

COLLIER METROPOLITAN PLANNING ORGANIZATION BONITA SPRINGS (NAPLES), FL UZA

UNIFIED PLANNING WORK PROGRAM FISCAL YEARS (FY) 2022/23-2023/24 July 1, 2022-June 30, 2024

This document was approved and adopted by the Collier Metropolitan Planning Organization on May 13, 2022

Council Member Greg Folley Commissioner William McDaniel, Jr., MPO Chair

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 Federal Planning Fund
 Amendment 1: 9/9/22

 Federal Aid Program (FAP) - # 0313-060-M
 Amendment 2: 10/14/22

 Financial Management (FM) - # 439314-4-14-01 & 439314-4-14-02
 Amendment 3: 5/12/23

 FDOT Contract #G2821
 Amendment 4: 9/8/23

 Amendment 5: 12/8/23

Admin. Modification 1 5/10/24

Federal Transit Administration (FTA) Section 5305(d) Funds Financial Management (FM) - # 410113 1 14 Contract #G1J00 Contract #G1V40 Contract #G2594

Section 24112 of the Infrastructure Investment and Jobs Act Funds U.S. Department of Transportation Federal Highway Administration Contract Federal Award ID # 693JJ32440059

Prepared by the staff and the participating agencies of the Collier Metropolitan Planning Organization. The preparation of this document has been financed in part through grants from the Federal Highway Administration (CFDA Number 20.205), the Federal Transit Administration (CFDA Number 20.505), the U.S. Department of Transportation, under the Metropolitan Planning Program, Section 104(f) of title 23, U.S. Code, and from Local funding provided by Collier County, the City of Naples, the City of Marco Island, and the City of Everglades City. The contents of this document do not necessarily reflect the official views or policy of the U.S. Department of Transportation.

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	Estima	Task 1 - Adm Ited Budget De				
Budget Category	Budget Category Description onnel Services	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
	alaries, fringe benefits,	\$ 304 324,000	\$0	\$0	\$0	\$ 30 4 <u>324</u> ,000
	Subtotal:	\$ 30 4 <u>324</u> ,000	\$0	\$0	\$0	\$ <mark>304<u>324</u>,000</mark>
B. Consu	ultant Services					
Website ma	aintenance, hosting fees,	\$5,000	\$0	\$0	\$0	\$5,000
General Sup	oport	\$1,000	\$0	\$0	\$0	\$1,000
	Subtotal:	\$6,000	\$0	\$0	\$0	\$6,000
C. Trav	el					
Travel and Developme	Professional nt	\$5,000	\$ 0	\$0	\$0	\$5,000
	Subtotal:	\$5,000	\$0	\$0	\$0	\$5,000
D. Other	r Direct Expenses					
Building or	room Rental/lease	\$17,000	\$0	\$0	\$0	\$17,000
Insurance		\$6,000	\$0	\$0	\$0	\$6,000
Cellular Tel expenses	ephone Access and	\$3,600	\$0	\$0	\$0	\$3,600
equipment	pying Expenses, lease, printing charges, maintenance	\$15,000	\$0	\$0	\$0	\$15,000
General Off	ice Supplies	\$3,000	\$0	\$0	\$0	\$3,000
Legal Adve		\$2.000	\$0	\$0	\$0	\$2.000
Motor Pool	Rental and Car ce /expenses	\$5,000	\$0	\$0	\$0	\$5,000
Postage, business reply permit, freight expenses, etc.		\$1,200	\$0	\$0	\$0	\$1,200
Telephone system mai	Access, expenses and ntenance	\$1,000	\$0	\$0	\$0	\$1,000
	Subtotal:	\$53,800	\$0	\$0	\$0	\$53,800
	Total:	\$ 368 388,800	\$0	\$0	\$0	\$ 368 388,800

Task 2 - Financial Tables

	Task 2 - DATA COLLECTION/DEVELOPMENT Estimated Budget Detail for FY 2022/23									
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total				
A. Pe	rsonnel Servi	ces								
MPO staff fringe ben other dedu	efits, and	\$15,000	\$0	\$0	\$0	\$15,000				
	Subtotal:	\$15,000	\$0	\$0	\$0	\$15,000				
B. Con	nsultant Servi	ices								
Contract/(Services/(Support	Consultant General	\$45,000	\$0	\$0	\$0	\$45,000				
Subtotal		\$45,000	\$0	\$0 \$0	\$0 \$0	\$45,000				
	Total:	\$60,000	\$0	\$0	\$0	\$60,000				

	Task 2 - DATA COLLECTION/DEVELOPMENT Estimated Budget Detail for FY 2023/24									
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total				
A. Pe	rsonnel Servi	ces								
MPO staff fringe beneather dedu	efits, and	\$ 25 22, 000	\$0	\$0	\$0	¢25.02.000				
other deat	ictions	800 \$2522,000	ΦU	ΦU	ΦU	\$2 5,0 2, <u>8</u> 00				
	Subtotal:	800	\$0	\$0	\$0	\$ 25 22, 000 - <u>800</u>				
B. Cor	ısultant Serv	ices								
Contract/(Services	Contract/Consultant Services		\$0	\$0	\$0	\$ 15 13, 000 800				
	Subtotal		\$0	\$0	\$0	\$ 15 13, 000 800				
	Total:	\$40 <u>36</u> ,000 600	\$0	\$0	\$0	\$40 <u>36</u> ,000 <u>600</u>				

Task 3 - Financial Tables

	Task 3 - TIP Estimated Budget Detail for FY 22/23								
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total			
A. Pe	rsonnel Services								
MPO staff benefits, a deduction		\$10,000	\$0	\$0	\$0	\$10,000			
	Subtotal:	\$10,000	\$0	\$0	\$0	\$10,000			
B. Co	nsultant Services								
General S	General Support/ Automated TIP		\$0	\$0	\$0	\$20,000			
	Subtotal:	\$20,000	\$0	\$0	\$0	\$20,000			
	Total:	\$30,000	\$0	\$0	\$0	\$30,000			

	Task 3 - TIP Estimated Budget Detail for FY 23/24									
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total				
A. Per	rsonnel Services									
MPO staff s	salaries, fringe									
benefits, ar	nd other	\$ 29 26,000				\$ 29 26,000				
deductions	deductions		\$0	\$0	\$0	<u>500</u>				
						\$ 29 26,000				
	Subtotal:	<u>500</u>	\$0	\$0	\$0	<u>500</u>				
B. Co	nsultant Services									
General Su	pport/ Automated									
	TIP	\$1,000	\$0	\$0	\$0	\$1,000				
	Subtotal:	\$1,000	\$0	\$0	\$0	\$1,000				
		\$ 30 27, 000				\$ 30 27, 000				
	Total:	<u>500</u>	\$0	\$0	\$0	<u>500</u>				

Task 4 - Financial Tables

	Task 4 – Long Range Planning Estimated Budget Detail for FY 22/23								
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total			
A. Person	nel Services								
MPO staff fringe ben other ded	efits, and	\$30,000	\$0	\$0	\$0	\$30,000			
	Subtotal:	\$30,000	\$0	\$0	\$0	\$30,000			
B. Consul	tant Services								
LRTP		\$28,543	\$250,000	\$0	\$0	\$278,543			
	Subtotal:	\$28,543	\$250,000	\$0	\$0	\$278,543			
	Total:	\$58,543	\$250,000	\$0	\$0	\$308,543			

	Task 4 – Long Range Planning Estimated Budget Detail for FY 2023/24								
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total			
A. Per	sonnel Services								
benefits, ar	MPO staff salaries, fringe benefits, and other deductions \$2724,000 \$0 \$0 \$0 \$0 \$2724,000 \$0 \$2724,000 \$0 \$2724,000 \$0 \$2724,000 \$0 \$2724,000 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0								
B. Consu	ultant Services								
LRTP		\$6,846	\$350,000	\$0	\$0	\$356,846			
	Subtotal:	\$6,846	\$350,000	\$0	\$0	\$356,846			
	Total:	\$ <mark>3331,846</mark> <u>446</u>	\$350,000	\$0	\$0	\$383 <u>381</u> ,846 446			

Task 5 – Financial Tables

	Task 5 - Special Projects & Systems Planning Estimated Budget Detail for FY 2022/23								
Budget Category & FHWA FHWA FTA Trans. Description (PL) (SU) 5305 Disad. Total									
A. Personnel Serv	vices								
MPO staff salaries, fringe benefits, and other deductions	\$26,000	\$0	\$0	\$0	\$26,000				
Subtotal:	\$26,000	\$0	\$0	\$0	\$26,000				
B. Consultant Servi	ces								
General Support Congestion	\$20,000	\$0	\$0	\$0	\$20,000				
Management Process Update	\$20,000	\$0	\$0	\$0	\$20,000				
Transportation System Performance Report	\$0	\$100,000	\$0	\$0	\$100,000				
Bike/Ped Master Plan Subtotal:	\$67,133 \$107,133	\$0 \$100,000	\$0 \$0	\$0 \$0	\$67,133 \$207,133				
Total:	\$133,133	\$100,000	\$0	\$0	\$233,133				

	Task 5 - Special Projects & Systems Planning Estimated Budget Detail for FY 2023/24								
Budget Category &	FHWA	FHWA	FTA	Trans. Disad.	USDOT (SS4A)	Local Funds (including	m . 1		
Description	(PL) nel Services	(SU)	5305			Carryover)	Total		
A. Person	nei Services	T	r						
MPO staff salaries, fringe benefits, and									
other	\$ 79 71, 000								
deductions	\$ 7.9 71, 000 500	\$0	\$0	\$0	\$0	\$0	\$ 79 71, 000 -500		
	\$ 79 71, 000	ΨΟ	Ψΰ	Ψΰ	Ψΰ	Ψΰ	Ψ7 7 <u>7 1</u> 3000 <u>500</u>		
Subtotal:	<u>500</u>	\$0	\$0	\$0	\$0	\$0	\$ 79 71, 000 - <u>500</u>		
B. Consultar	nt Services								
General Support	\$1,000	\$0	\$0	\$0	\$0	\$0	\$1,000		
Bike/Ped Master Plan	\$54,925	\$0	\$0	\$0	\$0	\$0	\$54,925		
SS4A Safety Action Plan	\$0	\$0	\$0	\$0	\$200,000	\$50,000	\$250,000		
Subtotal:	\$55,925	\$0	\$ 0	\$0	\$200,000	\$50,000	\$305,925		

	\$ 134 127, 925						\$ 384 <u>377</u> , 925
Total:	425	\$0	\$0	\$0	\$200.000	\$50.000	425

Task 6	Task 6 - Transit & TD Planning							
Budge	et Detail for FY	2023/24						
Budget Category & Description A. Personnel Services	FHWA PL	Trans. Disad.	Total					
MPO staff salaries, fringe benefits, and other deductions	\$ 25 22, 000 800	\$22,895	\$ 47<u>45</u>,895 695					
Subtotal:	\$ 25 22, 000 800	\$22,895	\$ 4745 , 895 695					
B. Consultant Services		•						
TDSP Major Update	\$2,667	\$0	\$2,667					
TDP Major Update	\$123,883	\$0	\$123,883					
Subtotal:	\$126,550	\$0	\$126,550					
C. Travel								
MPO Staff and PTNE staff attendance at training and conferences	\$7,000	\$2,500	\$9,500					
Subtotal:	\$7,000	\$2,500	\$9,500					
D. Other Direct Expenses								
Website	\$0	\$0	\$0					
Legal Ads	\$0	\$2,760	\$2,760					
Fed Ex/ Postage	\$120	\$1,110	\$1,230					
Office Supplies	\$400	\$0	\$400					
Subtotal:	\$520	\$3,870	\$4,390					
Total:	\$ 159 156,070 <u>870</u>	\$29,265	\$ 188 <u>186</u> , 335 <u>135</u>					

Task 7 - Financial Tables

Task 7- Regional Coordination Estimated Budget Detail for FY 2022/23								
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total			
A. Personnel Serv	vices		T					
MPO staff salaries, fringe benefits, and other deductions	\$25,000	\$0	0	0	\$25,000			
Subtotal:	\$25,000	\$0	\$0	\$0	\$25,000			
B. Travel								
Travel to MPOAC and any other out of county activities as necessary	\$7,000	\$0	\$0	\$0	\$7,000			
Subtotal:	\$7,000	\$0	\$0	\$0	\$7,000			
Total:	\$32,000	\$0	\$0	\$0	\$32,000			

Task 7- Regional Coordination Estimated Budget Detail for FY 2023/24										
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total					
A. Personnel Services										
MPO staff salaries, fringe benefits, and other deductions	\$ <mark>38<u>36</u>,000</mark>	\$0	0	0	\$ <mark>38<u>36</u>,000</mark>					
Subtotal:	\$ <mark>38</mark> 36,000	\$0	\$0	\$0	\$ <mark>38</mark> 36,000					
B. Travel										
Travel to MPOAC and any other out of county activities as necessary	\$7,000	\$0	\$0	\$0	\$7,000					
Subtotal:	\$7,000	\$0	\$0	\$0	\$7,000					
Total:	\$ <mark>4543</mark> ,000	\$0	\$0	\$0	\$ <mark>45<u>43</u>,000</mark>					

TABLE 5 - FY 2023/24 AGENCY PARTICIPATION

Task #	Task Description	FHWA	FHWA	USDOT	Local Match	FDOT Soft Match	Local	TD Trust	Total	Amount to Consultant
		CPG	CPG	SS4A	SS4A					
		PL	SU							
1	Administration	\$ 388,800	\$ -	\$ -	\$ -	\$ 81,340	\$ -	\$ -	\$ 470,140	\$ 6,000
2	Data Collection/ Development	\$ 36,600	\$ -	\$ -	\$ -	\$ 8,822	\$ -	\$ -	\$ 45,422	\$ 13,800
3	Transportation Improvement Program (TIP)	\$ 27,500	\$ -	\$ -	\$ -	\$ 6,617	\$ -	\$ -	\$ 34,117	\$ 1,000
4	Long Range Planning	\$ 31,446	\$ 350,000	\$ -	\$ -	\$ 7,465	\$ -	\$ -	\$ 388,911	\$ 356,846
5	Special Projects and Systems Planning	\$ 127,425	\$ -	\$ 200,000	\$ 50,000	\$ 29,758	\$ -	\$ -	\$ 407,183	\$ 305,925
6	Transit and Transportation Disadvantaged	\$ 156,870	\$ -	\$ -	\$ -	\$ 35,084	\$ -	\$ 29,265	\$ 221,219	\$ 126,550
7	Regional Coordination	\$ 43,000	\$ -	\$ -	\$ -	\$ 9,925	\$ -	\$ -	\$ 52,925	\$ -
8	Locally Funded Activities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ 8,000	\$ -
	Total fiscal year 2023/24 funds for all tasks	\$ 811,641	\$ 350,000	\$ 200,000	\$ 50,000	\$ 179,011	\$ 8,000	\$ 29,265	\$ 1,627,917	\$ -
	Total De-obligation from prior fiscal years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total cost, including carryover, for all tasks	\$ 811,641	\$ 350,000	\$ 200,000	\$ 50,000	\$ 179,011	\$ 8,000	\$ 29,265	\$ 1,627,917	\$ 810,121

						Collier				
	FHWA PL	FHWA SU	FDOT	USDOT	TD Trust	County	Naples	Everglade	Marco Is.	Total
State Support/Match for MPO (1)	\$ -	\$ -	\$ 179,011	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 179,011
FY 2023/24 Funding	\$ 811,641	\$ 350,000	\$ -	\$ 200,000	\$ 29,265	\$ -	\$ -	\$ -	\$ -	\$ 1,390,906
FY 2023/24 Local Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 8,000
FY 2023/24 Collier County Match for SS4A	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
MPO Local Funding Carryover-SS4A Match	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
De-Obligation from Prior Fiscal Years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total cost, including carryover, for all tasks	\$ 811,641	\$ 350,000	\$ 179,011	\$ 250,000	\$ 29,265	\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 1,627,917

⁽¹⁾ For FY 2023/2024, FDOT will "soft match" the MPP/PL Funds using toll revenue expenditures as a credit toward the non-Federal matching share. The amount identified on this line represent the amount of "soft match" required (both State and local) for the amount of Federal PL section 112 funds requested in this UPWP.

TABLE 6 – FY 2023/24 FUNDING SOURCE

		FHWA PL	FHWA SU	USDOT	FDOT			Local	
Task #	Task Description	Federal	Federal	Federal (SS4A)	Soft Motob	Total Federal	State TD	Eundina	TD 4 1
1 ask #	*			(334A)	Soft Match		Trust	Funding	Total
1	Administration	\$ 388,800			\$ 81,340	\$ 388,800	\$ -	\$ -	\$ 470,140
2	Data Collection/Development	\$ 36,600			\$ 8,822	\$ 36,600	\$ -	\$ -	\$ 45,422
3	Transportation Improvement Program (TIP)	\$ 27,500			\$ 6,617	\$ 27,500	\$ -	\$ -	\$ 34,117
4	Long Range Planning	\$ 31,446	\$ 350,000		\$ 7,465	\$ 381,446	\$ -	\$ -	\$ 388,911
5	Special Projects and Systems Planning	\$ 127,425	\$ -	\$ 200,000	\$ 29,758	\$ 327,425	\$ -	\$ 50,000	\$ 407,183
6	Transit and Transportation Disadvantaged	\$ 156,870			\$ 35,084	\$ 156,870	\$ 29,265		\$ 221,219
7	Regional Coordination	\$ 43,000			\$ 9,925	\$ 43,000	\$ -	\$ -	\$ 52,925
8	Locally Funded Activities	\$ -			\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
	Total fiscal year 2023/24 funds for all tasks	\$ 811,641	\$ 350,000		\$ 179,011	\$ 1,361,641	\$ 29,265	\$ 58,000	\$ 1,627,917
	Total fiscal year 2023/2 Francis for all alons	\$ 611,041	\$ 330,000		\$ 1/9,011	\$ 1,301,041	\$ 29,203	\$ 38,000	\$ 1,027,917
State Suj	pport/Match for MPO (1)	\$ -	\$ -		\$ 179,011	\$ -	\$ -		\$ 179,011
FY 2023	/24 Funding	\$ 811,641	\$ 350,000	\$ 200,000	\$ -	\$ -	\$ 29,265		\$ 1,390,906
FY 2023	/24 Local Funding	\$ -	\$ -	\$ 40,000	\$ -	\$ -		\$ 8,000	\$ 48,000
Carryover	for SS4A Match- MPO Local Funds from prior FYs			\$ 10,000					\$ 10,000
Total cos	st, including carryover, for all tasks	\$ 811,641	\$ 350,000	\$ 250,000	\$ 179,011	\$ 1,361,641	\$ 29,265	\$ 8,000	\$ 1,627,917