

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT

Financial Project No.: <u>439314-6-14-01 & 439314-6-14-02</u> (item segment phase sequence) Contract No.: <u>G3P76</u>	Fund: <u>PL and SU</u> Function: <u>615 and 215</u> Federal Award Identification No. (FAIN): <u>0313-064-M</u> MPO Unique Entity Identifier (UEI) No.: <u>CNWJY78LD581</u>	FLAIR Approp.: <u>088854</u> FLAIR Obj.: <u>780000</u> Org. Code: <u>55012010130</u> Vendor No.: <u>F596000558161</u>
CFDA Number & Title: <u>20.205 Highway Planning and Construction</u>		

THIS FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT (Agreement) is made and entered into on this ^{05/10/2026 11:38 AM EDT} day of ~~2026~~, by and between the STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION (Department), an agency of the State of Florida, whose address is Office of the District Secretary, P.O. Box 1249, Bartow, FL 33831-1249 and the Collier Metropolitan Planning Organization (MPO), whose address is 2885 Horseshoe Drive S. Naples FL 34104, and whose Unique Entity Identifier (UEI) assigned by the System for Award Management (SAM.gov) is: CNWJY78LD581 (collectively the "Parties").

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representation herein, the Parties desiring to be legally bound, do agree as follows:

1. **Authority:** The MPO and the Department have authority to enter into this Agreement pursuant to 23 U.S.C. 134, 23 Code of Federal Regulations (CFR) § 450 and Section 339.175, Florida Statutes (F.S.), which, require the Department and the MPO to clearly identify the responsibilities for cooperatively carrying out the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) components of the Metropolitan Planning Process and accomplish the transportation planning requirements of state and federal law.
2. **Purpose of the Agreement:** The purpose of this Agreement is for the Department to provide Federal financial assistance to the MPO in the form of FHWA funds to support transportation planning activities identified in the MPO's Unified Planning Work Program (UPWP). This Agreement sets forth the terms and conditions under which FHWA funds will be provided and outlines the manner in which work tasks and subtasks in the UPWP will be undertaken and completed. The work to be performed by the MPO is fully described in the UPWP, which is attached and incorporated into this Agreement as Exhibit "A."
3. **Consolidated Planning Grant (CPG):** The Department began participating in the Consolidated Planning Grant (CPG) program with the State fiscal year (FY) 2022/23 – 2023/24 UPWP cycle. The Department designated FHWA to serve as the CPG lead grant agency in accordance with FTA Circular 8100.D. Under the CPG, FHWA and FTA annually deliver lump sum appropriations to the Department for allocation to MPOs for metropolitan planning activities. The federal funds are provided to the Department as FHWA Planning (PL) and FTA 5305(d) funds. The Department uses the CPG to combine the FHWA PL and FTA 5305(d) MPO allocations into a single grant administered by FHWA. The Department continues to calculate annual MPO funding allocations using the approved FHWA PL and FTA 5305(d) allocation formulas.
4. **Scope of Work:** The UPWP, Exhibit "A", constitutes the Scope of Work for this Agreement, including the Statement of Assurances, which are legally binding under this Agreement.
5. **Budgetary Ceiling:** The total budgetary ceiling for the UPWP is \$2,483,870.00. The budget, including tasks, is summarized below and detailed in the UPWP, Exhibit "A". The budget may be modified by mutual agreement as provided for in paragraph 9, Amendments.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT

The Department’s performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. No work shall begin before the Agreement is fully executed and a "Letter of Authorization" is issued by the Department. The total of all authorizations shall not exceed the budgetary ceiling established for this Agreement and shall be completed within the term of this Agreement:

Financial Project No.	Amount
439314-6-14-01 PL FY 27	\$891,935.00
439314-6-14-02 SU FY 27	\$350,000.00
439314-6-14-01 PL FY 28	\$891,935.00
439314-6-14-02 SU FY 28	\$350,000.00

- 6. **Non-federal Share:** It is the policy of the Department to fulfill the non-federal share or “soft match” with toll credits as authorized by Title 23 U.S.C. § 120 conditional on funding availability. The MPO must identify and describe the soft match in its 2-year UPWP introduction and show the total amount of toll credits used to match the FHWA funds in the UPWP Summary Budget Tables.

- 7. **Term of Agreement:** This Agreement shall have a term of two (2) years. This Agreement shall begin on the later of July 1, 2026 or the date the Agreement is fully executed, whichever is later, and expire on June 30, 2028. If the Agreement is fully executed after July 1, 2026, then the term of the Agreement shall be less than two (2) years and the Agreement shall expire on June 30, 2028. Expiration of this Agreement will be considered termination of the UPWP. The cost of any work performed after the expiration date of this Agreement will not be reimbursed by the Department.

- 8. **Renewals and Extensions:** This Agreement shall not be renewed or extended.

- 9. **Amendments:** Amendments may be made during the term of this Agreement. Any Amendment must be in writing and signed by the Parties with the same formalities as the original Agreement.
 - A. **Amendments and Modifications to the UPWP:** Revisions to the UPWP shall require either an Amendment or a Modification. Such revisions may be budgetary and/or programmatic in nature and may be either major or minor in scale. Minor revisions shall be processed by the MPO as a Modification, whereas major revisions shall be processed by the MPO as an Amendment. A major revision shall be defined as an alteration to the UPWP that materially impacts its original intent or anticipated outcomes.

The following section further clarifies the actions necessitating UPWP Amendments and Modifications.

i. Amendments to the UPWP

UPWP Amendments are required for actions described in 2 CFR 200.308 and 29 CFR 1470.30, as referenced in the MPO Program Management Handbook, FHWA technical memorandums and guidance, FDOT Technical memorandums and guidance, as well as other federal regulations.

In addition, a change in the MPO’s staff director, organizational name, or voting structure requires a UPWP Amendment.

ii. Modifications to the UPWP

UPWP changes that do not require an Amendment may be processed as a UPWP Modification.

- iii. If the MPO makes a modification to the UPWP budget, then the MPO shall immediately send any such modifications to the Department. Amendments to the UPWP must be approved by FHWA. Proposed amendments to the UPWP shall be filed with the Department. Within a reasonable amount of time, the Department shall review and transmit the proposed UPWP amendment and supporting documents to the FHWA with a recommendation for approval or denial. Transmittal of the proposed UPWP amendment and supporting documents to FHWA

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT

may be delayed by the Department due to the MPO failing to include all documentation required for the UPWP Amendment. The Department shall immediately forward to the MPO all correspondence that the Department receives from FHWA regarding the proposed UPWP amendment. If FHWA approves the amendment to the UPWP then this Agreement and supporting documentation must be amended immediately following such approval.

10. General Requirements:

- A.** The MPO shall complete the UPWP with all practical dispatch in a sound, economical, and efficient manner, and in accordance with the provisions in this Agreement, the Interlocal Agreement establishing the MPO, and all applicable laws.
- B.** Federal-aid funds shall not participate in any cost which is not incurred in conformity with applicable Federal and State laws, the regulations in 23 CFR and 49 CFR, and policies and procedures prescribed by the Division Administrator of FHWA. If FHWA or the Department determines that any amount claimed is not eligible, federal participation may be approved in the amount determined to be adequately supported and the Department shall notify the MPO in writing citing the reasons why items and amounts are not eligible for federal participation. Where correctable non-compliance with provisions of law or FHWA requirements exists, Federal funds may be withheld until compliance is obtained. Where non-compliance is not correctable, FHWA or the Department may deny participation in UPWP costs in part or in total. Any determination by the Department made pursuant to this section of the Agreement is subject to the conflict and dispute resolution process set forth in Section 15 of this Agreement.
- C.** The MPO's financial management system must comply with the requirements set forth in 2 CFR § 200.302, specifically:
 - i.** Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received.
 - ii.** Accurate, current, and complete disclosure of the financial results of each Federal award or program in accordance with the reporting requirements set forth in § 200.327 Financial reporting and § 200.328 Monitoring and reporting program performance.
 - iii.** Records that identify adequately the source and application of funds for federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.
 - iv.** Effective control over, and accountability for, all funds, property, and other assets.
 - v.** Comparison of expenditures with budget amounts for each Federal award.
 - vi.** Written procedures to implement the requirements of § 200.305 Payment.
 - vii.** Written procedures for determining the allowability of costs in accordance with Subpart E— Cost Principles and the terms and conditions of the Federal award.

11. Compensation and Payment:

- A.** The Department shall reimburse the MPO for costs incurred to perform services satisfactorily during a monthly or quarterly period in accordance with the UPWP, Exhibit "A". Reimbursement is limited to the maximum amount authorized by the Department. The MPO shall submit a request for reimbursement to the Department on a quarterly or monthly basis. Requests for reimbursement by the MPO shall include an invoice, an itemized expenditure report, and progress report for the period of services being billed that are acceptable to the Department. The MPO shall use the format for the invoice, itemized

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT

expenditure report and progress report that is approved by the Department. The MPO shall provide any other data required by FHWA or the Department to justify and support the payment requested.

- B.** Pursuant to Section 287.058, F.S., the MPO shall provide quantifiable, measurable, and verifiable units of deliverables. Each deliverable must specify the required minimum level of service to be performed and the criteria for evaluating successful completion. The UPWP and the quantifiable, measurable, and verifiable units of deliverables are described in Exhibit "A".
- C.** Invoices shall be submitted by the MPO in detail sufficient for a proper pre-audit and post-audit based on the quantifiable, measurable and verifiable units of deliverables as established in Exhibit "A". Deliverables must be received and accepted in writing by the Department's Grant Manager prior to payments.
- D.** The Department will honor requests for reimbursement to the MPO for eligible costs in the amount of FHWA funds approved for reimbursement in the UPWP and made available by FHWA. The Department may suspend or terminate payment for that portion of the UPWP which FHWA, or the Department acting in lieu of FHWA, may designate as ineligible for federal-aid. Regarding eligible costs, whichever requirement is stricter between federal and State of Florida requirements shall control. Any determination by the Department made pursuant to this section of the Agreement is subject to the conflict and dispute resolution process set forth in Section 15 of this Agreement.
- E.** Supporting documentation must establish that the deliverables were received and accepted in writing by the MPO and must also establish that the required minimum level of service to be performed based on the criteria for evaluating successful completion as specified in the UPWP, Exhibit "A", was met. All costs charged to the UPWP, including any approved services contributed by the MPO or others, shall be supported by properly executed payrolls, time records, invoices, contracts or vouchers evidencing in proper detail the nature and propriety of the charges. See Exhibit "D" for Contract Payment Requirements.
- F.** Bills for travel expenses specifically authorized in this Agreement shall be documented on the Department's Contractor Travel Form No. 300-000-06 or on a form that was previously submitted to the Department's Comptroller and approved by the Department of Financial Services. Bills for travel expenses specifically authorized in this Agreement will be paid in accordance with Section 112.061, F.S.
- G.** Payment shall be made only after receipt and approval of goods and services unless advance payments are authorized by the Chief Financial Officer of the State of Florida under Chapters 215 and 216, F.S. If the Department determines that the performance of the MPO fails to meet minimum performance levels, the Department shall notify the MPO of the deficiency to be corrected, which correction shall be made within a time-frame to be specified by the Department. The MPO shall, within sixty (60) days after notice from the Department, provide the Department with a corrective action plan describing how the MPO will address all issues of contract non-performance, unacceptable performance, failure to meet the minimum performance levels, deliverable deficiencies, or contract non-compliance. If the corrective action plan is unacceptable to the Department, the MPO shall be assessed a non-performance retainage equivalent to 10% of the total invoice amount. The retainage shall be applied to the invoice for the then- current billing period. The retainage shall be withheld until the MPO resolves the deficiency. If the deficiency is subsequently resolved, the MPO may bill the Department for the retained amount during the next billing period. If the MPO is unable to resolve the deficiency, the funds retained may be forfeited at the end of the Agreement's term.
- H.** An invoice submitted to the Department involving the expenditure of metropolitan planning funds ("PL funds") is required by Federal law to be reviewed by the Department and issued a payment by the Department of Financial Services within 15 business days of receipt by the Department for review. If the invoice is not complete or lacks information necessary for processing, it will be returned to the MPO, and the 15-business day timeframe for processing will start over upon receipt of the resubmitted invoice by the Department. If there is a case of a bona fide dispute, the invoice recorded in the financial system

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT

of the Department shall contain a statement of the dispute and authorize payment only in the amount not disputed. If an item is disputed and is not paid, a separate invoice could be submitted requesting reimbursement, or the disputed item/amount could be included/added to a subsequent invoice.

- I. Records of costs incurred under the terms of this Agreement shall be maintained and made available upon request to the Department at all times during the period of this Agreement and for five years after final payment is made. Copies of these documents and records shall be furnished to the Department upon request. Records of costs incurred include the MPO's general accounting records and the UPWP records, together with supporting documents and records, of the consultant and all subconsultants performing work on the UPWP, and all other records of the Consultants and subconsultants considered necessary by the Department for a proper audit of costs.
- J. The MPO must timely submit invoices and documents necessary for the close out of the UPWP. Within 90 days of the expiration or termination of the grant of FHWA funds for the UPWP, the MPO shall submit the final invoice and all financial, performance, and related reports consistent with 2 CFR § 200.
- K. The Department's performance and obligation to pay under this Agreement is also contingent upon FHWA making funds available and approving the expenditure of such funds.
- L. In the event this Agreement is in excess of \$25,000 and has a term for a period of more than one year, the provisions of Section 339.135(6)(a), F.S., are hereby incorporated:

"The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The Department shall require a statement from the comptroller of the Department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years, and this paragraph shall be incorporated verbatim in all contracts of the Department which are for an amount in excess of \$25,000 and which have a term for a period of more than 1 year."
- M. **Disallowed Costs:** In determining the amount of the payment, the Department will exclude all UPWP costs incurred by the MPO prior to the effective date of this Agreement, costs incurred by the MPO which are not provided for in the latest approved budget for the UPWP, and costs attributable to goods or services received under a contract or other arrangements which have not been approved in writing by the Department. It is agreed by the MPO that where official audits by the federal agencies or monitoring by the Department discloses that the MPO has been reimbursed by the Department for ineligible work, under applicable federal and state regulations, that the value of such ineligible items may be deducted by the Department from subsequent reimbursement requests following determination of ineligibility. Upon receipt of a notice of ineligible items the MPO may present evidence supporting the propriety of the questioned reimbursements. Such evidence will be evaluated by the Department, and the MPO will be given final notification of the amounts, if any, to be deducted from subsequent reimbursement requests.

In addition, the MPO agrees to promptly reimburse the Department for any and all amounts for which the Department has made payment to the MPO if such amounts become ineligible, disqualified, or disallowed for federal reimbursement due to any act, error, omission, or negligence of the MPO. This includes omission or deficient documentation of costs and charges, untimely, incomplete, or insufficient submittals, or any other reason declared by the applicable Federal Agency.

Any determination by the Department made pursuant to this section of the Agreement is subject to the conflict and dispute resolution process set forth in Section 16 of this Agreement.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT

- N.** If, after UPWP completion, any claim is made by the Department resulting from an audit or for work or services performed pursuant to this Agreement, the Department may offset such amount from payments due for work or services done under any agreement which it has with the MPO owing such amount if, upon demand, payment of the amount is not made within 60 days to the Department. Offsetting any amount pursuant to this paragraph shall not be considered a breach of contract by the Department. Any determination by the Department made pursuant to this section of the Agreement is subject to the conflict and dispute resolution process set forth in Section 16 of this Agreement.
- O. Indirect Costs:** A state or federally approved indirect cost rate may be applied to the Agreement. If the MPO does not have a federally approved indirect cost rate, a rate up to the de minimis indirect cost rate of 15% of modified total direct costs may be applied. The MPO may opt to request no indirect cost rate, even if it has a federally approved indirect cost rate.

12. Procurement and Contracts of the MPO:

- A.** The procurement, use, and disposition of real property, equipment and supplies shall be consistent with the approved UPWP and in accordance with the requirements of 2 CFR § 200.
- B.** It is understood and agreed by the Parties that participation by the Department in a project as part of the UPWP with the MPO, where said project involves a consultant contract for engineering, architecture or surveying services, is contingent on the MPO's complying in full with provisions of Section 287.055, F.S., Consultants' Competitive Negotiation Act, the federal Brooks Act, 23 CFR 172, and 23 U.S.C. 112. At the discretion of the Department, the MPO will involve the Department, to an extent to be determined by the Department, in the consultant selection process for all projects funded under this Agreement. In all cases, the MPO shall certify to the Department that selection has been accomplished in compliance with the Consultants' Competitive Negotiation Act and the federal Brooks Act.
- C.** The MPO shall comply with and require its consultants and contractors to comply with applicable federal law pertaining to the use of federal-aid funds.

13. Audit Reports: The administration of resources awarded through the Department to the MPO by this Agreement may be subject to audits and/or monitoring by the Department. The following requirements do not limit the authority of the Department to conduct or arrange for the conduct of additional audits or evaluations of Federal awards or limit the authority of any State agency inspector general, the State of Florida Auditor General or any other State official. The MPO shall comply with all audit and audit reporting requirements as specified below.

- A.** In addition to reviews of audits conducted in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, monitoring procedures may include but not be limited to on-site visits by Department staff and/or other procedures including, reviewing any required performance and financial reports, following up, ensuring corrective action, and issuing management decisions on weaknesses found through audits when those findings pertain to Federal awards provided through the Department by this Agreement. By entering into this Agreement, the MPO agrees to comply and cooperate fully with any monitoring procedures/processes deemed appropriate by the Department. The MPO further agrees to comply and cooperate with any inspections, reviews, investigations or audits deemed necessary by the Department, State of Florida Chief Financial Officer (CFO) or State of Florida Auditor General.
- B.** The MPO, a non-Federal entity as defined by 2 CFR Part 200.1, as a subrecipient of a Federal award awarded by the Department through this Agreement is subject to the following requirements:
- i.** In the event the MPO expends a total amount of Federal awards equal to or in excess of the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, the MPO must have a Federal single or program-specific audit for such fiscal year conducted in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements. Exhibit "B", Federal Financial Assistance (Single Audit Act), to this Agreement provides the required Federal award identification information needed by the MPO to further comply with the requirements of 2 CFR

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT

- Part 200, Subpart F – Audit Requirements. In determining Federal awards expended in a fiscal year, the MPO must consider all sources of Federal awards based on when the activity related to the Federal award occurs, including the Federal award provided through the Department by this Agreement. The determination of amounts of Federal awards expended should be in accordance with the guidelines established by 2 CFR Part 200, Subpart F – Audit Requirements. An audit conducted by the State of Florida Auditor General in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements, will meet the requirements of this paragraph.
- ii. In connection with the audit requirements, the MPO shall fulfill the requirements relative to the auditee responsibilities as provided in 2 CFR Part 200, Subpart F – Audit Requirements.
 - iii. In the event the MPO expends less than the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, in Federal awards, the MPO is exempt from Federal audit requirements for that fiscal year. However, the MPO must provide a single audit exemption statement to the Department at FDOTSingleAudit@dot.state.fl.us no later than nine months after the end of the MPO's audit period for each applicable audit year. In the event the MPO expends less than the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, in Federal awards in a fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements, the cost of the audit must be paid from non-Federal resources (*i.e.*, the cost of such an audit must be paid from the MPO's resources obtained from other than Federal entities).
 - iv. The MPO must electronically submit to the Federal Audit Clearinghouse (FAC) at <https://harvester.census.gov/facweb/> the audit reporting package as required by 2 CFR Part 200, Subpart F – Audit Requirements, within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period. The FAC is the repository of record for audits required by 2 CFR Part 200, Subpart F – Audit Requirements, and this Agreement. However, the Department requires a copy of the audit reporting package also be submitted to FDOTSingleAudit@dot.state.fl.us within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period as required by 2 CFR Part 200, Subpart F – Audit Requirements.
 - v. Within six months of acceptance of the audit report by the FAC, the Department will review the MPO's audit reporting package, including corrective action plans and management letters, to the extent necessary to determine whether timely and appropriate action on all deficiencies has been taken pertaining to the Federal award provided through the Department by this Agreement. If the MPO fails to have an audit conducted in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, the Department may impose additional conditions to remedy noncompliance. If the Department determines that noncompliance cannot be remedied by imposing additional conditions, the Department may take appropriate actions to enforce compliance, which actions may include but not be limited to the following:
 1. Temporarily withhold cash payments pending correction of the deficiency by the MPO or more severe enforcement action by the Department;
 2. Disallow (deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance;
 3. Wholly or partly suspend or terminate the Federal award;
 4. Initiate suspension or debarment proceedings as authorized under 2 CFR Part 180 and 1200 and Federal awarding agency regulations (or in the case of the Department, recommend such a proceeding be initiated by the Federal awarding agency);
 5. Withhold further Federal awards for the UPWP or program;
 6. Take other remedies that may be legally available.
 - vi. As a condition of receiving this Federal award, the MPO shall permit the Department, or its designee, the CFO or State of Florida Auditor General access to the MPO's records including

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT

financial statements, the independent auditor's working papers and UPWP records as necessary. Records related to unresolved audit findings, appeals or litigation shall be retained until the action is complete or the dispute is resolved.

- vii. The Department's contact information for requirements under this Section is as follows:

Office of Comptroller
605 Suwannee Street, MS 24
Tallahassee, Florida 32399-0450
FDOTSingleAudit@dot.state.fl.us

- C. The MPO shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five years from the date the audit report is issued and shall allow the Department, or its designee, the CFO or State of Florida Auditor General access to such records upon request. The MPO shall ensure that the audit working papers are made available to the Department, or its designee, the CFO, or State of Florida Auditor General upon request for a period of five years from the date the audit report is issued unless extended in writing by the Department.

- 14. Termination or Suspension:** The Department may, by written notice to the MPO, suspend any or all of the MPO's obligations under this Agreement for the MPO's failure to comply with applicable law or the terms of this Agreement until such time as the event or condition resulting in such suspension has ceased or been corrected. The Department will provide written notice outlining the particulars of suspension.

The Department may terminate this Agreement at any time before the date of completion if the MPO is dissolved or if federal funds cease to be available. In addition, the Department or the MPO may terminate this Agreement if either party fails to comply with the conditions of the Agreement. The Department or the MPO shall give written notice to all Parties at least ninety (90) days prior to the effective date of termination and specify the effective date of termination.

The Parties may terminate this Agreement when its continuation would not produce beneficial results commensurate with the further expenditure of funds. In this event, the Parties shall agree upon the termination conditions.

Upon termination of this Agreement, whether for cause or at the convenience of the Parties, all finished or unfinished documents, data, studies, surveys, reports, maps, drawings, models, photographs, etc., prepared by the MPO shall, at the option of the Department, be delivered to the Department.

The Department shall reimburse the MPO for those eligible expenses incurred during the Agreement period that are directly attributable to the completed portion of the work covered by this Agreement, provided that the work has been completed in a manner satisfactory and acceptable to the Department. The MPO shall not incur new obligations for the terminated portion after the effective date of termination.

The Department reserves the right to unilaterally cancel this Agreement for refusal by the MPO or any consultant, sub-consultant or materials vendor to allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, F.S., and made or received in conjunction with this Agreement unless the records are confidential or exempt.

The conflict and dispute resolution process set forth in Section 16 of this Agreement shall not delay or stop the Parties' rights to terminate the Agreement.

- 15. Remedies:** Violation or breach of Agreement terms by the MPO shall be grounds for termination of the Agreement. Any costs incurred by the Department arising from the termination of this Agreement shall be paid by the MPO.

This Agreement shall not be considered as specifying the exclusive remedy for any dispute, but all remedies existing at law and in equity may be availed of by either party and shall be cumulative.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT

- 16. Conflict and Dispute Resolution Process:** This section shall apply to conflicts and disputes relating to matters subject to this Agreement, or conflicts arising from the performance of this Agreement. If possible, the Parties shall attempt to resolve any dispute or conflict within thirty (30) days of a determination of a dispute or conflict. This section shall not delay or stop the Parties' rights to terminate the Agreement. In addition, notwithstanding that a conflict or dispute may be pending resolution, this section shall not delay or stop the Department from performing the following actions pursuant to its rights under this Agreement: deny payments; disallow costs; deduct the value of ineligible work from subsequent reimbursement requests, or; offset pursuant to Section 11.N of this Agreement.
- A. Initial Resolution:** The affected Parties to this Agreement shall, at a minimum, ensure the attempted early resolution of conflicts relating to such matters. Early resolution shall be handled by direct discussion between the following officials: for the Department - the Intermodal Systems Development Manager; and for the MPO - the Staff Director.
 - B. Resolution by Senior Agency Official:** If the conflict remains unresolved, the conflict shall be resolved by the following officials: for the Department - the District Secretary; and for the Collier Metropolitan Planning Organization - the Chairperson of the MPO.
 - C. Resolution of Conflict by the Agency Secretary:** If the conflict is not resolved through conflict resolution pursuant to the provisions, "Initial Resolution" and "Resolution by Senior Agency Official" above, the conflict shall be resolved by the Secretary for the Department of Transportation or their delegate. If the MPO does not agree with the resolution provided by the Secretary for the Department of Transportation, the Parties may pursue any other remedies set forth in this Agreement or provided by law.
- 17. Compliance with 49 CFR Part 26:** To the extent required by law, comply, and have your consultants and subconsultants comply, with the provisions of 49 CFR Part 26, as amended.
- 18. Compliance with Laws and Regulations:**
- A.** The MPO shall comply and require its consultants and subconsultants to comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to this UPWP. Execution of this Agreement constitutes a certification that the MPO is in compliance with, and will require its consultants and subconsultants to comply with, all requirements imposed by applicable federal, state, and local laws and regulations.
 - B.** The MPO shall comply with the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions," as set forth in 2 CFR Part 180 and 1200, attached and incorporated into this Agreement in Exhibit "E", and when applicable the MPO shall include Exhibit "E" required provisions in all contracts and subcontracts entered into pursuant to this Agreement.
 - C. Title VI Assurances:** The MPO will comply with all the requirements imposed by Title VI of the Civil Rights Act of 1964, the regulations of the U.S. Department of Transportation (USDOT) issued thereunder, and the assurance by the MPO pursuant thereto, including but not limited to the requirements set forth in Exhibit "C", Title VI Assurances. The MPO shall include the attached Exhibit "C", Title VI Assurances, in all contracts with consultants and contractors performing work as part of the UPWP to ensure compliance with Title VI of the Civil Rights Act of 1964, 49 CFR Part 21, and related statutes and regulations.
 - D. Restrictions on Lobbying** The MPO agrees that no federally-appropriated funds have been paid, or will be paid by or on behalf of the MPO, to any person for influencing or attempting to influence any officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement. If any funds other than federally-appropriated funds

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT

have been paid by the MPO to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. The MPO shall require that the language of Exhibit "F" be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. No funds received pursuant to this Agreement may be expended for lobbying the Legislature, the judicial branch or a state agency.

- E. The MPO must comply with FHWA's Conflicts of Interest requirements set forth in 23 CFR § 1.33.

19. Restrictions, Prohibitions, Controls, and Labor Provisions: During the performance of this Agreement, the MPO agrees as follows, and shall require the following provisions to be included in each contract and subcontract entered into pursuant to this Agreement:

- A. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, F.S., for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.
- B. In accordance with Section 287.134, F.S., an entity or affiliate who has been placed on the Discriminatory Vendor List, kept by the Florida Department of Management Services, may not submit a bid on a contract to provide goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity.
- C. An entity or affiliate who has had its Certificate of Qualification suspended, revoked, denied or have further been determined by the Department to be a non-responsible contractor may not submit a bid or perform work for the construction or repair of a public building or public work on a contract with the MPO.
- D. Neither the MPO nor any of its contractors and consultants or their subcontractors and subconsultants shall enter into any contract, subcontract or arrangement in connection with the UPWP or any property included or planned to be included in the UPWP in which any member, officer or employee of the MPO or the entities that are part of the MPO during tenure or for 2 years thereafter has any interest, direct or indirect. If any such present or former member, officer or employee involuntarily acquires or had acquired prior to the beginning of tenure any such interest, and if such interest is immediately disclosed to the MPO, the MPO, with prior approval of the Department, may waive the prohibition contained in this paragraph provided that any such present member, officer or employee shall not participate in any action by the MPO or the locality relating to such contract, subcontract or arrangement. The MPO shall insert in all contracts entered into in connection with the UPWP or any property included or planned to be included in any UPWP, and shall require its contractors and consultants to insert in each of their subcontracts, the following provision:

"No member, officer or employee of the MPO or of the locality during his or her tenure or for 2 years thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof."

The provisions of this paragraph shall not be applicable to any agreement between the MPO and its fiscal depositories or to any agreement for utility services the rates for which are fixed or controlled by a governmental agency.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT

- E. No member or delegate to the Congress of the United States shall be admitted to any share or part of this Agreement or any benefit arising therefrom.

20. Miscellaneous Provisions:**A. Public Records:**

- i. The MPO shall allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, F.S., and made or received by the MPO in conjunction with this Agreement, unless such documents are exempt from public access or are confidential pursuant to state and federal law. Failure by the MPO to grant such public access shall be grounds for immediate unilateral cancellation of this Agreement by the Department.

- ii. In addition, the MPO shall comply with the requirements of Section 119.0701, F.S.

- B. It is specifically agreed between the Parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof, a third party beneficiary hereunder, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the provisions of this Agreement.

- C. In no event shall the making by the Department of any payment to the MPO constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the MPO and the making of such payment by the Department, while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to the Department with respect to such breach or default.

- D. If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected. In such an instance, the remainder would then continue to conform to the terms and requirements of applicable law.

- E. By execution of the Agreement, the MPO represents that it has not paid and, also agrees not to pay, any bonus or commission for the purpose of obtaining an approval of its application for the financing hereunder.

- F. Nothing in the Agreement shall require the MPO to observe or enforce compliance with any provision or perform any act or do any other thing in contravention of any applicable state law. If any of the provisions of the Agreement violate any applicable state law, the MPO will at once notify the Department in writing in order that appropriate changes and modifications may be made by the Department and the MPO to the end that the MPO may proceed as soon as possible with the UPWP.

- G. The MPO shall comply with all applicable federal guidelines, procedures, and regulations. If at any time a review conducted by Department and or FHWA reveals that the applicable federal guidelines, procedures, and regulations were not followed by the MPO and FHWA requires reimbursement of the funds, the MPO will be responsible for repayment to the Department of all funds awarded under the terms of this Agreement.

H. The MPO:

- i. shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by MPO during the term of the contract; and
- ii. shall expressly require any contractor, consultant, subcontractors and subconsultants performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor or subconsultant during the contract term.

- I. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute the same Agreement. A facsimile or electronic transmission of

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT

this Agreement with a signature on behalf of a party will be legal and binding on such party.

- J. The Parties agree to comply with s.20.055(5), F.S., and to incorporate in all subcontracts the obligation to comply with s.20.055(5), F.S.
- K. This Agreement and any claims arising out of this Agreement shall be governed by the laws of the United States and the State of Florida.

21. Exhibits: The following Exhibits are attached and incorporated into this Agreement:

- A. Exhibit "A", UPWP
- B. Exhibit "B", Federal Financial Assistance (Single Audit Act)
- C. Exhibit "C", Title VI/Nondiscrimination Assurances
- D. Exhibit "D", Contract Payment Requirements
- E. Exhibit "E", Debarment and Suspension Certification
- F. Exhibit "F", Lobbying Certification for Grants, Loans, and Cooperative Agreements

IN WITNESS WHEREOF, the undersigned Parties have executed this Agreement on the day, month and year set forth above.

MPO Name
Collier Metropolitan Planning Organization

Florida Department of Transportation

MPO Executive Director Name
Carmen Monroy

District Secretary or Designee Name
James Driggers Jr.



MPO Executive Director Signature

Signed by:


District Secretary or Designee Signature

MPO Chairperson or Designee Name
Tony Pernas

FDOT Legal Reviewer Name & Title
Don Conway



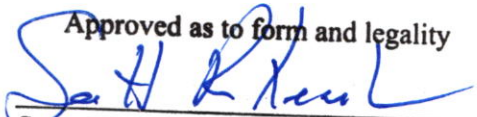
MPO Chairperson or Designee Signature

DocuSigned by:


FDOT Legal Reviewer Signature

DS


MPO Legal Reviewer Name & Title


Approved as to form and legality


Scott R. Teach, Deputy County Attorney

CAO

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT

Scott R. Teach



MPO Legal Reviewer Signature

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT

EXHIBIT "A"
UPWP

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT

EXHIBIT “B”

FEDERAL FINANCIAL ASSISTANCE (SINGLE AUDIT ACT)

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

CFDA No.: [20.205](#)
CFDA Title: HIGHWAY PLANNING AND CONSTRUCTION
Federal-Aid Highway Program, Federal Lands Highway Program
***Award Amount:** \$2,483,870.00
Awarding Agency: Florida Department of Transportation
Indirect Cost Rate: N/A
****Award is for R&D:** No

*The federal award amount may change with supplemental agreements

**Research and Development as defined at 2 CFR § 200.87

**FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE SUBJECT TO THE FOLLOWING
AUDIT REQUIREMENTS:**

2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles & Audit Requirements for Federal Awards

www.ecfr.gov

**FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT MAY ALSO BE SUBJECT TO
THE FOLLOWING:**

Title 23 – Highways, United States Code

<http://uscode.house.gov/browse.xhtml>

Title 49 – Transportation, United States Code

<http://uscode.house.gov/browse.xhtml>

Federal Highway Administration – Florida Division

www.fhwa.dot.gov/fldiv

Federal Funding Accountability and Transparency Act (FFATA) Sub-award Reporting System (FSRS)

www.fsr.gov

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT**EXHIBIT “C”****TITLE VI/NONDISCRIMINATION ASSURANCES**

Pursuant to Section 9 of US DOT Order 1050.2A, the MPO assures the Florida Department of Transportation (FDOT) that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Florida Civil Rights Act of 1992 and other nondiscrimination authorities be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The MPO further assures FDOT that it will undertake the following with respect to its programs and activities:

- (1.) Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer.
- (2.) Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the MPO's organization and to the general public. Such information shall be published where appropriate in languages other than English.
- (3.) Insert the clauses labeled *Appendices A and E* below in every contract subject to the Acts and the Regulations.
- (4.) Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.
- (5.) Participate in training offered on Title VI and other nondiscrimination requirements.
- (6.) If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
- (7.) Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the MPO.

APPENDICES A and E

During the performance of this Agreement, the MPO, for itself, its assignees and successors in interest (hereinafter collectively referred to as the "contractor") agrees as follows:

- (1.) **Compliance with REGULATIONS:** The contractor shall comply with the Acts and Regulations relative to nondiscrimination in federally-assisted programs of the USDOT Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, hereinafter referred to as the "Regulations", which are herein incorporated by reference and made a part of this Agreement.
- (2.) **Nondiscrimination:** The contractor, with regard to the work performed during this Agreement, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of sub-contractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the Agreement covers a program set forth in Appendix B of the Regulations.
- (3.) **Solicitations for Sub-contractors, including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the contractor for work to be performed under sub-contract,

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT

including procurements of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor's obligations under this Agreement and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.

- (4.) Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Department or FHWA, FTA, Federal Aviation Administration (FAA), and Federal Motor Carrier Safety Administration (FMCSA) to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to the Department, or FHWA, FTA, FAA, or FMCSA as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5.) Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this Agreement, the Department shall impose such contract sanctions as it or FHWA, FTA, FAA, or FMCSA may determine to be appropriate, including, but not limited to:
- a. withholding of payments to the contractor under the Agreement until the contractor complies, and/or
 - b. cancellation, termination or suspension of the Agreement, in whole or in part.
- (6.) Incorporation of Provisions:** The contractor shall include the provisions of paragraphs (1) through (7) in every sub- contract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any sub-contract or procurement as the Department or FHWA, FTA, FAA, or FMCSA may direct as a means of enforcing such provisions including sanctions for noncompliance, provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the Department, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.
- (7.) Compliance with Nondiscrimination Statutes and Authorities:** Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal- aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 U.S.C. § 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-259), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by USDOT regulations at 49 CFR parts 37 and 38; Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT**EXHIBIT “D”**
CONTRACT PAYMENT REQUIREMENTS
Florida Department of Financial Services, Reference Guide for State Expenditures
Cost Reimbursement Contracts

Invoices for cost reimbursement contracts must be supported by an itemized listing of expenditures by category (salary, travel, expenses, etc.). Supporting documentation shall be submitted for each amount for which reimbursement is being claimed, indicating that the item has been paid. Documentation for each amount for which reimbursement is being claimed must indicate that the item has been paid. Check numbers may be provided in lieu of copies of actual checks. Each piece of documentation should clearly reflect the dates of service. Only expenditures for categories in the approved agreement budget may be reimbursed. These expenditures must be allowable (pursuant to law) and directly related to the services being provided.

Listed below are types and examples of supporting documentation for cost reimbursement agreements:

Salaries: Timesheets that support the hours worked on the UPWP or activity must be kept. A payroll register, or similar documentation should be maintained. The payroll register should show gross salary charges, fringe benefits, other deductions and net pay. If an individual for whom reimbursement is being claimed is paid by the hour, a document reflecting the hours worked times the rate of pay will be acceptable.

Fringe benefits: Fringe benefits should be supported by invoices showing the amount paid on behalf of the employee, e.g., insurance premiums paid. If the contract specifically states that fringe benefits will be based on a specified percentage rather than the actual cost of fringe benefits, then the calculation for the fringe benefits amount must be shown. Exception: Governmental entities are not required to provide check numbers or copies of checks for fringe benefits.

Travel: Reimbursement for travel must be in accordance with s. 112.061, F.S., which includes submission of the claim on the approved state travel voucher along with supporting receipts and invoices.

Other direct costs: Reimbursement will be made based on paid invoices/receipts and proof of payment processing (cancelled/processed checks and bank statements). If nonexpendable property is purchased using state funds, the contract should include a provision for the transfer of the property to the State when services are terminated. Documentation must be provided to show compliance with DMS Rule 60A-1.017, F.A.C., regarding the requirements for contracts which include services and that provide for the contractor to purchase tangible personal property as defined in s. 273.02, F.S., for subsequent transfer to the State.

Indirect costs: If the contract stipulates that indirect costs will be paid based on a specified rate, then the calculation should be shown. Indirect costs must be in the approved agreement budget, and the entity must be able to demonstrate that the costs are not duplicated elsewhere as direct costs. All indirect cost rates must be evaluated for reasonableness and for allowability and must be allocated consistently.

Contracts between state agencies may submit alternative documentation to substantiate the reimbursement request, which may be in the form of FLAIR reports or other detailed reports.

The Florida Department of Financial Services, online Reference Guide for State Expenditures can be found at this web address <https://www.myfloridacfo.com/Division/AA/Manuals/documents/ReferenceGuideforStateExpenditures.pdf>.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT

EXHIBIT “E”
DEBARMENT and SUSPENSION CERTIFICATION

As required by the USDOT regulations on Governmentwide Debarment and Suspension at 2 CFR Part 180 and 1200:

- (1.)** The MPO hereby certifies to the best of its knowledge and belief, that it and its principals:
 - A.** Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - B.** Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - C.** Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses listed in paragraph (b) of this certification; and
 - D.** Have not, within a three-year period preceding this certification, had one or more public transactions (federal, state or local) terminated for cause or default.
- (2.)** The MPO also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (A) through (D) above, it will promptly provide that information to the USDOT.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
FDOT/METROPOLITAN PLANNING ORGANIZATION AGREEMENT

EXHIBIT “F”

LOBBYING CERTIFICATION for GRANTS, LOANS and COOPERATIVE AGREEMENTS

In accordance with Section 1352 of Title 31, United States Code, it is the policy of the MPO that:

- (1.)** No Federal or state appropriated funds have been paid or will be paid by or on behalf of the MPO, to any person for influencing or attempting to influence an officer or employee of any Federal or state agency, or a member of Congress or the state legislature in connection with the awarding of any Federal or state contract, the making of any Federal or state grant, the making of any Federal or state loan, extension, continuation, renewal, amendment, or modification of any Federal or state contract, grant, loan, or cooperative agreement.
- (2.)** If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.
- (3.)** The MPO shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants and contracts and subcontracts under grants, subgrants, loans, and cooperative agreement), which exceeds \$100,000, and that all such subrecipients shall certify and disclose accordingly.
- (4.)** This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.



“EXHIBIT A” to MPO Agreement # G3P76

**COLLIER METROPOLITAN PLANNING ORGANIZATION
BONITA SPRINGS – ESTERO UZA**

**UNIFIED PLANNING WORK PROGRAM
FISCAL YEARS (FY) 2026/27-2027/28
July 1, 2026-June 30, 2028**

This document was approved and adopted by the
Collier Metropolitan Planning Organization on
Pending Adoption May 8, 2026

Executive Director: Carmen Monroy
2885 Horseshoe Drive S.
Naples, FL 34104
(239) 252-5814
collier.mpo@collier.gov
<http://www.colliermpo.org>

Federal Planning Fund, CFDA No. 20.205
Federal Award ID No. (FAIN) - # 0313-064-M
Financial Management (FM) - #439314-6-14-01 & 439314-6-14-02
FDOT Contract # G3P76

Prepared by the staff and the participating agencies of the Collier Metropolitan Planning Organization. The preparation of this document has been financed in part through grants from the Federal Highway Administration (CFDA Number 20.205), the Federal Transit Administration (CFDA Number 20.505), the U.S. Department of Transportation, under the Metropolitan Planning Program, Section 104(f) of title 23, U.S. Code, and from Local funding provided by Collier County, the City of Naples, the City of Marco Island, and the City of Everglades City. The contents of this document do not necessarily reflect the official views or policy of the U.S. Department of Transportation.

The MPO does not discriminate against anyone on the basis of race, color, religion, sex, age, national origin, disability or family status. For more information on the MPO's commitment to nondiscrimination, or to express concerns, visit <https://colliermpo.org/get-involved/title-vi/>.

TABLE OF CONTENTS

COST ANALYSIS CERTIFICATION	4
INTRODUCTION.....	5
DEFINITION OF THE UPWP	5
OVERVIEW AND STATUS OF CURRENT CORE PLANNING ACTIVITIES.....	5
LOCAL AND REGIONAL PLANNING PRIORITIES.....	6
SOFT MATCH.....	7
CPG PARTICIPATION STATEMENT.....	8
CPG FUNDING AMOUNTS FOR THIS UPWP	9
IIJA 2.5% PL SET ASIDE FOR CONTEXT SENSITIVE SOLUTIONS PLANNING	9
PUBLIC INVOLVEMENT PROCESS.....	10
FEDERAL PLANNING FACTORS.....	10
TABLE 1 – FEDERAL PLANNING FACTOR MATRIX	12
FEDERAL AND STATE PLANNING EMPHASIS AREAS	12
TABLE 2 – PLANNING EMPHASIS AREAS	14
MPO RESOLUTION	14
ORGANIZATION AND MANAGEMENT	15
BONITA SPRINGS-ESTERO TRANSPORTATION MANAGEMENT AREA	15
IDENTIFICATION OF MPO PARTICIPANTS	16
OPERATIONAL PROCEDURES AND BYLAWS	18
EXECUTED AGREEMENTS.....	19
COLLIER MPO TRAVEL POLICY	19
UPWP TASK OVERVIEW	20
TASK 1 ADMINISTRATION	22
TASK 2 DATA COLLECTION / DEVELOPMENT.....	27
TASK 3 TIP MONITORING AND DEVELOPMENT	32
TASK 4 LONG RANGE PLANNING.....	34
TASK 5 SPECIAL PROJECTS AND SYSTEMS PLANNING.....	37
TASK 6 TRANSIT AND TRANSPORTATION DISADVANTAGED PLANNING.....	41
TASK 7 REGIONAL COORDINATION	45
TASK 8 LOCALLY FUNDED ACTIVITIES.....	48

SUMMARY TABLES..... 50

TABLE 3 – FY 2026/27 AGENCY PARTICIPATION 49

TABLE 4 – FY 2026/27 FUNDING SOURCE 50

TABLE 5 – FY 2027/28 AGENCY PARTICIPATION 51

TABLE 6 – FY 2027/28 FUNDING SOURCE 52

APPENDICES 53

APPENDIX A – COMMONLY USED ACRONYMS..... 54

APPENDIX B – PLANNING STUDIES IN THE MPO AREA..... 58

APPENDIX C – COLLIER MPO TRAVEL POLICY 60

APPENDIX D – RESPONSE TO COMMENTS ON DRAFT UPWP 61

APPENDIX E – MPO RESOLUTION ADOPTING THIS UPWP 65

APPENDIX F – FDOT UPWP REVIEW CHECKLIST 66



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

Cost Analysis Certification

Collier MPO

Unified Planning Work Program Fiscal Year – FY 2026/27 - FY 2027/28


UPWP Status - Adopted, 5/8/2026

UPWP Revision Number - Initial Adoption, Select Revision Date

I hereby certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary, as required by [Section 216.3475, F.S.](#) Documentation is on file evidencing the methodology used and the conclusions reached.

FDOT District Representative: Marcellus Evans II, CSM, FCCM

Title and District: Community Liaison, District 1

Signed by:

F1039A4AC47141E...

Date: 5/8/2026

Signature

INTRODUCTION

DEFINITION OF THE UPWP

The Unified Planning Work Program (UPWP) for the Collier Metropolitan Planning Organization documents transportation planning and transportation planning related activities for the two-year period starting July 1, 2026 (FY 2026/27-2027/28). The UPWP is the basis for allocating federal, state, and local funds for transportation planning purposes in the Collier Metropolitan Planning area. At a minimum, a UPWP includes a description of the work and resulting products, indicates who will perform the work, provides timeframes and deadlines for completing the work, and includes the cost of the work and the source(s) of funds.

This Work Program is consistent with all federal and state requirements. All products and planning concepts and factors follow Federal and State guidelines. The Collier MPO complies with Title VI of the Civil Rights Act of 1964. Title VI prohibits discrimination on the basis of race, color, national origin, age, disability, religion or sex.

The objective of the Collier MPO is to provide for a Continuing, Comprehensive, and Cooperative approach to the planning process. The MPO performs a variety of tasks utilizing funds under Titles 23 and 49, and Title 49 Chapter 53, U.S.C. Those tasks include annual development of the Transportation Improvement Program (TIP); continually improving the Congestion Management Process; regular updates to the Transit Development Plan (TDP) and Transportation Disadvantaged Service Plan (TDSP); support of Bicycle and Pedestrian Planning activities; preparation of updates to the Long Range Transportation Plan (LRTP); periodically updating the Public Involvement Plan (PIP), expanding public outreach activities and implementing strategies to ensure inclusive public participation; and supporting FDOT District One and Collier County planning activities with emphasis on improving traffic modeling and Geographic Information Systems (GIS) capabilities. All eligible expenses will be reimbursed on an actual cost basis and therefore an indirect rate is not utilized.

OVERVIEW AND STATUS OF CURRENT CORE PLANNING ACTIVITIES

Long Range Transportation Plan

The LRTP is a critical tool in the MPO process. It is composed of a Needs Assessment, a Cost Feasible Plan, and several multi-modal transportation components. It is the primary document in which multi-modal components (such as pathways, transit, and other projects), land use data, and projected revenues are integrated in the long-range planning process. The 2050 LRTP started in 2024 and was completed in December 2025. The development of the 2050 LRTP included coordination with member agencies, local tribes, members of the public, Lee County MPO, and FDOT.

Preparation for the next LRTP update, the 2055 LRTP, will be the focus for this UPWP. Current activities include compilation of base year data and coordinating with member agencies and FDOT. The document is required to be adopted by December 2030. Collier MPO and Lee County MPO also coordinate development of their respective LRTPs.

INTRODUCTION (cont.)

Congestion Management Process (CMP)

An operational Congestion Management System (CMS) plan was originally adopted in 1997 and was updated in 2006. The CMS was developed to reduce congestion by not adding travel lanes to existing highways, but by initiatives such as improving traffic signal timing, improving intersections (adding/lengthening turn lanes, etc.), and modifying medians. In 2008, the MPO updated the CMS and renamed it the Congestion Management Process (CMP). The CMP was updated in 2017. The 2017 update brought the document current with the 2040 LRTP and new federal legislation requiring performance-based, data driven planning. The 2017 update also adopted transportation performance measures and required project sponsors to establish baseline measures and report the results to the Congestion Management Committee and the MPO Board.

Updates to the CMP are completed every five years. The last update to the CMP occurred in April 2022, and the current CMP update is underway. Completion of the current CMP update, anticipated for the end of 2026, will be a focus for this UPWP. Collier and Lee MPOs coordinate on the development of their respective CMPs. The current update will also include a comprehensive Regional Element, focused on traffic flow between the two counties. The update will bring the document current with the 2050 LRTP completed in December 2025.

LOCAL AND REGIONAL PLANNING PRIORITIES

FY 2026/27 and FY 2027/28 UPWP Transportation Planning Priorities

Completing necessary technical plans and studies that support the development of the LRTP will be a focus of this UPWP.

Transit Planning

A major Transit Development Plan (TDP) update was completed in December 2025 and coordinated with the 2050 LRTP. The Collier County Public Transit and Neighborhood Enhancement (PTNE) Division, in coordination with the Collier MPO, completes Annual Progress Reports to the TDP in-house.

Collier MPO coordinates with PTNE staff to incorporate studies identified in the TDP in the UPWP. Included in this UPWP, as recommended by the TDP completed in 2025, is a transit mobility-on-demand feasibility study.

The last Transportation Disadvantaged Service Plan (TDSP) major update was completed in 2023. The Collier MPO serves as the designated official planning agency and performs Transportation Disadvantaged Planning activities. A major TDSP update is required to be completed 120 days after reappointment of the Community Transportation Coordinator, which will occur in 2028. The next major update to the TDSP update must be completed and submitted to the Florida Commission for the Transportation Disadvantaged by October 2028. Completion of the next TDSP major update will be a focus of this UPWP. Interim updates to the TDSP are completed annually and completed by MPO staff in-house.

Bicycle and Pedestrian Master Plan (BPMP) Update

The purpose of the BPMP is to develop a comprehensive bicycle and pedestrian network throughout Collier County and to unify planning efforts and influence facility improvement priorities. The last BPMP update was completed in October 2025 and coordinated with the 2050 LRTP and other regional bicycle/pedestrian path plans.

Safe Streets for All Comprehensive Safety Action Plan

The Safe Streets for All Comprehensive Safety Action Plan is a plan that supports FDOT's Target Zero goals, provides a framework to reduce fatalities and serious injuries on roadways, and improves the safety, health, and well-being of residents and visitors. Development of the Action Plan was completed in October 2025. Working to get priority safety-related transportation projects funded, as more fully discussed in the Action Plan, is a major focus of this UPWP. Compliance with, and reporting on, Safety Goals and Performance Measures contained in the Action Plan will also be a focus for this UPWP.

Regional Transportation Planning Activities

The Lee County and Collier MPOs typically meet annually to discuss regional issues and projects which may have a joint impact on the area. The Collier MPO participates in the Lee MPO's Technical Advisory Committee (TAC) and the Lee MPO participates in the Collier MPO TAC and Congestion Management Committee, as voting members. The MPOs will continue to work together to endorse and adopt regional priorities for enhancements, TRIP, highway, and transit projects. Collier and Lee MPOs also coordinate on the development of their respective LRTPs and CMPs, freight planning, and other plans and studies. Collier and Lee MPOs will continue to work towards planning for regionally significant projects, and strengthening their current collaboration.

Collier MPO participates in meetings of the Coordinated Urban Transportation Systems (CUTS), the Metropolitan Planning Organization Advisory Council (MPOAC), FDOT's Florida Metropolitan Planning Partnership (FMPP), and in district and state-wide meetings with FDOT.

Collier, Lee, Charlotte and Sarasota/Manatee MPOs have coordinated to submit an application for a Southwest Florida Rail Study under the MPO Advisory Council's Pilot Passenger Rail Priorities Program (PRPP). The goal of the PRPP is to expand rail options across the State of Florida while creating a comprehensive, integrated, and coordinated multimodal network.

SOFT MATCH

Section 120 of Title 23, U.S.C, permits a state to use certain toll revenue expenditures as a credit toward the non-federal matching share of all programs authorized by Title 23, (with the exception of Emergency Relief Programs) and for transit programs authorized by Chapter 53 of Title 49, U.S.C. This is in essence a "soft-match" provision that allows the federal share to be increased up to 100% to the extent credits are available. The "soft match" amount being utilized to match the FHWA PL funding in this UPWP is 18.07% of FHWA program funds for a total of \$161,173 in FY 2026/27 and \$161,173 in FY 2027/28, for a grand total of \$322,346.

FDOT District One Planning Activities

Florida Department of Transportation- District One District Wide Planning activities for FY26/27- FY27/28 include the following:

- GIS Application Development and System Maintenance
- Systems Planning and Reviews
- Interchange Reviews
- Travel Demand Model Development
- ETDM/Community Impact Assessment
- Statistics
- Federal Functional Classification
- Traffic Counts Program
- Modal Development Technical Support
- Transportation Alternatives Program Development
- Commuter Services
- State Highway System Corridor Studies
- Growth Management Technical Support
- Freight Mobility Support
- Promoting and coordinating Safety for all modes of transportation, including bicycle and pedestrian
- Integration of land use and transportation planning
- Congestion Management Multimodal (C3MP) Planning: Accommodating various modes of transportation in all FDOT projects and processes to help achieve congestion mitigation; Improve safety and efficiency of the transportation network through innovative multimodal solutions, technology, and partnerships to provide reliable mobility choices that reduce congestion.
- Advanced Air Mobility (AAM) Planning: AAM is an air-based transportation system utilizing novel technologies including electric vertical take-off and landing aircraft to carry passengers, cargo, or provide services in an urban or regional setting.

As part of the 3 “C” (Continuing, Cooperative, and Comprehensive) planning process, District staff coordinate planning activities with the MPO. MPO Board and Advisory Committee members are notified of project meetings within the MPO area. FDOT staff present status reports to the MPO Board and Advisory Committees to solicit feedback on planning activities and to ensure that District planning studies and MPO planning activities are coordinated.

CPG PARTICIPATION STATEMENT

The FDOT and the Collier Metropolitan Planning Organization participate in the Consolidated Planning Grant (CPG). The CPG enables FDOT, in cooperation with the MPO, FHWA, and FTA, to annually consolidate Florida’s FHWA PL and FTA 5305(d) metropolitan planning fund allocations into a single grant that is administered by the FHWA’s Florida Division. These funds are annually apportioned to FDOT as the direct recipient and allocated to the MPO by FDOT utilizing formulas

approved by the MPO, FDOT, FHWA, and FTA in accordance with 23 CFR 420.109 and 49 U.S.C. Chapter 53. The FDOT is fulfilling the CPG’s required 18.07% non-federal share (match) using Transportation Development Credits as permitted by 23 CFR 120(j) and FTA C 8100.1D.

CPG FUNDING AMOUNTS FOR THIS UPWP

Collier MPO’s Consolidated Planning Grant Agreement (FDOT Contract # G3P76) identifies the following funding amounts for FY 2026/27 and FY 2027/28 planning, which are incorporated into this UPWP:

FY2026/27 UPWP PL/SU ALLOCATIONS

Award	PL	SU
CPG Funds	\$891,935	\$350,000
TOTAL AWARD	\$1,241,935	

FY2027/28 UPWP PL/SU ALLOCATIONS

Award	PL	SU
CPG Funds	\$891,935	\$350,000
TOTAL AWARD	\$1,241,935	

IIJA 2.5% PL SET ASIDE FOR CONTEXT SENSITIVE SOLUTIONS PLANNING

The Infrastructure Investment and Jobs Act (IIJA) requires each MPO to use at least 2.5% of its PL funds on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities. [§ 11206(b)] Activities may include adopting context sensitive standards or policies, developing a context sensitive solutions prioritization plan, or developing transportation plans. [§ 11206(c)].

Many MPO tasks and projects encompass context sensitive solutions planning, especially those identified in Task 5, Special Projects and Systems Planning and Task 6, Transit and Transportation Disadvantaged Planning. A table showing the required allocation amount and examples of MPO tasks and projects that satisfy the context sensitive planning requirement is set forth below:

FY 26/27 PL allocation	Context Sensitive Solutions Required Allocation (2.5%)	Context Sensitive Solutions Planning
\$891,935	\$22,298.38	Task 5-MPO Staff Salaries/Fringe for Special Projects, Systems, Context Sensitive Planning, and Safety Planning \$76,000
FY 27/28 PL allocation		
\$891,935	\$22,298.38	Task 5-MPO Staff Salaries/Fringe for Special Projects, Systems, Context Sensitive Planning, and Safety Planning \$70,000

The above funds satisfy the requirements for the 2.5% PL set aside for Context Sensitive Solutions planning. [§ 11206(b)]

PUBLIC INVOLVEMENT PROCESS

The development of the UPWP has been subject to public review and comment and is consistent with the Collier MPO’s adopted Public Participation Plan (PPP). The draft is provided to Collier MPO’s Technical and Citizens Advisory Committees (TAC and CAC respectively) for review, announced on the Collier MPO website and sent to interested parties via email to the MPO’s listserv on the date the TAC/CAC agenda packets are posted and distributed.

MPO staff responds in writing to input received from the public and significant comments received from the public, advisory committee members and Board members, which are memorialized and addressed in this document. All comments received, including from FHWA, FTA, and FDOT have been addressed and incorporated into Appendix D of the final document.

A draft of this UPWP was reviewed by TAC and CAC on March 23, 2026, and reviewed by the MPO Board on April 10, 2026. The final document was endorsed by TAC and CAC on April 27, 2026, and approved by the MPO Board on May 8, 2026.

FEDERAL PLANNING FACTORS

In December 2015, the Fixing America’s Surface Transportation (FAST) Act was signed into law. The FAST act identified planning factors for the MPO planning process. 23 CFR 450.306 sets forth the scope of the metropolitan transportation planning process, and includes the following planning factors, which have been incorporated into the MPO Planning Process and this UPWP:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase accessibility and mobility of people and freight;

5. Promote consistency between transportation improvements and State and local planned growth and economic development patterns [*The language of this factor has been modified to comply with recent Presidential Executive Orders*];
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and,
10. Enhance travel and tourism.

In addition to the planning factors noted above, MAP-21 required that State DOTs and MPOs conduct performance-based planning by tracking performance measures and setting data-driven targets to improve those measures. Performance-based planning ensures the most efficient investment of federal transportation funds by increasing accountability, transparency, and providing for better investment decisions that focus on key outcomes related to seven national goals which include [*one factor has been removed to comply with recent Presidential Executive Orders*]:

- Improving Safety;
- Maintaining Infrastructure Condition;
- Reducing Traffic Congestion;
- Improving the Efficiency of the System and Freight Movement;
- Reducing Delays in Project Delivery.

The FAST Act supplemented the MAP-21 legislation by establishing timelines for State DOTs and MPOs to comply with the requirements of MAP-21. State DOTs are required to establish statewide targets and MPOs have the option to support the statewide targets or adopt their own. The Collier MPO has chosen to support the statewide targets. The transition to performance-based planning is ongoing and has been addressed within the tasks identified in this UPWP, specifically within the LRTP and TIP. The Collier MPO intends to coordinate with FDOT and member agencies to fully comply with the performance-based planning requirements.

In November 2021 the Infrastructure Investment and Jobs Act (IIJA) was signed into law. This legislation carries forward the policies, programs, and initiatives established by preceding legislation (FAST Act and MAP-21) to maintain and improve the nation's surface transportation system. The IIJA carries forward and expands on these policies and introduces new policies and programs that address new and emerging issues that face the nation's transportation system. These issues include mitigating impacts to existing infrastructure due to environmental impacts, developing and maintaining system resiliency, researching and deploying new technologies, and improving safety for all users.

TABLE 1 – FEDERAL PLANNING FACTOR MATRIX

Federal Planning Factors								
	Administration	Data Collection	TIP Maintenance & Development	Long Range Planning	Special Projects & Systems Planning	Transit & Transportation Disadvantaged Planning	Regional Coordination	Locally Funded Activities
1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency			◆	◆	◆	◆	◆	
2. Increase the safety of the transportation system for motorized and non-motorized users	◆	◆	◆	◆	◆	◆	◆	
3. Increase the security of the transportation system for motorized and non-motorized users		◆	◆	◆	◆		◆	
4. Increase accessibility and mobility of people and freight		◆	◆	◆	◆	◆	◆	
5. Promote consistency between transportation improvements and State and local planned growth and economic development patterns	◆	◆	◆	◆	◆	◆	◆	◆
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight		◆	◆	◆	◆	◆	◆	
7. Promote efficient system management and operation		◆	◆	◆	◆	◆	◆	
8. Emphasize the preservation of the existing transportation system		◆	◆	◆	◆		◆	
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation		◆	◆	◆	◆		◆	
10. Enhance travel and tourism	◆		◆	◆	◆	◆	◆	◆

FEDERAL AND STATE PLANNING EMPHASIS AREAS

STATE PLANNING EMPHASIS AREAS – 2026

The Florida Department of Transportation Office of Policy Planning develops Planning Emphasis Areas. Emphasis areas set planning priorities, support the Florida Transportation Plan, and give importance to topic areas which MPOs are encouraged to address as they develop their planning programs. Implementation of the goals of the Florida Transportation Plan requires embracing innovation; extensive collaboration across jurisdictions, modes and disciplines; an emphasis on customer service; data and performance feedback; and strategic investments for the efficient and effective allocation of resources.

The Collier MPO has considered the topics shown below and included them in studies identified in this UPWP. The emphasis areas identified below are required by FDOT to be included in UPWPs [*one emphasis area has been removed to comply with recent Presidential Executive Orders*].

Safety

The Florida Transportation Plan and the State's Strategic Highway Safety Plan place top priority on safety, with a state target of zero traffic fatalities and serious injuries. In addition to adopting safety targets, the MPOs must show how their Long Range Transportation Plan (LRTP) and priority projects in their Transportation Improvement Program (TIP) support progress toward those targets. The UPWP should consider enhancements to data analyses and community involvement to better inform the identification and prioritization of safety projects.

Resilience

With the passage of the FAST Act, resilience was introduced as a federal planning factor: "Improve the resilience and reliability of the transportation system and mitigate stormwater impacts of surface transportation." Resilience is defined as the ability to adapt to changing conditions and prepare for, withstand, and recover from disruption. These conditions can encompass a wide variety of environmental, technological, economic, or social impacts.

MPOs can address resilience within their planning processes by leveraging tools such as the FHWA Resilience and Transportation Planning guide and the FDOT Quick Guide: Incorporating Resilience in the MPO LRTP. It should be noted that while these documents focus primarily on the development of MPO LRTPs and TIPs, addressing resilience should be a consideration within every planning document prepared by an MPO. MPOs should place a particular emphasis on coordination with agency partners responsible for natural disaster risk reduction, or who may be developing local resilience planning initiatives. Additionally, MPOs should consider the additional costs associated with reducing vulnerability of the existing transportation infrastructure. Proactive resiliency planning will help the MPO develop planning documents that are ultimately more realistic and cost-effective.

Emerging Mobility

Advances in communication and automation technology result in new mobility options, ranging from automated and connected transport, electric vehicles, ridesharing, and micro-mobility, to flying cars and space travel. These changes may be disruptive and transformational, with impacts to safety, vehicle ownership, travel capacity, vehicle miles traveled, land-use, transportation design, future investment demands, supply chain logistics, economy, and the workforce. Implementation of the goals of the Florida Transportation Plan can be furthered through both the transformation of major corridors and hubs and the expansion of transportation infrastructure to embrace and support the adoption of emerging mobility.

The UPWP should recognize the important influence of emerging mobility on the multi-modal transportation system and include related planning studies, collaboration efforts, research, or other activities.

FEDERAL PLANNING EMPHASIS AREAS – 2026

In 2021, FHWA and FTA jointly issued Planning Emphasis Areas for UPWPs. The following items should be considered when developing tasks associated with the UPWP *[two emphasis areas have been removed to comply with recent Presidential Executive Orders]*:

- Context Sensitive Solutions (formerly referred to as Complete Streets)
- Public Involvement
- Strategic Highway Network (STRAHNET)/ US Department of Defense (DOD) Coordination
- Federal Land Management Agency (FLMA) Coordination
- Planning and Environment Linkages (PEL)
- Data in Transportation Planning

TABLE 2 – PLANNING EMPHASIS AREAS

	Administration	Data Collection	TIP Maintenance & Development	Long Range Planning	Special Projects & Systems Planning	Transit & TD Planning	Regional Coordination	Locally Funded Activities
FDOT Planning Emphasis Areas								
Safety	✓	✓	✓	✓	✓	✓	✓	
Resilience		✓	✓	✓	✓	✓	✓	
Emerging Mobility		✓	✓	✓	✓	✓	✓	
Federal Planning Emphasis Areas								
Complete Streets	✓	✓	✓	✓	✓	✓	✓	
Public Involvement	✓	✓	✓	✓	✓	✓	✓	
Strategic Highway Network (STRAHNET)/ US Department of Defense (DOD) Coordination		✓	✓	✓	✓		✓	
Federal Land Management Agency (FLMA) Coordination			✓	✓	✓			
Planning and Environment Linkages (PEL)			✓	✓	✓	✓	✓	
Data in Transportation Planning		✓	✓	✓	✓	✓	✓	

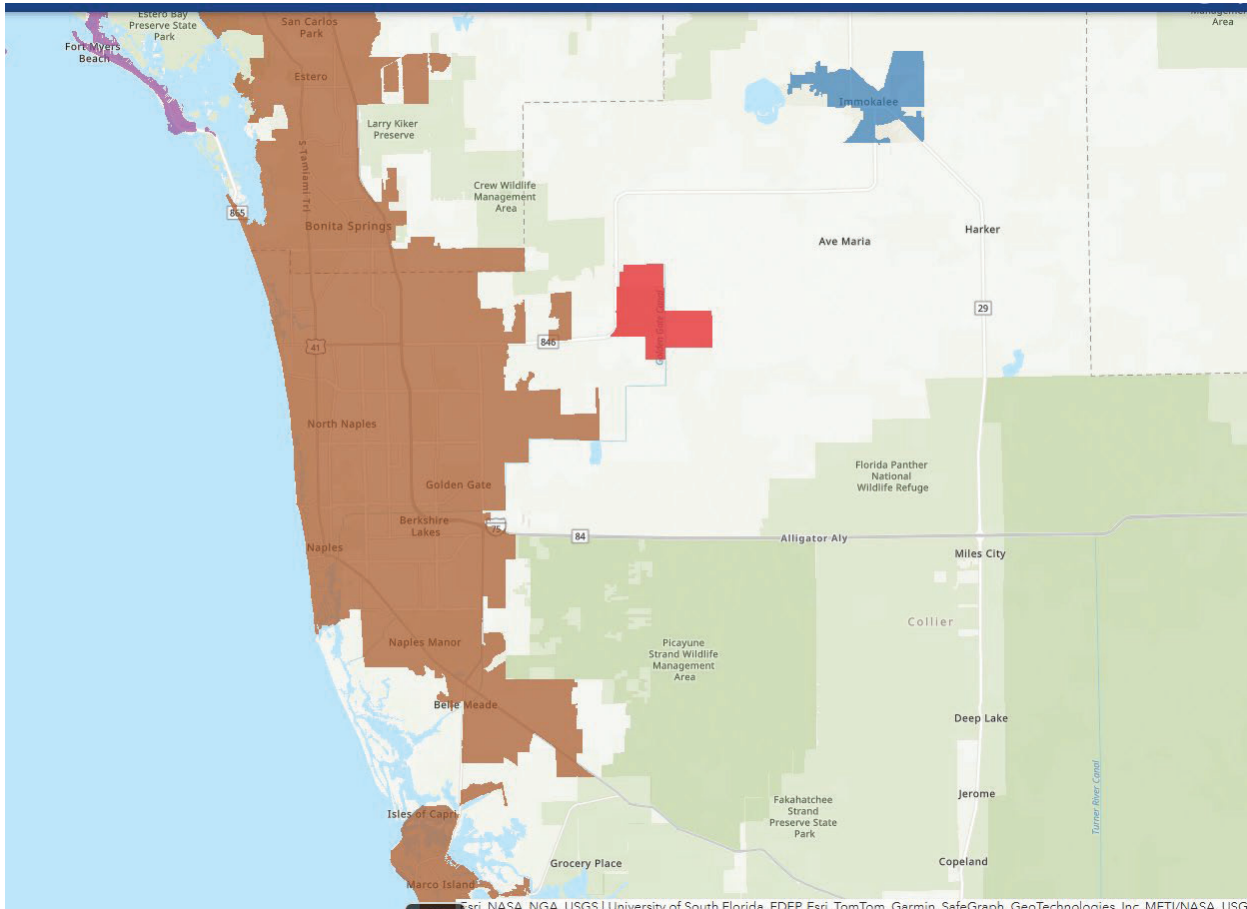
MPO RESOLUTION

The Resolution dated May 8, 2026, signed by the Collier MPO Chair, is available in Appendix E.

ORGANIZATION AND MANAGEMENT OF THE METROPOLITAN PLANNING ORGANIZATION

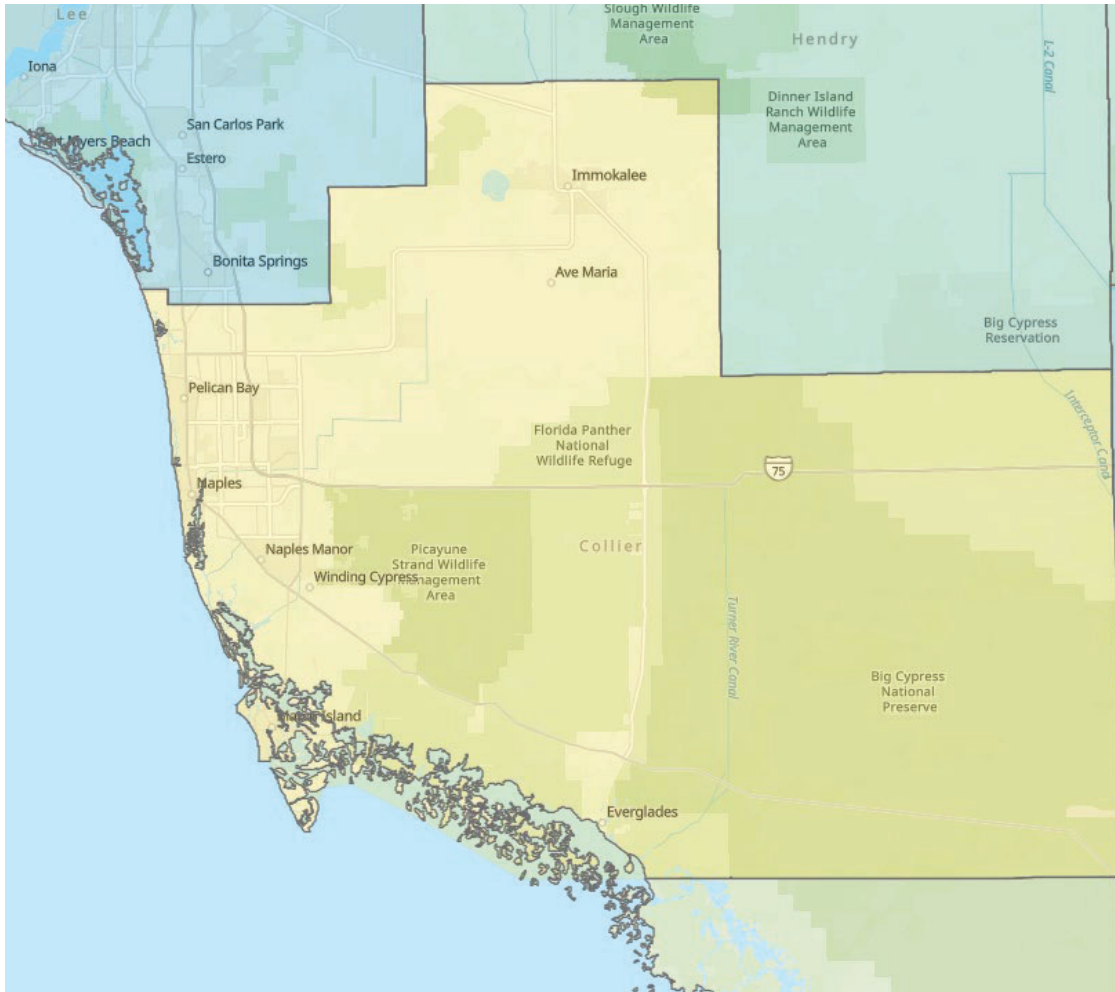
BONITA SPRINGS-ESTERO TRANSPORTATION MANAGEMENT AREA

A Transportation Management Area (TMA) is an urbanized area, as defined by the U.S. Census, with a population over 200,000. The Bonita Springs-Estero TMA area is depicted in brown below. The Bonita Springs-Estero TMA extends from Marco Island on the south end to San Carlos Park on the north end.



Source: *FDOT Urban Area Boundary and Functional Classification Data Hub* (<https://urban-boundary-functional-class-update-2020-fdot.hub.arcgis.com/>), *U.S. Census Urban Area Population by County*

Collier MPO is responsible for transportation planning within the Collier Metropolitan Planning Area (MPA), which is Collier County. The Collier MPA is depicted in yellow below.



Source: *FDOT Urban Area Boundary and Functional Classification Data Hub* (<https://urban-boundary-functional-class-update-2020-fdot.hub.arcgis.com/>), *Florida MPO/TPO Boundaries*

IDENTIFICATION OF MPO PARTICIPANTS

The Collier MPO is the primary agency responsible for transportation planning in Collier County. The MPO Board consists of nine voting members representing the county government and three local municipalities, and one non-voting representative from the FDOT. The MPO is a legislative body with the power to develop and adopt plans, and to set priorities for the programming of improvements to the transportation system. The MPO membership includes the following:

COLLIER COUNTY

- Commissioner Rick LoCastro, District 1
- Commissioner Chris Hall, District 2
- Commissioner Burt Saunders, District 3
- Commissioner Dan Kowal, District 4
- Commissioner William L. McDaniel, Jr., District 5

CITY OF NAPLES

Council Member Berne Barton
Council Member Scott Schultz

CITY OF MARCO ISLAND

Council Member Bonita Schwan

CITY OF EVERGLADES CITY

Council Member Tony Pernas

FLORIDA DEPARTMENT OF TRANSPORTATION

Jamie Driggers, P.E., District One Secretary

KEY PARTICIPANTS IN THE UPWP PLANNING PROCESS

The key participants in developing this UPWP and their roles are as follows:

Collier MPO Executive Director: Carmen Monroy
UPWP Planning Manager: Dusty Hansen, Senior Planner, Collier MPO
Collier MPO Chairman: Tony Pernas, City of Everglades City

By virtue of their membership on Collier MPO's Technical Advisory Committee, which reviews and endorses the UPWP and any amendments, Collier MPO has also coordinated on the development of this UPWP with the Southwest Florida Regional Planning Council (SWRPC), the City of Naples Airport Authority, the Collier County Airport Authority, and Collier Area Transit (CAT). Collier MPO additionally held a transit planning coordination meeting prior to preparing this UPWP with CAT's director and planning staff on February 27, 2026.

COLLIER MPO'S ADVISORY COMMITTEES

The MPO Board is served by five advisory committees. The advisory committees are summarized as follows:

Technical Advisory Committee (TAC)

The MPO's TAC is composed of technically qualified representatives of agencies responsible for directing, developing, and improving the transportation system within the Collier County Metropolitan Planning Area. Committee duties include the coordination of transportation planning and programming activities arising from the review of all transportation technical studies and reports submitted to them.

Citizens Advisory Committee (CAC)

The MPO's CAC is composed of thirteen (13) individuals representing a cross-section of the geographic community and special interests, such as minorities and persons with disabilities. They are recruited to represent the City of Naples, the City of Marco Island, the City of Everglades City and the

County Commission Districts of the unincorporated areas of the county. The CAC provides the MPO Board and staff with the citizens' perspective on the multimodal transportation planning process. The CAC is the focal point of the MPO's public involvement process.

Bicycle & Pedestrian Advisory Committee (BPAC)

The MPO's BPAC is composed of twelve (12) at-large voting members representing a wide cross-section of Collier County residents and neighborhoods, bicycle and pedestrian safety professionals, Safe Routes to Schools organizations, transit riders, local bicycle and pedestrian advocacy groups, organizations that encourage active transportation from a community health perspective, and advocates for persons with disabilities and other transportation disadvantaged populations.

The committee is responsible for providing citizen input into the deliberations of bicycle and pedestrian related issues within the community and to advise the MPO on developing a Bicycle and Pedestrian Plan. The BPAC is also involved in recommending priorities for bicycle and pedestrian projects and program implementation.

Congestion Management Committee (CMC)

The CMC serves the MPO in an advisory capacity on technical matters relating to the update of the MPO's Congestion Management System and the coordination of the CMS with the regional ITS architecture. The committee is responsible for creating and amending the Congestion Management Process (CMP) and for prioritizing candidate CMS and safety projects to be funded from the MPO's CMS boxed funds.

Local Coordinating Board for the Transportation Disadvantaged (LCB)

The LCB for the Transportation Disadvantaged (TD) has been appointed by the MPO to carry out the duties described in Rule 41-2, Florida Administrative Code, as an integral part of the TD planning and delivery service program.

The LCB is composed of representatives from various State and local agencies, as well as citizen representatives. A member of the MPO Board is appointed to serve as the LCB's Chair.

OPERATIONAL PROCEDURES AND BYLAWS

The MPO operates under an adopted set of Bylaws (last updated April 12, 2024). The MPO Executive Director reports directly to the MPO Board. The additional MPO staff members are Collier County employees pursuant to a staff services agreement. Administrative services are provided by Collier County under the rules and procedures of Collier County and the State of Florida. Annual audits of the MPO Program are performed as part of the single audit process under the direction of the Clerk of Courts Finance Department.

The MPO has a Continuity of Operations Plan (COOP), which is updated annually before summer. The COOP provides guidelines for the Board and staff of the Collier MPO to prepare for, respond during, and recover from a disruption in internal operations caused by natural or man-made events, including hurricanes and pandemics. The MPO's COOP is consistent with the Department of Homeland Security Headquarters Continuity of Operations Guidance Document dated April 2004, and

in accordance with the Board of County Commissioner's Emergency Action Plan and County Practices and Procedures (CMA) #5900 Cessation of Government Activities. The MPO's COOP is reviewed each calendar year and staff training is conducted on a biannual basis.

Official records of MPO business are maintained in the MPO Offices located in the Collier County Transportation Management Services Division, 2885 South Horseshoe Drive, Naples, Florida 34104. All MPO records are available for public inspection during normal business hours.

The Collier MPO's operational procedures fully comply with the public records laws and the Sunshine Laws of the State of Florida.

EXECUTED AGREEMENTS

The MPO has various agreements in place with State and local governments and agencies that promote the "3-C" planning process. The following is a list of agreements currently in place:

- Amended and Restated Interlocal Agreement for the Creation of the Collier County MPO – FDOT, City of Naples, City of Marco Island, City of Everglades City, Collier County (2/26/15).
- Metropolitan Planning Organization Agreement – FDOT/MPO (7/1/26) – Agreement for Consolidated Planning Grant funding. (Contract No. G3P76)
- Staff Services Agreement – MPO/Collier County (5/25).
- Lease Agreement – MPO/Collier County (5/25).
- Interlocal Agreement – Lee and Collier MPO regional coordination (amended 3/20/09).
- Intergovernmental Coordination and Review (ICAR) and Public Transportation Coordination Joint Participation Agreement – FDOT/MPO/Collier County Airport Authority, Naples Airport Authority/ Southwest Florida Regional Planning Council (11/25/14)
- Transportation Disadvantaged Planning Grant Agreement – Florida Commission for the Transportation Disadvantaged/MPO (7/1/26).

Current executed agreements can be accessed by visiting the Collier MPO website at <https://www.colliermpo.org/mpo-agreements-resolutions/>.

COLLIER MPO TRAVEL POLICY

Collier MPO staff and Board members are compensated for allowable travel expenses consistent with federal government rates. Collier MPO Resolution 2007-05, Approving Application of Federal Government Per Diem and Mileage Rates, is included in Appendix C.

UPWP TASK OVERVIEW

The FY 2026/27-2027/28 UPWP covers the fiscal years starting July 1, 2026, and ending June 30, 2028. The specific planning activities to be undertaken over the next two years by MPO staff are organized into eight tasks, each of which includes individual activities. A brief overview of each of these tasks is provided below:

1. Administration

Administrative tasks provide for the primary management of MPO activities, including but not limited to, staff time to organize and conduct MPO Board and advisory committee meetings, public involvement efforts, and to participate in intergovernmental activities. In addition, this section includes all necessary expenditures to maintain operations, capital expenditures, Federal and State compliance documentation and all fiscally related tasks such as audits, progress reporting, maintenance of financial records, and the preparation of annual administrative reports, such as the UPWP, are also included.

2. Data Collection / Development

Task activities in this section include those needed to monitor and analyze travel behavior and factors affecting travel, such as socio-economic, land use, environmental, safety, security and freight and transportation system data. Evaluation of the data collected in this section is used for both long and short range planning for the transportation system. This task also includes evaluation of financial data in connection with programming projects for funding.

3. Transportation Improvement Program (TIP) Maintenance and Development

This task annually provides for the development of the TIP, a five-year program of transportation improvements. The TIP will be developed in cooperation with FDOT and the local governments. Transportation projects will be drawn from the currently adopted MPO Long Range Transportation Plan to ensure the program's consistency relative to priorities and financial constraints. The prioritization methodology for each State and Federal funding project category will be detailed in the introduction of each pertinent section of the TIP. Regionally significant projects, regardless of funding source, are also included in the TIP. The TIP also includes a list of multi-modal unfunded State, county and municipal projects that have been prioritized by the MPO Board.

Task activities in this section include establishing project priorities, annually updating the TIP and reviewing transportation plans and reports for use in many other UPWP sections and tasks, including short range planning, the Long Range Transportation Plan (LRTP), Transit Planning, and project planning.

4. Long Range Planning

Updates and amendments to the LRTP include multi-modal aspects of transportation planning such as highway planning, transit planning, reviewing enhancement priorities, bicycle/pedestrian programming, and congestion monitoring of the Systems Planning area. This section is intended to

work with the other sections of the UPWP in the development, review, amending and updating of the Long Range Transportation Plan.

5. Special Projects and Systems Planning

This task includes various recurring and non-recurring planning projects, including bicycle and pedestrian planning support, congestion management planning, safety planning support, and other multi-modal, air mobility, and sea travel/aerospace transportation planning initiatives. Context Sensitive Solutions planning and Bicycle and Pedestrian planning and support are conducted in order to provide a balanced transportation system to ensure that non-motorized travel options are safe, convenient and offer recreational opportunities.

6. Transit & Transportation Disadvantaged Planning

The UPWP addresses the continuing efforts of the Transit Program and Transportation Disadvantaged (TD) Program. Transit support is provided in order to develop the LRTP, TIP and other plans, programs and technical studies relating to public transportation. In addition, planning services are provided to ensure a coordinated Transportation Disadvantaged (TD) Program in Collier County.

7. Regional Coordination

This task provides for the creation of a region-wide multimodal transportation planning process in accordance with Federal and State guidelines to ensure the coordination of transportation planning and policy activities in FDOT District One. This includes travel expenditures, and any other necessary costs for regional planning.

8. Locally Funded Activities

This task allows staff to complete requests to prepare resolutions and policy position statements which are not eligible for grant reimbursement. In addition, travel expenses that are not eligible for grant reimbursement will be funded from this task.

TASK 1 ADMINISTRATION

PURPOSE:

To conduct activities (including staff travel and capital expenses) including the development and maintenance of administrative reports and grants contract administration. This task also includes all public involvement activities and administrative support for MPO planning and programs in general, including assistance to Federal, State, and local agency staff, as needed. It provides for the administration of the area-wide multimodal transportation planning process in accordance with Federal and State requirements, and for the technical management over each project included in the UPWP.

PREVIOUS WORK:

- Ongoing administrative activities.
- Staff support for MPO Board and Committee meetings.
- Develop and Update the UPWP.
- Public Involvement activities in compliance with the Public Participation Plan.
- Procurement Activities.
- Quarterly invoicing requests and progress reporting.
- Monthly invoicing activities.
- Maintained MPO website.
- Strategic Plan and Annual Report.
- Annual FDOT Certification.
- 2024 Federal Certification review.
- Renewal/update to MPO Staff Services Agreement and Lease Agreement.
- Monthly Collier MPO e-Newsletters.

REQUIRED ACTIVITIES:

- Administer MPO Governing Board meetings and all Advisory Committee meetings including meeting advertisements and the preparation of minutes and agenda packages.
- Attend training at conferences, workshops, etc. (MPO staff and Governing Board members). Attend business meetings as required, including but not limited to FDOT meetings, Title VI, and ADA training opportunities.
- Mileage reimbursement for travel to MPO Board member's jurisdictional offices for coordination, as needed.
- Perform grant and financial tasks including preparing grant agreements, grant compliance tasks, grant reimbursements, timekeeping, inventory, contract management, invoice payment.
- Purchase of office supplies, computers, printers, software, and audio-visual equipment.
- Rental lease payments for office space and fleet vehicle rentals for out-of-County travel.
- Monthly payments for phone system, cell phones, website hosting, postage (monthly and annual permit) and administrative functions to run the MPO.
- Payment for MPO insurance.
- Participate in joint FDOT/MPO annual certification reviews and in Federal TMA reviews.
- Procure services, supplies, and equipment (including office supplies, printers, computers, iPads, software purchase and licensing, and audio-visual equipment. This includes preparation

of Request for Proposals, Request for Professional Services, purchase orders, contracts, etc. Lease of necessary office equipment (printers, copiers, etc.).

- Review and maintain existing agreements, by-laws, and COOP. Modify as necessary to stay in compliance with federal/state rules and laws.
- Prepare and adopt the two-year UPWP; process modifications and amendments; submit progress reports and invoices.
- Monitor and update the annual Strategic Plan and Annual Report.
- Maintain the Public Participation Plan (PPP) and update as necessary. Conduct all activities to maintain compliance with plan including maintaining and updated the MPO website, press releases, etc.
- Monitor progress towards goals and ensure compliance with non-discrimination policy.
- Consultant services to provide general staff support as needed to accomplish required activities identified in task.
- Staff participation in talent development and employee training opportunities.
- Renewal/negotiation/update to MPO Staff Services Agreement and Lease Agreement.
- Annual update to Collier MPO’s COOP.
- Completion of the procurement process for a new general planning contract library for consultant services

End Product/Deliverable(s)	Target Date
Administer MPO Governing Board and Advisory Committee meetings	Ongoing
Progress Reports and Invoices to FDOT	Quarterly
Amendments and Modifications to FY 2026/27-2027/28 UPWP	As Needed
Annual Report	October - Annually
MPO Staff Services Agreement and Lease Agreement	May 2028
Joint FDOT/MPO annual certification reviews	Spring 2027/Spring 2028
Prepare for the 2028 Federal Certification review	Summer 2028
Draft FY 28/29-29/30 UPWP	March 2028
Final FY 28/29-29/30 UPWP	May 2028
MPO General Planning Contract library for consultant services	Fall 2026
Public Participation Plan (PPP) - Update as necessary	Ongoing
Agenda packages and public notices for MPO Board and advisory committees	Monthly

End Product/Deliverable(s)	Target Date
Updated Bylaws, COOP, and MPO Agreements	As needed (COOP annually)

RESPONSIBLE AGENCY: **Collier MPO, Consultant Services (as needed)**

Task 1 - Financial Tables

Task 1 - Administration					
Estimated Budget Detail for FY 2026/27					
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	Transp. Disadv.	Total
A. Personnel Services					
	MPO staff salaries, fringe benefits, and other deductions	\$360,000	\$0	\$0	\$360,000
	Subtotal:	\$360,000	\$0	\$0	\$360,000
B. Consultant Services					
	Website maintenance, hosting fees, etc.	\$10,000	\$0	\$0	\$10,000
	General Support	\$20,000	\$0	\$0	\$20,000
	Subtotal:	\$30,000	\$0	\$0	\$30,000
C. Travel					
	Travel and Professional Development	\$5,000	\$0	\$0	\$5,000
	Subtotal:	\$5,000	\$0	\$0	\$5,000
D. Other Direct Expenses					
	Building or room rental/lease	\$15,000	\$0	\$0	\$15,000
	Insurance	\$6,000	\$0	\$0	\$6,000
	Cellular Telephone Access and expenses	\$3,000	\$0	\$0	\$3,000
	General Copying/Printing Expenses, equipment lease and purchase, computer purchase, software purchase/subscriptions, repairs and maintenance	\$14,000	\$0	\$0	\$14,000
	General Office Supplies & Equipment	\$2,000	\$0	\$0	\$2,000
	Motor Pool Rental and Car Maintenance /expenses	\$7,000	\$0	\$0	\$7,000
	Postage, business reply permit, freight expenses, shipping charges, etc.	\$2,000	\$0	\$0	\$2,000
	Office Telephone Access, expenses and system maintenance	\$1,300	\$0	\$0	\$1,300
	Subtotal:	\$50,300	\$0	\$0	\$50,300
	Total:	\$445,300	\$0	\$0	\$445,300
	Total De-Obligated Funds	\$0	\$0	N/A	\$0
	Sub-Total (less the de-obligated funds)	\$445,300	\$0	N/A	\$445,300

Task 1 - Administration					
Estimated Budget Detail for FY 2027/28					
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	Transp. Disadv.	Total
A. Personnel Services					
	MPO staff salaries, fringe benefits, and other deductions	\$367,000	\$0	\$0	\$367,000
	Subtotal:	\$367,000	\$0	\$0	\$367,000
B. Consultant Services					
	Website maintenance, hosting fees, etc.	\$10,000	\$0	\$0	\$10,000
	General Support	\$5,000	\$0	\$0	\$5,000
	Subtotal:	\$15,000	\$0	\$0	\$15,000
C. Travel					
	Travel and Professional Development	\$3,000	\$0	\$0	\$3,000
	Subtotal:	\$3,000	\$0	\$0	\$3,000
D. Other Direct Expenses					
	Building or room Rental/lease	\$15,000	\$0	\$0	\$15,000
	Insurance	\$6,000	\$0	\$0	\$6,000
	Cellular Telephone Access and expenses	\$3,000	\$0	\$0	\$3,000
	General Copying/Printing Expenses, equipment lease and purchase, computer purchase, software purchase/subscriptions, repairs and maintenance	\$10,000	\$0	\$0	\$10,000
	General Office Supplies & Equipment	\$2,000	\$0	\$0	\$2,000
	Motor Pool Rental and Car Maintenance /expenses	\$7,000	\$0	\$0	\$7,000
	Postage, business reply permit, freight expenses, shipping charges, etc.	\$2,000	\$0	\$0	\$2,000
	Office Telephone Access, expenses and system maintenance	\$1,300	\$0	\$0	\$1,300
	Subtotal:	\$46,300	\$0	\$0	\$46,300
	Total:	\$431,300	\$0	\$0	\$431,300
	Total De-Obligated Funds	\$0	\$0	N/A	\$0
	Sub-Total (less the de-obligated funds)	\$431,300	\$0	N/A	\$431,300

TASK 2 DATA COLLECTION / DEVELOPMENT

PURPOSE:

Develop and monitor the multimodal transportation system to preserve capacity, maximize personal mobility and freight movement, ensure user safety and system security, and maintain the transportation system's integrity. Acquire data to evaluate the system's operating efficiency and conditions to assess current needs, validate the MPO's and FDOT D-1 regional transportation planning model, project future travel demand, and identify future improvements. Coordination with local agencies, jurisdictions and municipalities when reviewing and updating the forecasts and plans is essential. Update GIS database to address current conditions that include, but are not limited to, functional classification; roadway network for District One Regional Transportation Demand Model; bicycle & pedestrian facilities inventory; and prepare various overlays for analytical purposes. Coordinate with Collier County staff on use of the County's Interactive Growth Model (CIGM) in analyzing amendments and updates to the Long Range Transportation Plan. Acquire financial data to evaluate project and budget needs related to programmed projects, FDOT's Work Program, MPO planning activities, and to develop future-year financial projections and estimates to support project programming and planning activities.

PREVIOUS WORK:

- Developed GIS maps for bike/pedestrian planning activities.
- Adoption of FY 2026 performance measures.
- Analyzed bike/ped facilities and crash data.
- Coordinate with federal, state, and local partners to prepare, analyze, and integrate 2020 U.S. Census data into MPO planning activities and efforts.
- Review functional classifications, boundary information, and TAZ data based on 2020 census.
- 2050 Long Range Transportation Plan adoption in 2025.
- Financial analysis, projections and estimates to support project programming and planning activities.

REQUIRED ACTIVITIES:

- Coordinate with FDOT, local governments, and neighboring MPOs to collect and provide transportation data and information to support MPO, federal, and state planning activities, model development, and performance measures.
- Acquire and analyze data to support performance-based planning efforts such as the Long Range Transportation Plan, MPO Model Development, Transportation Improvement Program, Public Transit Safety Plan, Planning and Corridor Studies, Freight Studies, Context Sensitive Solutions, Resiliency Studies, Congestion Management Process, etc.
- When possible, participate in the Florida Transportation Forecasting Forum (FTFF) meetings, formerly the FDOT Statewide Model Task Force, and FDOT District 1 Regional Planning Model (RPM) training and activities to support the FDOT D-1 model development, calibration, validation, and maintenance.

- Collaborate with Collier County to update the County Interactive Growth Model.
- Coordinate with the MPO Congestion Management Committee to evaluate data and data platforms used to analyze system conditions and needs.
- Track and report on Transportation Performance Measures and Targets on annual basis for incorporation in the LRTP, TIP and Annual Report.
- Review and provide travel demand model information such as Annual Average Daily Traffic (AADT) and volume-to-capacity ratios for planning documents, other agency and citizen's requests.
- Prepare and maintain GIS files, and prepare and maintain maps.
- Coordinate with County staff on the County's Crash Data Management System (CDMS).
- Use FDOT's Signal 4 Analytics and other readily available crash data management platform to analyze and report on crash data, inclusive of vehicular and bicyclist/pedestrian crashes.
- Analyze existing and proposed bike/ped facilities in context with current design standards, opportunities for intermodal connectivity, disadvantaged census tracts and crash data.
- Continue coordination with jurisdictions, agencies, and municipalities within Collier County and adjacent to Collier County on community master plans, transportation system plans, multi-modal mobility plans, local road safety plans, etc., and the data used to update and maintain such information.
- Financial analysis, projections and estimates to support project programming and planning activities.
- Attend data collection/analysis workshops and training events hosted by FDOT, FHWA, FTA, and others.
- Work toward the potential inclusion of a Collier MPO GIS Data Dashboard on the MPO's website, so that GIS maps of MPO plans can be accessed by the public and local agencies.
- Consultant services to provide general staff support as needed to accomplish required activities identified in task.

End Task/Deliverable(s)	Target Date
Updated GIS Files and maps	As needed
Coordinate with the County staff on updates to the County Interactive Growth Model (CIGM) so that both entities (County and MPO) are using the most current and accurate TAZ structure and socioeconomic data available	As needed
Crash Data Analysis	As needed

RESPONSIBLE AGENCY: **Collier MPO, Consultant Services (as needed)**

Task 2 - Financial Tables

Task 2 - DATA COLLECTION/DEVELOPMENT					
Estimated Budget Detail for FY 2026/27					
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	Transp. Disadv	Total
A. Personnel Services					
	MPO staff salaries, fringe benefits, and other deductions	\$30,000	\$0	\$0	\$30,000
	Subtotal:	\$30,000	\$0	\$0	\$30,000
B. Consultant Services					
	Contract/Consultant Services/ General Support	\$15,000	\$0	\$0	\$15,000
	Subtotal	\$15,000	\$0	\$0	\$15,000
C. Other Direct Expenses					
	Data Dashboard - GIS Subscription & Online Data Storage	\$5,000	\$0	\$0	\$5,000
	Subtotal	\$5,000	\$0	\$0	\$5,000
	Total:	\$50,000	\$0	\$0	\$50,000
	Total De-Obligated Funds	\$0	\$0	N/A	\$0
	Sub-Total (less the de-obligated funds)	\$50,000	\$0	N/A	\$50,000

Task 2 - DATA COLLECTION/DEVELOPMENT					
Estimated Budget Detail for FY 2027/28					
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	Transp. Disadv	Total
A. Personnel Services					
	MPO staff salaries, fringe benefits, and other deductions	\$28,000	\$0	\$0	\$28,000
	Subtotal:	\$28,000	\$0	\$0	\$28,000
B. Consultant Services					
	Contract/Consultant Services/ General Support	\$15,000	\$0	\$0	\$15,000
	Subtotal	\$15,000	\$0	\$0	\$15,000
C. Other Direct Expenses					
	Data Dashboard - GIS Subscription & Online Data Storage	\$5,000	\$0	\$0	\$5,000
	Subtotal	\$5,000	\$0	\$0	\$5,000
	Total:	\$48,000	\$0	\$0	\$48,000
	Total De-Obligated Funds	\$0	\$0	N/A	\$0
	Sub-Total (less the de-obligated funds)	\$48,000	\$0	N/A	\$48,000

TASK 3 TIP MONITORING AND DEVELOPMENT

PURPOSE:

Develop Multimodal Transportation Improvement Programs (TIP) for FY 27/28-31/32 and for FY 28/29 – 32/33 that identify all Federal, State, and locally funded transportation improvements consistent with the requirements of Federal and State laws. Coordinate with FDOT and member agencies to address integration of MAP-21 and FAST Performance Management Measures in the TIP as well as new requirements from the Bipartisan Infrastructure Law (BIL). This section also includes transportation system planning tasks related to contingency of operations and short-range transportation planning and programming.

PREVIOUS WORK:

- Coordinated with agencies and jurisdictions on transportation plans and programs.
- Annual preparation of TIP and TIP amendments.
- Annual list of project priorities for inclusion in the TIP.
- Adoption of FY 25/26 - 29/30 TIP and of FY 26/27 – 30/31 TIP.
- Preparation of TIP interactive maps and inclusion on the MPO’s website.

REQUIRED ACTIVITIES

- Develop annual project priorities identifying unfunded highway, transit, bicycle and pedestrian, planning, safety and congestion management projects that are prioritized by the MPO. This activity includes review of applications and associated activities.
- Review FDOT Draft Tentative Work Program and Tentative Work Program for consistency with the LRTP and adopted priorities of the MPO Board.
- Prepare and adopt the TIP. This includes coordinating all efforts with FDOT, local agencies, jurisdictions and the STIP.
- Prepare and process amendments and modifications. This includes reviewing amendments for consistency with the TIP and LRTP.
- Coordinate with FDOT and member agencies to address integration of FAST Act Performance Management Measures in performance-based planning.
- Consultant services to provide general staff support as needed to accomplish required activities identified in task.

End Task	Target Date
Annual Project Priority Lists	June – Annually
FY 27/28 - 31/32 TIP	June - 2027
FY 28/29 – 32/33 TIP	June - 2028
TIP Amendments and Modifications	As needed
Adopted Safety Targets and Related Performance Measures	Annually

RESPONSIBLE AGENCY: Collier MPO, Consultant Services (as needed)

Task 3 - Financial Tables

Task 3 - TIP					
Estimated Budget Detail for <u>FY 2026/27</u>					
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	Transp. Disadv.	Total
A. Personnel Services					
	MPO staff salaries, fringe benefits, and other deductions	\$36,000	\$0	\$0	\$36,000
	Subtotal:	\$36,000	\$0	\$0	\$36,000
B. Consultant Services					
	Contract/Consultant Services/ General Support	\$35,000	\$0	\$0	\$35,000
	Subtotal:	\$35,000	\$0	\$0	\$35,000
	Total:	\$71,000	\$0	\$0	\$71,000
	Total De-Obligated Funds	\$0	\$0	N/A	\$0
	Sub-Total (less the de-obligated funds)	\$71,000	\$0	N/A	\$71,000

Task 3 - TIP					
Estimated Budget Detail for <u>FY 2027/28</u>					
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	Transp. Disadv.	Total
A. Personnel Services					
	MPO staff salaries, fringe benefits, and other deductions	\$38,000	\$0	\$0	\$38,000
	Subtotal:	\$38,000	\$0	\$0	\$38,000
B. Consultant Services					
	Contract/Consultant Services/ General Support	\$35,000	\$0	\$0	\$35,000
	Subtotal:	\$35,000	\$0	\$0	\$35,000
	Total:	\$73,000	\$0	\$0	\$73,000
	Total De-Obligated Funds	\$0	\$0	N/A	\$0
	Sub-Total (less the de-obligated funds)	\$73,000	\$0	N/A	\$73,000

TASK 4 LONG RANGE PLANNING

PURPOSE:

To update to the 2055 Long Range Transportation Plan and to continue to evaluate plans and programs for consistency with the 2050 Long Range Transportation Plan (LRTP) during development of the plan. FAST Act Performance measures will be integrated into the 2055 LRTP as required. This task will work in coordination with other tasks throughout the UPWP, including Administration, Data Collection/Development, TIP, and Transit and Transportation Disadvantaged.

PREVIOUS WORK:

- Amendment to the 2045 LRTP for MFF projects.
- Project Management and Consultant Services to develop the 2050 LRTP.
- In coordination with Lee MPO, ensured that a regional roadway component was included in the 2050 LRTP.
- Incorporated FDOT D1 RPM analysis in the 2050 LRTP.
- Completed the 2050 LRTP.

REQUIRED TASKS:

- Review projects and studies as needed for consistency with MPO plans.
- Continue to incorporate the Efficient Transportation Decision Making (ETDM) Process into the Long Range Multimodal transportation planning process. Continue to work with FDOT to review projects for the ETDM process as they relate to LRTP projects and priorities and to provide project specific comments as part of the ETDM process. Review purpose and needs statements for projects and provide comments.
- Pending staff availability, attend meetings and participate on committees of FDOT District 1 Regional Transportation/Planning Model (RPM) Coordinating Committee, GIS Users Groups, Florida Standard Urban Transportation Model Structure (FSUTMS) Users Groups, FDOT's Florida Model Task Force (MTF), and others as needed; participate in FSUTMS training.
- Participate in on-going studies related to resiliency and longevity. Monitor regional and local studies currently underway.
- Prepare any required amendments or updates to the 2050 LRTP as required.
- Utilize consultant assistance for modeling support, data development and evaluation, and other support necessary to complete any required tasks for the 2055 LRTP.
- Coordinate with County and Municipalities to review and comment on Local policy issues, such as Land Development Code and Growth Management Plan regulations as it relates to the Long Range Transportation Plan.
- Collect base year data for the 2055 LRTP.
- Coordinate with FDOT on revenue projections for the 2055 LRTP.

End Task/Deliverable(s)	Target Date
2050 LRTP Amendments	As needed
Base Year Data Compilation for the 2055 LRTP	2028
2055 LRTP Revenue Projections	2028

RESPONSIBLE AGENCY: Collier MPO, Consultant Services (as needed)

Task 4 - Financial Tables

Task 4 – Long Range Planning					
Estimated Budget Detail for FY 2026/27					
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	Transp. Disadv.	Total
A. Personnel Services					
	MPO staff salaries, fringe benefits, and other deductions	\$46,000	\$0	\$0	\$46,000
	Subtotal:	\$46,000	\$0	\$0	\$46,000
B. Consultant Services					
	2055 LRTP Base Year Data Compilation	\$5,000	\$175,000	\$0	\$180,000
	Subtotal:	\$5,000	\$175,000	\$0	\$180,000
	Total:	\$51,000	\$175,000	\$0	\$226,000
	Total De-Obligated Funds	\$0	\$0	N/A	\$0
	Sub-Total (less the de-obligated funds)	\$51,000	\$175,000	N/A	\$226,000

Task 4 – Long Range Planning					
Estimated Budget Detail for FY 2027/28					
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	Transp. Disadv.	Total
A. Personnel Services					
	MPO staff salaries, fringe benefits, and other deductions	\$47,000	\$0	\$0	\$47,000
	Subtotal:	\$47,000	\$0	\$0	\$47,000
B. Consultant Services					
	2055 LRTP Base Year Data Compilation	\$3,000	\$225,000	\$0	\$228,000
	Subtotal:	\$3,000	\$225,000	\$0	\$228,000
	Total:	\$50,000	\$225,000	\$0	\$275,000
	Total De-Obligated Funds	\$0	\$0	N/A	\$0
	Sub-Total (less the de-obligated funds)	\$50,000	\$225,000	N/A	\$275,000

TASK 5 SPECIAL PROJECTS AND SYSTEMS PLANNING

PURPOSE:

To complete various recurring and non-recurring planning projects. These projects will assist in providing a balanced, multimodal transportation system.

PREVIOUS WORK:

- Annual Work Program priorities for construction of new sidewalks, shared use paths, bike lanes, and safety projects.
- Served as liaison to FDOT to communicate the need for bicycle and pedestrian facilities on State roads.
- Began the Congestion Management Process (CMP) Update in October 2025.
- Completed the update to the Bicycle and Pedestrian Master Plan in October 2025.
- Completed the Comprehensive Safety Action Plan in October 2025.
- Worked to get the Collier to Polk Regional Trail (including the Marco Island Loop Trail) on the Florida Greenways and Trails Council's SUN Trail network; submitted the project as a SUN Trail Priority for funding for PD&E phase.
- Secured funding for cost overruns on bike/ped projects.

REQUIRED TASKS:

- Attend and participate in workshops and seminars sponsored by FHWA, FDOT and other professional organizations as appropriate, and fleet vehicle rentals for out-of-County travel.
- When possible, attend training and/or professional development opportunities at conferences, workshops, etc., related to safety, Advanced Air Mobility, transportation technology innovations, and aerospace/sea travel planning, as needed.
- Coordinate with FDOT and member agencies to address continued integration of Performance Management measures into Bicycle and Pedestrian Planning and Congestion Management Planning.
- Consultant services to provide support as needed to accomplish required activities identified in task.
- Coordinate with FDOT and member agencies on Advanced Air Mobility initiatives and sea travel/aerospace planning, when needed.
- Issue call for projects for SU/TALU funding for bicycle/pedestrian, safety, and congestion management projects.

Context Sensitive Solutions Planning/Safety Planning

- Participate in special events that promote bicycle/pedestrian activities and safety education.
- Participate in meetings/workshops related to bicycle/pedestrian and Context Sensitive Solutions initiatives, including those hosted by FDOT, FHWA, CTST, Naples Pathway Coalition, Blue Zones, Healthy Community Coalition of Collier County, and other agencies.
- Prepare updates to SUNTrail maps as opportunities arise.

- Coordinate with FDOT and local governments to ensure that roadway expansion and retrofit projects work towards meeting the bicycle/pedestrian and Context Sensitive Solutions planning and safety goals identified in the Bicycle and Pedestrian Master Plan, the Safe Streets and Roads for All Safety Action Plan and the LRTP.
- Work towards implementation of the goals/objectives identified in the Collier MPO Comprehensive Safety Action Plan.
- Depending on new federal and state guidance, prepare documents to address one or more of the following programs:
 - Target Zero Action Plan
 - Safe Streets and Roads for All (SS4A)
 - Context Sensitive Solutions

Congestion Management Planning

- Attend Lee TMOC and Collier/Lee/Charlotte TIM Team meetings to the extent feasible.
- Attend and participate in technical meetings and workshops related to the CMC, CMP and congestion relief strategies.
- Facilitate “best practices” approach for incorporating CMP measures into existing plans and programs, including preliminary engineering, traffic simulation modeling, and project prioritization.
- Completion of the CMP update, including collaboration with Lee County MPO on an updated Regional Element.

End Task/Deliverable	Target Date
Proposed revisions to SUNTrails Map	As needed
Safe Routes to School Program/Safe Streets and Roads for All (SS4A) applications and prepare letters of support	As needed
Collier Bicycle/Pedestrian Facility Map Update	As needed
Congestion Management Process Update	December 2026

RESPONSIBLE AGENCY: Collier MPO, Consultant Services. Lee MPO is included for CMP Update.

Task 5 – Financial Tables

Task 5 - Special Projects & Systems Planning Estimated Budget Detail for FY 2026/27				
Budget Category & Description	FHWA (PL)	FHWA (SU)	Transp. Disadv.	Total
A. Personnel Services				
MPO staff salaries, fringe benefits, and other deductions	\$76,000	\$0	\$0	\$76,000
Subtotal:	\$76,000	\$0	\$0	\$76,000
B. Consultant Services				
Congestion Management Process Update	\$5,000	\$175,000	\$0	\$180,000
Subtotal:	\$5,000	\$175,000	\$0	\$180,000
C. Travel				
Travel and Professional Development	\$5,000	\$0	\$0	\$5,000
Subtotal:	\$5,000	\$0	\$0	\$5,000
Total:	\$86,000	\$175,000	\$0	\$261,000
Total De-Obligated Funds	\$0	\$0	N/A	\$0
Sub-Total (less the de-obligated funds)	\$86,000	\$175,000	N/A	\$261,000

Task 5 - Special Projects & Systems Planning Estimated Budget Detail for <u>FY 2027/28</u>				
Budget Category & Description	FHWA (PL)	FHWA (SU)	Transp. Disadv.	Total
A. Personnel Services				
MPO staff salaries, fringe benefits, and other deductions	\$70,000	\$0	\$0	\$70,000
Subtotal:	\$70,000	\$0	\$0	\$70,000
B. Consultant Services				
Congestion Management Process Update	\$1,000	\$125,000	\$0	\$126,000
Subtotal:	\$1,000	\$125,000	\$0	\$126,000
C. Travel				
Travel and Professional Development	\$5,000	\$0	\$0	\$5,000
Subtotal:	\$5,000	\$0	\$0	\$5,000
Total:	\$76,000	\$125,000	\$0	\$201,000
Total De-Obligated Funds	\$0	\$0	N/A	\$0
Sub-Total (less the de-obligated funds)	\$76,000	\$125,000	N/A	\$201,000

TASK 6 TRANSIT AND TRANSPORTATION DISADVANTAGED PLANNING

PURPOSE:

To provide the necessary resources to support a multimodal transportation system in the Collier MPO area. This task includes developing the Transit Development Plan (TDP), the 2055 Long Range Transportation Plan, a multimodal TIP and other plans, programs and technical studies relating to public transportation. This task includes coordination with the transit agency for the reporting of transit asset management target measures and target setting for the required Public Transit Safety Agency Plan. In addition, this task includes overseeing and providing planning services for a coordinated Transportation Disadvantaged (TD) Program in Collier County, in accordance with Chapter 427 of the Florida Statutes (FS) and Florida Administrative Code (F.A.C.) Rule 41-2.

PREVIOUS WORK

- TDSP Minor Updates annually.
- TDP Major Update completed in December 2025.
- Collier Area Transit Zero Emission Fleet Transition Plan, which was identified as a part of the last TDP major update.
- Coordinated with PTNE to review and adopt the Transit Asset Management Performance Measures for the Collier Metropolitan Area.
- Ongoing transit and transportation disadvantaged coordination between the Collier MPO and PTNE.
- Staff support to the Local Coordinating Board as required by the TD Planning Grant.
- Community Transportation Coordinator (CTC) Evaluations annually.
- Annual TD Planning Grant Requirements.

REQUIRED TASKS:

- Participate in special transit and multi-modal studies, as needed.
- MPO staff, Board, and PTNE staff to participate in meetings, trainings, workshops, or seminars related to fixed route which may include fixed routes, ADA or paratransit service, and fleet vehicle rentals for out-of-County travel.
- Participate in quarterly coordination meetings with FDOT and PTNE staff to discuss transit issues.
- Attend Collier Area Transit's Public Transit Advisory Committee meetings, as needed.
- Provide comments on the annual reports of the Transit Development Plan prepared by PTNE, and present to the MPO Board.
- Coordinate with PTNE on compliance with all Federal requirements to address transit performance measures including, Transit Asset Management and Public Transit Agency Safety Plan.
- Coordinate with PTNE to identify Transit Priorities, review priorities for consistency with the TDP and LRTP.

- Coordinate with PTNE to identify transit studies to be included in this UPWP.
- Staff support to the LCB, including preparation of agendas, preparation of meeting materials, etc., including legal advertisements of meetings.
- Complete TD activities as required by TD Planning Grant, including annual updates to TDSP and major TDSP update, CTC Evaluation, annual review of bylaws, completion of LCB training, public workshop, etc.
- Prepare and submit grant application for TD Planning Grant. Execute grant agreement and prepare necessary progress reports and requests for reimbursement from the CTD.
- Begin coordination to complete designation of CTC in coordination with Commission for Transportation for Disadvantaged (CTD).
- Project Management and Consultant Services to complete a major update to the Transportation Disadvantaged Service Plan and a transit mobility-on-demand study.

End Task/Deliverable(s)	Target Date
Participation in meetings, trainings, workshops, or seminars (TD and Transit)	As needed
TDP Annual Report (Prepared by PTNE)– Provide Comments/MPO Board presentation	Annually
Coordinate with PTNE on compliance with all Federal requirements to address transit performance measures including, Transit Asset Management and Public Transit Agency Safety Plan	As directed by FDOT
Adopted Transit Priorities	June - Annually
TD Planning Grant Application and Agreement	June - Annually
LCB Meetings	Quarterly
Minor TDSP Updates	May 2027 May 2028
CTC Evaluation	May - Annually
TDSP Major Update	October 2028
Transit Mobility-On-Demand Study	Summer 2028

RESPONSIBLE AGENCY: Collier MPO, Collier County PTNE, Consultant Services

Task 6 - Financial Tables

Task 6 - Transit & TD Planning Estimated Budget Detail for <u>FY 2026/27</u>					
Budget Category & Description	FHWA (PL)	FHWA (SU)	Transp. Disadv.	FTA 5307	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$32,000	\$0	\$26,938	\$0	\$58,938
Subtotal:	\$32,000	\$0	\$26,938	\$0	\$58,938
B. Consultant Services					
TDSP Major Update	\$5,000	\$0	\$0	\$0	\$5,000
Transit Mobility-On-Demand Study	\$97,635	\$0	\$0	\$0	\$97,635
Subtotal:	\$102,635	\$0	\$0	\$0	\$102,635
C. Travel					
MPO Staff and PTNE staff attendance at training and conferences	\$7,000	\$0	\$3,000	\$0	\$10,000
Subtotal:	\$7,000	\$0	\$3,000	\$0	\$10,000
D. Other Direct Expenses					
Legal Ads	\$0	\$0	\$2,500	\$0	\$2,500
Subtotal:	\$0	\$0	\$2,500	\$0	\$2,500
Total:	\$141,635	\$0	\$32,438	\$0	\$174,073
Total De-Obligated Funds	\$0	\$0	N/A	N/A	\$0
Sub-Total (less the de-obligated funds)	\$141,635	\$0	N/A	N/A	\$174,073

Task 6 – Transit & TD Planning
Estimated Budget Detail for FY 2027/28

Budget Category & Description	FHWA (PL)	FHWA (SU)	Transp. Disadv.	FTA 5307	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$28,000	\$0	\$26,938	\$0	\$54,938
Subtotal:	\$28,000	\$0	\$26,938	\$0	\$54,938
B. Consultant Services					
TDSP Major Update	\$100,000	\$0	\$0	\$0	\$100,000
Transit Mobility-On-Demand Study	\$32,635	\$0	\$0	\$0	\$32,635
Subtotal:	\$132,635	\$0	\$0	\$0	\$132,635
C. Travel					
MPO Staff and PTNE staff attendance at training and conferences	\$6,000	\$0	\$3,000	\$0	\$9,000
Subtotal:	\$6,000	\$0	\$3,000	\$0	\$9,000
D. Other Direct Expenses					
Legal Ads	\$0	\$0	\$2,500	\$0	\$2,500
Subtotal:	\$0	\$0	\$2,500	\$0	\$2,500
Total:	\$166,635	\$0	\$32,438	\$0	\$199,073
Total De-Obligated Funds	\$0	\$0	N/A	N/A	\$0
Sub-Total (less the de-obligated funds)	\$166,635	\$0	N/A	N/A	\$199,073

TASK 7 REGIONAL COORDINATION

PURPOSE:

Provide for the continuation of a region-wide multimodal transportation planning process in accordance with Federal and State guidelines. To provide training to MPO staff, Board members and advisory committee members to support transportation planning and policy activities in the region.

PREVIOUS WORK:

- Represented the MPO at local, regional, State and Federal meetings, including quarterly Metropolitan Planning Organization Advisory Council (MPOAC) meetings and Coordinated Urban Transportation Studies (CUTS) meetings. Hosted CUTS meeting in July 2025.
- Submitted freight projects to MPOAC for prioritization.
- Submitted a joint Collier/Lee freight project to MPOAC for prioritization.
- Submitted eligible projects to the National Highway Freight Program for funding.
- Attendance at Lee MPO TAC and TMOAC meetings.
- Conducted Joint Lee/Collier BPAC, CAC, TAC and MPO meetings as needed.
- Updated Joint TRIP priorities and regional priorities with Lee County and submitted to FDOT.
- Frequent coordination with Lee MPO on various planning issues.
- Coordination with Lee MPO on joint regional element to the MPOs' Congestion Management Process update, to be incorporated into their respective LRTPs.
- Coordinated MPO Board member attendance at annual MPOAC Weekend Institute.
- Coordinated with Lee County MPO Director and CUTR on development of phase 1 of a feasibility study on the potential merger of Lee County and Collier MPOs.

REQUIRED ACTIVITIES:

- Conduct Joint Lee/Collier BPAC, CAC, TAC and MPO meetings as needed.
- Staff and MPO Board attend MPOAC meetings and workshops, including freight meetings, noteworthy practices meetings, and MPOAC weekend institute for Governing Board members.
- Staff participate in Florida Metropolitan Planning Partnership meetings (FMPP) hosted by FDOT, as needed.
- Fleet vehicle rentals for out-of-County travel, when needed, to attend regional meetings, workshops, and training.
- Staff participate in CUTS meetings and host as required.
- Participate in Lee MPO TAC, BPAC, and TMOAC meetings.
- Monitor and participate in statewide plans and programs, including but not limited to FTP, SIS, and Target Zero.
- Attendance at state and local conferences/meetings on Collier MPO related issues provided by FDOT, FHWA, NHI, USDOT, NTI, etc.

- Monitor and update joint priorities (TRIP, SIS, enhancement, SUNTrail) as necessary. Rank and prioritize for funding.
- Analysis of State and Federal laws and regulations for MPOs, committees and local government officials to aid them in the application of regional transportation policy strategies.
- Coordinate with municipalities to review local plans for consistency with MPO plans.
- Participate in freight planning, including updates to the FDOT District 1 Freight Mobility and Trade Plan, participation in various freight committees and coordination with freight stakeholders, participate in regional freight workshops and seminars.
- Prepare and submit freight or rail priorities as requested by the MPOAC and FDOT or as opportunities arise.
- Participate in regional transportation studies and planning, as needed.
- Coordinate with Lee County MPO on joint regional element for the MPOs’ Congestion Management Process.
- Coordinate with Lee County MPO on planning for regionally significant projects, and strengthening current regional collaboration.

End Task/Deliverable(s)	Target Date
MPOAC Meeting Participation	Quarterly
Participation in FMPP meetings	As needed
CUTS Meeting Participation	Quarterly
Joint Priorities (TRIP, SIS, etc)	Annually – As requested by FDOT
Joint Lee/Collier MPO Meetings	Annually – As needed
Freight Priorities to MPOAC	As requested
CMP Joint Regional Element with Lee County MPO (<i>see Task 5 also</i>)	Winter 2026

RESPONSIBLE AGENCY: Collier MPO

Task 7 - Financial Tables

Task 7- Regional Coordination				
Estimated Budget Detail for FY 2026/27				
Budget Category & Description	FHWA (PL)	FHWA (SU)	Transp. Disadv.	Total
A. Personnel Services				
MPO staff salaries, fringe benefits, and other deductions	\$40,000	\$0	\$0	\$40,000
Subtotal:	\$40,000	\$0	\$0	\$40,000
B. Travel				
Travel to MPOAC and any other out of county activities as necessary	\$7,000	\$0	\$0	\$7,000
Subtotal:	\$7,000	\$0	\$0	\$7,000
Total				
Total:	\$47,000	\$0	\$0	\$47,000
Total De-Obligated Funds:	\$0	\$0	N/A	\$0
Sub-Total (less the de-obligated funds):	\$47,000	\$0	N/A	\$47,000

Task 7- Regional Coordination				
Estimated Budget Detail for FY 2027/28				
Budget Category & Description	FHWA (PL)	FHWA (SU)	Transp. Disadv.	Total
A. Personnel Services				
MPO staff salaries, fringe benefits, and other deductions	\$42,000	\$0	\$0	\$42,000
Subtotal:	\$42,000	\$0	\$0	\$42,000
B. Travel				
Travel to MPOAC and any other out of county activities as necessary	\$5,000	\$0	\$0	\$5,000
Subtotal:	\$5,000	\$0	\$0	\$5,000
Total				
Total:	\$47,000	\$0	\$0	\$47,000
Total De-Obligated Funds:	\$0	\$0	N/A	\$0
Sub-Total (less the de-obligated funds):	\$47,000	\$0	N/A	\$47,000

TASK 8 LOCALLY FUNDED ACTIVITIES

PURPOSE:

To cover any MPO expenses deemed not eligible or reimbursable by FHWA PL, TD or FTA Section 5305(d) funding.

PREVIOUS WORK:

- Reimbursement of travel and training expenses not eligible for reimbursement from the FHWA PL, TD or FTA Section 5305(d) Grants.
- Payment for staff time to attend safety training and HR training required by Collier County.

REQUIRED TASKS:

End Task/ Deliverable(s)	Target Date
Prepare resolutions and policy positions	As needed
Participate in Collier County required Safety and HR training courses	As needed
Payment of any shortfall of consultant or personnel costs or any invoices not eligible for grant reimbursement.	As needed

RESPONSIBLE AGENCY: Collier MPO

Task 8 - Financial Tables

Task 8 - Locally Funded Activities					
Estimated Budget Detail for <u>FY 2026/27</u>					
Budget Category & Description	FHWA (PL)	FHWA (SU)	Transp. Disadv.	Local	Total
A. Miscellaneous Expenses					
Resolutions and policy positions, travel, membership dues, and any other expenses not eligible for grant reimbursement	\$0	\$0	\$0	\$8,000	\$8,000
Total:	\$0	\$0	\$0	\$8,000	\$8,000
Total De-Obligated Funds:	\$0	\$0	N/A	N/A	N/A
Sub-Total (less the de-obligated funds):	\$0	\$0	N/A	N/A	N/A

Task 8 - Locally Funded Activities					
Estimated Budget Detail for <u>FY 2027/28</u>					
Budget Category & Description	FHWA (PL)	FHWA (SU)	Transp. Disadv.	Local	Total
A. Miscellaneous Expenses					
Resolutions and policy positions, travel, membership dues, and any other expenses not eligible for grant reimbursement	\$0	\$0	\$0	\$8,000	\$8,000
Total:	\$0	\$0	\$0	\$8,000	\$8,000
Total De-Obligated Funds:	\$0	\$0	N/A	N/A	N/A
Sub-Total (less the de-obligated funds):	\$0	\$0	N/A	N/A	N/A

SUMMARY TABLES

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TABLE 3 – FY 2026/27 AGENCY PARTICIPATION

Task #	Task Description	FHWA		FHWA CPG	FTA		FDOT Soft Match*	Local	TD Trust	Total	Amount to Consultant
		CPG	PL		Section 5307	SU					
1	Administration	\$ 445,300	\$ -	\$ -	\$ -	\$ 80,466	\$ -	\$ -	\$ -	\$ 525,766	\$ 30,000
2	Data Collection/ Development	\$ 50,000	\$ -	\$ -	\$ -	\$ 9,035	\$ -	\$ -	\$ -	\$ 59,035	\$ 15,000
3	Transportation Improvement Program (TIP)	\$ 71,000	\$ -	\$ -	\$ -	\$ 12,830	\$ -	\$ -	\$ -	\$ 83,830	\$ 35,000
4	Long Range Planning	\$ 51,000	\$ 175,000	\$ -	\$ -	\$ 9,216	\$ -	\$ -	\$ -	\$ 235,216	\$ 180,000
5	Special Projects and Systems Planning	\$ 86,000	\$ 175,000	\$ -	\$ -	\$ 15,540	\$ -	\$ -	\$ -	\$ 276,540	\$ 180,000
6	Transit and Transportation Disadvantaged	\$ 141,635	\$ -	\$ -	\$ -	\$ 25,593	\$ -	\$ -	\$ 32,438	\$ 199,666	\$ 102,635
7	Regional Coordination	\$ 47,000	\$ -	\$ -	\$ -	\$ 8,493	\$ -	\$ -	\$ -	\$ 55,493	\$ -
8	Locally Funded Activities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ 8,000	\$ -
	Total fiscal year 2026/27 funds for all tasks	\$ 891,935	\$ 350,000	\$ -	\$ -	\$ 161,173	\$ -	\$ 8,000	\$ 32,438	\$ 1,443,546	\$ -
	Total De-obligation from prior fiscal years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total cost, including carryover, for all tasks	\$ 891,935	\$ 350,000	\$ -	\$ -	\$ 161,173	\$ -	\$ 8,000	\$ 32,438	\$ 1,443,546	\$ 542,635

FHWA, PL	FHWA, SU	FTA 5307	FDOT	TD Trust	Collier Co.	Naples	Everglades	Marco Is.	Total
\$ -	\$ -	\$ -	\$ 161,173	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 161,173
\$ 891,935	\$ 350,000	\$ -	\$ -	\$ 32,438	\$ -	\$ -	\$ -	\$ -	\$ 1,274,373
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,000	\$ -	\$ -	\$ 8,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 891,935	\$ 350,000	\$ -	\$ 161,173	\$ 32,438	\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 1,443,546

* For FY 2026/2027, FDOT will "soft match" the MPP/PL Funds using toll revenue expenditures as a credit toward the non-Federal matching share. The amount identified on this line represent the amount of "soft match" required (both State and local) for the amount of Federal PL section 112 funds requested in this UPWP.

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TABLE 4 – FY 2026/27 FUNDING SOURCE

Task #	Task Description	FHW A PL Federal	FHW A SU Federal	F/A Section 5307	FDOT Soft Match*	Total Federal Funding	State TD Trust	Local Funding	Total
1	Administration	\$ 445,300	\$ -	\$ -	\$ 80,466	\$ 445,300	\$ -	\$ -	\$ 525,766
2	Data Collection/Development Transportation Improvement Program (TIP)	\$ 50,000	\$ -	\$ -	\$ 9,035	\$ 50,000	\$ -	\$ -	\$ 59,035
3	Long Range Planning	\$ 71,000	\$ -	\$ -	\$ 12,830	\$ 71,000	\$ -	\$ -	\$ 83,830
4	Special Projects and Systems Planning	\$ 51,000	\$ 175,000	\$ -	\$ 9,216	\$ 226,000	\$ -	\$ -	\$ 235,216
5	Transit and Transportation Disadvantaged Regional Coordination	\$ 86,000	\$ 175,000	\$ -	\$ 15,540	\$ 261,000	\$ -	\$ -	\$ 276,540
6	Locally Funded Activities for all tasks	\$ 141,635	\$ -	\$ -	\$ 25,593	\$ 141,635	\$ 32,438	\$ -	\$ 199,666
7		\$ 47,000	\$ -	\$ -	\$ 8,493	\$ 47,000	\$ -	\$ -	\$ 55,493
8		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
	Total:	\$ 891,935	\$ 350,000	\$ -	\$ 161,173	\$ 1,241,935	\$ 32,438	\$ 8,000	\$ 1,443,546
	State Support/Match for MPO (1)	\$ -	\$ -	\$ -	\$ 161,173	\$ -	\$ -	\$ -	\$ 161,173
	FY 2026/27 Funding	\$ 891,935	\$ 350,000	\$ -	\$ -	\$ -	\$ 32,438	\$ -	\$ 1,274,373
	FY 2026/27 Local Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
	Roll Forward from Prior Fiscal Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total cost, including carryover, for all tasks	\$ 891,935	\$ 350,000	\$ -	\$ 161,173	\$ 1,241,935	\$ 32,438	\$ 8,000	\$ 1,443,546

TABLE 5 – FY 2027/28 AGENCY PARTICIPATION

Task #	Task Description	FHWA CPG	FHWA PL	FHWA SU	FHWA CPG	FHWA SU	FTA Section 5307	FDOT Soft Match	Local	TD Trust	Total	Amount to Consultant
1	Administration	\$ 431,300	\$ -	\$ -	\$ -	\$ 77,936	\$ -	\$ -	\$ -	\$ -	\$ 509,236	\$ 15,000
2	Data Collection/ Development	\$ 48,000	\$ -	\$ -	\$ -	\$ 8,674	\$ -	\$ -	\$ -	\$ -	\$ 56,674	\$ 15,000
3	Transportation Improvement Program (TIP)	\$ 73,000	\$ -	\$ -	\$ -	\$ 13,191	\$ -	\$ -	\$ -	\$ -	\$ 86,191	\$ 35,000
4	Long Range Planning	\$ 50,000	\$ -	\$ 225,000	\$ -	\$ 9,035	\$ -	\$ -	\$ -	\$ -	\$ 284,035	\$ 228,000
5	Special Projects and Systems Planning	\$ 76,000	\$ -	\$ 125,000	\$ -	\$ 13,733	\$ -	\$ -	\$ -	\$ -	\$ 214,733	\$ 126,000
6	Transit and Transportation Disadvantaged	\$ 166,635	\$ -	\$ -	\$ -	\$ 30,111	\$ -	\$ -	\$ -	\$ 32,438	\$ 229,184	\$ 132,635
7	Regional Coordination	\$ 47,000	\$ -	\$ -	\$ -	\$ 8,493	\$ -	\$ -	\$ -	\$ -	\$ 55,493	\$ -
8	Locally Funded Activities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ 8,000	\$ -
	Total fiscal year 2027/28 funds for all tasks	\$ 891,935	\$ -	\$ 350,000	\$ -	\$ 161,173	\$ -	\$ 8,000	\$ 8,000	\$ 32,438	\$ 1,443,546	\$ -
	Total De-obligation from prior fiscal years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total cost, including carryover, for all tasks	\$ 891,935	\$ -	\$ 350,000	\$ -	\$ 161,173	\$ -	\$ 8,000	\$ 8,000	\$ 32,438	\$ 1,443,546	\$ 551,635

	FHWA PL	FHWA SU	FHWA CPG	FHWA SU	FDOT	FTA 5307	TD Trust	Collier County	Naples	Everglades City	Marco Island	Total
State Support/Match for MPO (1)	\$ -	\$ -	\$ 161,173	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 161,173
FY 2027/28 Funding	\$ 891,935	\$ 350,000	\$ -	\$ -	\$ -	\$ 32,438	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,274,373
FY 2027/28 Local Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,000	\$ -	\$ -	\$ 8,000
De-Obligation from Prior Fiscal Years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total cost, including carryover, for all tasks	\$ 891,935	\$ 350,000	\$ 161,173	\$ -	\$ -	\$ 32,438	\$ 5,000	\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 1,443,546

(1) For FY 2027/2028, FDOT will "soft match" the MPP/PL Funds using toll revenue expenditures as a credit toward the non-Federal matching share. The amount identified on this line represent the amount of "soft match" required (both State and local) for the amount of Federal PL section 112 funds requested in this UPWP.

TABLE 6 – FY 2027/28 FUNDING SOURCE

Task #	Task Description	FHWA PL Federal	FHWA SU Federal	FTA Section 5307	FDOT Soft Match	Total Federal Funding	State TD Trust	Local Funding	Total
1	Administration	\$ 431,300	\$ -	-	\$ 77,936	\$ 431,300	\$ -	\$ -	\$ 509,236
2	Data Collection/Development	\$ 48,000	\$ -	-	\$ 8,674	\$ 48,000	\$ -	\$ -	\$ 56,674
3	Transportation Improvement Program (TIP)	\$ 73,000	\$ -	-	\$ 13,191	\$ 73,000	\$ -	\$ -	\$ 86,191
4	Long Range Planning	\$ 50,000	\$ 225,000	-	\$ 9,035	\$ 275,000	\$ -	\$ -	\$ 284,035
5	Special Projects and Systems Planning	\$ 76,000	\$ 125,000	-	\$ 13,733	\$ 201,000	\$ -	\$ -	\$ 214,733
6	Transit and Transportation Disadvantaged	\$ 166,635	\$ -	-	\$ 30,111	\$ 166,635	\$ 32,438	\$ -	\$ 229,184
7	Regional Coordination	\$ 47,000	\$ -	-	\$ 8,493	\$ 47,000	\$ -	\$ -	\$ 55,493
8	Locally Funded Activities	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
	Total fiscal year 2027/28 funds for all tasks	\$ 891,935	\$ 350,000	\$ -	\$ 161,173	\$ 1,241,935	\$ 32,438	\$ 8,000	\$ 1,443,546
	State Support/Match for MPO (1)	\$ -	\$ -	-	\$ 161,173	\$ -	\$ -	\$ -	\$ 161,173
	FY 2027/28 Funding	\$ 891,935	\$ 350,000	\$ -	\$ -	\$ -	\$ 32,438	\$ -	\$ 1,274,373
	FY 2027/28 Local Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
	Total cost, including carryover, for all tasks	\$ 891,935	\$ 350,000	\$ -	\$ 161,173	\$ 1,241,935	\$ 32,438	\$ 8,000	\$ 1,443,546

APPENDICES

APPENDIX A – COMMONLY USED ACRONYMS

Acronym	Description
AADT	Annual Average Daily Traffic
AAM	Advanced Air Mobility
ADA	Americans with Disabilities Act
AI	Artificial Intelligence
AICP	American Institute of Certified Planners
AMPO	Association of Metropolitan Planning Organizations
AASHTO	American Association of State Highway and Transportation Officials
AUIR	Annual Update and Inventory Report
BCC	Board of County Commissioners
BIL	Bipartisan Infrastructure Law
BPAC	Bicycle & Pedestrian Advisory Committee
BPMP	Bicycle & Pedestrian Master Plan
BRT	Bus Rapid Transit
CAC	Citizens Advisory Committee
CAO	County Attorney's Office
CAP	Capital phase
CAT	Collier Area Transit
CE	Continuing Education
CFM	Certified Floodplain Manager
CFP	Cost Feasible Plan (a component of the LRTP)
CFR	Code of Federal Regulations
CIGM	Collier Inter-Active Growth Model
CMC	Congestion Management Committee
CMP	Congestion Management Process
COOP	Continuity of Operations Plan
CPG	Consolidated Planning Grant
CPM	Certified Project Manager
CR	County Road
CRA	Community Redevelopment Agency
CST	Construction phase
CTC	Community Transportation Coordinator
CTD	(Florida) Commission for the Transportation Disadvantaged
CTP	Cooperating Technical Partners
CTST	Community Traffic Safety Team

Acronym	Description
CUTR	Center for Urban Transportation Research
CUTS	Coordinated Urban Transportation Studies
D1	FDOT District One
DBE	Disadvantaged Business Enterprise
DDI	Diverging Diamond Interchange
DSB	Design Build phase
E+C	Existing and committed
EEOC	U.S. Equal Employment Opportunity Commission
ENV	Environmental phase
ETDM	Efficient Transportation Decision Making
FAC	Florida Administrative Code
FAST	Fixing America's Surface Transportation
FDOT	Florida Department of Transportation
FEMA	Federal Emergency Management Agency
FHWA	Federal Highway Administration
FMPP	Florida Metropolitan Planning Partnership
FPN	Financial Project Number
FPTA	The Florida Public Transportation Association
FSUTMS	Florida Standard Urban Transportation Model Structure
FTA	Federal Transit Administration
FY	Fiscal Year
GAP	FDOT's Grant Application Process online portal
GIS	Geographical Information System
GMD	(Collier County) Growth Management Division
GPC	General Planning Contract library (for consultant services)
IIJA	Infrastructure Investment and Jobs Act
INC	Contract Incentives phase
IT	Information Technology Department
ITS	Intelligent Transportation Systems
JACIP	Joint Automated Capital Improvement Program (for aviation funding)
LAP	Local Agency Program
LEP	Limited English Proficiency
LCB	Local Coordinating Board for the Transportation Disadvantaged
LOPP	List of Project Priorities
LRE	Long Range Estimate
LRSP	Local Road Safety Plan
L RTP	Long Range Transportation Plan

Acronym	Description
LTAP	Local Technical Assistance Program
MAP-21	Moving Ahead for Progress in the 21st Century
MFIF	Moving Florida Forward Infrastructure Initiative
MNT	Maintenance phase
MPO	Metropolitan Planning Organization
MPOAC	Metropolitan Planning Organization Advisory Council
NHFP	National Highway Freight Program
NPC	Naples Pathway Coalition
OIG	Office of Inspector General
OMB	Office of Management and Budget
OPS	Operations phase
PD&E	Project Development & Environmental phase
PDF	Portable Document Format (Adobe)
PEA	Planning Emphasis Area
PIP	Public Involvement Plan
PL	Highway Planning Funds
PLN	Planning phase
PMP	Project Management Professional
PPP	Public Participation Plan
PPT	PowerPoint presentation
PTAC	Public Transit Advisory Committee (Collier Area Transit)
PTGA	Public Transit Grant Agreement
PTNE	(Collier County) Public Transit and Neighborhood Enhancement Division
QR	Quick Response code
ROW	Right-of-Way phase
RRU	Railroad & Utilities phase
SAP	(Safe Streets and Roads for All) Comprehensive Safety Action Plan
SE	Socioeconomic
SHS	State Highway System
SIS	Strategic Intermodal System
SOP	Standard Operating Procedure
SR	State Road
SS4A	Safe Streets and Roads for All Grant
STIP	State Transportation Improvement Program
SU	Surface Transportation Block Grant funds
SUN Trail	Florida Shared-Use Non-motorized Trail Program
SWAO	FDOT Southwest Area Office

Acronym	Description
SWFUG	Southwest Florida FSUTMS Users Group
SWFRPC	Southwest Florida Regional Planning Council
TAC	Technical Advisory Committee
TALU	Transportation Alternatives program funds
TAZ	Traffic Analysis Zone
TBEST	Transit Planning (Modeling) Software
TD	Transportation Disadvantaged
TDM	Transportation Demand Management
TDP	Transit Development Plan
TDSP	Transportation Disadvantaged Service Plan
TIM	Traffic Incident Management
TIP	Transportation Improvement Program
Title VI	Title VI, 42 United States Code (Civil Rights Act of 1964)
TMA	Transportation Management Area
TMOC	Traffic Management and Operations Committee
TMSD	(Collier County) Transportation Management Services Department
TRIP	Transportation Regional Incentive Program
TSPR	Transportation System Performance Report
UPWP	Unified Planning Work Program
USDOT	United States Department of Transportation
UZA	Urbanized Area

APPENDIX B – PLANNING STUDIES IN THE MPO AREA

This list is compiled and/or updated by the Collier MPO staff for the purposes of regional planning. It is included here for reference.

Collier and Lee MPO Consolidation Feasibility Study

FDOT has retained the Center for Urban Transportation Research (CUTR) to conduct a feasibility study to provide preliminary information (Phase 1) on issues surrounding a potential consolidation of Collier MPO and Lee County MPO into one MPO, including assessing stakeholder perspectives, evaluating institutional feasibility, and documenting potential benefits and tradeoffs. The study will address: (i) Current MPO planning and business practices; (ii) Current regional planning coordination practices and activities; (iii) Potential items in federal or state law that could impact the consolidation of the two MPOs; (iv) Benefits/drawbacks and concerns resulting from MPO consolidation as expressed by local elected officials; and (v) Potential apportionment plan for a proposed consolidated MPO Governing Board that complies with federal and state requirements. The total cost of the study (Phase 1) is \$234,010.30, and the study is expected to be completed by December of 2026. A final report on the study will be presented to the respective MPO Boards. It will then be determined if Phase 2 of the study should be completed. Phase II would include: (i) A detailed peer assessment of similarly situated MPOs in Florida and other states across the U.S. to identify potential benefits, drawbacks, challenges and obstacles to MPO consolidation; (ii) General potential costs and funding mechanisms for a consolidated MPO based on the current costs of the two existing MPOs and peer MPOs; and (iii) A list of additional tasks that must be undertaken to achieve MPO consolidation and a potential timeline for completing such tasks.

Bonita-Estero Rail Trail (BERT)

The BERT is a conceptual trail and greenway design that is connected to trail systems north and south along a 15 mile unused rail corridor through downtown Bonita Springs and Estero at the south and ending just north of San Carlos Park at Alico Road. It would provide access to the area's natural resources and recreation opportunities for residents and visitors. As envisioned, it would connect to the John Yarborough Trail to the north and the Paradise Cost Trail to the south. Currently, the Trust for Public Lands is working to secure funding for the right-of-way purchase necessary to complete the trail.

Feasibility Analysis: Proposed Interstate Interchange at I-75 in the Vicinity of Everglades Blvd.

FDOT will be conducting a feasibility study to examine and evaluate a proposed I-75 interchange in the vicinity of Everglades Boulevard. The proposed interchange is identified as a need in Collier MPO's 2050 LRTP and as a partially funded Cost Feasible Plan Project (Table 6-4). The study is expected to begin in 2026 and \$2 million has been allocated for the budget.

Southwest Florida Rail Feasibility Study

Collier MPO, in collaboration with Lee County MPO, Sarasota-Manatee MPO, and Charlotte County-Punta Gorda MPO, have filed an application for a Passenger Rail Priorities Program project with the MPOAC Freight & Rail Committee for a study to evaluate the feasibility of running intercity and high-speed passenger rail services along the I-75 corridor in Southwest Florida. The proposed study is included on the MPOAC's 2025 and 2026 Passenger Rail Priority Lists. The proposed study is presently unfunded. If funding becomes available, the MPOs may pursue completion of the study.

Oil Well Road/Camp Keais Road Congestion Feasibility Study

This congestion study will analyze and evaluate needed improvements for current and future travel demand at this intersection. This study is expected to start in 2026 and is being conducted by Collier County.

The Florida Heartland Regional Trail

The Florida Heartland Regional Trail (formerly known as the Collier to Polk Regional Trail) would provide a connected multi-use trail that traverses Collier, Hendry, Glades, Highlands, Hardee, and Polk counties. If completed, the project is expected to be approximately 200 miles. FDOT completed a Master Plan to define high-level concepts and routing opportunities and to receive community input. FDOT is currently conducting feasibility studies that will collectively identify the location and conceptual design of feasible alternatives for the long-distance trail. The studies are expected to be completed in the Spring of 2027. For more information, visit the project website at <https://floridaheartlandregionaltrail.com/>. Information on the Collier County PD&E study portion of the project can be accessed at <https://www.swflroads.com/project/455291-1>. The Collier County PD&E Study is being conducted by FDOT, is expected to cost approximately \$6.3 million, and is expected to be completed in 2027.

Vanderbilt Beach Road Corridor Congestion Study

This congestion study will analyze traffic from Airport Road to Livingston Road. Intersection improvements will be evaluated to enhance traffic operations and safety based on current and future travel demand. This study is expected to start in the summer or fall of 2026, after Vanderbilt Beach Road Extension opens. The study is being conducted by Collier County and is estimated to cost approximately \$431,000 (FPN 449397-1).

APPENDIX C – COLLIER MPO TRAVEL POLICY

RESOLUTION 2007-05

RESOLUTION OF THE COLLIER METROPOLITAN PLANNING ORGANIZATION APPROVING THE APPLICATION OF FEDERAL GOVERNMENT PER DIEM AND MILEAGE RATES

WHEREAS, the Collier Metropolitan Planning Organization (MPO) is responsible for administering the State and Federal transportation planning process in Collier County; and

WHEREAS, Florida Statute § 112.61(14)(a)(5) states that “any metropolitan planning organization created pursuant to s. 339.175 or any other separate legal or administrative entity created pursuant to s. 339.175 of which a metropolitan planning organization is a member” may establish per diem rates and mileage rates by enactment of a resolution; and

WHEREAS, the Collier MPO is required to attend training and workshops outside of the county; and

WHEREAS, the Florida Department of Transportation (FDOT) has previously reimbursed the Collier MPO at the State per diem rate; and

WHEREAS, the Collier MPO approved the reimbursement of staff and elected officials at the per diem rate of their respective governments in the Staff Services Agreement.


NOW, THEREFORE, BE IT RESOLVED BY THE COLLIER METROPOLITAN PLANNING ORGANIZATION THAT:

1. The Collier MPO has the authority to establish per diem rates beyond the State of Florida rates; and
2. The Collier MPO establishes that the staff and its elected officials will be compensated for per diem and mileage consistent with the federal government rates.

This Resolution was PASSED and DULY ADOPTED by the Collier Metropolitan Planning Organization Board on November 2nd, 2007.

Attest:

By: 
Phillip R. Tindall,
Collier MPO Director

COLLIER COUNTY METROPOLITAN
PLANNING ORGANIZATION
By: 
Councilman Gary Price, Chair

Approved as to form and legal sufficiency:


Scott R. Teach,
Managing Assistant County Attorney

APPENDIX D – RESPONSE TO COMMENTS ON DRAFT UPWP

Description of Comment Types:

Editorial – These comments may be addressed, but such corrections would not affect approval of the document. Examples include grammatical, spelling, and other related errors.

Enhancement – These comments may be addressed, but the document already meets the minimum requirements for approval. Comments would significantly improve the document’s quality and the public’s understanding. Examples include improving graphics, restructuring document format, using plain language, reformatting for clarity, removing redundancies, and suggesting alternative approaches to meet minimum requirements.

Critical – These comments **must** be addressed to meet minimum federal and state requirements for approval. The reviewer must identify the applicable federal or state policies, regulations, guidance, procedures, or statutes with which the document does not conform.

Date	Agency	Comment Type	Comment	Response	Page
3/31/26	Collier County Transp. Planning	Editorial	Pg. 9, CPG funding amounts: one portion contains decimal points and one does not. Suggest revising for consistency.	The funding amounts have been revised to remove decimal points	9
3/31/26	Collier County Transp. Planning	Enhancement/ Critical Inclusion of federal/state planning factors and emphasis areas are required components of UPWPs. However, the factors/emphasis areas have not been updated to be consistent with recent Presidential Executive Orders. Therefore, there is uncertainty as	Pgs. 10-13, Federal/State Planning Factors and Emphasis Areas: There is language stating that the factors/emphasis areas have been modified to comply with recent federal guidance. Are there new factors/emphasis areas that should be included instead?	No, federal/state planning factors/emphasis areas have not been updated. FDOT advised MPOs to ensure that federal/state planning factors/emphasis areas comply with recent Federal Executive Orders in terms of references to equity, environmental justice, climate change, etc. Updated factors/emphasis areas have not been provided, and there has been no clear guidance on what specifically should be included in UPWPs. Therefore, MPO staff had noted in the UPWP where factors/emphasis areas have been modified to comply with recent federal guidance.	10; 13; 14

Date	Agency	Comment Type	Comment	Response	Page
		to how MPOs comply with the requirement.		<p>In response to this comment, the references to language being modified to comply with “recent Federal guidance” on pages 10-14 has been revised to “Presidential Executive Orders.”</p> <p>On page 10, Federal Planning Factor 5 officially provides as follows: “Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.” This language has been revised and included in this UPWP as “Promote consistency between transportation improvements and State and local planned growth and economic development patterns”</p> <p>Pg. 13, State Planning Emphasis areas, of the UPWP currently states that one State emphasis area has been removed to comply with recent Federal Guidance. The emphasis area that was removed is: Equity.</p> <p>Pg. 14, Federal Planning Emphasis Areas, of the UPWP currently states that two federal emphasis areas have been removed. The emphasis areas that were removed are: Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future; and Equity and Justice⁴⁰ in Transportation Planning.</p>	

Date	Agency	Comment Type	Comment	Response	Page
				No additional changes at this time.	
3/31/26	Collier County Transp. Planning	Enhancement	Pg 15., map of Bonita-Estero TMA: Where did this map come from? What does the brown area show? What about the other colors? Suggest adding a key or legend.	Pg. 15: to add clarity, the map source has been cited and language added to clarify that the brown portion of the map represents the TMA. Pg. 16: to add clarity, the MPA map source has been cited and language added to clarify that the yellow portion of the map represents the MPA.	15; 16
3/31/26	Collier County Transp. Planning	Enhancement	Pg. 36, Special Projects/Systems Planning, Required Tasks: There is a reference to coordinating with FDOT/member agencies on “Advanced Air Mobility initiatives and seaport/spaceport planning.” What is that?	A brief description of Advanced Air Mobility (and Congestion Management Multimodal Planning) has been added to the FDOT D1 Planning Activities on Pg. 8. On pgs. 21 and 36, references to “seaport” have been changed to “sea travel” and references to “spaceport” have been changed to “aerospace”	36; 8; 21
3/31/26	Collier County Transp. Planning	Enhancement	Pg. 37, Special Projects/Systems Planning, table of deliverables: Should Safe Streets and Roads for All (SS4A) be in the table or added?	Pg. 36: The following has been added to the required tasks section for safety: “Work towards implementation of the goals/objectives identified in the Collier MPO Comprehensive Safety Action Plan.” Pg. 37: Preparation of SS4A grant applications/letters of support has been added to the deliverable table.	36; 37
3/31/26	Collier County Transp. Planning	Enhancement	Pg. 41, Transit Planning, Required Tasks: Should there be a task here for the transit mobility-on-demand study?	On pg. 41, the mobility-on-demand study has been added to the task for project management/consultant services related to the Transportation Disadvantaged Service Plan	41

Date	Agency	Comment Type	Comment	Response	Page
3/31/26	Collier County Transp. Planning	Editorial	Pg. 41, transit deliverable table: Is both a major and minor TDSP due in 2028?	<p>Yes. A TDSP is due every grant period under the MPO’s Transportation Disadvantaged Planning Grant Agreement with the Florida Commission for the Transportation Disadvantaged. The grant period is annual and runs from July 1 through June 30. The 2028 Minor TDSP update is due in May 2028 for the grant period July 1, 2027-June 30, 2028. The Major TDSP update is due in October 2028 (within 5 years of the last major update) for the grant period July 1, 2028 – June 30, 2029.</p> <p>No revisions needed.</p>	
3/31/26	Collier County Transp. Planning	Editorial	Pg. 58, Planning Studies in the MPO Area, proposed I-75 Interchange around Everglades Blvd.: Is this for the Interchange Justification Report or the opening of the partial interchange? Suggest double-checking the language used here.	<p>The language included to identify this study was derived from a letter from the U.S. House of Representatives dated 2/6/26, announcing \$2 million for a “Feasibility Analysis for Proposed Interchange at I-75 and Everglades Boulevard Project.”</p> <p>The language on pg. 58 has been modified to make it easier to identify that the study is a feasibility analysis and not construction.</p>	58
4/7/26	Collier County Transp. Planning	Enhancement	Pg. 59: Vanderbilt Beach Road Corridor Congestion Feasibility Study heading. Remove references to feasibility study, as the study is a congestion study and not a feasibility study.	The reference to “feasibility” has been removed.	59

RESOLUTION 2026-05

RESOLUTION OF THE COLLIER METROPOLITAN PLANNING ORGANIZATION AUTHORIZING THE MPO CHAIR TO EXECUTE THE METROPOLITAN PLANNING ORGANIZATION AGREEMENT AND THE FISCAL YEAR 2026/27-2027/28 UNIFIED PLANNING WORK PROGRAM APPROVED ON MAY 8, 2026.

WHEREAS, the Collier Metropolitan Planning Organization (the “MPO”) has the authority to execute the Metropolitan Planning Organization Agreement, Contract No. G3P76 (the “Agreement”) (per 23 U.S.C § 134, 23 CFR § 450 and F.S. § 339.175) and the FY 2026/27-2027/28 Unified Planning Work Program (the “UPWP”) (per 23 CFR § 450.308(b) and F.S. § 339.175(9); and

WHEREAS, on May 8, 2026, the MPO Board reviewed and approved the FY 2026/27-2027/28 UPWP and the Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COLLIER METROPOLITAN PLANNING ORGANIZATION THAT:

1. The Collier MPO has the authority to execute the attached: (a) Metropolitan Planning Organization Agreement, and (b) the FY 2026/27-2027/28 Unified Planning Work Program.
2. The Collier MPO authorizes its Chair to execute the UPWP and the Agreement.
3. The Collier MPO authorizes its Chair to sign any other related documents that may be required to process the UPWP and the Agreement.

This Resolution was PASSED and DULY ADOPTED by the Collier Metropolitan Planning Organization Board on May 8, 2026.

Attest:

COLLIER COUNTY METROPOLITAN
PLANNING ORGANIZATION

By: Carmen Monroy
Carmen Monroy
Collier MPO Executive Director

By: Tony Pernas
Council Member Tony Pernas
MPO Chairman

Approved as to form and legality:

Scott R. Teach
Scott R. Teach, Deputy County Attorney

APPENDIX F – FDOT UPWP REVIEW CHECKLIST



UPWP Review Checklist

MPO Name: Draft or Final UPWP:

UPWP Fiscal Year: Reviewed by:

UPWP Date: Date of Review:

Federal and State Requirements

Required Content

See: 2 CFR 200.332, 23 CFR 420.111(b), 23 CFR 450.309(c), s. 339.176(9), FS, and FDOT/MPO Agreement

Does the cover page include:	Response	Page Number(s)	Comments	Comment Type
Catalog of Federal Domestic Assistance (CFDA) number	Yes	1		
Financial Project Number (FPN)	Yes	1		
Federal Award Identification Number (FAIN) or Federal Aid Project Number (FAP)	Yes	1		
Correct state fiscal years	Yes	1		
The agencies providing funds for the UPWP	Yes	1		

Does the UPWP include:	Response	Page Number(s)	Comments	Comment Type
Local and MPO planning priorities	Yes	5-7; 58-59		
A description of work proposed for the next 2 years by major activity or task	Yes	30; 32-33; 35-36; 3	20-48	
Who will perform the work (e.g., MPO, state, public transportation operator, local government, or consultant)	Yes	3;27;31;33;36 ;40 ;	24, 27, 31,34,37,41,45	
A schedule for completing the work	Yes	3; 27; 30; 33; 36; 4	23-24,28,31,37,41,45	
The resulting work products	Yes	3; 27; 30; 33; 36; 4	23-24,28,31,37,41,45	
The proposed funding or cost estimate by activity or task	Yes	-29;31;34;37-38;41-	25-26,29-30,32,35,38-39,42-43,46,48	
A summary of the total amounts and sources of federal and matching funds	Yes	49-52		

Does the UPWP include a summary that shows:	Response	Page Number(s)	Comments	Comment Type
Federal share by type of fund	Yes	49-52		
Matching rate by type of fund	Yes	49-52		
State and/or local matching share	Yes	7; 49-52		
Other state or local funds	Yes	49-52		

Transportation Management Areas (TMA)

See: 23 CFR 420.111(e)

	Response	Page Number(s)	Comments	Comment Type
Does the MPO serve a TMA?	Yes	14	15	
If yes, does the UPWP identify and include cost estimates for planning, research, and technology transfer activities funded with other federal, state, or local funds within the MPO area?	Yes	58-59		

MPO Agreements

See: 23 USC 134, 23 CFR 450.314, s. 339.176(2) FS, and FDOT/MPO Agreement

Does the UPWP include discussion of the following agreements?	Response	Page Number(s)	Comments	Comment Type
FDOT/MPO Agreement, including date executed	Yes	1; 18	1,19	
Signed Interlocal Agreement for the Creation or Redesignation of the MPO, including date executed	Yes	18	19	
Public Transportation Grant Agreements (PGTA), including date executed (if necessary)	N/A			

Indirect Costs		See: 2 CFR 200.332, 2 CFR 200.414, 2 CFR 200.416, and FDOT/MPO Agreement			
	Response	Page Number(s)	Comments	Comment Type	
Does the UPWP identify the indirect cost rate, if applicable?	N/A				
Consolidated Planning Grant		See: 23 USC 120, 23 CFR 460.300(f), and FDOT/MPO Agreement			
	Response	Page Number(s)	Comments	Comment Type	
Does the UPWP include a statement of participation in the Consolidated Planning Grant? (See the FDOT Guide for UPWP Development for sample statement text.)	Yes	8 through 8	8/9/2026		
Soft Match		See: 23 USC 120, 49 USC 63, and FDOT/MPO Agreement			
	Response	Page Number(s)	Comments	Comment Type	
Does the UPWP include the definition of the soft match?	Yes	7			
Does the UPWP identify the total soft match amount used to match FHWA funding?	Yes	7; 49-52			
Does the Funding Source Budget Table include soft match amounts for Year 1 and Year 2?	Yes	49-52			
PL Set Aside		See: § 11201; 23 USC 134			
	Response	Page Number(s)	Comments	Comment Type	
Does the UPWP identify activities and funds used to meet the requirements of the 2.5% PL set aside in § 11201; 23 USC 134?	Yes	9			
Costs		See: 2 CFR 200.412-414, Florida Department of Financial Services Reference Guide for State Expenditures			
Does the UPWP categorize costs as follows?	Response	Page Number(s)	Comments	Comment Type	
Personnel Services	Yes	-29; 31; 34; 37-38;	25-26, 29-30,32,35,38-39,42-43,46		
Equipment	Yes	24-25	25-26		
Travel	Yes	-25; 37-38; 41-42;	25-26,38-39,42-43,46		
Supplies	Yes	24-25	25-26		
Direct Expenses	Yes	24-25; 28-29; 41-42	25-26,29-30-42-43		
Indirect Expenses (if the MPO has an approved indirect rate)	N/A				
Annual Audit Expense (if required)	N/A		Collier County Clerk of Courts Finance Department provides annual audit services for Collier MPO		
Annual Audits		See: 2 CFR 200.412-414, Florida Department of Financial Services Reference Guide for State Expenditures			
	Response	Page Number(s)	Comments	Comment Type	
Does the UPWP include a line item expense for the Annual Audit?	N/A	17	Collier County Clerk of Courts Finance Department provides annual audit services for Collier MPO		
MPO Public Involvement Process		See: 23 CFR 460.210 and 23 CFR 460.310			
	Response	Page Number(s)	Comments	Comment Type	
Does the UPWP include a description of the public involvement process used to develop the MPO's UPWP?	Yes	9,10	10 through 11		
Federal Planning Factors		See: 23 CFR 300(b) and 23 CFR 460.300(c)			
	Response	Page Number(s)	Comments	Comment Type	
Does the UPWP include a description of how the activities in the UPWP address the Federal Planning Factors (can be demonstrated using a matrix)?	Yes	10,11			
Memberships		See: 2 CFR 200.454			
	Response	Page Number(s)	Comments	Comment Type	
If memberships are listed as an expense, does the UPWP state that the memberships are for organizational memberships, not individual memberships?	N/A				

Required Attachments				
Are the following attachments included in the final UPWP?	Response	Page Number(s)	Comments	Comment Type
Signed resolution adopting the UPWP (23 CFR 450.308(b))	Yes	62		
Signed resolution adopting the travel policy, if the MPO does not use the FDOT policy (s. 112.061(14), FS)	Yes	60	The MPO uses FDOT's travel policy	
Signed Cost Analysis Certification Statement (s. 216.3475, FS)	Yes	4		
The Cost Allocation Plan and Certificate of Indirect Cost, if applicable (2 CFR 200.332, 23 CFR 200.414, 23 CFR 200.416)	N/A			

Recommended Content Framework *The following items are recommended for inclusion in the UPWP, in addition to the requirements listed above*

UPWP Cover or Title Page				
Does the cover page include:	Response	Page Number(s)	Comments	Comment Type
MPO name, address, and website?	Yes	1		
The UPWP adoption date of the final UPWP?	Yes	1		

UPWP Organization and Content

Is the UPWP organized into the following sections?	Response	Page Number(s)	Comments	Comment Type
Introduction	Yes	5 through 13		
Organization and Management	Yes	14 through 20	15 through 19	
Planning Tasks	Yes	19 through 47	20 through 48	
Funding Summary	Yes	49 through 52		
Definitions and Acronyms	Yes	54 through 57		

Does the UPWP introduction include:	Response	Page Number(s)	Comments	Comment Type
A definition and purpose for the UPWP?	Yes	5		
An overview of the MPO's comprehensive transportation planning activities?	Yes	5 through 7		

Do the UPWP Work Elements/Task Sheets include the following:	Response	Page Number(s)	Comments	Comment Type
Is each Task Sheet in the UPWP named and numbered?	Yes	26,30,32,35,39,43	22 through 48	
Does the UPWP clearly identify funds de-obligated from the previous UPWP?	N/A		The task financial tables and funding summary tables contain de-obligation information	
Does the UPWP separately list atypical expenditures, including individual supplies costing more than \$1,000 per item and individual equipment costing more than \$5,000 per item?	N/A			

UPWP Budget Tables Template				
Does the UPWP use the UPWP budget tables template for task tables, summary tables, and regional activities?	Response	Page Number(s)	Comments	Comment Type
Does the UPWP use the UPWP budget tables template for task tables, summary tables, and regional activities?	No		The task budget and summary tables contain all required information. No money is being transferred for regional activities in this UPWP.	
Do the total amounts match across all funding tables?	Yes			

MPO Organization and Management				
Does the UPWP include information about the following items:				
	Response	Page Number(s)		Comment Type
Clear identification of the names and roles of key participants in the UPWP planning process, including the MPO Executive/Staff Director, MPO Board Chairperson, and MPO Planning Manager	Yes	16	17	
MPO Continuity of Operations Plan (COOP) or operational procedures	Yes	17	18	
MPO bylaws	Yes	17	18	
Does the UPWP discuss the following agreements, including date executed?				
	Response	Page Number(s)		Comment Type
Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement (ICAR)	Yes	18	19	
Memorandum of Understanding between MPOs or FDOT if transferring funds to accomplish Regional Activities	N/A			
Regional Activities				
	Response	Page Number(s)		Comment Type
Is the MPO receiving or transferring any funds to another agency for a regional project or activity?	No			
If yes, does the UPWP provide information on the other agencies included in the regional activities and the funding amounts being transferred/received?	N/A			