



BPAC AGENDA

Bicycle/Pedestrian Advisory Committee

NOTE: THIS IS AN IN-PERSON MEETING

IT Training Room, 5th Floor Collier

County Government Center Administration Building (F)

3299 Tamiami Trail East, Naples, FL, 34112

January 20, 2026

9:00 a.m.

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of the November 18, 2025 Meeting Minutes
5. Open to the Public for Comment on Items not on the Agenda
6. Agency Updates
 - A. FDOT
 - B. MPO
7. Committee Action
 - A. Annual Election of Chair and Vice Chair
 - B. Review 2026 meeting schedule, Committee responsibilities under the bylaws and consider options regarding the frequency of future meetings
 - C. Review and comment on 2026/2027 Call for Bicycle-Pedestrian Projects
8. Reports & Presentations (May Require Committee Action)
9. Member Comments
10. Distribution Items
 - A. Updated 2026 MPO Meeting Calendar
11. Topics for Future Meetings
12. Next Meeting Date

February 17, 2026 – 9:00 a.m.
Location: Collier County Government Center
Admin. Bldg. F. IT Training Rm 5th Floor,
3299 Tamiami Trail East
13. Adjournment

PLEASE NOTE:

The meetings of the advisory committees of the Collier Metropolitan Planning Organization (MPO) are open to the public and citizen input is encouraged. Any person wishing to speak on any scheduled item may do so upon recognition of the Chairperson. Any person desiring to have an item placed on the agenda should contact the MPO Director at least 14 days prior to the meeting date. Any person who decides to appeal a decision of the advisory committee will need a record of the proceedings pertaining thereto, and therefore may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting should contact the Collier Metropolitan Planning Organization 72 hours prior to the meeting by calling (239) 252-5814. The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and Related Statutes. Any person or beneficiary who believes that within the MPO's planning process they have been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Collier MPO Title VI Coordinator, Ms. Suzanne Miceli, (239) 252-5814 or by email at: Suzanne.Miceli@colliercountyfl.gov, or in writing to the Collier MPO, attention: Ms. Miceli, at 2885 South Horseshoe Dr., Naples, FL 34104.

**BICYCLE & PEDESTRIAN ADVISORY COMMITTEE of the
COLLIER METROPOLITAN PLANNING ORGANIZATION
Collier County Government Center, Risk Management Training Room
3311 Tamiami Trail East, Building D, Naples, FL, 34112
November 18, 2025 - 9:00 A.M.
Meeting Minutes**

1. Call to Order

Ms. Sproviero called the meeting to order at 9:04 a.m..

2. Roll Call

Ms. Miceli called roll and confirmed a quorum was present.

Members Present

Michelle Sproviero (Vice-Chair)
Alan Musico
Dayna Fendrick
Joe Bonness
David Costello
Patty Huff
Robert Vigorito
Victoria Holmes

Members Absent

Anthony Matonti (Chair)
Kevin Dohm
David Sutton
Robert Phelan

MPO Staff Present

Anne McLaughlin, Executive Director
Sean Kingston, Principal Planner
Suzanne Miceli, Operations Support Specialist

Others Present

Lorraine Lantz, Collier County Transportation Planning (entered at Item 8.A.)
Kathy Eastley, Collier County Transportation Planning
Bonita Schwan, Marco Island City Council and MPO Board member
Michelle Avola-Brown, Naples Pathway Coalition
Tanya Merkle, FDOT
Gene McPherson, Public (arrived late, after Item 5)

3. Approval of the Agenda

***Mr. Vigorito** moved to approve the amended agenda. Seconded by **Mr. Musico**. Carried unanimously.*

4. Approval of the October 21, 2025 Meeting Minutes

Mr. Musico moved to approve the October 21, 2025 minutes with the request that on page 3 under 9. Member Comments by Ms. Huff, "Everglades City Council" be changed to "Office of Greenways and Trails." Seconded by Mr. Vigorito. Carried unanimously.

5. Open to the Public for Comment on Items Not on the Agenda

No public comments were made.

6. Agency Updates

A. FDOT

Ms. Merkle announced that SUN Trail is not anticipating a call for funds. The funds are available for the projects that are currently programmed. Focusing on construction because feasibility studies can expire. The Livingston FPL Trail PD&E Study public workshop is being held this evening at 5-7pm at North Collier Regional Park to acquire input.

B. MPO

Mr. Kingston announced that the Safety Action Plan had a few changes after its approval at the October 10th MPO Board and is now available as a distribution item on this agenda.

7. Committee Action

A. Early 2026 joint Collier and Lee MPOs' Bicycle and Pedestrian Committee Workshop

Mr. Kingston introduced this item.

Ms. Huff moved hold the joint committee workshop on March 24th to replace the regularly scheduled BPAC in March. Seconded by Mr. Costello. Carried unanimously.

8. Reports & Presentations (May Require Committee Action)

A. Overview of updated bicycle and pedestrian Call for Projects submittal requirements, schedule, and funding

Mr. Kingston gave an overview of the Executive Summary and the Submittal Process and Timeline.

Ms. McLaughlin gave a presentation on the Update on Call for Projects Funding and Schedule for 2026 available in the November 24th Technical and Citizens Advisory Committees meeting materials.

B. Update on outreach for the Collier County Bicycle and Pedestrian Safety Ordinance and a current Florida House of Representatives bill for bicycle and pedestrian legislation

Mr. Kingston provided an update from on outreach from the County Sheriff for the Collier County Bicycle and Pedestrian Safety Ordinance and the current Florida House of Representatives Bill 243 relating to electric bicycles, scooters and motorcycles.

9. Member Comments

The Committee agreed to allow **Mr. McPherson** to make his presentation during this item.

Mr. McPherson presented a proposal to officially designate an existing, connected series of unpaved trails extending west from Florida City to the City of Naples as a publicly accessible recreational cycling and hiking trail. The Department of Environmental Protection – Office of Greenways and Trails (OGT) had recommended he bring his proposal to the Collier MPO. Committee members and staff advised him that official designation and signage of long distance recreational trails is not a function of the MPO and upon further questioning, suggested that he either work with the OGT or contact individual land management agencies to obtain permission and support for the concept before encouraging the public to use it.

The Committee returned to the legislative subjects of Item 8.B.

***Mr. Musico** moved to recommend to the MPO Board and the Board of County Commissioners that the County's e-bike ordinance be amended to add Class 2 e-bikes, known as throttle bikes, to the same restrictions affecting Class 3 e-bikes. Class 2 e-bikes come from the factory with a 20mph maximum speed but are not pedal assist. Although Class 2 e-bikes come from the factory with a 20 mph cap, there is an app users can easily access which can increase the speed up to 50 mph. Seconded by **Mr. Vigorito**. Carried unanimously.*

10. Distribution Items

A. Final Approved Safety Action plan

The SAP was for committee distribution.

11. Topics for Next Meeting

None.

12. Next Meeting Date

***January 20, 2026 – 9:00 a.m. Location:** Collier County Government Center, Admin. Bldg. F. IT Training Rm 5th Floor, 3299 Tamiami Trail East.*

13. Adjournment

Ms. Sproviero adjourned the meeting at 10:53 a.m.

EXECUTIVE SUMMARY
COMMITTEE ACTION
ITEM 7A

Elect Chair and Vice-Chair for Calendar Year 2026

OBJECTIVE: For the Committee to elect a Chair and Vice-Chair for calendar year 2026.

CONSIDERATIONS: The Committee Bylaws require that the Committee elect a Chair and Vice-Chair at the first regularly scheduled meeting of each year when a quorum is attained.

Any Committee member may nominate or be nominated as Chair/Vice-Chair. Elections shall be decided by the majority vote of Committee members present. The Chair and Vice-Chair shall serve a one-year term or until a successor is elected. Anthony Matonti was the Chair and Michelle Sproviero the Vice-Chair for 2025.

STAFF RECOMMENDATION: That the Committee elect a Chair and Vice-Chair for calendar year 2026.

Prepared By: Sean Kingston, AICP, PMP, Principal Planner

ATTACHMENT(S):

None.

EXECUTIVE SUMMARY
COMMITTEE ACTION
ITEM 7B

Review 2026 meeting schedule, Committee responsibilities under the bylaws, and consider options regarding the frequency of future BPAC meetings

OBJECTIVE: For Committee discussion and possible action.

CONSIDERATIONS: The bylaws for Bicycle and Pedestrian Advisory Committee specify that “The BPAC shall meet as often as necessary in order to meet its responsibilities.” The BPAC meeting is typically held monthly. The call for bicycle and pedestrian projects process and occasional requests for policy recommendations from the MPO Board are incentives for a regular, standing meeting to be scheduled, but meeting on a bi-monthly or quarterly basis may be sufficient to meet the Committee’s responsibilities.

There has been a need for monthly meetings with a heavy project backlog. The known backlog has been significantly reduced with the adoption of the Bicycle and Pedestrian Master Plan at the October MPO Board. Staff recommends that the Committee review its bylaws, discuss possible action items for the upcoming year, and consider whether members would prefer to maintain the regular monthly meeting schedule or change to a bi-monthly or quarterly schedule, subject to the MPO Board’s approval.

STAFF RECOMMENDATION: That the Committee review the Meeting Calendar, upcoming call for projects schedule and vote on whether to propose reducing the meeting frequency of the BPAC to the MPO Board.

Prepared By: Sean Kingston, AICP, PMP, Principal Planner

ATTACHMENT(S):

1. 2026 MPO Meeting Schedule
2. Bylaws for BPAC of Collier MPO
3. The Bylaws of Collier MPO



**7B Attachment 1
BPAC 1/20/26**

2026 Meeting Schedule

Collier Metropolitan Planning Organization (MPO)
2885 S. Horseshoe Drive, Naples, FL 34104
(239) 252-5814 | www.CollierMPO.org

**Approved September 12, 2025
Updated 12/8/2025*

RED-STRIKETHROUGH = CANCELLED MEETING

DATES IN GREEN = ADDED MEETING

Metropolitan Planning Organization (MPO) – Monthly at 9:30 a.m.

MPO Board Meetings are held on the second Friday of the month at the Board of County Commissioners Chambers, Admin. Bldg. F, 3299 Tamiami Trail East, Naples, FL, 34112, unless otherwise noted.

February 13, 2026	March 13, 2026	April 10, 2026	May 8, 2026
June 12, 2026	September 11, 2026	October 9, 2026	November 13, 2026
December 11, 2026			

Technical Advisory Committee (TAC) – Monthly at 9:30 a.m.

TAC Meetings are held on the fourth Monday of the month at the County Transportation Management Services Bldg., South Conference Room, 2885 South Horseshoe Drive, Naples, FL, 34104, unless otherwise noted.

January 26, 2026	February 23, 2026	March 23, 2026	April 27, 2026
*May 18, 2026 <i>due to holiday</i>	August 24, 2026	September 28, 2026	October 26, 2026
November 23, 2026			

Citizens Advisory Committee (CAC) – Monthly at 2:00 p.m.

CAC Meetings are held on the fourth Monday of the month at the County Transportation Management Services Bldg., South Conference Room, 2885 South Horseshoe Drive, Naples, FL, 34104, unless otherwise noted.

January 26, 2026	February 23, 2026	March 23, 2026	April 27, 2026
*May 18, 2026 <i>due to holiday</i>	August 24, 2026	September 28, 2026	October 26, 2026
November 23, 2026			

Bicycle/Pedestrian Advisory Committee (BPAC) – Monthly at 9:00 a.m.

BPAC Meetings are held on the third Tuesday of the month at the Collier County Government Center, Admin. Bldg. F, IT Training Room, 5th Floor, 3299 Tamiami Trail East, Naples, 34112, unless otherwise noted.

January 20, 2026	February 17, 2026	March 17 March 24, 2026	April 21, 2026
May 19, 2025	August 18, 2026	September 15, 2026	October 20, 2026
November 17, 2026			

Joint Collier-Lee Bicycle & Pedestrian Advisory/Coordinating Committees (BPAC/BPCC) Meeting:
March 24, 2026 at 10:00 a.m. at Collaboratory, 2031 Jackson St Fort Myers, FL 33901

Congestion Management Committee (CMC) – Bi-Monthly at 2:00 p.m.

CMC Meetings are held on the third Wednesday of every other month at the Collier County Transportation Management Services Bldg., South Conference Room, 2885 South Horseshoe Drive, Naples, FL, 34104, unless otherwise noted.

January 21, 2026	March 18, 2026	May 20, 2026	July 15, 2026
September 16, 2026	November 18, 2026		

Local Coordinating Board (LCB) for the Transportation Disadvantaged – Quarterly at 1:30 p.m.

LCB Meetings are held quarterly on the first Wednesday of the corresponding month at the Collier County Government Center, Admin. Bldg. F, IT Training Room, 5th Floor, 3299 Tamiami Trail East, Naples, 34112, unless otherwise noted.

March 4, 2026	May 6, 2026	September 2, 2026	December 2, 2026
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BYLAWS
for
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE
of
COLLIER METROPOLITAN PLANNING ORGANIZATION

COLLIER COUNTY BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE BYLAWS

The following Bylaws guide the proper functioning of the Collier Metropolitan Planning Organization's (MPO) Bicycle and Pedestrian Advisory Committee. The intent is to provide procedures and policies to assist the Bicycle and Pedestrian Advisory committee to accomplish its purpose.

SECTION I: NAME

The name of this Committee shall be the Bicycle and Pedestrian Advisory Committee (hereinafter the "BPAC") of the Collier Metropolitan Planning Organization (hereinafter, the "MPO").

SECTION II: PURPOSE

- A. The purpose of the BPAC is to provide citizen input into the deliberation of bicycle- and pedestrian-related issues within the community, to advise the MPO on developing a Bicycle and Pedestrian Master Plan (BPMP) that is responsive to the needs of the community, to recommend policies and advise the MPO Board of opportunities that will improve the walking and bicycling environment, recommend priorities for bicycle and pedestrian projects and program implementation, and contribute to the BPMP's vision and recommendations regarding the development of the bicycle and pedestrian network.
- B. The mission of the BPAC is to promote walking and bicycling as integral components of local, regional and state recreational and transportation networks.

SECTION III: MEMBERSHIP, APPOINTMENT AND TERM OF APPOINTMENT, AND TERMINATION OF MEMBERSHIP

A. Voting Members:

The BPAC shall be composed of twelve (12) at-large voting members representing a wide cross-section of Collier County residents and neighborhoods, bicycle and pedestrian safety professionals, Safe Routes to Schools organizations, transit riders, local bicycle and pedestrian advocacy groups, organizations that encourage active transportation from a community health perspective, and advocates for persons with disabilities, and other transportation disadvantaged populations.

B. Appointment and Term of Appointment:

1. All BPAC members are appointed by the MPO for a fixed term of two (2) years.

2. Reappointment to additional term(s) may be approved by the MPO at the written request of the BPAC member.

C. Termination of Membership:

If at any time, the MPO believes that any BPAC member is not performing his or her duties in accordance with these bylaws, the MPO may remove that member from the BPAC.

SECTION IV: OFFICERS, TERMS OF OFFICE, AND DUTIES

A. Officers and Terms of Office:

1. A Chair and a Vice-Chair of the BPAC shall be elected at the first regularly scheduled meeting of each calendar year when a quorum is attained and shall hold the offices until their successors are elected.
2. Any voting member may nominate or be nominated as an officer. All elections shall be held by the majority vote of voting members present.
3. The Chair and Vice-Chair shall serve for a period of one (1) year or until a successor is elected.
4. The Chair and Vice-Chair shall be voting members of the BPAC.

B. Chair Duties:

1. The Chair shall preside at all meetings and shall be responsible for the conduct of such meetings.
2. The Chair and the MPO Director shall collaborate to establish the agenda for meetings. The Chair acts as a liaison with governmental bodies and other related committees.

C. Vice-Chair Duties

1. The Vice-Chair shall, during the absence of the Chair, have and exercise all of the duties and powers of the Chair.
2. The Vice-Chair shall also perform such duties as may be assigned by the Chair.

D. Absenteeism of an Officer:

If both the Chair and Vice-Chair are absent from a meeting, the Committee shall elect a voting member present to be the Chair for that meeting.

1. Any vacancy in an office created by a resignation or replacement of an Officer shall be filled by a majority vote of voting members.
2. The Officer so elected shall fill the remainder of the unexpired term of the vacant office.
3. If, at any time, the Committee believes that an Officer is not performing his/her duties in accordance with Section IV, Subsection B and C, it may recommend the removal of the Officer to the MPO.

SECTION V: MEETINGS

A. Regular Meetings:

The BPAC shall meet as often as necessary in order to meet its responsibilities. A meeting schedule shall be developed annually, endorsed by the BPAC and approved by the MPO.

B. Special Meetings:

Special meetings may be called by the Chair in coordination with the MPO Director with a minimum of three (3) calendar days' notice, indicating the reason for the meeting and notifying all member agencies.

C. Notice of Meetings:

A minimum of seven (7) calendar days notice shall be given for regular meetings. Agendas should be sent with meeting notices and, wherever possible, minutes of the previous meeting, at least seven (7) calendar days prior to any regular meeting and at least three (3) calendar days prior to any special meeting.

D. Agendas:

MPO staff is responsible for preparing agendas for each BPAC meeting. Members may request to place items on the tentative agenda by notification to the MPO staff.

E. Quorum:

1. A quorum shall consist of three of the voting members being physically present at each meeting.

F. Voting:

An affirmative vote of a majority of the BPAC members present shall be necessary in order to take any action.

G. Public Meetings:

All meetings of the BPAC are open to the public and all activities of the BPAC are subject to the Florida Government in the Sunshine Law, Chapter 286, *Florida Statutes*, commonly known as the Sunshine Law.

H. Parliamentary Procedures:

Except as otherwise provided in these Bylaws, Roberts Rules of Order shall be followed at all meetings.

I. Staff

1. The MPO shall provide the BPAC with sufficient staff support and resources to enable it to fulfill its responsibilities.
2. MPO staff shall manage and oversee the operations of the BPAC and assist in scheduling meetings, preparing agenda packets, and other necessary administrative duties as required by the BPAC within the limits of the resources available.
3. Staff shall maintain the minutes and other records of the BPAC.

J. Attendance:

1. It is the intent and strong desire of the MPO that there be full attendance of the BPAC members at all BPAC meetings; recognizing, however, that it may be necessary for BPAC members to be absent from a meeting due to unusual or emergency circumstances. Nevertheless, full attendance at BPAC meetings is encouraged and necessary for the proper operation of the BPAC, and in furtherance thereof, the following requirements are established.
2. Any BPAC member who is absent from three consecutive OR four (4) out of six (6) regularly scheduled BPAC meetings shall be deemed to have tendered his or her resignation from the BPAC.
3. The MPO shall, as soon as practical after such resignation, declare the position to be vacant and shall promptly fill same.
4. No BPAC member shall serve at any meetings after he/she is deemed to have tendered his/her resignation.

SECTION VI: AMENDMENTS

A. Amendments:

Amendments to these Bylaws may be endorsed by an affirmative vote of the BPAC, provided a copy of the proposed amendment shall have been sent to every member at least seven (7) calendar days prior to a vote for endorsement by the BPAC. All proposed

amendments shall be voted on at regular meetings. Any and all amendments to the Bylaws are subject to approval by the Collier MPO.

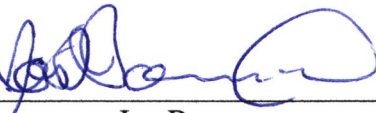
B. Prior Agreement:

These Bylaws supersede and replace any and all Bylaws previously adopted by the Bicycle and Pedestrian Advisory Committee.

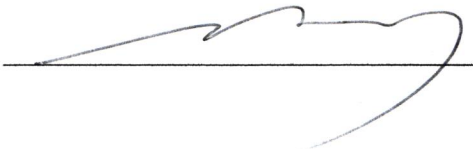
C. Effective Date:

These Bylaws for the Bicycle and Pedestrian Advisory Committee of the Collier County Metropolitan Planning Organization are hereby endorsed in an open session with a quorum present and voting on February 16, 2021 by the Bicycle and Pedestrian Advisory Committee and approved and adopted by the Collier Metropolitan Planning Organization on February 12, 2021.

BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE


By: 
Joe Bonness
BPAC Chair

**COLLIER COUNTY
METROPOLITAN PLANNING ORGANIZATION**

By: 
MPO Chair

Attested by: 
Anne McLaughlin
MPO Executive Director

COLLIER COUNTY ATTORNEY

Approved as to form and legality
By: 
Scott R. Teach
Deputy County Attorney

**THE BYLAWS OF
COLLIER METROPOLITAN PLANNING ORGANIZATION (MPO)**

Section 1 Description of Organization

- 1.01 The Agency
- 1.02 Composition and Operation of MPO
- 1.03 Committees
- 1.04 General Information on the MPO
- 1.05 Public Access to Agency Meetings and Workshops
- 1.06 Rights of Review

Section 2 Agenda and Scheduling--Meeting and Workshops

- 2.01 Notice of Meetings and Workshops
- 2.02 Agenda
- 2.03 Emergency Meetings and Workshops

Section 3 Amendments to Bylaws

Section 1 **DESCRIPTION OF ORGANIZATION**

1.01 THE AGENCY

The Collier Metropolitan Planning Organization, hereinafter referred to as the MPO, is created pursuant to Florida Statute 339.175 and operates under an Interlocal Agreement, as amended and restated dated February 26, 2015, authorized under Chapter 163 of the Florida Statutes. The parties to the interlocal agreement are Collier County, the City of Naples, the City of Marco Island, the City of Everglades City and the Florida Department of Transportation.

Creation of the MPO is for the purpose of implementing Title 23, United States Code, Section 134, and Title 49, United States Code, Sections 1602, 1603, and 1604, and Title 23, Code of Federal Regulations, Part 450, and Chapter 339.175, Florida Statutes. The MPO is created to work in cooperation with the Florida Department of Transportation, the Federal Highway Administration and Federal Transit Administration.

1.02 COMPOSITION AND OPERATION OF THE MPO

The composition and operation of the MPO shall be as provided in the aforesaid

Interlocal Agreement; the officers of the MPO and their duties, and these rules may be amended as provided by said Agreement.

- A. Officers – The MPO shall elect a Chairman and a Vice Chairman of the MPO at its first meeting of the calendar year. The Chairman and Vice Chairman shall serve for a period of one (1) year or until a successor is elected. The Chairman and Vice-Chairman shall be voting members of the MPO.
- B. Chairman – The Chairman of the MPO shall call and preside at all meetings of the MPO. The Vice Chairman shall serve as Chairman in the absence of the Chairman.
- C. Agency Clerk – The staff of the MPO shall maintain the minutes and other records of the MPO. The minutes shall accurately reflect the proceedings of the MPO.
- D. Quorum – A majority of the voting members of the MPO must be present for the MPO to conduct business.
- E. Rules of Order – Except as otherwise provided in these Bylaws, Roberts Rules of Order, as revised, shall be followed as to any parliamentary procedures at all meetings.
- F. Reconsideration of Matters – Except for MPO approved contracts, any matter which has been voted upon by the MPO may be reconsidered as follows:
 - (1) By a motion to reconsider made by a member who voted with the majority if such motion is made prior to the adjournment of the meeting at which the matter was voted upon. If there were no public speakers on the item, or if all of the public speakers for the item are still present in the boardroom following a successful motion to reconsider, the MPO may elect to rehear the matter during that meeting, or direct the MPO Executive Director to place the item on the agenda for a future meeting. In the event that there were public speakers for the item, and not all of the public speakers are still present in the boardroom following a successful motion to reconsider, the MPO Executive Director shall be directed to place the item on the agenda for a future meeting.
 - (2) By a motion to reconsider made by a member who voted with the majority if such motion is made at a regular meeting following the meeting at which the matter was voted upon, but only in accordance with the following:

- (i) Where a member who voted with the majority wishes the Board to reconsider a matter after the adjournment of the meeting at which it was voted on, the member shall deliver to the MPO Executive Director a written memorandum stating that the member intends to introduce a motion to reconsider. The memorandum shall state the date of the regular meeting at which the member intends to introduce such motion, and shall be delivered to the MPO Executive Director at least six days prior to such meeting. The purpose of this requirement is to allow staff to advise the Board of the legal or other ramifications of reconsideration.
- (ii) No motion to reconsider shall be made any later than the second regular MPO meeting following the MPO Board's vote on the matter sought to be reconsidered; with the exception of where the basis for such request for reconsideration is found upon MPO's staff's presentation of newly discovered and previously unknown facts which would have been material to the MPO's consideration at the time the item was originally considered but were not known earlier despite the due diligence of MPO staff.
- (iii) Upon adoption of a motion to reconsider, the MPO Executive Director shall place the item on an agenda not later than the second regular MPO meeting following the meeting at which the motion for reconsideration was adopted.
- (iv) All parties who participated by speaking, submitting registration forms or written materials at the original meeting the item was addressed by the MPO, shall be notified by the MPO Executive Director of the date of reconsideration.
- (v) MPO approved contracts may only be reconsidered by motion made prior to the adjournment of the meeting at which the matter was voted upon notwithstanding the discovery of subsequent newly discovered facts. For purposes of this subsection, a contract is defined as an agreement that is legally binding and enforceable in a court of law.

1.03 COMMITTEES

There are hereby created five (5) standing committees, which shall be advisory committees to the governing board of the MPO. These advisory committees are the Technical Advisory Committee, Citizens Advisory Committee, the Bicycle

and Pedestrian Advisory Committee, the Congestion Management Committee and the Local Coordinating Board for the Transportation Disadvantaged which shall have the following composition and duties:

- A. The Technical Advisory Committee – the responsibility of the Technical Advisory Committee, hereinafter referred to as the TAC, shall be to serve the MPO in an advisory capacity on technical matters regarding all modes of travel, including promoting coordination among agencies, members, and transportation planning and programming; reviewing technical sufficiency, accuracy and completeness of appropriate studies; making priority recommendations for the transportation plan and program implementation, and providing technical analyses on other transportation planning issues.

The TAC shall be composed of thirteen (13) voting members and one (1) non-voting member appointed by the division, department or agency that they represent. TAC voting members may designate an alternate to replace them in their absence.

- B. Citizens Advisory Committee – the responsibility of the Citizen Advisory Committee, hereinafter referred to as the CAC, is to advise the MPO reviewing, reacting to, and providing comment on transportation planning issues and needs regarding all modes of travel from the citizens' perspectives. The CAC shall consist of voting members appointed by the MPO.

Membership shall be composed of thirteen (13) citizens residing or whose principal place of business is located in the following areas:

City of Naples (2),
Collier County Unincorporated Area (5), coinciding with the established Collier County Commission Districts,
City of Marco Island (1),
City of Everglades City (1), including the area encompassing Chokoloskee and Plantation Island, and;

Four (4) citizens at large, including a minimum of one (1) citizen representing the disabled or an advocate for the disabled community, one (1) minority citizen, and two (2) appointed from Collier County to ensure adequate representation from all geographic areas of the county, and to include groups having civic, community and economic interests.

- C. Bicycle and Pedestrian Advisory Committee – The responsibility of the Bicycle and Pedestrian Advisory Committee, hereinafter referred to as the BPAC, is to provide citizen input into the deliberation of bicycle- and

pedestrian-related issues within the community, to advise the MPO on developing a Bicycle and Pedestrian Master Plan (BPMP) that is responsive to the needs of the community, to recommend policies and advise the MPO Board of opportunities that will improve the walking and bicycling environment, recommend priorities for bicycle and pedestrian projects and program implementation, and contribute to the BPMP's vision and recommendations regarding the development of the bicycle and pedestrian network.

Membership shall be composed of twelve (12) at-large voting members representing a wide cross-section of Collier County residents and neighborhoods, bicycle and pedestrian safety professionals, Safe Routes to Schools organizations, transit riders, local bicycle and pedestrian advocacy groups, organizations that encourage active transportation from a community health perspective, and advocates for persons with disabilities, and other transportation disadvantaged populations.

- D. The Congestion Management Committee – the responsibility of the Congestion Management Committee, hereinafter referred to as the CMC, shall be to serve the MPO in an advisory capacity on technical matters relating to the update of the MPO's Congestion Management Process (CMP) and the coordination of the CMP with regional Congestion Management System and Intelligent Transportation System architecture.

The CMC shall be composed of ten (10) voting members appointed by the division, department or agency that they represent. CMC voting and non-voting members may designate an alternate to replace them in their absence.

- E. The Local Coordinating Board for the Transportation Disadvantaged – the responsibility of the Local Coordinating Board for the Transportation Disadvantaged, hereinafter referred to as the LCB, shall be to assist the MPO in identifying local service needs and providing information, advice and direction to the Community Transportation Coordinator (CTC) on the coordination of services to be provided to the transportation disadvantaged pursuant to Chapter 427.0157, *Florida Statutes*. In accordance with Rule 41-2.012, Florida Administration Code, all members of the LCB shall be appointed by the designated official planning agency. The designated official planning agency for Collier County is the MPO.

The LCB shall be composed of sixteen (16) voting members appointed by the division, department, or agency that they represent. LCB voting members may designate an alternate to replace them in their absence.

1.04 GENERAL INFORMATION ON THE MPO

All public records of the MPO, TAC, CAC, BPAC, LCB and CMC Committee are open for inspection and examination at the office of the MPO, 2885 South Horseshoe Drive, Naples, Florida, between the hours of 8:00 a.m. and 5:00 p.m. during regular business days.

1.05 PUBLIC ACCESS TO MEETINGS AND WORKSHOPS

All MPO, TAC, CAC, BPAC, LCB and CMC meetings, workshops and proceedings shall be open to the public.

1.06 RIGHTS OF REVIEW

All parties to the Interlocal Agreement, as well as the FHWA and FTA shall have the rights of technical review and comment of MPO projects.

Section 2 AGENDA, SCHEDULING and MEETINGS

2.01 NOTICE OF MEETINGS AND WORKSHOPS

- A. Except in the case of emergency meetings or workshops, the MPO shall give at least seven (7) days public notice of any meeting or workshop through the issuance of a press release to local print and broadcast media in the Naples Area.
- B. The press release notice of such meeting or workshop shall provide:
 - 1. The date, time, and place of the event.
 - 2. A brief description of the purpose of the event.
 - 3. The address where interested parties may write to obtain a copy of the agenda.

A copy of the Agenda may be obtained by writing to the Collier MPO, 2885 South Horseshoe Drive, Naples, Florida 34104. Agendas may also be obtained by e-mail at collier.mpo@colliercountyfl.gov or by accessing the MPO's Web site at www.colliermmpo.org.

2.02 AGENDA

- A. At least seven (7) days prior to a meeting or workshop, the MPO staff shall prepare and make available an agenda for distribution on request by any interested person. The agenda shall list the items in the order they are to be considered; provided, however, that for good cause stated in the

record by the person who is designated to preside at the meeting, items may be considered out of their listed order.

- B. The agenda shall be specific as to the items to be considered. All matters shall be listed on the agenda.
 - 1. Any person who desires to have an item placed on the agenda of the meeting of the MPO shall request in writing that the item be considered at the next scheduled meeting of the MPO, provided, however, that such a request must be received fourteen (14) days in advance of the scheduled meeting. Written requests for placing an item on the agenda must describe and summarize the item and shall be mailed or delivered to MPO, at the address in Section 2.01 (B) of these Bylaws.
 - 2. Additional items not included on the meeting agenda may be considered at a meeting if the chairman or his designee feels that the item requires immediate action by the MPO.

2.03 EMERGENCY MEETINGS AND WORKSHOPS

- A. The MPO may hold an emergency meeting or workshop notwithstanding the provisions of Sections 2.01 and 2.02 of these Bylaws, for the purpose of acting upon matters affecting the public health, safety and welfare.
- B. Whenever an emergency meeting or workshop is scheduled to be held, the MPO shall notify, as soon as possible prior to the meeting, at least one major newspaper of major circulation in the Naples Area stating time, date, place and purpose of the meeting or workshop.

Section 3 AMENDMENTS TO BYLAWS

These Bylaws may be amended by a majority vote of the voting members, provided a copy of the proposed amendment shall have been sent to all members at least seven (7) calendar days prior to it being voted on. The MPO Board has sole authority to adopt and amend the bylaws of any advisory committee.

These Bylaws and any and all amendments to the Bylaws will become effective upon endorsement of the Collier MPO.

These Bylaws for the Collier Metropolitan Planning Organization were hereby adopted in an open session with a quorum present and voting on _____, 2024.

METROPOLITAN PLANNING ORGANIZATION

By:


William L. McDaniel, Jr., MPO Chair


Attested By:


Anne McLaughlin, MPO Executive Director

Approved as to form and legality:

COLLIER COUNTY ATTORNEY

By:


Scott R. Teach
Deputy County Attorney

EXECUTIVE SUMMARY
COMMITTEE ACTION
ITEM 7C

Review and Comment on 2026/2027 Call for Bicycle-Pedestrian Projects

OBJECTIVE: For the Committee to review and comment on the 2027 Call for Projects applications process, schedule, and forms.

CONSIDERATIONS: The MPO Board approved the 2025 Bicycle and Pedestrian Master Plan (BPMP) on October 10, 2025, and the 2050 Long Range Transportation Plan (LRTP) on December 11, 2025. The MPO Executive Director gave an overview presentation at the November 18, 2025 BPAC meeting on proposed updates to the bicycle and pedestrian Call for Projects submittal requirements, schedule, and funding. The policies within the BPMP show the new evaluation criteria and scoring metrics. The Cost Feasible Plan within the LRTP shows the bicycle and pedestrian project funding allocation being reduced to approximately \$1.5 million dollars per year in Transportation Alternative (TA) funds.

The process for issuing a Call for Projects is established in Section 7 of the 2025 BPMP, Policies and Implementation Strategies. Other relevant chapters for applying for projects are referenced in the 2026-2027 Call for Projects Draft Packet Materials (**Attachment 1**). The application materials have been finished and are included for Committee review for staff to make any revisions prior to distribution.

STAFF RECOMMENDATION: That the Committee review and comment on the 2026-2027 Call for Projects application process, schedule, and forms.

Prepared By: Sean Kingston, AICP, PMP, Principal Planner

ATTACHMENT(S):

1. 2026-2027 Call for Projects Draft Packet Materials



COLLIER MPO
2026/27 CALL FOR BIKE-PED PROJECTS
Target Programming for FYs 2034/2035

Collier MPO follows the process outlined in the Bicycle and Pedestrian Master Plan (BPMP) approved by the MPO Board on October 10, 2025. (p90) The 2050 Long Range Transportation Plan – Cost Feasible Plan establishes a programming budget of \$1.5 million per year in Transportation Alternative – Urban (TALU) funding for bike/ped projects. Other potential categories of funding include Bike/Ped Safety projects which may be eligible for the MPO’s Surface Transportation Block Grant-Urban (SU) funds or USDOT Safe Streets and Roads for All (SS4A) discretionary grant program funds. Projects located on the SUN Trail regional network may be eligible to apply for SUN Trail funding managed by FDOT.

SUBMITTAL PROCESS AND TIMELINE

- **January 2026 - BPAC Meeting:** Review & Approve Call for Projects Packet
- **February 2026 -** MPO distributes Call for Projects & application materials
- **September 2026** – deadline for LAP-qualified member agencies to submit MPO Project Concept Sheets, completed Local or Regional Project Scoring spreadsheet, and FDOT D1 Priority Project Information Form
- **October 2026 – BPAC Meeting:** Agency presentations, committee review and comment
- **November 2026** – Deadline for agencies to submit additional information, if needed
- **January 2027 - BPAC Meeting:** Committee rates and ranks applications (staff will provide a spreadsheet to use in the agenda packet)
- **February 2027 BPAC Meeting:** final review and endorsement of project priorities
- **February 2027:** Agencies enter project submittals in GAP per FDOT deadline
- **March 2027 CAC/TAC Meeting:** review, revise or endorse BPAC project priority listing
- **May 2027 Board Meeting:** Board previews draft project priority lists
- **June 2027 Board Meeting:** MPO Board approves Annual List of Project Priorities (LOPP) for submittal to FDOT

FOR MORE INFORMATION CONTACT:

Sean Kingston, PMP, AICP, CFM, Principal Planner, sean.kingston@collier.gov 239-252-5859

APPLICATION MATERIALS



2026-27 CALL FOR BIKE/PED PROJECTS



MPO PROJECT CONCEPT SHEET – BICYCLE AND PEDESTRIAN

Part 1 – Determination of Eligibility –

Applications must sufficiently respond to the timeliness, constructability and funding availability questions below. MPO staff will review the applications. Applications that do not sufficiently address these questions will not be considered for further evaluation.

1. Name of Submitting Jurisdiction _____
2. Name of Applicant _____
3. Signature of Applicant _____
4. Date of Application _____
5. Project Title _____
6. Project Category (check all that apply)

<input type="checkbox"/> Local	<input type="checkbox"/> Feasibility Study or Corridor Plan
<input type="checkbox"/> Safety	<input type="checkbox"/> Facility Improvement
<input type="checkbox"/> SUN Trail Network	<input type="checkbox"/> Public Education & Outreach

Other/Describe _____

7. Describe Project Location, Termini and Length and Attach Location Map

8. Provide a brief Project Description and include the completed Local or Regional Project Scoring Spreadsheet (attached)

9. Optional - Demonstrate by providing written justification or additional information of how the project meets the BPMP Evaluation Criteria for Local (p91) or Regional Project (p95) as outlined in the applicable Local or Regional Project Scoring Spreadsheet.

10. Timeliness – Verify that the project can and should be designed and constructed within the time-period selected for funding. (*Opportunity to describe any special circumstance involving timing and phasing of project – to piggy-back on another project, or connect to adjoining project and how schedules relate, for example. Attach additional pages, documentation if needed.*)

11. Constructability – Verify that the project is fully scoped, the right-of-way is available, and cost estimates are complete and accurate (*Attach available documentation, such as construction or planning project cost estimates, extent to which ROW availability is confirmed at this stage, photos, etc.*).

12. Funding Availability – Identify funding (source and amount) that is currently available for programming by the MPO and by the local entity, if provided. Funding availability must be sufficient to meet project costs and the request must be consistent with FDOT’s Project Development Policy effective as of January 7, 2026. *(Attach documentation such as CIP page, AUIR page, MPO 2050 LRTP CFP, MPO Call for Projects budget amount, and document the feasibility assessment’s implementation recommendations and identify projected funding for construction within eight (8) years of start of PD&E if requesting funding for PD&E or PE phase.)*

13. Project Relationship to Bicycle and Pedestrian Master Plan (BPMP) *(Demonstrate where/how project is Identified in the Needs analysis (p45) – provide page number, table, map, appendices if relevant, and/or if project is identified in local plan adopted by reference, specify which Plan)*

14. If this is a design and/or construction project, describe how it addresses the Design Guidelines in the BPMP. (p 88) *(attach pages or documentation if needed.)*

15. Optional - attach additional information that will aid in understanding the project.



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

POLICY

Effective: 01/07/2026
Office: Office of Policy Planning
Topic No.: 000-525-055


Reference: s. 334.63,
Florida Statutes

PROJECT DEVELOPMENT POLICY

It is the policy of the Department that project development phases of a transportation project, including preliminary engineering, project development and environment (PD&E), and design, result in timely project delivery. Upon completion of a feasibility assessment with implementation recommendations, the Department will program and fund preliminary engineering, PD&E, and design phases of transportation projects with the requirement that projected funding is available and programmed for construction within eight (8) years from the start of the PD&E phase.

PD&E studies for new alignment projects and capacity improvement projects must be completed to the maximum extent possible within 18 months after the date of commencement. Any exceptions to this policy must be approved by the Department's Chief Operations Officer prior to programming and funding the project phases.

This policy will be integrated into all aspects of the development process, including manuals, guidelines, Work Program Instructions, and related documents governing preliminary engineering, PD&E, design, construction and funding of transportation facilities.

DocuSigned by:


862D6B01F4FF447...
Jared W. Perdue, P.E.
Secretary

Exhibit 2

2026-27 Call for Bike-Ped Projects

LOCAL PROJECT SCORING MATRIX - To be Completed by Submitting Agency

Submitting Agency	Project Name	Roadway	From	To	Length in Miles	Requested Funding		
						Phase	Amount	Fund Type
						Score	Weighting	Adjusted Score
Criteria & Points	1	2	3	5	6			
Safety	addresses safety concern raised by the public	addresses concern based on safety data, less than a severe crash, no analysis of safety measures	addresses safety concern of severe crashes supported by data	addresses safety concern involving severe crashes supported by data & a safety audit or uses safety countermeasures in the SAP	proposed improvement on HIN in SAP and Section 2 of BPMP		35	
Multimodal and Regional Connections	identified by public input but does not address connectivity needs		fills a connectivity need by public input and addresses some prioritized infrastructure gaps	completely fills a prioritized infrastructure gap identified in this plan, significantly enhancing connectivity			20	
Cost/Benefit*	Total Project Cost/Perm. Res. By Acre 3.0 or under	Total Project Cost/Perm. Res. By Acre 3.01-5.0	Total Project Cost/Perm. Res. By Acre 5.01-10.0	Total Project Cost/Perm. Res. By Acre >10			20	
Education	Distribution/posting sign or brochure		educational activity such as workshop, campaign, materials, or outreach to local groups	comprehensive & sustained education strategy, multiple outreach methods, strong partnerships			10	
Public Involvement & Support	project has not been presented or discussed with public in formal setting		project discussed in formal setting through committee and public meetings	project has strong public support & is identified as priority in BPMP			5	
Micromobility	does not support micromobility or related policies			fully supports micromobility by integrating relevant infrastructure & policies			5	
Economic Development, Revitalization, Tourism	addresses a local need but with minimal impact on tourism or overall appearance of the area		improvement is in a CRA, Trail Town, or identified in local tourism plan	improvement is on key infrastructure in high traffic tourism area, enhances visual appeal & visitor experience. Beautification efforts like shade along SUP initiated & funded by local government			5	

*See Figure 21: Ratio of Permanent Residents per Acre in each Traffic Analysis Zone (TAZ) in 2019.

Source: 2050 Long Range Transportation Plan (LRTP), in Local Projects Evaluation Criteria.

2026-27 Call for Bike-Ped Projects

SUN TRAIL REGIONAL NETWORK PROJECT SCORING MATRIX - To Be Completed by Submitting Agency

Submitting Agency	Project Name	Roadway	From	To	Length in Miles	Requested Funding		
						Phase	Amount	Fund Type
Criteria & Points	1	2	3	5	Score	Weighting	Adjusted Score	
Safety	addresses safety concern raised by the public		addresses concern based on safety data, less than a severe crash, no analysis of safety measures	addresses safety concern involving severe crashes supported by data & a safety audit or uses safety countermeasures in the SAP		35		
Cost/Benefit*	Costs >\$1 m,OR trail corridor within 5 miles of TAZ w/ Perm. Res. /Acre 0.51-3.0	Costs >\$750k,OR trail corridor within 5 miles of TAZ w/ Perm. Res. /Acre3.01-5.0	Costs\$500k to \$750k,OR trail corridor within 5 miles of TAZ w/ Perm. Res. /Acre5.01-10.0	Costs <\$500k,OR trail corridor within 5 miles of TAZ w/ Perm. Res. /Acre >10.0		25		
Connectivity	completes a segment and adds to overall trail alignment but does not close any gaps or provide linkages to new areas		adds to overall trail alignment and provides connection to existing trails	adds to overall trail alignment, provides connection to existing trails and completes a gap to connect new population		20		
Feasibility	faces major technical challenges, unrealistic or unverified budget ($\pm 50\%$ of similar projects), lacks defined timeline, or uncertain, unlikely permitting & approval		some technical or logistical constraints (utilities, ROW), budget estimate within $\pm 25\%$ similar projects	minimal physical or regulatory obstacles, well-documented budget within $\pm 15\%$ similar projects, clear timeline for completion with in 1-3 years, high confidence in timely permitting & agency approvals		10		
Economic Development	addresses a local need but with minimal impact on tourism or overall appearance of the area		improvement is in a CRA, Trail Town, or identified in local tourism plan	improvement is on key infrastructure in high traffic tourism aarea, enhances visual appeal & visitor experience. Beautification efforts ie shade along SUP initiated & funded by local government		5		
Project Phase	Request is for preliminary design or feasibility study		<i>project moving to next phase, short of construction</i>	ready for construction		5		

*See Figure 21: Ratio of Permanent Residents per Acre in each Traffic Analysis Zone (TAZ) in 2019.

Source: 2050 Long Range Transportation Plan (LRTP), in Local Projects Evaluation Criteria.



District One
Priority Project Information Packet
(2024 version, 2026 pending)

Please fill out this application completely. Please ensure all attachments are LEGIBLE
Applications containing insufficient information will not be reviewed by the FDOT.

Name of Applying Agency: Click here to enter text.

Project Name: Click here to enter text.

Project Category:

Congestion Management ☐

TRIP ☐

CIGP ☐

Transportation Alternative ☐

Transit/Modal ☐

SCOP ☐

SCRAP ☐

For more information on State Grant Programs (CIGP, SCOP, SCRAP, TRIP) [please click here](#).

Is applicant LAP certified?

Yes ☐

No ☐

Is project on State Highway System?

Yes ☐

No ☐

If the project is off the state system and the applicant is LAP certified the project will be programmed as a LAP project.

Is the roadway on the Federal Aid Eligible System?

Yes ☐

No ☐

If yes, provide Federal Aid roadway number: Click here to enter text.

If no, give local jurisdiction: Click here to enter text.

<http://www.fdot.gov/statistics/fedaaid/>

Detailed Project Limits/Location:

Describe begin and end points of project, EX., from ABC Rd. to XYZ Ave. Limits **run south to north or west to east**. Include jurisdiction (city/county), project length, attach a labeled project, map.

Click here to enter text.

Discuss how this project is consistent with the MPO/TPO Long Range Transportation Plan?

Page Number (attach page from LRTP): Click here to enter text.

Discuss the project in the local jurisdiction's Capital Improvement Plan?

(Attach page from CIP): Click here to enter text.

Project Description

Phase(s) requested:

Planning Study ☐ PD&E ☐ PE ☐ ROW ☐ CST ☐ CEI ☐

Project cost estimates by phase (Please include detailed cost estimate and documentation in back-up information):

Phase (PD&E, ROW, PE, CST)	Estimated Total Cost	Funds Requested	Matching Local Funds	Local Fund Source	Type of Match (Cash, in-kind)
[Phase]	[Number]	[Number]	[Number]	[Fund Source]	[Match Type]
[Phase]	[Number]	[Number]	[Number]	[Fund Source]	[Match Type]
[Phase]	[Number]	[Number]	[Number]	[Fund Source]	[Match Type]
[Phase]	[Number]	[Number]	[Number]	[Fund Source]	[Match Type]

Total Project Cost: \$ [Number]

Project Details: Clearly describe the existing conditions and the proposed project and desired improvements in detail. Please provide studies, documentation, etc., completed to-date to support or justify the proposed improvements. Include labeled photos and maps. (Add additional pages if needed):

[Click here to enter text.](#)

Constructability Review

For items 2-9 provide labeled and dated photos (add additional pages if needed)

1. Discuss other projects (ex. drainage, utility, etc.) programmed (local, state or federal) within the limits of this project? [Click here to enter text.](#)

2. Does the applicant have an adopted ADA transition plan? Yes ☐ No ☐

Identify areas within the project limits that will require ADA retrofit. (Include GIS coordinates for stops and labeled photos and/or map.)

[Click here to enter text.](#)

3. Is there a rail crossing along the project?

Yes ☐ No ☐

What is the Rail MP?

[Enter MP](#)

4. Are there any transit stops/shelters/amenities within the project limits?

Yes ☐ No ☐

How many? [Click here to enter text.](#)

Stop ID number: [Click here to enter text.](#)

5. Is the project within 10-miles of an airport? Yes ☐ No ☐
6. Coordinate with local transit and discuss improvements needed or requested for bus stops?
(add additional pages if needed):
[Click here to enter text.](#)
7. Are turn lanes being added? Yes ☐ No ☐
If yes, provide traffic counts, length, and location of involved turn lanes.
[Click here to enter text.](#)
8. Drainage structures:
- Number of culverts or pipes currently in place: [Click here to enter text.](#)
 - Discuss lengths and locations of each culvert along the roadway: [Click here to enter text.](#)
 - Discuss the disposition of each culvert and inlet. Which culverts are “to remain” and which are to be replaced, upgraded, or extended? [Click here to enter text.](#)
 - Discuss drainage ditches to be filled in?
(Discuss limits and quantify fill in cubic yards) [Click here to enter text.](#)
 - Describe the proposed conveyances system (add additional pages if needed.)
[Click here to enter text.](#)
 - Are there any existing permitted stormwater management facilities/ponds within the project limits? Yes ☐ No ☐
 - If yes, provide the location and permit number (add additional pages if needed)
[Click here to enter text.](#)
 - Discuss proposed stormwater management permits needed for the improvements. [Click here to enter text.](#)
 - List specific utilities within project limits and describe any potential conflicts (add additional pages if needed): [Click here to enter text.](#)
 - Discuss Bridges within project limits? [Click here to enter text.](#)
 - Can bridges accommodate proposed improvements? Yes ☐ No ☐
If no, what bridge improvements are proposed? (Offset and dimensions of the improvements, add additional pages if needed):
[Click here to enter text.](#)

9. Has Right-of-way (ROW), easements, or ROW activity already been performed/acquired for the proposed improvements? If yes, please provide documentation

Yes ☐ No ☐

If ROW or Easements are needed detail expected area of need (acreage needed, ownership status):

[Click here to enter text.](#)

10. Discuss required permits (ERP, Drainage, Driveway, Right of Way, etc.): [Click here to enter text.](#)

If none are needed, state the qualified exemption:

[Click here to enter text.](#)

11. Are there any wetlands within the project limits? Yes ☐ No ☐

If yes, list the type of wetlands, estimated acreage and if mitigation will be required. Please note whether the project is within the geographic service area of any approved mitigation banks. Provide any additional information:

[Click here to enter text.](#)

12. Are there any federal or state listed/protected species within the project limits?

Yes ☐ No ☐

If yes, list the species and what, if any mitigation or coordination will be necessary: [Click here to enter text.](#)

If yes, discuss critical habitat within the project limits: [Click here to enter text.](#)

13. Discuss whether any prior reviews or surveys have been completed for historical and archaeological resources (include year, project, results)

[Click here to enter text.](#)

14. Are any Recreational, historical properties or resources covered under section 4(f) property within the project limits? Yes ☐ No ☐

(Provide details) [Click here to enter text.](#)

15. Discuss whether any prior reviews or surveys have been completed for sites/facilities which may have potential contamination involvement with the proposed improvements. This should include a discussion of locations which may directly impact the project location, or be which may be exacerbated by the construction of the proposed improvements. [Click here to enter text.](#)

16. Are lighting improvements requested as part of this project? Yes ☐ No ☐
Please provide a lighting justification report for the proposed lighting.
[Click here to enter text.](#)

17. Is a mid-block crossing proposed as part of the project? Yes ☐ No ☐
If yes, please provide the justification for mid-block crossing.
[Click here to enter text.](#)

Required Attachments

- A. Detailed Project Scope with Project Location Map with sufficient level of detail (Please include typical section of proposed improvements)
- B. Project Photos – dated and labeled (this is important!)
- C. Detailed Cost Estimates including Pay Items
- D. LRTP and Local CIP page
- E. Survey/As-builts/ROW documentation/Utility/Drainage information
- F. Detailed breakdown of ROW costs included in estimate (if ROW is needed/included in request or estimate)

Applicant Contact Information

Agency Name:

Mailing Address: [Click here to enter text.](#)

Contact Name and Title: [Click here to enter text.](#)

Email: [Click here to enter text.](#)

Phone: [Click here to enter text.](#)

Signature: _____ **Date:** _____

Your signature indicates that the information included with this application is accurate.

Maintaining Agency:

Contact Name and Title: [Click here to enter text.](#)

Email: [Click here to enter text.](#)

Phone: [Click here to enter text.](#)

Signature: _____ **Date:** _____

Your signature serves as a commitment from your agency to maintain the facility requested.

MPO/TPO:

Contact Name and Title: [Click here to enter text.](#)

Email: [Click here to enter text.](#)

Phone: [Click here to enter text.](#)

Signature: _____ **Date:** _____

Your signature confirms the request project is consistent with all MPO/TPO plans and documents, is eligible, and indicates MPO/TPO support for the project.

Exhibit 4

MPO PROJECT SCORING – NON-MOTORIZED

MPO staff will conduct a preliminary prioritized ranking of eligible projects based on the scoring criteria listed below. The BPAC, CAC, and TAC will review and comment on the ranking and endorse with adjustments as deemed warranted. The score is cumulative depending on the number of factors addressed:

MPO staff will present the complete record of staff and advisory committee rankings to the MPO Board. The Board has sole and final decision-making authority in determining the final list of priorities in ranked order. MPO staff will submit the Board's adopted project priorities to FDOT on or before June 30th.

CHECK APPLICABLE BOXES AND ATTACH DOCUMENTATION TO CONFIRM.

1. Safety

- a) ☐ Implements a recommended action in a Bicycle/Pedestrian Road Safety Audit – 5 points
- b) ☐ Addresses a safety concern involving serious injuries and fatalities as identified in this Plan, absent a Safety Audit to verify the proposed mitigation measure – 3 points
- c) ☐ Addresses a safety concern involving crashes of less severity, absent a Safety Audit to verify the proposed mitigation measure – 2 points
- d) ☐ Addresses a safety concern expressed by members of the public in the absence of crash records – 1 point

Equity

- a) ☐ Fills a need associated with an Environmental Justice community or use identified in this Plan – 5 points
- b) ☐ Fills a need associated with an area that meets some, but not all EJ criteria used in identifying EJ communities for this Plan – 3 points
- c) ☐ Fills a need associated with an area that does not have adequate access to nonmotorized transportation facilities based upon public input received in the development of this Plan – 1 point

Connectivity

- a) ☐ Fills a prioritized infrastructure gap identified in this Plan – 5 points
- b) ☐ Fills a need for improved connectivity based upon public input received in the development of this Plan – 2 points

EXECUTIVE SUMMARY
DISTRIBUTION ITEMS
ITEM 10A

Updated 2026 Meeting Schedule

OBJECTIVE: For the Committee to receive a copy of the updated 2026 meeting schedule.

CONSIDERATIONS: The BPAC voted to have the 2026 Joint Bicycle and Pedestrian Committee Workshop at the Lee County Bicycle and Pedestrian Coordinating Committee's regularly scheduled March 24, 2026 meeting at the Collaboratory, 2031 Jackson Street, Fort Myers, FL 33901 at 10:00 a.m.

The Collier MPO 2026 Meeting Schedule has been updated to reflect this. It replaces the regularly scheduled March 2026 BPAC.

STAFF RECOMMENDATION: Provided for informational purposes.

Prepared By Sean Kingston, AICP, PMP, CFM, Principal Planner

ATTACHMENTS:

1. 2026 Collier MPO Meeting Schedule



2026 Meeting Schedule

Collier Metropolitan Planning Organization (MPO)
2885 S. Horseshoe Drive, Naples, FL 34104
(239) 252-5814 | www.CollierMPO.org

*Approved September 12, 2025
Updated 12/12/2025

RED-STRIKETHROUGH = CANCELLED MEETING

DATES IN GREEN = ADDED MEETING

Metropolitan Planning Organization (MPO) – Monthly at 9:30 a.m.

MPO Board Meetings are held on the second Friday of the month at the Board of County Commissioners Chambers, Admin. Bldg. F, 3299 Tamiami Trail East, Naples, FL, 34112, unless otherwise noted.

February 13, 2026	March 13, 2026	April 10, 2026	May 8, 2026
June 12, 2026	September 11, 2026	October 9, 2026	November 13, 2026
December 11, 2026			

Technical Advisory Committee (TAC) – Monthly at 9:30 a.m.

TAC Meetings are held on the fourth Monday of the month at the County Transportation Management Services Bldg., South Conference Room, 2885 South Horseshoe Drive, Naples, FL, 34104, unless otherwise noted.

January 26, 2026	February 23, 2026	March 23, 2026	April 27, 2026
*May 18, 2026 due to holiday	August 24, 2026	September 28, 2026	October 26, 2026
November 23, 2026			

Citizens Advisory Committee (CAC) – Monthly at 2:00 p.m.

CAC Meetings are held on the fourth Monday of the month at the County Transportation Management Services Bldg., South Conference Room, 2885 South Horseshoe Drive, Naples, FL, 34104, unless otherwise noted.

January 26, 2026	February 23, 2026	March 23, 2026	April 27, 2026
*May 18, 2026 due to holiday	August 24, 2026	September 28, 2026	October 26, 2026
November 23, 2026			

Bicycle/Pedestrian Advisory Committee (BPAC) – Monthly at 9:00 a.m.

BPAC Meetings are held on the third Tuesday of the month at the Collier County Government Center, Admin. Bldg. F, IT Training Room, 5th Floor, 3299 Tamiami Trail East, Naples, 34112, unless otherwise noted.

January 20, 2026	February 17, 2026	March 17 March 24, 2026	April 21, 2026
May 19, 2025	August 18, 2026	September 15, 2026	October 20, 2026
November 17, 2026			

Joint Collier-Lee Bicycle & Pedestrian Advisory/Coordinating Committees (BPAC/BPCC) Meeting:
March 24, 2026 at 10:00 a.m. at Collaboratory, 2031 Jackson St Fort Myers, FL 33901

Congestion Management Committee (CMC) – Bi-Monthly at 2:00 p.m.

CMC Meetings are held on the third Wednesday of every other month at the Collier County Transportation Management Services Bldg., South Conference Room, 2885 South Horseshoe Drive, Naples, FL, 34104, unless otherwise noted.

January 21, 2026	March 18, 2026	May 20, 2026	July 15, 2026
September 16, 2026	November 18, 2026		

Local Coordinating Board (LCB) for the Transportation Disadvantaged – Quarterly at 1:30 p.m.

LCB Meetings are held quarterly on the first Wednesday of the corresponding month at the Collier County Government Center, Admin. Bldg. F, IT Training Room, 5th Floor, 3299 Tamiami Trail East, Naples, 34112, unless otherwise noted.

March 4, 2026	May 6, 2026	September 2, 2026	December 2, 2026
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