



**COLLIER
METROPOLITAN PLANNING ORGANIZATION
BONITA SPRINGS (NAPLES), FL UZA**

**UNIFIED PLANNING WORK PROGRAM
FISCAL YEARS (FY) 2022/23-2023/24
July 1, 2022-June 30, 2024**

This document was approved and adopted by the
Collier Metropolitan Planning Organization on
May 13, 2022

Commissioner William McDaniel, Jr., MPO Chair

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Federal Planning Fund
Federal Aid Program (FAP) - # 0313-060-M
Financial Management (FM) - # 439314-4-14-01 & 439314-4-14-02
FDOT Contract #G2821

Amendment 1: 9/9/22
Amendment 2: 10/14/22
Amendment 3: 5/12/23
Amendment 4: 9/8/23
Amendment 5: 12/8/23
Admin. Modification 1 5/10/24
Admin. Modification 2 6/19/24

Federal Transit Administration (FTA) Section 5305(d) Funds
Financial Management (FM) - # 410113 1 14
Contract #G1J00
Contract #G1V40
Contract #G2594

Section 24112 of the Infrastructure Investment and Jobs Act Funds
U.S. Department of Transportation Federal Highway Administration Contract
Federal Award ID # 693JJ32440059

Prepared by the staff and the participating agencies of the Collier Metropolitan Planning Organization. The preparation of this document has been financed in part through grants from the Federal Highway Administration (CFDA Number 20.205), the Federal Transit Administration (CFDA Number 20.505), the U.S. Department of Transportation, under the Metropolitan Planning Program, Section 104(f) of title 23, U.S. Code, and from Local funding provided by Collier County, the City of Naples, the City of Marco Island, and the City of Everglades City. The contents of this document do not necessarily reflect the official views or policy of the U.S. Department of Transportation.

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Task 1 - Administration						
Estimated Budget Detail for FY 2023/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$324,343,000	\$0	\$0	\$0	\$324,343,000
	Subtotal:	\$324,343,000	\$0	\$0	\$0	\$324,343,000
B. Consultant Services						
	Website maintenance, hosting fees, etc.	\$5,04,500	\$0	\$0	\$0	\$5,04,500
	General Support	\$1,09,900	\$0	\$0	\$0	\$1,09,900
	Subtotal:	\$65,000,400	\$0	\$0	\$0	\$65,000,400
C. Travel						
	Travel and Professional Development	\$54,000,500	\$0	\$0	\$0	\$54,000,500
	Subtotal:	\$54,000,500	\$0	\$0	\$0	\$54,000,500
D. Other Direct Expenses						
	Building or room Rental/lease	\$1715,000 300	\$0	\$0	\$0	\$1715,000 300
	Insurance	\$65,000,400	\$0	\$0	\$0	\$65,000,400
	Cellular Telephone Access and expenses	\$3,600,300	\$0	\$0	\$0	\$3,600,300
	General Copying Expenses, equipment lease, printing charges, repairs and maintenance	\$1513,000 500	\$0	\$0	\$0	\$1513,000 500
	General Office Supplies	\$32,000,700	\$0	\$0	\$0	\$32,000,700
	Legal Advertising	\$21,000,800	\$0	\$0	\$0	\$21,000,800
	Motor Pool Rental and Car Maintenance /expenses	\$5,000	\$0	\$0	\$0	\$5,000
	Postage, business reply permit, freight expenses, etc.	\$1,200	\$0	\$0	\$0	\$1,200
	Telephone Access, expenses and system maintenance	\$1,09,900	\$0	\$0	\$0	\$1,09,900
	Subtotal:	\$5349,800 100	\$0	\$0	\$0	\$5349,800 100
	Total:	\$388402,800 000	\$0	\$0	\$0	\$388402,800 000

Task 3 - Financial Tables

Task 3 - TIP						
Estimated Budget Detail for FY 22/23						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$10,000	\$0	\$0	\$0	\$10,000
	Subtotal:	\$10,000	\$0	\$0	\$0	\$10,000
B. Consultant Services						
	General Support/ Automated TIP	\$20,000	\$0	\$0	\$0	\$20,000
	Subtotal:	\$20,000	\$0	\$0	\$0	\$20,000
	Total:	\$30,000	\$0	\$0	\$0	\$30,000

Task 3 - TIP						
Estimated Budget Detail for FY 23/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$26,500	\$0	\$0	\$0	\$26,500
	Subtotal:	\$26,500	\$0	\$0	\$0	\$26,500
B. Consultant Services						
	General Support/ Automated TIP	\$1,090	\$0	\$0	\$0	\$1,090
	Subtotal:	\$1,090	\$0	\$0	\$0	\$1,090
	Total:	\$27,500 400	\$0	\$0	\$0	\$27,500 400

Task 4 - Financial Tables

Task 4 - Long Range Planning						
Estimated Budget Detail for FY 22/23						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$30,000	\$0	\$0	\$0	\$30,000
	Subtotal:	\$30,000	\$0	\$0	\$0	\$30,000
B. Consultant Services						
	L RTP	\$28,543	\$250,000	\$0	\$0	\$278,543
	Subtotal:	\$28,543	\$250,000	\$0	\$0	\$278,543
	Total:	\$58,543	\$250,000	\$0	\$0	\$308,543

Task 4 - Long Range Planning						
Estimated Budget Detail for FY 2023/24						
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services						
	MPO staff salaries, fringe benefits, and other deductions	\$2422,600 <u>200</u>	\$0	\$0	\$0	\$2422,600 <u>200</u>
	Subtotal:	\$2422,600 <u>200</u>	\$0	\$0	\$0	\$2422,600 <u>200</u>
B. Consultant Services						
	L RTP	\$6,846	\$350,000	\$0	\$0	\$356,846
	Subtotal:	\$6,846	\$350,000	\$0	\$0	\$356,846
	Total:	\$3129,446 <u>046</u>	\$350,000	\$0	\$0	\$381379,446 <u>046</u>

Task 5 – Financial Tables

Task 5 - Special Projects & Systems Planning					
Estimated Budget Detail for FY 2022/23					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$26,000	\$0	\$0	\$0	\$26,000
Subtotal:	\$26,000	\$0	\$0	\$0	\$26,000
B. Consultant Services					
General Support	\$20,000	\$0	\$0	\$0	\$20,000
Congestion Management Process Update	\$20,000	\$0	\$0	\$0	\$20,000
Transportation System Performance Report	\$0	\$100,000	\$0	\$0	\$100,000
Bike/Ped Master Plan	\$67,133	\$0	\$0	\$0	\$67,133
Subtotal:	\$107,133	\$100,000	\$0	\$0	\$207,133
Total:	\$133,133	\$100,000	\$0	\$0	\$233,133

Task 5 - Special Projects & Systems Planning							
Estimated Budget Detail for FY 2023/24							
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	USDOT (SS4A)	Local Funds (including Carryover)	Total
A. Personnel Services							
MPO staff salaries, fringe benefits, and other deductions	\$716,500	\$0	\$0	\$0	\$0	\$0	\$716,500
Subtotal:	\$716,500	\$0	\$0	\$0	\$0	\$0	\$716,500
B. Consultant Services							
General Support	\$1,090	\$0	\$0	\$0	\$0	\$0	\$1,090
Bike/Ped Master Plan	\$54,925	\$0	\$0	\$0	\$0	\$0	\$54,925
SS4A Safety Action Plan	\$0	\$0	\$0	\$0	\$200,000	\$50,000	\$250,000
Subtotal:	\$55,925-825	\$0	\$0	\$0	\$200,000	\$50,000	\$305,925-825

Total:	\$127,120,425 325	\$0	\$0	\$0	\$200,000	\$50,000	\$377,370,425 325
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Task 6 - Transit & TD Planning Budget Detail for FY 2023/24			
Budget Category & Description	FHWA PL	Trans. Disad.	Total
A. Personnel Services			
MPO staff salaries, fringe benefits, and other deductions	\$ 220 ,800	\$22,895	\$ 454 3,695
Subtotal:	\$220,800	\$22,895	\$4543,695
B. Consultant Services			
TDSP Major Update	\$2, 667 467	\$0	\$2, 667 467
TDP Major Update	\$123,883	\$0	\$123,883
Subtotal:	\$126,550 350	\$0	\$126,550350
C. Travel			
MPO Staff and PTNE staff attendance at training and conferences	\$ 76,000 300	\$2,500	\$ 98,500 800
Subtotal:	\$76,000300	\$2,500	\$98,500800
D. Other Direct Expenses			
Website	\$0	\$0	\$0
Legal Ads	\$0	\$2,760	\$2,760
Fed Ex/ Postage	\$120	\$1,110	\$1,230
Office Supplies	\$400	\$0	\$400
Subtotal:	\$520	\$3,870	\$4,390
Total:	\$156153,870 970	\$29,265	\$186183,135235

Task 7 - Financial Tables

Task 7- Regional Coordination					
Estimated Budget Detail for FY 2022/23					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$25,000	\$0	0	0	\$25,000
Subtotal:	\$25,000	\$0	\$0	\$0	\$25,000
B. Travel					
Travel to MPOAC and any other out of county activities as necessary	\$7,000	\$0	\$0	\$0	\$7,000
Subtotal:	\$7,000	\$0	\$0	\$0	\$7,000
Total:	\$32,000	\$0	\$0	\$0	\$32,000

Task 7- Regional Coordination					
Estimated Budget Detail for FY 2023/24					
Budget Category & Description	FHWA (PL)	FHWA (SU)	FTA 5305	Trans. Disad.	Total
A. Personnel Services					
MPO staff salaries, fringe benefits, and other deductions	\$36,000	\$0	0	0	\$36,000
Subtotal:	\$36,000	\$0	\$0	\$0	\$36,000
B. Travel					
Travel to MPOAC and any other out of county activities as necessary	\$76,000 300	\$0	\$0	\$0	\$76,000 300
Subtotal:	\$76,000 300	\$0	\$0	\$0	\$76,000 300
Total:	\$4342,000 300	\$0	\$0	\$0	\$4342,000 300

TABLE 5 – FY 2023/24 AGENCY PARTICIPATION

Task #	Task Description	FHWA	FHWA	USDOT	Local Match	FDOT Soft Match	Local	TD Trust	Total	Amount to Consultant
		CPG	CPG	SS4A	SS4A					
		PL	SU							
1	Administration	\$ 402,000	\$ -	\$ -	\$ -	\$ 81,340	\$ -	\$ -	\$ 483,340	\$ 5,900
2	Data Collection/ Development	\$ 36,600	\$ -	\$ -	\$ -	\$ 8,822	\$ -	\$ -	\$ 45,422	\$ 13,800
3	Transportation Improvement Program (TIP)	\$ 27,400	\$ -	\$ -	\$ -	\$ 6,617	\$ -	\$ -	\$ 34,017	\$ 900
4	Long Range Planning	\$ 29,046	\$ 350,000	\$ -	\$ -	\$ 7,465	\$ -	\$ -	\$ 386,511	\$ 356,846
5	Special Projects and Systems Planning	\$ 120,325	\$ -	\$ 200,000	\$ 50,000	\$ 29,758	\$ -	\$ -	\$ 400,083	\$ 305,825
6	Transit and Transportation Disadvantaged	\$ 153,970	\$ -	\$ -	\$ -	\$ 35,084	\$ -	\$ 29,265	\$ 218,319	\$ 126,350
7	Regional Coordination	\$ 42,300	\$ -	\$ -	\$ -	\$ 9,925	\$ -	\$ -	\$ 52,225	\$ -
8	Locally Funded Activities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ 8,000	\$ -
	Total fiscal year 2023/24 funds for all tasks	\$ 811,641	\$ 350,000	\$ 200,000	\$ 50,000	\$ 179,011	\$ 8,000	\$ 29,265	\$ 1,627,917	\$ -
	Total De-obligation from prior fiscal years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total cost, including carryover, for all tasks	\$ 811,641	\$ 350,000	\$ 200,000	\$ 50,000	\$ 179,011	\$ 8,000	\$ 29,265	\$ 1,627,917	\$ 809,621

	FHWA PL	FHWA SU	FDOT	USDOT	TD Trust	Collier County	Naples	Everglade	Marco Is.	Total
State Support/Match for MPO (1)	\$ -	\$ -	\$ 179,011	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 179,011
FY 2023/24 Funding	\$ 811,641	\$ 350,000	\$ -	\$ 200,000	\$ 29,265	\$ -	\$ -	\$ -	\$ -	\$ 1,390,906
FY 2023/24 Local Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 8,000
FY 2023/24 Collier County Match for SS4A	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
MPO Local Funding Carryover-SS4A Match	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
De-Obligation from Prior Fiscal Years	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total cost, including carryover, for all tasks	\$ 811,641	\$ 350,000	\$ 179,011	\$ 250,000	\$ 29,265	\$ 5,000	\$ 2,000	\$ -	\$ 1,000	\$ 1,627,917

(1) For FY 2023/2024, FDOT will "soft match" the MPP/PL Funds using toll revenue expenditures as a credit toward the non-Federal matching share. The amount identified on this line represent the amount of "soft match" required (both State and local) for the amount of Federal PL section 112 funds requested in this UPWP.

TABLE 6 – FY 2023/24 FUNDING SOURCE

Task #	Task Description	FHWA PL Federal	FHWA SU Federal	USDOT Federal (SS4A)	FDOT Soft Match	Total Federal Funding	State TD Trust	Local Funding	Total
1	Administration	\$ 402,000			\$ 81,340	\$ 402,000	\$ -	\$ -	\$ 483,340
2	Data Collection/Development	\$ 36,600			\$ 8,822	\$ 36,600	\$ -	\$ -	\$ 45,422
3	Transportation Improvement Program (TIP)	\$ 27,400			\$ 6,617	\$ 27,400	\$ -	\$ -	\$ 34,017
4	Long Range Planning	\$ 29,046	\$ 350,000		\$ 7,465	\$ 379,046	\$ -	\$ -	\$ 386,511
5	Special Projects and Systems Planning	\$ 120,325	\$ -	\$ 200,000	\$ 29,758	\$ 320,325	\$ -	\$ 50,000	\$ 400,083
6	Transit and Transportation Disadvantaged	\$ 153,970			\$ 35,084	\$ 153,970	\$ 29,265		\$ 218,319
7	Regional Coordination	\$ 42,300			\$ 9,925	\$ 42,300	\$ -	\$ -	\$ 52,225
8	Locally Funded Activities	\$ -			\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000
	Total fiscal year 2023/24 funds for all tasks	\$ 811,641	\$ 350,000		\$ 179,011	\$ 1,361,641	\$ 29,265	\$ 58,000	\$ 1,627,917
	State Support/Match for MPO (1)	\$ -	\$ -		\$ 179,011	\$ -	\$ -		\$ 179,011
	FY 2023/24 Funding	\$ 811,641	\$ 350,000	\$ 200,000	\$ -	\$ -	\$ 29,265		\$ 1,390,906
	FY 2023/24 Local Funding	\$ -	\$ -	\$ 40,000	\$ -	\$ -		\$ 8,000	\$ 48,000
	Carryover for SS4A Match- MPO Local Funds from prior FYs			\$ 10,000					\$ 10,000
	Total cost, including carryover, for all tasks	\$ 811,641	\$ 350,000	\$ 250,000	\$ 179,011	\$ 1,361,641	\$ 29,265	\$ 8,000	\$ 1,627,917