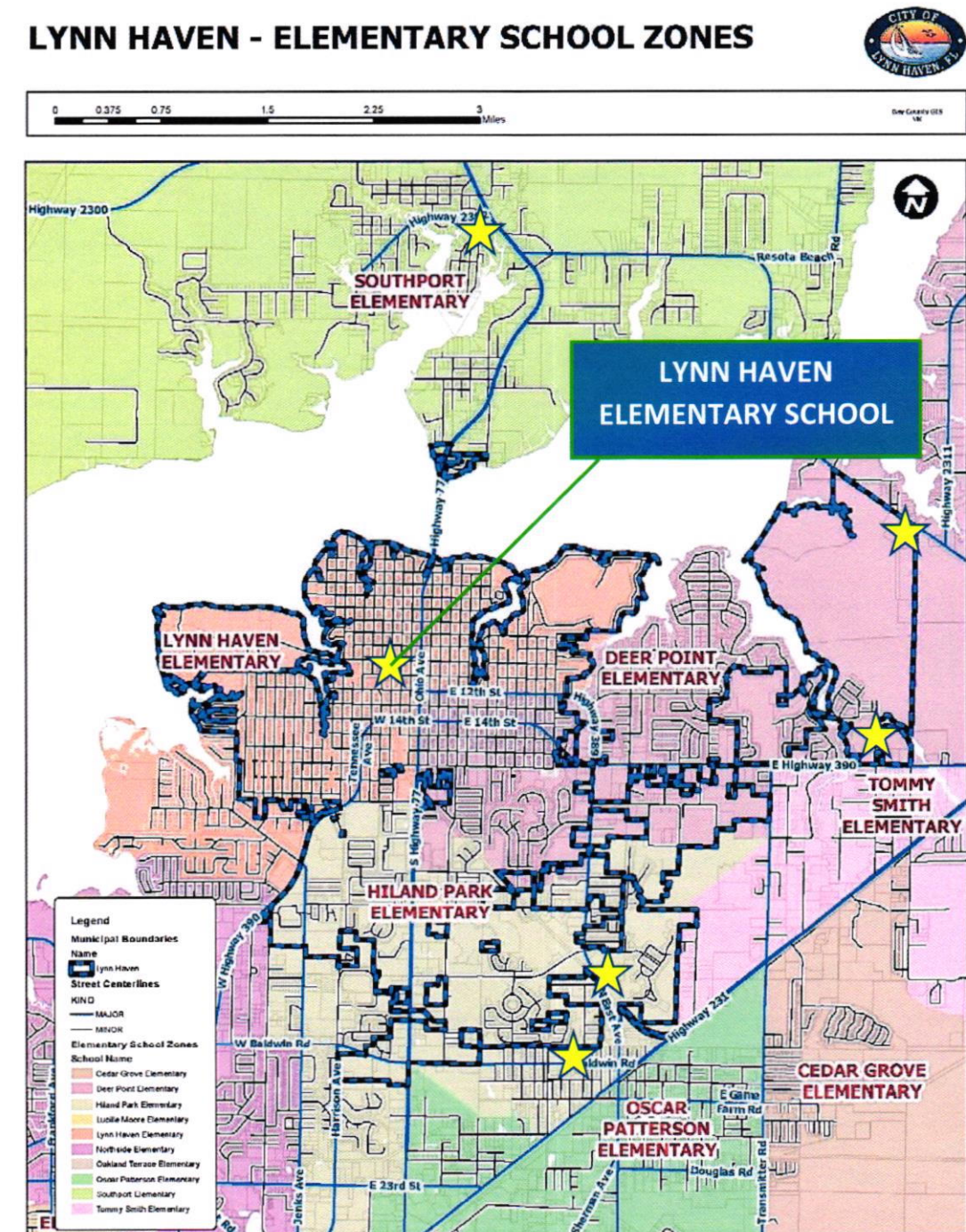


Map of Existing Conditions & Proposed Improvements



D. MAP SHOWING WHERE STUDENTS ATTENDING SCHOOL LIVE

LYNN HAVEN - ELEMENTARY SCHOOL ZONES



Map of Attendance Boundary



G. STUDENT SURVEY RESULTS

Student Travel Tally Report: One School in One Data Collection Period

School Name: Lynn Haven Elementary School

Set ID: 27736

School Group: City of Lynn Haven SRTS

Month and Year Collected: December 2018

School Enrollment: 0

Date Report Generated: 01/16/2019

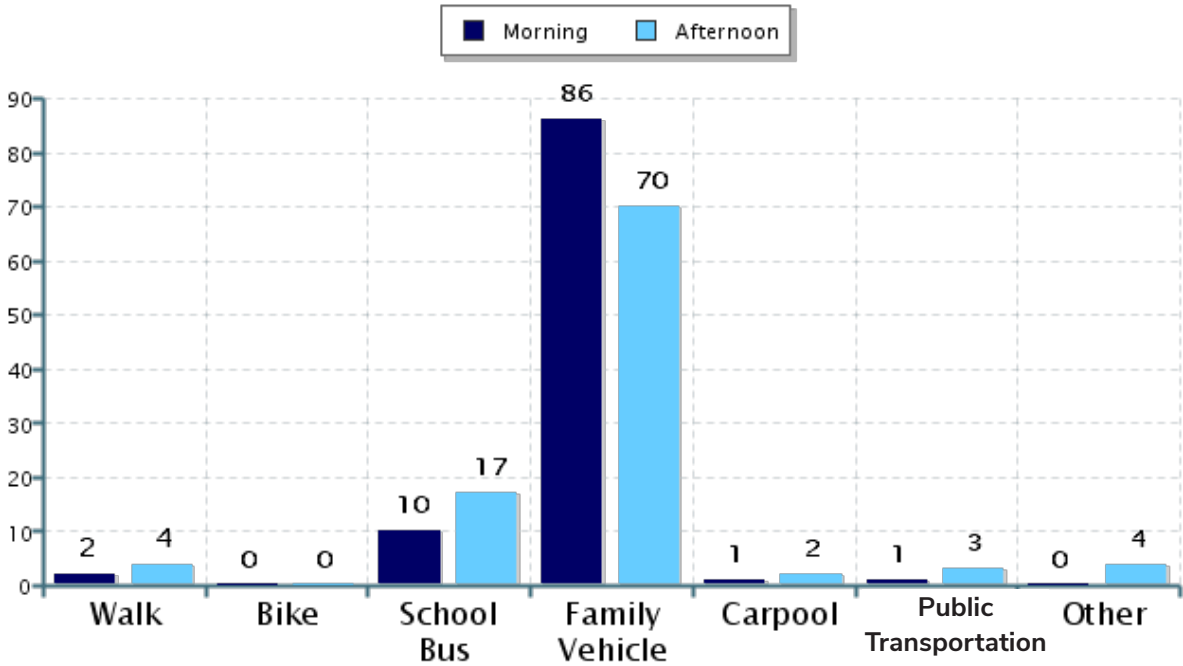
% of Students reached by SRTS activities:

Tags: ADA improvements - install or improve, Increase students biking and walking to school, Sidewalk - construct or improve

Number of Classrooms Included in Report: 20

This report contains information from your school's classrooms about students' trip to and from school. The data used in this report were collected using the in-class Student Travel Tally questionnaire from the National Center for Safe Routes to School.

Morning and Afternoon Travel Mode Comparison

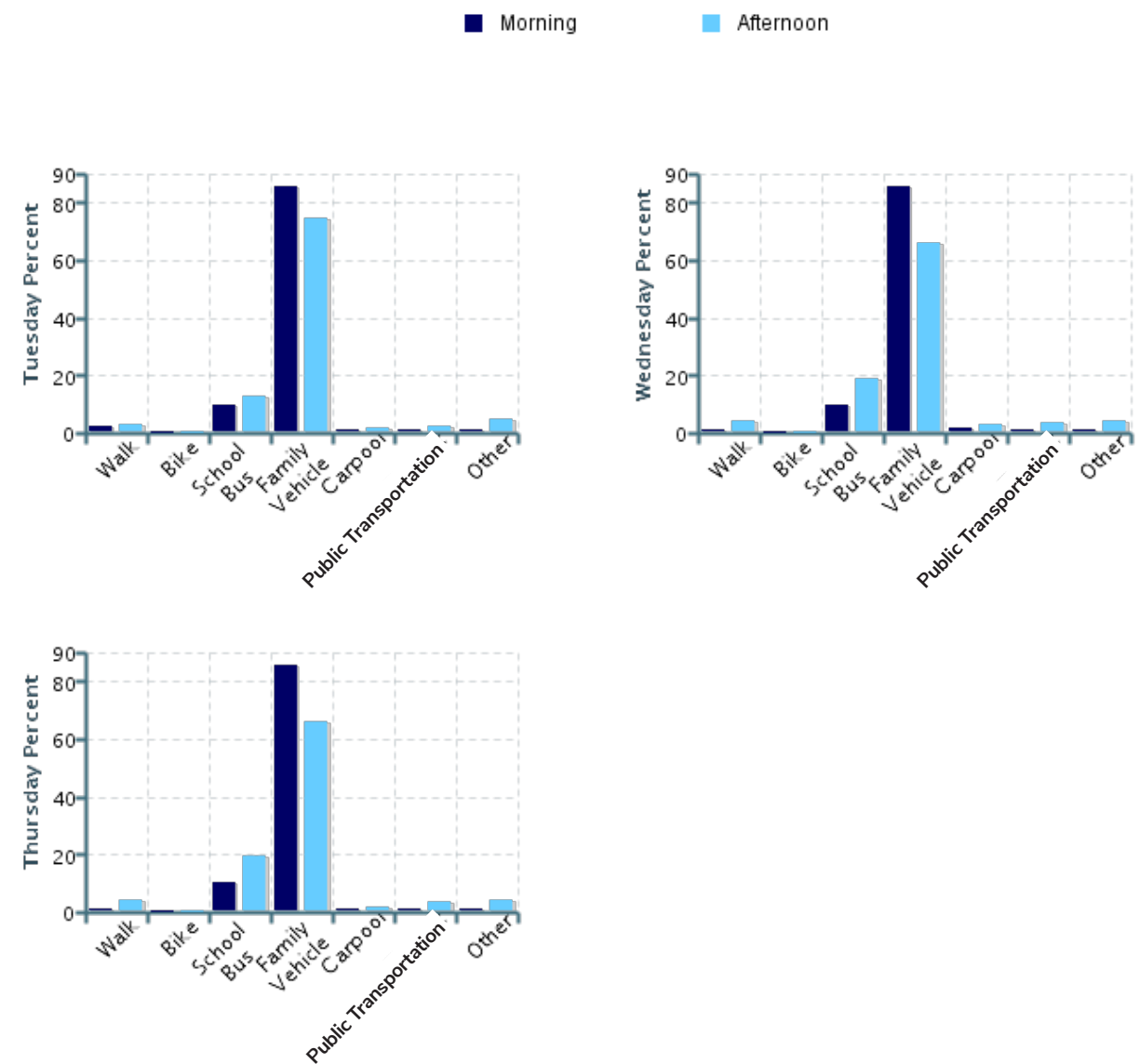


Morning and Afternoon Travel Mode Comparison

	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Public Transportation	Other
Morning	837	2%	0%	10%	86%	1%	0.7%	0.4%
Afternoon	896	4%	0%	17%	70%	2%	3%	4%

Percentages may not total 100% due to rounding.

Morning and Afternoon Travel Mode Comparison by Day

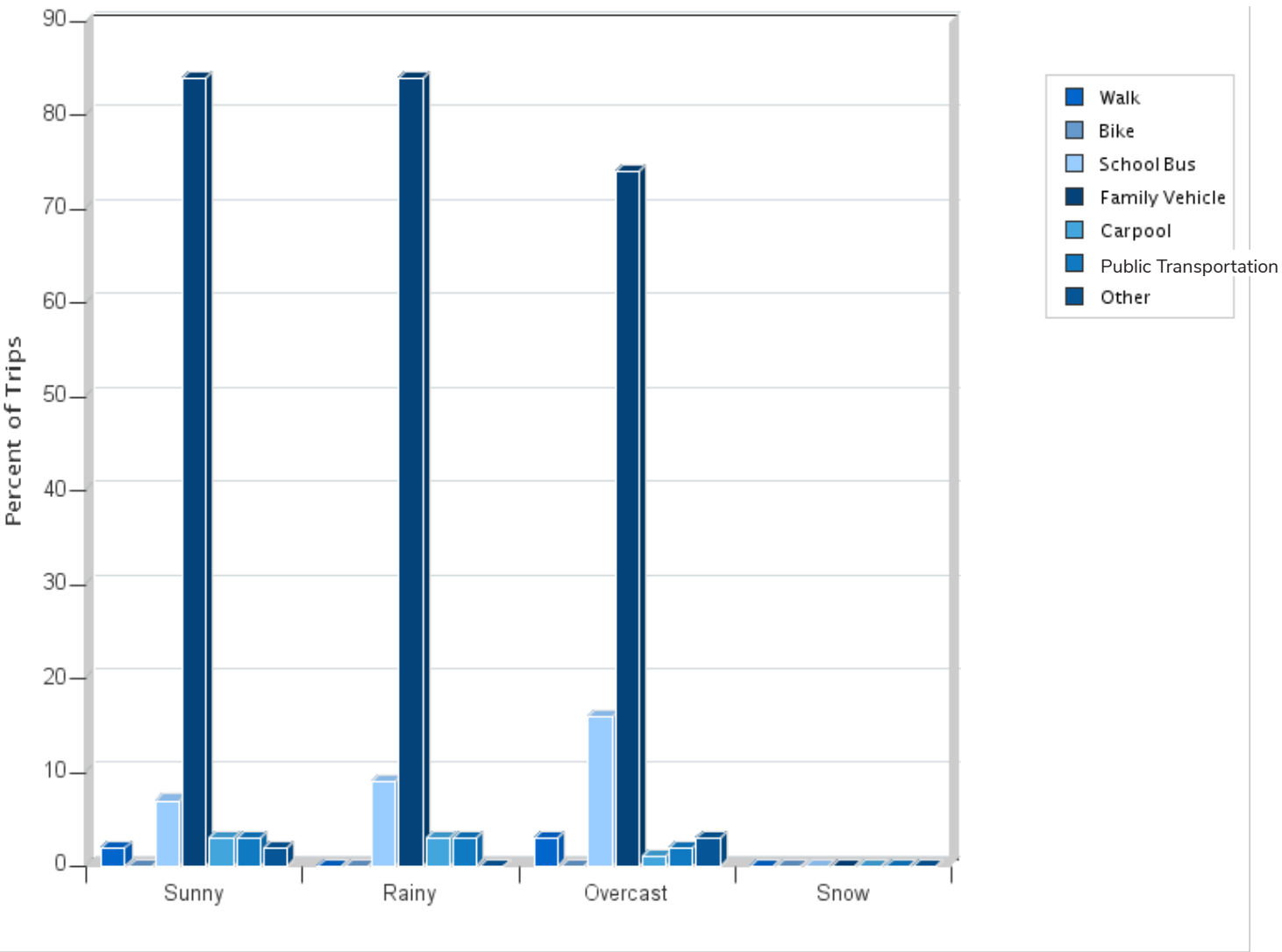


Morning and Afternoon Travel Mode Comparison by Day

	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Public Transportation	Other
Tuesday AM	277	2%	0%	10%	86%	1%	0.7%	0.4%
Tuesday PM	372	3%	0%	13%	74%	2%	3%	5%
Wednesday AM	282	1%	0%	10%	85%	2%	0.7%	0.4%
Wednesday PM	260	4%	0%	19%	66%	3%	3%	4%
Thursday AM	278	1%	0%	10%	86%	1%	0.7%	0.4%
Thursday PM	264	5%	0%	19%	66%	2%	4%	4%

Percentages may not total 100% due to rounding.

Travel Mode by Weather Conditions



Travel Mode by Weather Condition

Weather Condition	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Public Transportation	Other
Sunny	435	2%	0%	7%	84%	3%	3%	2%
Rainy	122	0%	0%	9%	84%	3%	3%	0%
Overcast	1176	3%	0%	16%	74%	1%	2%	3%
Snow	0	0%	0%	0%	0%	0%	0%	0%

Percentages may not total 100% due to rounding.



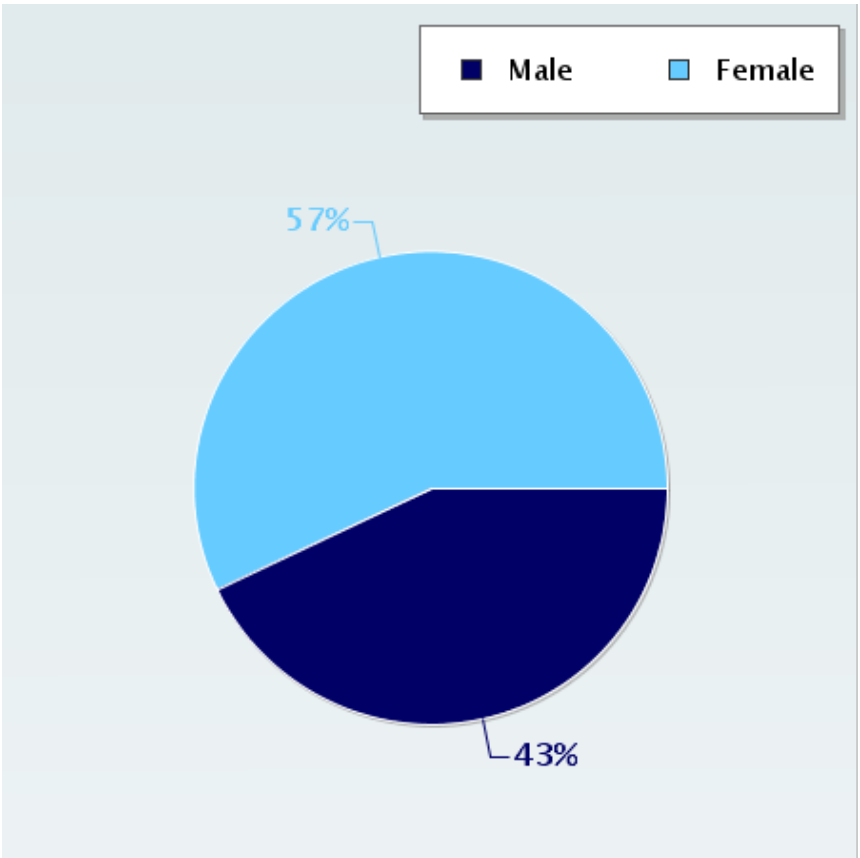
F. PARENT SURVEY RESULTS

Parent Survey Report: One School in One Data Collection Period

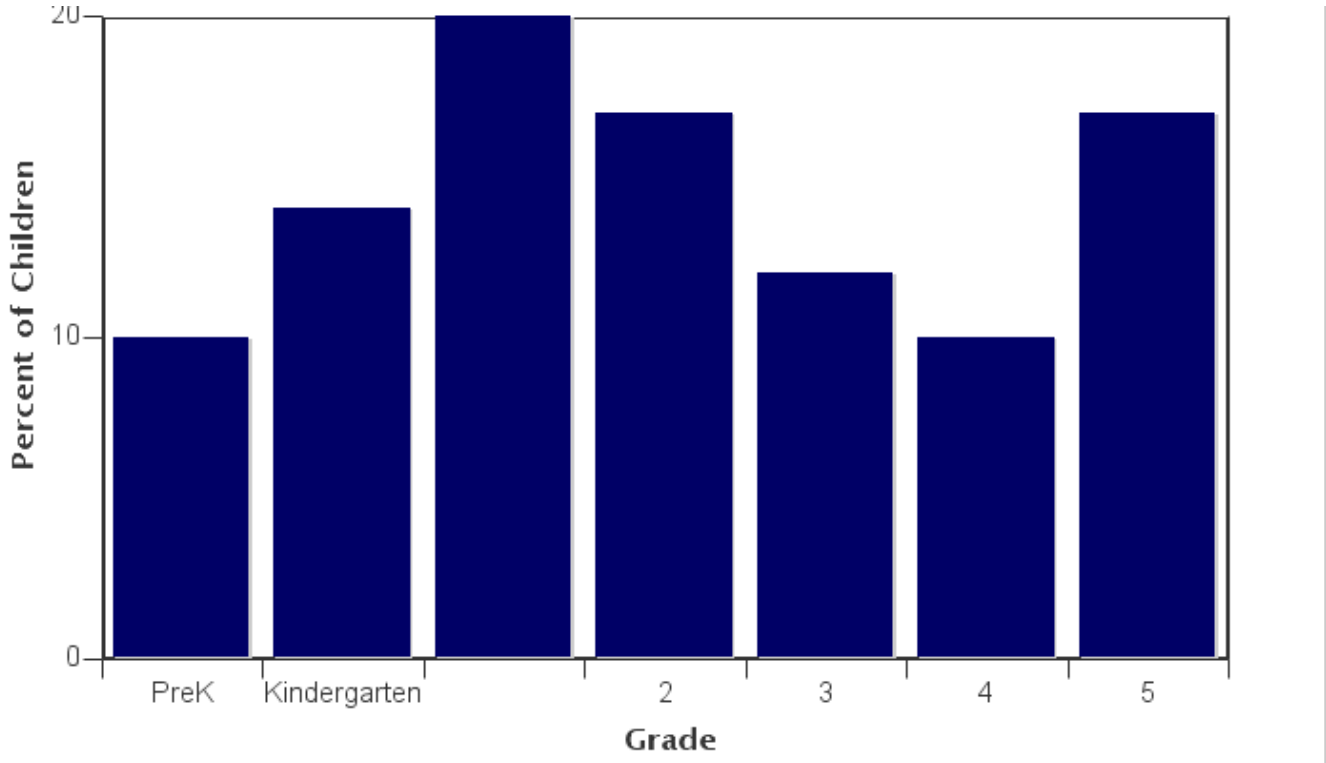
School Name: Lynn Haven Elementary School	Set ID: 18267
School Group: City of Lynn Haven SRTS	Month and Year Collected: December 2018
School Enrollment: 0	Date Report Generated: 01/16/2019
% Range of Students Involved in SRTS: Don't Know	Tags: Sidewalk - construct or improve
Number of Questionnaires Distributed: 0	Number of Questionnaires Analyzed for Report: 207

This report contains information from parents about their children's trip to and from school. The report also reflects parents' perceptions regarding whether walking and bicycling to school is appropriate for their child. The data used in this report were collected using the Survey about Walking and Biking to School for Parents form from the National Center for Safe Routes to School.

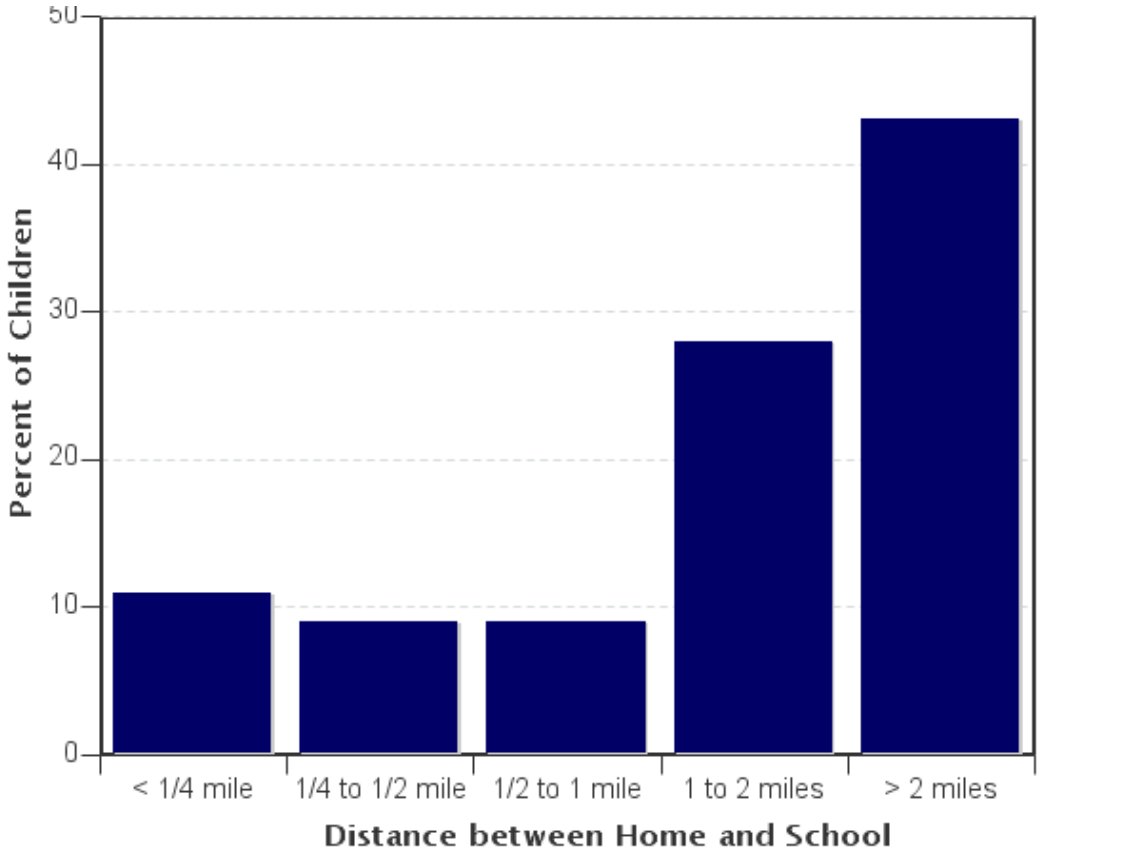
Sex of children for parents that provided information



Grade levels of children represented in survey



Parent estimate of distance from child's home to school



Grade levels of children represented in survey

Grade in School	Responses per grade	
	Number	Percent
PreK	20	10%
Kindergarten	30	14%
1	42	20%
2	36	17%
3	24	12%
4	20	10%
5	35	17%

No response: 0
Percentages may not total 100% due to rounding.

Parent estimate of distance from child's home to school

Distance between home and school	Number of children	Percent
Less than 1/4 mile	23	11%
1/4 mile up to 1/2 mile	18	9%
1/2 mile up to 1 mile	19	9%
1 mile up to 2 miles	57	28%
More than 2 miles	87	43%

Don't know or No response: 3
Percentages may not total 100% due to rounding.

EXECUTIVE SUMMARY
DISTRIBUTION ITEMS
ITEM 10B

FDOT's I-75 from North of Golden Gate Parkway to South of Alico Road Public Meeting Presentation

OBJECTIVE: For the Committee to receive a copy of FDOT's I-75 from North of Golden Gate Parkway to South of Alico Road Public Meeting Presentation.

CONSIDERATIONS: FDOT's I-75 from North of Golden Gate Parkway to South of Alico Road Public Meeting Presentation (**Attachment 1**) is scheduled to be presented to the MPO Board by FDOT at the Board's October 9, 2026, meeting. The presentation is being distributed to the Committee for its awareness.

STAFF RECOMMENDATION: N/A.

Prepared by: Dusty Hansen, Senior Planner
Presented by: Carmen Monroy, MPO Director

ATTACHMENT(S):

1. FDOT's I-75 from North of Golden Gate Parkway to South of Alico Road Public Meeting Presentation



**MOVING FLORIDA
FORWARD**
Infrastructure Initiative



**I-75 FROM NORTH OF GOLDEN GATE PARKWAY
TO SOUTH OF ALICO ROAD**

WELCOME

10B Attachment 1
TAC/CAC 9/28/2026

**to the Public Meeting for I-75
from north of Golden Gate Parkway in Collier County
to south of Alico Road in Lee County**



Visit us at: <https://www.swflroads.com/project/452544-1>

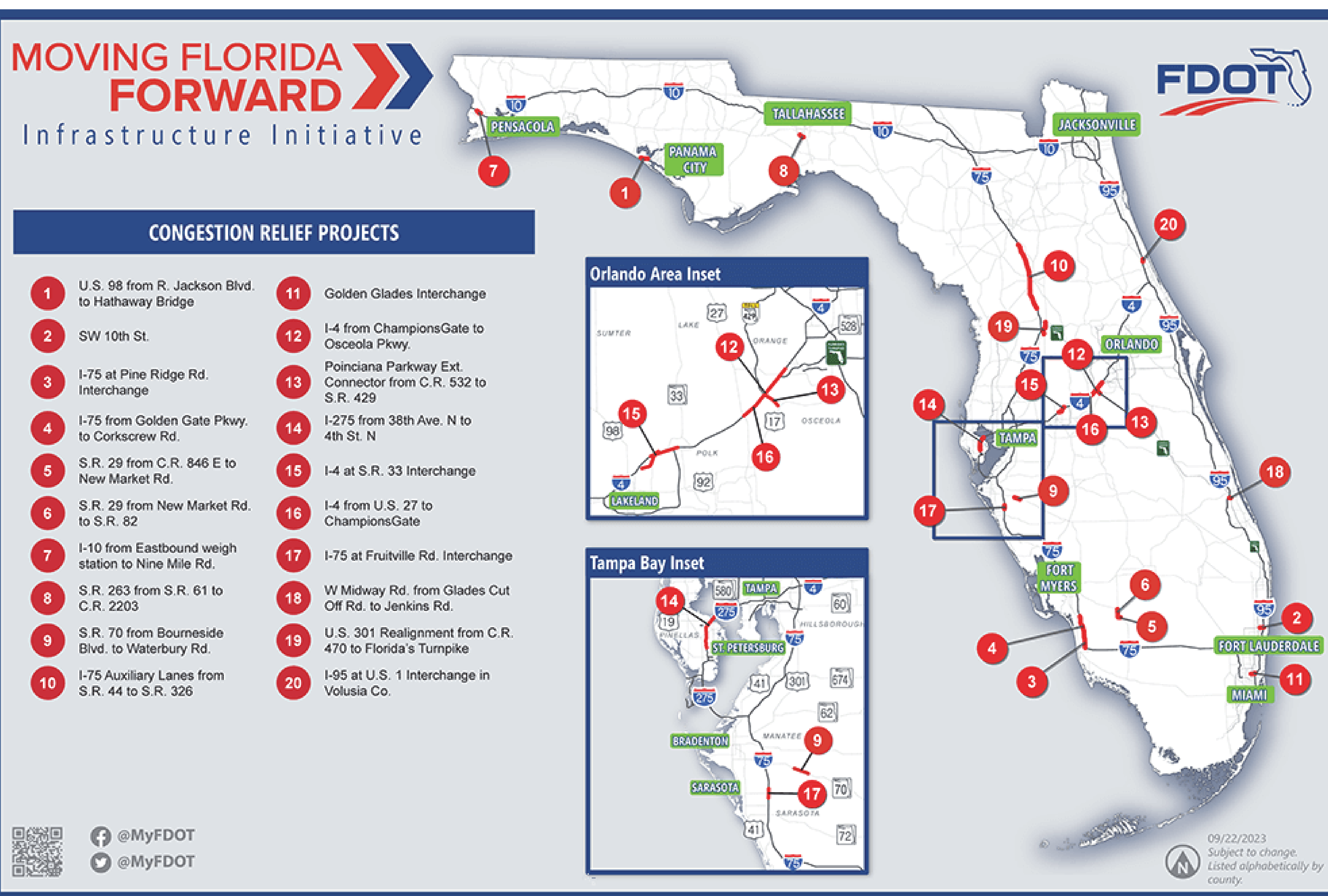


**MOVING FLORIDA
FORWARD**
Infrastructure Initiative



I-75 FROM NORTH OF GOLDEN GATE PARKWAY TO SOUTH OF ALICO ROAD

MOVING FLORIDA FORWARD INFRASTRUCTURE INITIATIVE





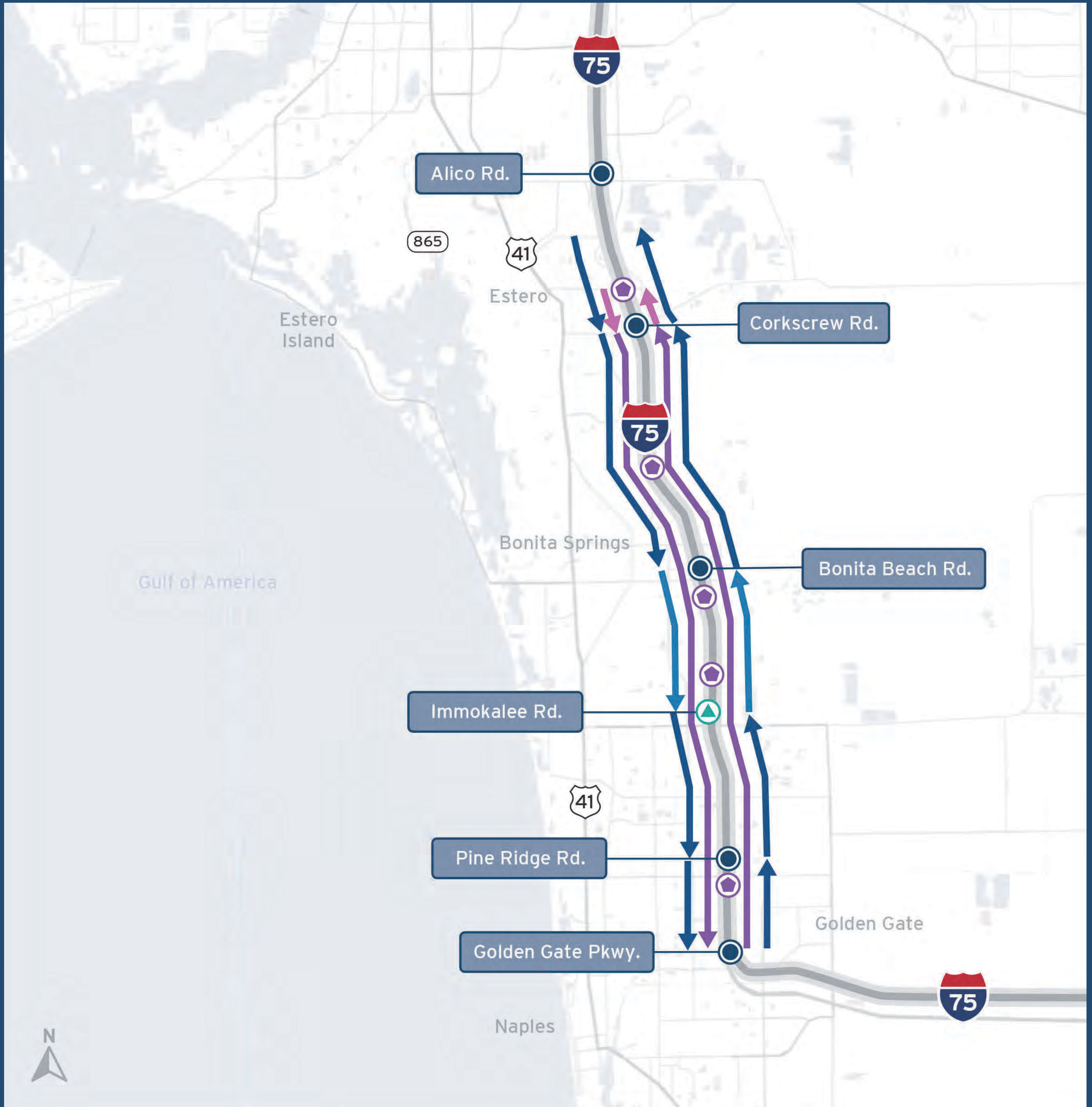
MOVING FLORIDA
FORWARD
Infrastructure Initiative



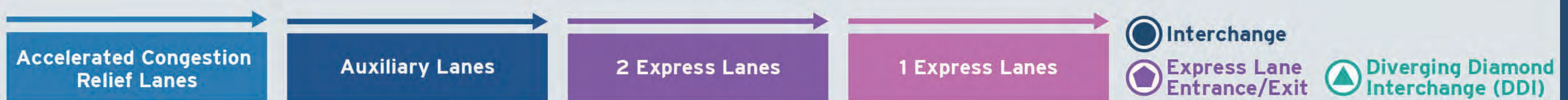
I-75

FROM NORTH OF
GOLDEN GATE PARKWAY
TO SOUTH OF ALICO ROAD

PROJECT LOCATION



PROPOSED IMPROVEMENTS LEGEND



Visit us at: <https://www.swfroads.com/project/452544-1>



MOVING FLORIDA
FORWARD
Infrastructure Initiative



I-75

FROM NORTH OF GOLDEN GATE PARKWAY
TO SOUTH OF ALICO ROAD

PROPOSED IMPROVEMENTS

- Resurfacing I-75 from Golden Gate Parkway to Alico Road
- Adding express lanes in both directions:
 - Two express lanes from Golden Gate Parkway to Corkscrew Road
 - One express lane through the Corkscrew Road interchange
- New auxiliary lanes in both directions between Golden Gate Parkway and Alico Road
- Adding accelerated congestion relief lanes in both directions between Immokalee Road and Bonita Beach Road
- New diverging diamond interchange (DDI) at Immokalee Road
- Provides direct access to the express lanes at Vanderbilt Beach Road
- New noise walls in qualifying locations
- Ramp modifications at key interchanges



Visit us at: <https://www.swflroads.com/project/452544-1>



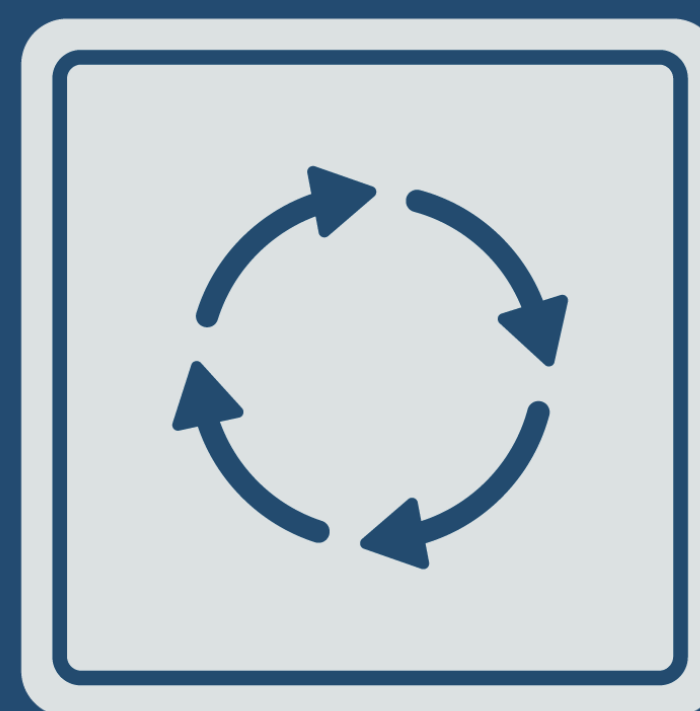
**MOVING FLORIDA
FORWARD**
Infrastructure Initiative



I-75

**FROM NORTH OF GOLDEN GATE PARKWAY
TO SOUTH OF ALICO ROAD**

PROJECT BENEFITS



Improve Traffic Flow
& Reduce Delays



Increase Safety
for Drivers



Support Local Businesses
& Economic Development



Strengthen
Transportation Network



Enhance Travel
Time Reliability



Reduce Evacuation & Emergency
Response Times



Visit us at: <https://www.swflroads.com/project/452544-1>



MOVING FLORIDA
FORWARD
Infrastructure Initiative



I-75

FROM NORTH OF GOLDEN GATE PARKWAY TO SOUTH OF ALICO ROAD

AUXILIARY LANES

WHAT ARE AUXILIARY LANES?

An auxiliary lane allows you to travel from one entrance ramp to the next exit ramp without entering the main flow of traffic.

AUXILIARY LANE BENEFITS



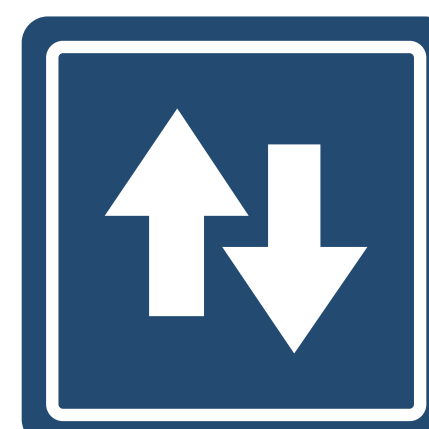
Smoother merging: Gives entering and exiting drivers more room to adjust their speed and merge.



Better traffic flow: Helps keep through traffic moving by separating some merging and exiting movements from the main travel lanes.



Less weaving: Reduces the need for vehicles entering and exiting the interstate to cross paths in a short distance.



Improved mobility: Provides additional roadway capacity between interchanges and helps manage traffic in busy areas.



Visit us at: <https://www.swflroads.com/project/452544-1>



**MOVING FLORIDA
FORWARD**
Infrastructure Initiative



I-75 FROM NORTH OF GOLDEN GATE PARKWAY TO SOUTH OF ALICO ROAD

EXPRESS LANES

WHAT ARE EXPRESS LANES?

Express lanes are optional toll lanes added to an existing highway to provide drivers with a more reliable travel option during periods of congestion. General-purpose lanes remain free and available to everyone.

EXPRESS LANE BENEFITS



**Congestion relief
for all drivers**



**Funding and long-term
sustainability**



**Environmental
benefits**



**Faster and more
reliable travel**



**Encouraging carpooling
and shared trips**



**Flexible traffic
management**



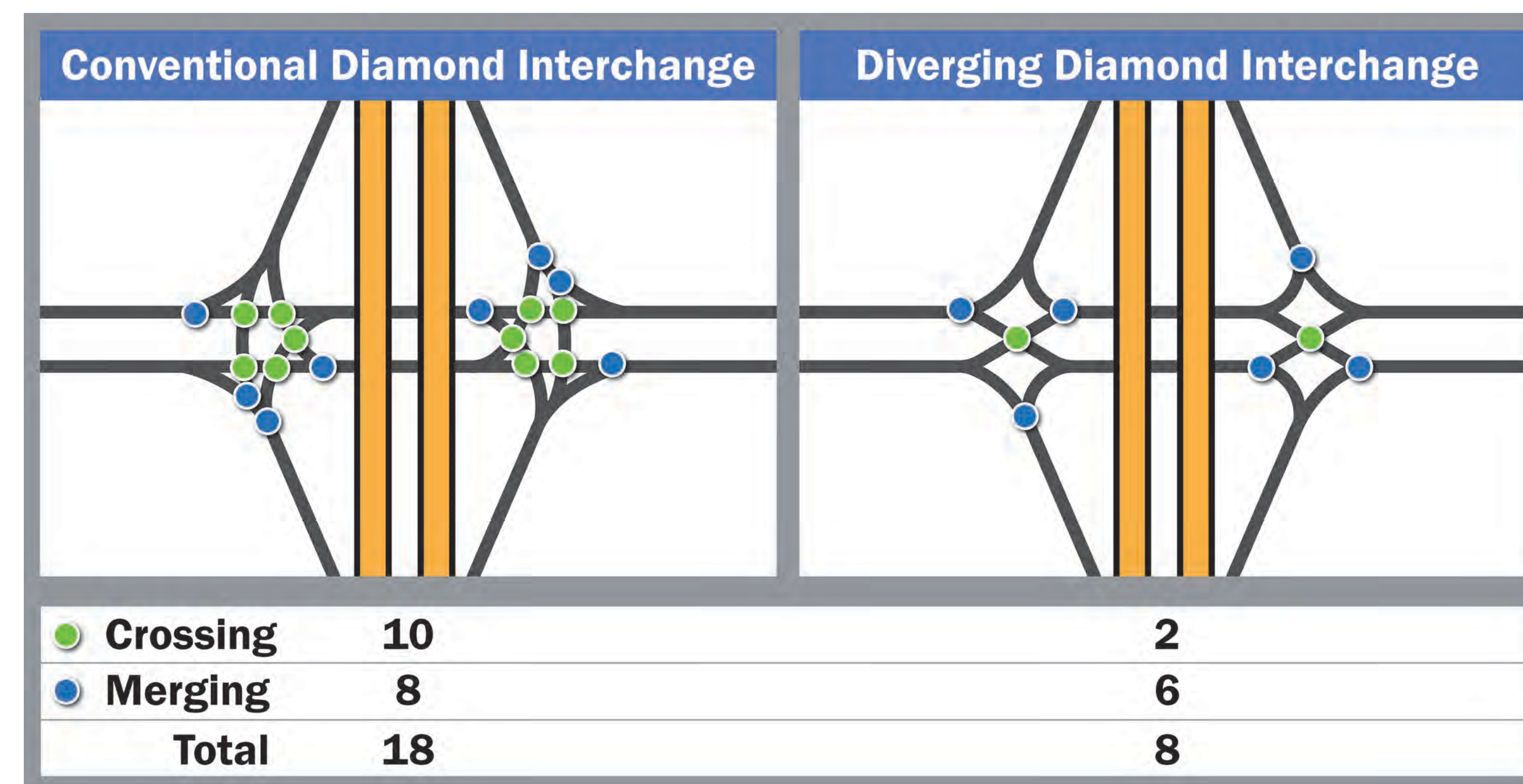
Visit us at: <https://www.swflroads.com/project/452544-1>

DIVERGING DIAMOND INTERCHANGE (DDI) BENEFITS

A Diverging Diamond Interchange (DDI) allows free flowing turns when entering and exiting an interstate. All left turn movements occur without crossing oncoming traffic, resulting in fewer traffic signal phases and greater traffic capacity.

SAFETY AND EFFICIENCY BENEFITS OF A DDI INCLUDE:

- Signal phasing allows for more green time for major movements and reduces time at interchange which increases capacity
- Promotes efficient movement
- Compatible with high-volume left turning movements
- Reduces vehicle and pedestrian conflict points over other interchange types



Visit us at: <https://www.swflroads.com/project/452544-1>



**MOVING FLORIDA
FORWARD**
Infrastructure Initiative



**I-75 FROM NORTH OF GOLDEN GATE PARKWAY
TO SOUTH OF ALICO ROAD**

IMMOKALEE ROAD DDI RENDERING



This design is conceptual only and subject to change.



MOVING FLORIDA
FORWARD
Infrastructure Initiative



I-75 FROM NORTH OF GOLDEN GATE PARKWAY
TO SOUTH OF ALICO ROAD

VANDERBILT BEACH ROAD IMPROVEMENTS



This design is conceptual only and subject to change.



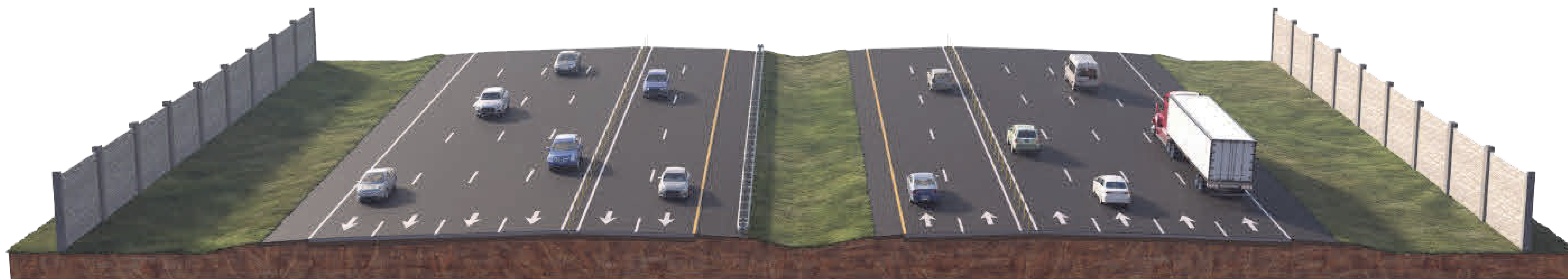
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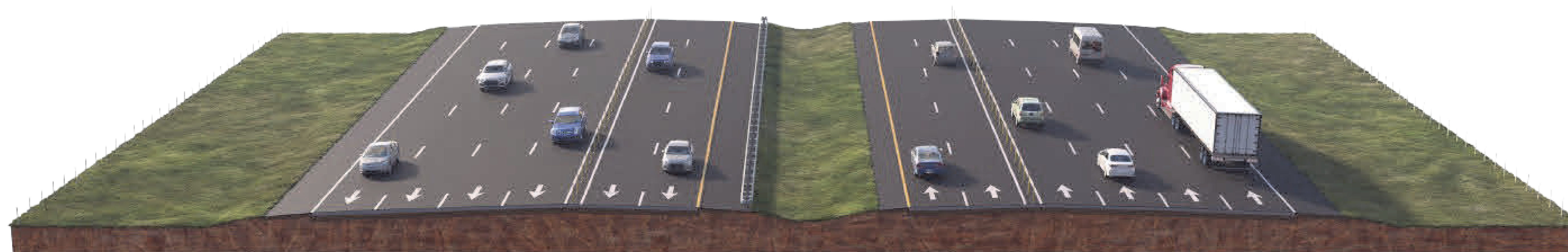
I-75 FROM NORTH OF GOLDEN GATE PARKWAY TO SOUTH OF ALICO ROAD

PROPOSED TYPICAL SECTIONS: GOLDEN GATE PARKWAY TO CORKSCREW ROAD

WITH NOISE WALL



WITHOUT NOISE WALL



These designs are conceptual only and subject to change.



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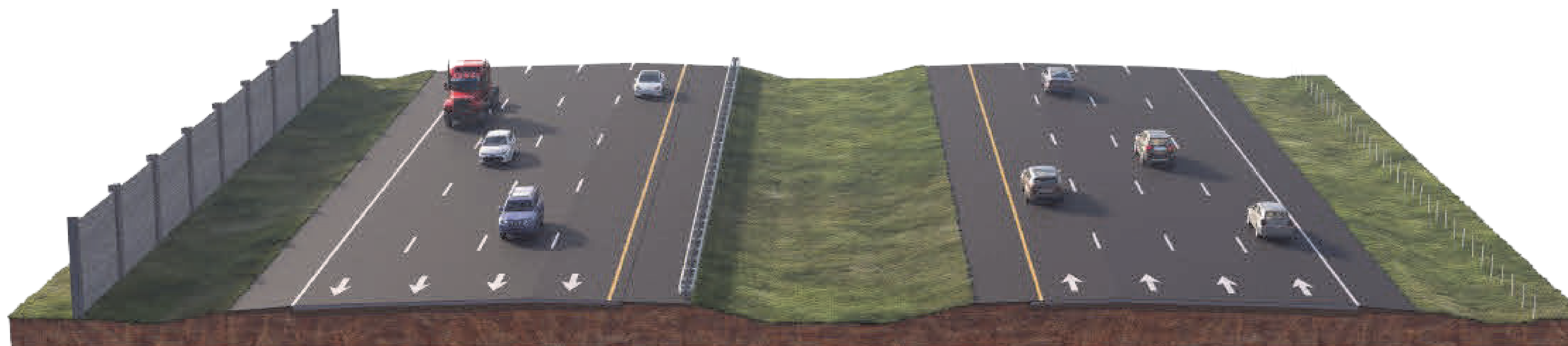
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Infrastructure Initiative



I-75 FROM NORTH OF GOLDEN GATE PARKWAY TO SOUTH OF ALICO ROAD

PROPOSED TYPICAL SECTIONS: CORKSCREW ROAD TO ALICO ROAD

WITH NOISE WALL



WITHOUT NOISE WALL



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**MOVING FLORIDA
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I-75

FROM NORTH OF GOLDEN GATE PARKWAY TO SOUTH OF ALICO ROAD

PROPOSED TYPICAL SECTION: NOISE WALL SCALE



Visit us at: <https://www.swflroads.com/project/452544-1>



MOVING FLORIDA
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Infrastructure Initiative



I-75

FROM NORTH OF GOLDEN GATE PARKWAY
TO SOUTH OF ALICO ROAD

NOISE WALLS

- Noise walls are used to reduce traffic noise for neighborhoods located near highways.
- Noise walls reduce traffic noise. They do not eliminate it.
- Noise wall height and placement are carefully engineered.
- Noise walls are assessed in accordance with federal and state regulations by:
 - Identifying receptors (residences, schools, places of worship, hospital, libraries, recreational areas, etc).
 - Determining existing and future projected noise levels and comparing to determine if noise abatement should be considered.
 - Considering if future noise levels increase by 15 decibels or approach or exceed adopted thresholds.
 - Noise wall consideration is then based on feasible and reasonable criteria.
 - Feasible criteria include: will 2 or more receptors have a future noise reduction of at least 5 decibels, design, safety, access, right-of-way, maintenance, drainage, and utility factors.
 - Reasonable criteria include: effected receptors opinion, design goals, and cost effectiveness (cost cannot exceed \$64,000 per benefited receptor).



Visit us at: <https://www.swflroads.com/project/452544-1>

Traffic Noise Study Process

- A traffic noise study was performed for noise sensitive areas within the project limits
- A noise barrier has been determined to be a potentially feasible and reasonable abatement measure for residences in the 29 communities
- FDOT solicits the opinions of affected property owners and residents via a Noise Barrier Survey
- If supported by the impacted/benefited communities, the noise barrier will be constructed as part of the project

Proposed Noise Barrier Details

- Ground mounted noise barrier segments
 - 20 segments
 - Approximate total length of 78,990 feet
 - Each segment 22 feet in height
- Continuous shoulder mounted noise barrier
 - 2 segments
 - Approximate total length of 2,630 feet
 - 14 feet in height
- Structure mounted noise barrier
 - 2 segments
 - Approximate total length of 1,200 feet
 - 8 feet in height

Total Estimated Cost: **\$77,060,000**

Number of Benefited Dwelling Units: 3,741
(Receptors impacted and non-impacted)

Average Noise Reduction (Insertion Loss) at Benefited
Dwelling Units: 7.4 ***decibels***



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Infrastructure Initiative



I-75

FROM NORTH OF
GOLDEN GATE PARKWAY
TO SOUTH OF ALICO ROAD

NOISE WALL MAP - LEE COUNTY



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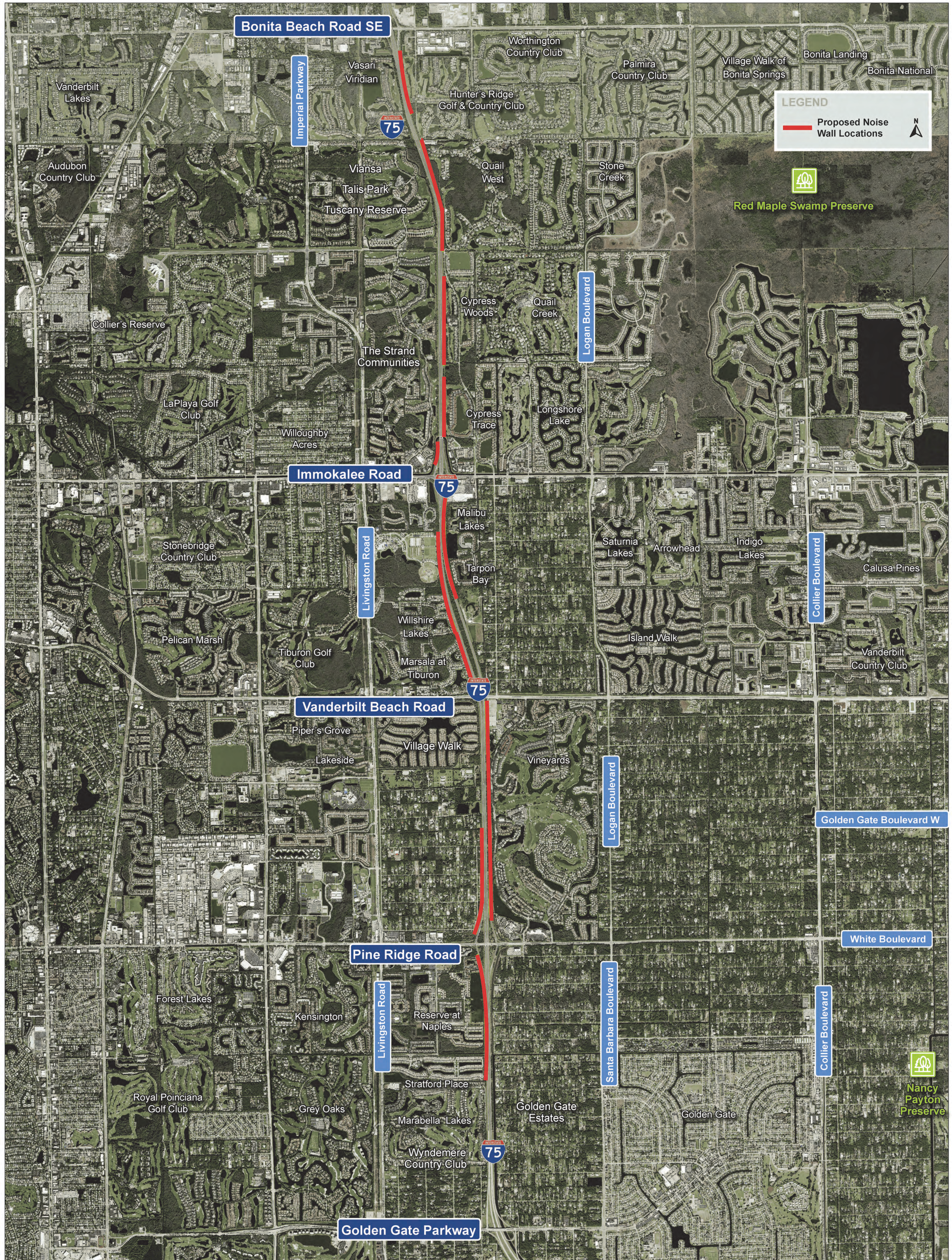
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Infrastructure Initiative



I-75

**FROM NORTH OF
GOLDEN GATE PARKWAY
TO SOUTH OF ALICO ROAD**

NOISE WALL MAP - COLLIER COUNTY



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Noise Barrier Survey Form

- Sent to affected residents and owners only
- Documents official support for or opposition to the proposed noise barrier
- FDOT has selected light beige color and ashlar stone texture for interstate side of wall and smooth surface for community side of wall


Florida Department of Transportation
801 North Broadway Avenue
Tallahassee, FL 32309

RON DESANTIS
GOVERNOR

JARED W. PERDUE, P.E.
SECRETARY

August 2026 ☐

Re: Proposed Noise Barrier Survey - Gusto Bella Vita
I-75 north of Golden Gate Parkway to south of the Alico Road local road network,
Collier and Lee County
Financial Project Numbers: 452544-1-52-01, 452544-8-52-01

Dear Property Owner or Resident:

The Florida Department of Transportation (FDOT) District 1 Corridors Program Office (D1 CPO), in coordination with Florida's Turnpike Enterprise (FTE), proposes the resurfacing and widening of State Road 93 (I-75) to accommodate new express lanes from north of Golden Gate Parkway to south of Corkscrew Road. These improvements are part of the overall I-75 corridor project extending from north of Golden Gate Parkway to south of the Alico Road local system network in Collier and Lee County. The total distance of this proposed express lane system is approximately 15.7 miles in each direction. A traffic noise evaluation has determined that a noise barrier system in the vicinity of your community is a potentially feasible and cost reasonable measure to reduce traffic noise at residences near I-75. Therefore, as part of the project, FDOT is considering construction of noise barriers in the vicinity of your community adjacent to the I-75 right-of-way.

The noise barriers are designed to primarily reduce traffic noise for the first and second rows of residences, although others may be provided some limited benefit. If constructed, the noise barriers would be permanently located within the FDOT right-of-way adjacent to your community. The proposed noise barrier system consists of one ground mounted noise barrier segment, with a height of 22 feet, located near the edge of the FDOT's right-of-way (property). The location of the proposed barrier system is shown in the enclosed exhibit. The FDOT will take reasonable steps to minimize any potential construction impacts. However, please note that construction of the proposed noise barrier may adversely affect adjacent vegetation. Construction of the barrier may block the view of signs along I-75 if present and may require the removal of vegetation located within the FDOT right of way for I-75. The proposed noise barrier will not require the displacement of any adjacent residents or the acquisition of any additional property.

Before proceeding with plans to design the noise barrier, the FDOT is seeking input from you, an affected property owner and/or resident, to verify your support for or opposition to construction of the noise barrier within the FDOT right-of-way. The decision to construct a noise barrier, and the continuous length of wall constructed, will be dependent upon the support or opposition provided by the adjacent property owners and residents. Therefore, your input is an important part of the decision-making process. Property owner or resident opposition may result in a shortened length

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www.fdot.gov



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Noise Barrier Survey

1. Are you opposed to constructing the proposed noise barrier system between the proposed I-75 improvements and your property to reduce traffic noise levels (check one)?

Yes ☐

No ☐

Additional Comments: _____

Name of person completing this Survey: _____

Status of person completing this Survey (check one):

Property Owner ☐

Legal Representative ☐

Resident ☐

Address: _____

Telephone number: _____ Signature: _____

Return this survey by mail, by scanning the QR code to the right, or by email to Andrew.Byrd@dot.state.fl.us by September 14, 2026



Online
Noise Barrier Survey
QR Code

Noise Barrier Information Sheet

- Important points to remember:
 - A noise barrier will not make the traffic noise go away – it will only reduce it
 - The noise barrier will create an acoustical shadow zone that will reduce noise levels for those residences within it
 - Other residences at further distances from I-75 and not in the acoustical shadow zone will not perceive a decrease in noise levels

Noise Barrier Information Sheet

- Construction of this noise barrier may:
 - Require removal of existing vegetation within the FDOT right-of-way as necessary
 - Adversely affect or result in the death of vegetation outside the FDOT right-of-way near the proposed noise barrier

What's Next?

Please return surveys to FDOT by September 14, 2026

-OR-

Scan the QR code and complete online

-OR-

Scan and email to: Andrew.Byrd@dot.state.fl.us

-OR-

You can fill out and drop off tonight

What's Next?

- FDOT tabulates results and determines whether the noise barrier is to proceed to construction based on level of community support
- If necessary, supplemental surveys may be conducted to reach a numerical majority (greater than 50%) regarding the noise barrier
- If approved, the noise barrier becomes part of the roadway construction plans
- Project design is currently ongoing
- Project construction currently anticipated to begin in Fall 2026